

MINUTES – JULY 21, 2008

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, July 21, 2008. Members present: George W. Ward, Jr., Chairman, Jeremiah Jefferies, Vice-Chairman, William W. Carter, Nathaniel Hall, Larry G. Hamlett, Kenneth D. Travis, and C. Hester Vernon, III. Also present: Kevin B. Howard, County Manager, Michael R. Ferrell, County Attorney, and Angela Evans representing The Caswell Messenger. Wanda P. Smith, Clerk to the Board, recorded the minutes.

MOMENT OF SILENT PRAYER

Chairman Ward opened the meeting with a Moment of Silent Prayer.

APPROVAL OF AGENDA

Commissioner Travis moved, seconded by Commissioner Jefferies to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA

Commissioner Hall noted that his name was misspelled on page three of the minutes of May 5, 2008.

Commissioner Hall moved, seconded by Commissioner Jefferies to approve the Consent Agenda as presented with the correction of the spelling of Commissioner Hall's name as noted. The motion carried unanimously.

The following items were included on the Consent Agenda:

1) Approval of Minutes of May 5 and May 19 (Special Meeting), 2008 Meetings

2) Tax Director's Monthly Report for May, 2008

Total Amount of Taxes Collected for May, 2008	\$297,349.37
Tax Maps/Cards	\$ 55.50
County Maps	\$ 43.45
Beer License	\$ 5.00
Wine License	\$ 25.00
NSF Charge	\$ 118.59
EMS	\$ 1,295.02
2008 Prepayments	\$ 5,463.09

3) Financial Report

PUBLIC COMMENTS

Chairman Ward opened the floor for public comments.

Mr. William Allen of 1601 US Hwy 158, Westwood Subdivision, came before the Board to discuss the lack of zoning and restrictions on the builder's part when the Westwood Subdivision was built. Mr. Allen shared pictures with the Board which identified problems they are experiencing in the subdivision and of a house located there in which the owner will not maintain it. Mr. Allen stated that this particular piece of property is decreasing the value of the surrounding homes and asked the Board if there is anything that can be done about it. Commissioner Carter informed the Board that he is familiar with the house which is in foreclosure and it is his understanding that the mortgage company will not do anything about its condition. Mr. Allen stated that anything the Board could do to help with this situation would be appreciated.

PUBLIC HEARING – ROAP GRANT

Commissioner Vernon moved, seconded by Commissioner Jefferies that the Board enter into a public hearing to receive comments on the proposed Rural Operating Assistance Program application to be submitted to the NC Department of Transportation. The motion carried unanimously.

Ms. Melissa Williamson, CDOT Director, came before the Board and stated that the Rural Operating Assistance Program (ROAP) is a state funded public transportation grant program administered by the North Carolina Department of Transportation, Public Transportation Division (NCDOT/PTD). Ms. Williamson added that the period of performance for Rural Operating Assistance Program funds is July 1, 2008 – June 30, 2009.

Ms. Williamson informed the Board that the programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance (EDTAP) Program provides operating assistance for the transportation of elderly and disabled citizens. This transportation assistance allows for the individual to reside for longer periods in their homes, thereby enhancing their quality of life. For the purpose of EDTAP, an elderly person is defined as one who reaches the age of 60 or more years. A disabled person is defined as one who has a physical or mental impairment that substantially limits one or more major life activity, an individual who has a record of such impairment, or an individual who is regarded as having such impairment.
2. Employment Transportation Assistance Program is intended to provide operating assistance for transitional Work First, Workforce Development Programs and general public employment transportation needs. These funds are used to support the employment transportation needs of individuals that are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) program.

3. Rural General Public (RGP) Program funds are intended to provide transportation service to individuals who are not human service agency clients.

Ms. Williamson reported that the FY2009 ROAP individual program totals are:

<u>PROGRAM</u>	<u>TOTAL</u>
EDTAP	\$41,536.00
EMP	\$ 6,277.00
RGP	<u>\$40,590.00</u>
TOTAL	\$88,403.00

<u>PROGRAM</u>	<u>TOTAL</u>
Supplemental EDTAP	\$24,387.00
Supplemental RGP	<u>\$14,000.00</u>
TOTAL	\$38,387.00

There being no comments, Chairman Ward declared the public hearing closed.

Commissioner Jefferies moved, seconded by Commissioner Carter to approve the proposed Rural Operating Assistance Program application as presented to be submitted to the North Carolina Department of Transportation by the County of Caswell. The motion carried unanimously.

PUBLIC HEARING – PROPOSED VARIANCE APPLICATION FEE FOR ALL COUNTY
ORDINANCES

Commissioner Travis moved, seconded by Commissioner Vernon that the Board enter into a public hearing to receive comments on a proposed variance application fee for all County Ordinances. The motion carried unanimously.

Mr. Collie reported that the Planning Board at its February, 2008 meeting voted to adopt a variance application fee. Mr. Collie stated that Caswell County currently does not require a variance application fee, and recently there have been numerous variance requests that have been made and processed. Mr. Collie added that variance requests take many hours to formulate and conduct proper research, sometimes involving travel costs to inspect sites and manufactured homes, and the County must also pay for ads to publicize public hearings for them, which is approximately \$100.

Mr. Collie stated that he felt that by requiring a variance application fee that the County will receive at least some compensation for the time and money spent in order to process these requests. Mr. Collie added that it will also serve as a deterrent which he views as a positive aspect.

Mr. Collie informed the Board that he was asked by the Planning Board to research other counties and municipalities as to their charge for variance fees. Mr. Collie presented a list of variance application fees that ranged from \$75 to \$650, with an average fee of \$276.00.

Mr. Collie reported that the Planning Board at its meeting on April 22, 2008, recommended that the Board of Commissioners adopt a variance application fee of \$150.

There being no further comments, Chairman Ward declared the public hearing closed.

Commissioner Vernon moved, seconded by Commissioner Travis to accept the Planning Board's recommendation and adopt a variance application fee of \$150 for all County Ordinances. The motion carried unanimously.

Upon questioning from Commissioner Hall as to the effective date of this action and whether there are any pending variance requests that may be affected, it was agreed that the effective date would be today. Mr. Collie answered that there are no pending variance requests that would be affected.

PROPOSED CASWELL COUNTY RECREATIONAL VEHICLE ORDINANCE

Mr. Brian Collie, County Planner, came before the Board and stated that on February 18, 2008, the Board of Commissioners reviewed a proposal from the Planning Board to include language for the use of recreational vehicles into the Manufactured Home Siting Ordinance. Mr. Collie noted that the Board of Commissioners felt that the language needed to be more specific and include uses for recreational vehicles within campgrounds and instructed him to separate the language for the Recreational Vehicles into its own Ordinance. Mr. Collie added that this issue stemmed from the County not having any rules restricting the use of recreational vehicles.

Mr. Collie reported that the County Building Code will not allow a recreational vehicle to be used as a permanent structure. Mr. Collie stated that individuals are coming in and requesting that they be allowed to hook onto an electrical power pole from a recreational vehicle. Mr. Collie added that the Building Inspector will allow them to do this for a period of six months and after this time, there is the possibility of individuals requesting this again and again, thereby making the recreational vehicle a permanent structure. Mr. Collie stated that the purpose of the Recreational Vehicle Ordinance is not to stop the use of recreational vehicles, but just trying to stop them as being viewed as a permanent dwelling.

Mr. Collie reported that on June 24, 2008, the Planning Board voted to recommend to the Board of Commissioners the proposed Caswell County Recreational Vehicle Ordinance.

In discussing the proposed Ordinance, Mr. Collie stated that a single recreational vehicle could be set up and does not require a campground permit, but two or more recreational vehicles on a single piece of property would require a campground permit and all rules of the Ordinance would have to be followed. Mr. Collie added that a permit for temporary power could be requested for a single recreational vehicle and meet the rules for residential use.

Upon questioning from Commissioner Vernon as to whether the County Attorney had reviewed the Ordinance, Mr. Ferrell answered that he has reviewed the Ordinance and feels that it is very comprehensive and well written. Mr. Ferrell stated that any existing RV parks could be grandfathered, but he would not recommend any language that would grandfather any illegal single use. Mr. Ferrell added that this Ordinance is much more comprehensive than the discussion he recalled from the Board at an earlier meeting concerning recreational vehicles with temporary power hookups. Mr. Ferrell stated that the Planning Board has done more than addressed that, and in addition has included RV parks, which is a different issue.

Commissioner Hall stated that he did not see anything wrong in taking a more comprehensive approach, having a public hearing, and getting input from the commercial people. It was noted that there are only two or three recreation vehicle campgrounds in the County.

Commissioner Travis asked how this Ordinance would affect those people who come into the County during hunting season with recreational vehicles. Mr. Collie answered that as far as individual use, recreational vehicles on residential lots shall: a) only be allowed on a parcel of land for fewer than 180 consecutive days and can only be permitted once every 365 days; only one permit may be issued for a single parcel of land every 365 days; b) be fully licensed and ready for highway use; and c) be no greater than 20 years old at the time of placement. Mr. Collie noted that if temporary power is not being requested, then a permit is not required.

The Board agreed to schedule a public hearing on Monday, August 4, 2008, on the proposed Caswell County Recreational Vehicle Ordinance.

KIDNEY EDUCATION OUTREACH PROGRAM

Ms. Donna Harward, Director of Education and Outreach for the UNC Kidney Center in Chapel Hill, NC came before the Board to introduce the Kidney Education Outreach Program (KEOP). Ms. Harward stated that Chronic Kidney Disease is a health epidemic in the state and noted that the State of North Carolina ranks ninth among the fifty states in the percentage of its citizens that need kidney replacement therapy (dialysis or transplant). Ms. Harward added that the KEOP is a community-based awareness and prevention program that has been implemented in Anson, Bertie, Edgecombe, Martin, and Montgomery Counties, and informed the Board that Caswell County will be one of the new outreach sites for Fall, 2008.

Ms. Harward informed the Board that diabetes and hypertension most often result in chronic kidney disease and one in nine North Carolinians will have this disease. Ms. Harward noted that over 75% of the State's citizens with chronic kidney disease get diagnosed in the emergency room when their kidneys are about to fail. Ms. Harward stated that compared to other rural counties, Caswell County has done extremely well and this is probably due to two federally supported clinics in the county that provide primary care which is very important for those who do not have health insurance.

Ms. Harward reported that the Kidney Education Outreach Program was established by the Legislature three years ago and Caswell County will be its seventh county. Ms. Harward added

that she is asking for the County's support and it will cost the county nothing. Ms. Harward informed the Board that she will begin working with Piedmont Community College because they are training health professionals that will work in this community and she will work to raise their awareness of the disease, as well as the primary care physicians in the community, in order to reduce the number of citizens in the county in need of dialysis.

Ms. Harward stated that she will be attending civic clubs, church organizations, etc. for the next year and a half to raise people's awareness of Chronic Kidney Disease. Ms. Harward added that she also has a mobile outreach unit that allows them to perform screenings for free in the community. Ms. Harward stated that she looks forward to working with the Board.

REQUEST BY DISTRICT ATTORNEY FOR ADDITIONAL OFFICE SPACE

Mr. Joel H. Brewer, District Attorney came before the Board to update them on the state of the Justice System in Caswell County and the Courthouse facilities. Mr. Brewer reminded the Board that it is the people of Caswell County and surrounding region that creates the demand on the Judicial System by committing crimes, and it is the people of Caswell County that the local Justice System is trying to protect.

Mr. Brewer stated that sometimes the young people of the County have committed crimes and through efforts of the Judicial System they try to bring them back to being law abiding citizens, and much of those efforts today are reflected in changes in the Juvenile Justice System, Juvenile Courts conducted in the Courthouse, and Drug Treatment Court. Mr. Brewer added that the Probation Office, which is an arm of the court, is in the Courthouse, and officers from the Sheriff's Office come in as witnesses and bailiffs providing security in the Courthouse.

Mr. Brewer stated that he became District Attorney in 1994 when Person and Caswell Counties joined together as a Judicial District, he hired two Assistant District Attorneys, one Administrative Assistant, and one Legal Victim Assistant. Mr. Brewer added that his staff has grown and with the appropriation he received this year from the Legislature he hired an additional Assistant District Attorney and Assistant Legal Victim Assistant, and now has six Assistant District Attorneys, and seven support personnel. Mr. Brewer informed the Board that eighty percent of the crime committed in the District occurs in Person County, but there has been a tremendous increase in that his office is handling six to eight times the volume of persons committing crime in Caswell County than that in 1994. Mr. Brewer stated that there is a tremendous court response to this in that they are holding a Grand Jury Session monthly, a two or three days session of Administrative Superior Court, and they are trying cases on the felony level in Superior Court on an every six-weeks basis. Mr. Brewer added that there are a lot of District Court traffic cases being held in court. Mr. Brewer noted that, unfortunately, even though most of the crime occurs in Person County, some of the worse and high profile crimes have occurred in Caswell County. Mr. Brewer stated that the County has one of the finest Department of Social Services in the State and also applauded Sheriff Welch in his handling of investigations. Mr. Brewer added that with the large amount of wildlife resources in the County, there are a lot of NC Wildlife Resources Commission Officers coming in to the Courthouse with cases coming before the Criminal Justice System. Mr. Brewer stated that the

Courthouse creeks today with the weight of what is coming in and the seriousness of what they handle.

Mr. Brewer informed the Board that since 1994 there has been a full-time presence of the District Attorney's Office in Caswell County. Mr. Brewer noted also that Caswell County has a Resident Superior Court Judge, which is very rare for a small county.

Mr. Brewer informed the Board of the office space restrictions and security issues in the Courthouse and added that there is now a combination lock to enter the Judge's corridor, but unfortunately that is also the District Attorney's corridor and this restricts public access to his office. Mr. Brewer added that security in the Courthouse is a nightmare and added that the method of bringing up inmates from the Jail, hopefully, will be alleviated when the Board funds and expands or constructs a new Caswell County Jail.

Mr. Brewer stated that when the Historic Courthouse was renovated in 2000 and the Board moved most of its everyday operations out of the Courthouse and began holding its meetings in the Historic Courthouse, there was a sense of relief from the Court system because they were allowing them room to do what a Courthouse should do and that is answer the needs of the people in Caswell County in regards to judicial needs. Mr. Brewer added, however, that the Tax Department has expanded and noted that the Tax Department and the Elections Office are not traditionally in the Courthouse. Mr. Brewer stated that there was an understanding when he was assigned two offices downstairs that there would be proper furnishings of those offices. Mr. Brewer added that he consented to allowing the temporary storage of voting machines in part of his office downstairs until June 30th, but they are still there. Mr. Brewer stated that he had a meeting with some very upset family members about an unsolved homicide and they went to his office downstairs and his conference room was overflowing with voting machines and he could not meet. Mr. Brewer added that the State of North Carolina is requiring the District Attorney's Office to keep more and more records and give every piece of information that law enforcement gathers during the course of a criminal investigation to the defendants and defense Attorneys, yet he does not have the space for appropriate office equipment to meet these requirements.

Mr. Brewer stated that he needs some immediate consideration for furniture and he needs the tax records and voting machines removed from his office space downstairs. Mr. Brewer informed the Board that he does not have space for his new District Attorney to have a private conversation with someone or a place other than a public area in his office for his Victim Assistant to sit down and talk with victims, which is the same space occupied by the Defense Attorney who is representing the defendant who committed that crime against the victim, and this is not good public policy.

Mr. Brewer stated that he feels that there has been some misunderstanding about space and needs and he would be happy to discuss this further with the Board. Mr. Brewer added that he has some creative solutions to address the space problem which should save the County some money. Mr. Brewer stated that he is present to raise the Board's awareness of the space issues and to ask that they let the County Maintenance staff, Board of Elections, and Tax Office know that they need to get their storage items out of his office, and that the Board look favorably for appropriations for furnishings. Mr. Brewer thanked the Board for their assistance.

GOLDEN LEAF BROADBAND GRANT APPLICATION

Mr. Tad Deriso, General Manager of the Mid-Atlantic Broadband Cooperative, came before the Board to discuss the Golden LEAF Broadband Grant Application. Mr. Deriso stated that over the last three years he has been working with some local business leaders in Caswell County about the large network they have put together in Virginia using the Virginia Tobacco Commission as their funding of large regional economic development projects. Mr. Deriso shared with the Board a map showing the network they currently have in place in Virginia and stated that it is his understanding that the County is submitting a proposal entitled, "Fiber Optic Network Expansion for Caswell County" to the Golden Leaf Foundation for funding. Mr. Deriso informed the Board that this is a project that would extend a fiber optic cable from VIR Raceway in Halifax County, Virginia down to Yanceyville and back up to the Danville area which serves a number of needs. Mr. Deriso stated that Mid-Atlantic Broadband Cooperative, as a network operator, has several hundred miles of fiber that they own and maintain in Virginia and this would help them quite a bit in that they have some large economic development projects in VIR and they need to bring this fiber back to Danville to create a loop. Mr. Deriso added that this project helps MBC because it allows them to have a network to do that and noted that the proposal they put together is their wide range assessment of what they felt would be involved. Mr. Deriso informed the Board that from the County's perspective they do not feel there will be any funds that the County would have to allocate from its existing budget for this project. Mr. Deriso stated that the grant dollars that were used to fund the construction also funds the operations of the network as it gets up and running, and as the network gets turned on, the revenue that comes to the network from private sector internet providers using the network to get to Yanceyville and provide services would more than cover the cost for those operations.

Mr. Deriso stated that as far as the benefits of doing this, this project would be an open access network and would allow any provider in the world to get to Yanceyville and its existing and future businesses can also use this network to get to different places.

Mr. Deriso informed the Board that MBC, as a non-profit cooperative, does not plan to own the infrastructure and they consider this as one of the cooperative principles that is helping the community.

Mr. Deriso stated that they feel it is important that if the County has this network access that it is owned and accessed by the County and noted that this is a long-term infrastructure asset. Mr. Deriso added that they propose to assist Caswell County in this project.

Mr. Kevin Howard, County Manager, stated that the County has submitted an initial application to the Golden Leaf Foundation which should be reviewed by their Board in September.

RECESS

The Board held a brief recess.

HEALTH DEPARTMENT 2008-2009 BUDGET DISCUSSION

Ms. Jennifer Eastwood, Health Educator, with the Caswell County Health Department, came before the Board on behalf of the Health Director, to discuss the Health Department's 2008-2009 budget. Ms. Eastwood presented a budget amendment that would add back \$200,000 that was cut from the Health Department's original budget that was submitted. Ms. Eastwood noted that because of the cuts, the Health Department did have to cut staff, will have to cut services and reminded the Board that the mission of the Health Department is to provide services to those who cannot get health care otherwise. Ms. Eastwood added that because of these budget cuts, adults in Caswell County will be the ones to suffer.

Ms. Eastwood informed the Board that the Health Department is projecting that they will have \$115,000 in its Fund Balance, and anticipated that they will eventually reach the proposed amount of \$200,000. Ms. Eastwood noted that the original budget did not include a three percent cost-of-living adjustment which increased it to \$219,148.

Upon questioning from Commissioner Carter, Ms. Eastwood confirmed that the Diabetic Program is included in the programs to be reinstated.

Commissioner Carter moved, seconded by Commissioner Hall to approve the request by the Board of Health to reinstate the amount of \$219,148 to the Health Department's 2008-2009 budget, to be funded from the Health Department's Fund Balance.

Upon questioning from the Board, Mr. Howard clarified that this action would lower the Health Department's Restricted Fund Balance.

Upon a vote of the motion, the motion carried by a vote of four to three with Commissioners Ward, Travis, and Vernon voting no.

DISCUSSION OF CONTRACT WITH TOWN OF YANCEYVILLE FOR ENHANCED COVERAGE BY SHERIFF'S DEPARTMENT

Mr. Mike Ferrell, County Attorney, reported that there are no significant changes from the Board's last meeting to the proposed Contract with the Town of Yanceyville for enhanced coverage by the Sheriff's Department, except that the section concerning enforcement of municipal ordinances has been removed and noted that the current term is a one-year rolling contract that continues unless one of the parties chooses to withdraw from the contract.

Chairman Ward stated that he would like to see the term of the contract extended from one to three years.

Commissioner Hall noted that the Board had discussed having a joint meeting with the Yanceyville Town Council for discussion and clarification of this contract.

After further discussion, Commissioner Carter moved, seconded by Commissioner Vernon to approve the Contract between the County and the Town of Yanceyville for law enforcement services to be provided to the Town by the Caswell County Sheriff's Office as presented, with the exception that this be a three-year contract. The motion carried by a vote of four to three with Commissioners Hall, Jefferies, and Travis voting no.

COUNTY HIRING REQUESTS

Mr. Kevin Howard, County Manager, presented for the Board's consideration requests to release positions from the Health Department, Department of Social Services, and Building Inspections from the hiring freeze. Commissioner Carter moved, seconded by Commissioner Jefferies to release from the County hiring freeze the following positions: 1) Health Department – Environmental Health Specialist; 2) Department of Social Services – Social Worker III and Income Maintenance Caseworker II; and 3) Building Inspections – Assistant Building Inspector. The motion carried unanimously.

Commissioner Hall stated that at a previous meeting the County Manager informed the Board that there was a possibility that the EMS, Sheriff, and Recreation Departments would overspend their budgets for the fiscal year 2007-2008 and questioned the amount that was overspent by each department. Mr. Kevin Howard, County Manager, answered that Budget Amendment No. 11 for FY 2007-2008 which was to be considered later in the meeting would probably answer the amount that was overspent since monies were transferred.

Mr. Howard presented for the Board's consideration requests to release from the hiring freeze the part-time positions from EMS, Sheriff, and Recreation. Commissioner Carter moved, seconded by Commissioner Hamlett to release from the hiring freeze the part-time positions for the EMS, Sheriff, and Recreation Departments. The motion carried unanimously.

BUDGET AMENDMENT NO. 11 – FY 2007-2008

Mr. Kevin B. Howard, County Manager presented and reviewed Budget Amendment No. 11 for Fiscal Year 2007-2008. After discussion, Chairman Ward moved, seconded by Commissioner Carter to approve Budget Amendment No. 11 for Fiscal Year 2007-2008 as presented. The motion carried unanimously.

After review of the Budget Amendment, Chairman Ward directed the County Manager to determine the amounts that the EMS, Sheriff, and Recreation Departments overspent in their 2007-2008 budget and present it to the Board at its next meeting.

REQUEST BY NCDOT FOR PARTIAL ABANDONMENT OF SR 1302, WORSHAM ROAD

After discussion, Chairman Ward moved, seconded by Commissioner Hamlett to adopt the following Resolution concurring with the North Carolina Department of Transportation in

abandoning .40 mile of SR 1302, Worsham Road, from the State Maintenance System. The motion carried unanimously.

RESOLUTION

WHEREAS, the NC Department of Transportation has received a Petition for Partial Abandonment and investigated SR 1302, Worsham Road, located in the Locust Hill Township; and

WHEREAS, the NC Department of Transportation recommends that .40 mile of Worsham Road be abandoned from the State Maintenance System; and

WHEREAS, the NC Department of Transportation has submitted a petition requesting that .40 mile of Worsham Road, be abandoned from the State Maintenance System.

NOW, THEREFORE, BE IT RESOLVED that the Caswell County Board of Commissioners is in concurrence with the NC Department of Transportation in abandoning .40 mile of SR 1302, Worsham Road, from the State Maintenance System.

ADOPTED THIS THE 21st DAY OF JULY, 2008.

S/George W. Ward, Jr.

George W. Ward, Jr., Chairman

Caswell County Board of Commissioners

ATTEST:

S/Wanda P. Smith

Wanda P. Smith

Clerk to the Board

DESIGNATION OF VOTING DELEGATE TO NCACC ANNUAL CONFERENCE

Commissioner Jefferies moved, seconded by Commissioner Travis to appoint Commissioner Vernon as the Board of Commissioners' voting delegate to the North Carolina Association of County Commissioners' Annual Conference to be held in Craven County, NC on August 21-24, 2008. The motion carried unanimously.

APPOINTMENTS TO AGRICULTURAL ADVISORY COMMITTEE

Commissioner Vernon moved, seconded by Commissioner Travis to reappoint Mr. James Y. Blackwell and Mr. Thomas D. Smith to the Agricultural Advisory Committee. The motion carried unanimously.

APPOINTMENTS TO BOARD OF HEALTH

Commissioner Carter moved, seconded by Commissioner Hall to appoint Dr. Jack C. Turner, Dr. Donald Fuller, Ms. Edith S. Gentry, and Mr. Rick S. McVey to the Board of Health. The motion carried unanimously.

APPOINTMENT TO FARMER LAKE BOARD

Commissioner Hamlett moved, seconded by Commissioner Jefferies to appoint Ms. Brandi C. Mathis to the Farmer Lake Board. The motion carried unanimously.

APPOINTMENT TO HYCONEECHEE REGIONAL LIBRARY BOARD

Commissioner Travis moved, seconded by Commissioner Jefferies to appoint Mr. Allan C. Weaver to the Hyconeechee Regional Library Board. The motion carried unanimously.

APPOINTMENTS TO JUVENILE CRIME PREVENTION COUNCIL

Commissioner Jefferies moved, seconded by Commissioner Hamlett to appoint Ms. Connie Windham and Ms. Mary Anne Eiler to the Juvenile Crime Prevention Council. The motion carried unanimously.

APPOINTMENT TO PERSON-CASWELL LAKE AUTHORITY

Commissioner Travis moved, seconded by Commissioner Hall to appoint Mr. Sam Newton to the Person-Caswell Lake Authority. The motion carried by a vote of four to three with Commissioners Jefferies, Hamlett, and Vernon voting no.

APPOINTMENTS TO PLANNING COMMITTEE FOR SERVICES TO THE ELDERLY

Commissioner Travis moved, seconded by Commissioner Jefferies to appoint Ms. Kaye Cobb, Ms. Jean Vernon, Ms. Alvera Lipscomb, Ms. Estella L. Jeffries, Ms. Edith S. Gentry, Ms. Virginia M. Totten, Ms. Sonya G. Patterson, Mr. George L. Woods, and Ms. Kathy H. Gray to the Planning Committee for Services to the Elderly. The motion carried unanimously.

APPOINTMENT TO RECREATION COMMISSION

Commissioner Jefferies moved, seconded by Commissioner Travis to appoint Ms. Edith A. Totten to the Recreation Commission. The motion carried unanimously.

APPOINTMENTS TO SENIOR CENTER ADVISORY COMMITTEE

Commissioner Travis moved, seconded by Commissioner Jefferies to reappoint Ms. Jean H. Vernon and Ms. Shelby Jean Badgett to the Senior Center Advisory Committee. The motion carried unanimously.

COUNTY MANAGER'S REPORT

Mr. Kevin B. Howard, County Manager, presented an *Agreement for Professional Services for the Pelham Water Project* as submitted by the professional engineering firm of Dewberry & Davis, Inc. Mr. Michael Ferrell, County Attorney, reported that he has reviewed the Agreement and would recommend approval. After discussion, Commissioner Vernon moved, seconded by Commissioner Jefferies that the County enter into an *Agreement for Professional Services for the Pelham Water Project* with the professional engineering firm of Dewberry & Davis, Inc. as presented. The motion carried unanimously.

PROFESSIONAL SERVICES CONTRACTS

Mr. Kevin B. Howard, County Manager presented to the Board for its consideration the following Professional Services Contracts:

- Tax Office - 2008 Professional Services for Grantham Geographic
- Gunn Memorial Public Library - Contracted Services – Three Youth Programs
- Caswell Aging Services - 2008-2009 Contracts for Food Services Provided by Caswell County Board of Education for Meals on Wheels and Congregate Nutrition
- Caswell Aging Services – 2008-2009 Agreement Between Caswell County Golden Friends and Registered Dietician Mary D. (Penny) Crumpton

Chairman Ward moved, seconded by Commissioner Jefferies to approve the Professional Services Contracts for the Tax Office and Gunn Memorial Public Library as presented. The motion carried unanimously.

Commissioner Jefferies moved, seconded by Commissioner Carter to approve the 2008-2009 Contract for Food Services provided by Caswell County Board of Education for Meals on Wheels and Congregate Nutrition as presented. The motion carried unanimously.

Commissioner Carter moved, seconded by Chairman Ward to approve the 2008-2009 Agreement between Caswell County Golden Friends and Registered Dietician Mary D. (Penny) Crumpton as presented. The motion carried unanimously.

Mr. Howard presented a request from Mr. Floyd Guidry of NORAG Technology who recently purchased land in the Pelham Industrial Park to construct a chemical manufacturing facility. Mr. Howard stated that it has come to Mr. Guidry's attention that he needs more road frontage due to the size of the building and the surface needed for fire trucks to enter and depart per zoning requirements. Mr. Howard added that Mr. Guidry is requesting that the County deed him 100 feet on Highway 700 adjacent to the current NORAG Technology property and include that as a

part of the original land purchase. After discussion, Chairman Ward directed the County Attorney to review the County's original contract with NORAG, Inc. and report back to the Board at its August 4, 2008 meeting.

Mr. Howard presented a request from the Caswell County Historical Association for a one-time donation of \$1,500 for Fiscal Year 2008-2009 to assist in heating costs of its facility. Mr. Howard noted that the Board appropriated \$150 per month in the budget to the Caswell County Chamber of Commerce, which is located in the Historical Museum. After discussion, Commissioner Travis moved, seconded by Commissioner Hamlett to deny the request by the Caswell County Historical Association for a one-time donation of \$1,500. The motion carried by a vote of six to one with Commissioner Carter voting no.

Mr. Howard presented a request from the Town of Yanceyville that the County appropriate \$25,000 from Court Facility Fees to the Town to help offset the cost of paving the parking lot adjacent to the Yanceyville Municipal Building and across the street from the Caswell County Courthouse when it renovated the Yanceyville Municipal Building in 2006. Mr. Howard stated that the total cost of paving the parking lot was \$105,000 and the Town feels that the Courthouse benefits greatly from this parking lot as it serves as the main location for patrons, especially during busy days in the Court System. After discussion, Commissioner Hall moved, seconded by Commissioner Travis to deny the request by the Town of Yanceyville for an appropriation of \$25,000 from Court Facility Fees. The motion carried unanimously.

Mr. Howard presented to the Board for its consideration a letter prepared by the Yanceyville Town Attorney addressed to the County's legislative delegation from Chairman Ward in which the Board of Commissioners is requesting that House Bill No. 445, *An Act Allowing the Town of Yanceyville to Extend its Extraterritorial Jurisdiction Over an Area Extending Two Miles Beyond its Primary Corporate Limits and to Annex Certain Territory to the Corporate Limits of the Town of Yanceyville* be introduced and approved in the House of Representatives. After discussion, the Board took no action.

Mr. Howard presented a request from Ms. Delores Dameron, Register of Deeds, for clarification that the employees of the Register of Deeds Office would receive the three percent cost-of-living adjustment on their new salary beginning December 2, 2008, upon her retirement. After discussion, the Board took no action and noted that the salaries would be the amount that was appropriated in the 2008-2009 budget.

Mr. Howard reported that Progress Energy has recommended lighting for the new Senior Center parking lot and it will cost the County \$640 per month. Mr. Howard added that Progress Energy has also provided some lighting options that would reduce the amount of the lease to \$400 - \$500 per month. Commissioner Travis questioned the cost of solar lighting for the Senior Center. After considerable discussion, it was recommended that the County Manager bring a proposal for effective lighting at a lower cost, including solar lighting to the Board at its August 4th meeting.

ANNOUNCEMENTS

Commissioner Hall questioned whether the County is ready for the referendum on the ¼ cents sales tax. Mr. Mike Ferrell, County Attorney, answered that he is currently researching the issue to determine if there is a pre-clearance requirement, but he did not think this would be necessary.

Commissioner Hall questioned the County Manager as to what he found out about the Civic Center Committee not meeting. Mr. Howard answered that the Clerk to the Board contacted Dr. Barker, Superintendent of Schools, and he was unaware that this Committee was not meeting. Mr. Howard added that Dr. Barker was to discuss this issue with the Executive Director of the Civic Center and report back to him. Chairman Ward directed the County Manager to place this item on the Board's August 4th agenda.

Commissioner Hall questioned the status of the License Tag Office and Mr. Howard answered that he relayed the Board's feelings to the State about keeping this office open and is waiting on a response from them. After discussion by the Board, Mr. Howard stated that he would contact the State tomorrow concerning this issue.

Commissioner Hall questioned the status of the waterline request by Mr. Ed Carter and Mr. Howard answered that he is scheduled to meet with Danville officials and as soon as there is someone to operate the system for the County, the County can grant Mr. Carter's request.

Commissioner Hamlett stated that the removal of the tax records and voting machines stored in the District Attorney's Office should have been removed by June 30th before Mr. Brewer had to appear before the Board of Commissioners.

THE ADJOURNMENT

At 9:15 p.m. Chairman Ward moved, seconded by Commissioner Hamlett to adjourn the meeting. The motion carried unanimously.

Wanda P. Smith
Clerk to the Board

George W. Ward, Jr.
Chairman
