

CASWELL COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

May 13, 2024
OTHERS PRESENT

Jeremiah Jefferies, Chair
Finch Holt, Vice Chair
Ethel Gwynn
Rick McVey
Frank Rose
Tim Yarbrough

Scott Meszaros, County Manager
Melissa Williamson, Deputy County Manager
Melissa Miller, Deputy Finance Director
Carla Smith, Clerk to the Board

The Board of Commissioners for the County of Caswell, North Carolina, met in a Budget Work Session on Monday, May 13, 2024 at 5:00 pm at the Gunn Memorial Library.

WELCOME:

Chairman Jefferies called the meeting to order, and welcomed everyone to the Caswell County Board of Commissioners budget meeting on May 13, 2024. Then all paused for a moment of Silent Prayer, and the Board of Commissioners and all the guest in attendance recited the Pledge of Allegiance.

ANNOUNCEMENTS AND UPCOMING EVENTS:

- May 16, 2024 Joint Town Meeting at 6 pm at the Thomas Day House in Milton, NC.
- May 17, 2024 Shred it Day at the Pavilion 10:30 am to 6:30 pm. Electronics also accepted.
- May 20, 2024 Board of Commissioners Meeting and Budget Work Session at 5 pm at the Gunn Memorial Library unless they have the sound system updated. They're supposed to start that this week, so we'll let you know if that gets completed.
- May 27, 2024 Memorial Day observed and County Offices will be closed.
- August 8-10, 2024 NCACC Annual Conference. If you are interested in attending, please let the clerk know so that she can reserve a room for you.

BUDGET PRESENTATION:

County Manager Meszaros said so I just want to start out initially and say thank you to both Melissa's, staff, and all the department heads. So normally we would present you with the full budget proposal, which as you know we don't have all the elements to make that happen yet. Just so you're aware with the fiscal year 22 option for the audit still being open, our financial software that we have that does budgeting you can't put the next year in there because you have too many years open. So basically we're doing all this on pivot tables in Excel, which is not really the ideal way to do the budget, but until we get the audit closed out that software isn't open to the middle of the year we are imputing. So I'm optimistic that might happen before the end of June, but either way we'll take what's in the pivot tables, and then transfer it into the software.

May 13, 2024

So that being said, it's a base budget. So everything that we've done this year through the Finance Department and the recommendation of the association is to go from last year's base budget and move forward with expansion requests. So what you have before you is going to be all of the department based budgets on the larger sheets. On the front of the sheet it has their base budget. It has the name of the department, and if you flip it over, it has the expansion request. So the top one's Administration. So there's quite a few of them, but I tried to get them so that every department has the expansion on one sheet. So that you're not fumbling through sheets. So if you look at the base budget, this is the appropriated approved budget for 24, and then in the first yellow column if department heads wish to move money around within those line items, they would have to annotate that there. And for the base budget, they have to stay within the full budget. We can't add additions to expenditures. So basically if you have any kind of expenditure outside of the base budget, it has to go through a recommendation or request which is on the back. So in this case if you look at Admin., you're going to have two requests. The first one is for \$13,600, which is Professional Services-Legal, and that's for additional services for Russell. Then they have this one that's probably going to be recoded after going through this a few times, but HR requested \$5,000 that would be used for employee longevity. So they haven't been doing like plaques or any kind of recognition for 15, 20, or 30 year employees. So that's the recommendation there. So for this department, that total of \$18,000 is listed there.

Then if you look at the expansion budget summary sheet, this has all the expansions that's been requested in the whole County and every Department. It does include the school district, PCC, and all of the entities that request additional funding through the county, the supplemental budgets. Everything that was submitted in our work sessions, we tried to keep them from asking, but everyone did a really good job of not asking for crazy out of the way things. This does not have a breakdown of the recommendation yet. So this is everything requested, and Johnna has been helping me with the balance sheets. We're close on having the total sum for the estimated expenditures compared to last year, but because some of the tie outs of salaries and transfers doesn't have the exact number so I don't want to give you that because that can still change. It's hard to look at the budget without knowing where the totals are. So by the 20th we should have all of the budget recommendations put together in total, but in the meantime after we go through some of this tonight, if you have department head questions or inquiries, we will get into those more specifically at the next session. But we do need to present the actual budget before, or it has to be advertised before the first. It has to be a through by the third, and then that would be the recommended budget. That's not the adopted budget. So as we go through these...

Vice Chairman Holt said if you keep up with the news, I mean the State never makes it on time, and the Federal Government never makes it on time. I don't see where, if we don't make it on time, we're going to get this shoved down our throat, but we have to panic and approve something because we don't have time to look at it. So we can keep using the last year's budget, I checked on this. County Manager Meszaros said sure. Vice Chairman Holt said and we don't have to make these dates. County Manager Meszaros said so by law, you have to give the tax

May 13, 2024

information by that first. It is statutorily required just like audits. So if we don't do that, we can just add that on the LGC list with all of our insufficiencies, which I would recommend getting ahead of that. Just like right now we can amend the 24 budget at this meeting. It's always amendable. It's not set in stone, but the tax department has to give the base neutral level and the total assessed value. All of those things are required by State law. For us to complete the budget, we have to have that. You saw the email that's on the top of that sheet. I wouldn't be doing my due diligence, if I didn't focalize that. So you're right.

We do have to advertise legally. I do have to provide the notice, and the budget could be last year's budget. It doesn't have to be complete or adopted just has to be recommended. So that actually falls to Administration. The recommended budget is never the adopted budget usually. It just has to be balanced. It has to have the revenues, expenditures, all the tax information, and the budget message. So I think our calendar is pretty... This was designed to follow the state law. So we have the public hearing on the 3rd, another work session on the 10th of June, and then the adoption is set for the 17th. But we can adopt it all the way up to the 30th. So we have a little bit of time. But again it is your budget. So we take guidance and try to navigate that. I think in looking at how we are currently doing it, it is different this year because you're going on the base. So you have the base budget, which is basically just your adopted budget last year. So anything that's above and beyond has to be requested, and the department, like if they change their line items, they have to have that here. It has to be a net of zero; they can't have increases without going to the expansion request. So there's a lot of departments that have zero expansion request. So it says no expansions, or on the back sheet it just has all zeros. There's a substantial amount of the smaller departments that don't have any changes. Those are easier to look at and to deal with than for instance the Sheriff's Department, DSS, and Health. Larger budgets are what to look through because they have more complexity.

So one of the things I want to tell you is what we don't have instead of looking at what we do have. So this information has all of the department requests except for leases and vehicles. There are one or two vehicles in this list, but we have to meet with Chrissy. So we still need to get the recommended desired vehicles and look at what that's going to be in a lease program. At this point, our goal is to try to make the lease payment exactly what it was last year; otherwise it's an expansion request. So we're trying to figure that all out still. Family Services is real close to having their budget finished. Their director's only been here two meetings. So we're almost finished with hers, and then the help we have are going through all the transfers, the salaries, and the audit numbers. It's really hard to know where we sit with any of our reserves or with any of our transfers until the audit work is completed, but we're trying. Because we're almost done with that, we have a lot of that data that could be put into this project formulation. So what you're seeing is just the expenditure side of the spreadsheets. You're not seeing all of the long spreadsheets that do all the FICA, employee pay, all of the transfers, all of the inter-governmental asset expenditures, the reserves, and the debt payment. So you know the school

May 13, 2024

district, there's a million dollars in debt payment a month. So those things all are part of overall budget. At this time, we don't have that all ready for you.

So in moving forward, we can look at the one with the email on top. This is just an email about the statutory limits and things with to the Tax Director, but I want you to be aware of the statutory departments. Then behind that you have PCC's request. That's actually good, and if you want to hear from PCC's President, their board, or from the school district, that's where I need to know like do you want to have them come in and go over their request or do you want to just digest this, look at it, and formulate if you want these presentations or not at a future meeting. So in knowing that we've gone through all this and understanding that the college basically reduced their operating cost by \$100,000, but they do have a capital request that's pretty hefty. It keeps them right on par with their base budget for last year. I think our concerns were we have three or four HVAC systems that are overdue for replacement, and the people that we've had gave us bids and their bid looks a little different. Seeing our building, the Old Courthouse, that's \$196,000, and the K Building at the college is newer. It's only got two systems on it, and their bids three times higher than our building. So it just kind of makes me want to get more detail. They did send us the quotes; we're looking at that. It's hard to know what the quotes are when we're getting them from an outside agency. Then behind that you have the school district requests, and with that request they do have pictures of their Elementary School HVAC system. I think that's Stoney Creek. So they do have some contingency. They actually have Reserve Funds. So if we know that, that project wouldn't come out of our net obligation in the budget because they already have funds to do that. So when we give you the recommendation in the future meeting with the full budget, you'll see where those are annotated that that comes out of school district contingency or funds they already have in reserves. It's a request they're making of us, but we're recommending doing it but that they use their own funds to do this.

Commissioner Rose said one question I've got and if the Board's okay with this, rather than us jumping around, if we can go to this expansion sheet and if you'll start at the top, let's work down through it. County Manager Meszaros said sure. Commissioner Rose said one Commissioner may have an issue with it, one may not. I'd just like some clarification on some of these things. I know this is kind of a wish list. I do understand that, but there are some concerned on some things that I do have. So is it okay if we start with that? County Manager Meszaros said and I do want you to realize that most of these are the department requests. So we have pretty good knowledge of what they're requesting, but I don't want to speak for them as to if it is urgent this year or is it two or three year. So those are the kind of things maybe we mark and come back to.

Vice Chairman Holt said did you not discuss it with them? County Manager Meszaros said oh yeah, we discussed it with every department. We had the Finance Director, the Deputy County Manager, myself, and at least one of the Department Heads or their seconds. So we spent about 45 hours in those meetings. Melissa Williamson said most of what's in here, they voiced that they felt like they needed for this year. Vice Chairman Holt said but he said he didn't want to speak for them so that's why I asked did he not discuss it. Melissa Williamson said right. County

May 13, 2024

Manager Meszaros said for instance when the Department Head is asking for two or four new FTEs, I don't feel comfortable in explaining yeah they really need those FTEs. I think there is an FTE request in here I'm fully supportive of, and that's the Dispatch Center. But there's a lot of other FTE request, and it would be great if we had the money to do those. But I would not want to speak as to whether or not we fund them except Dispatch. Vice Chairman Holt said I'm good with that. Chairman Jefferies said it's okay.

So as you can see the department and the fund name. So going through these it's going to be split out. Most of this is all General Fund. So the CATS, the transportation and Waste Management, those are both Enterprise Funds. They're on the end, but they're not really impacting the General Fund. Commissioner Rose said so let's start with 4100 and go down. Right there at the top. Melissa Miller said there isn't anything under the Fund Balance. Commissioner McVey said at Administration.

County Manager Meszaros said so the first one obviously, our goal is to give you a budget that does not require Fund Balance to balance it unless it's absolutely needed. Last year they used \$2.4 million in the budget, but that doesn't mean we spent it. Our goal is to have zero in that. So I guess if you want to go to Administration, we talked about that earlier. The legal is \$13,600 for the County Attorney. Financial system report, the Munis software, so in converting to Munis there are some software additional expenses. That's one of the things they didn't do before was they didn't have that conversion software, and that's why they had so many issues when they switched the old system they had. The Tax Department, they initially asked for a full-time Assistant Tax Deputy Director.

Vice Chairman Holt said I'm sorry. Go back. You're going so fast I didn't... When you go to a different one, will you say you're going to it? This \$16,000 say that again. County Manager Meszaros said so the \$16,000 is all software for converting to our new Munis system. So if you don't use that software, you get conversion problems. So it's Finance issue.

Commissioner Yarbrough said is this a yearly thing for the software. County Manager Meszaros said no. This one alone is a convergence, a one time. Commissioner Yarbrough said how long have Munis been in place? Is this the third year? Melissa Miller said this is the third, I think. Commissioner Yarbrough said and we're just getting or just going to buy the software now? Melissa Miller said no. Not all aspects of the software were purchased when they were supposed to be at the beginning, and we have discovered that with all the trouble we have been going through. We now know why we're having the hiccups that we have been having. Commissioner Yarbrough said Munis must not have much of a salesman then, if they didn't try to sell you that to start with. You would have thought that would have been lumped in, but we can't go back. Go ahead. I just wanted to clarify this is just not a yearly software cost.

Commissioner Rose said are you sure this is a one-time thing? County Manager Meszaros said the software? Melissa Miller said it's under recurring. We'll ask about that. Commissioner Rose said okay. Also while you asking about it, ask about the \$13,600, the Administration

May 13, 2024

Professional Services. That's one time or is that recurring? Melissa Miller said that one's probably recurring. County Manager Meszaros said I think the software one is the only one. We've gone through them all, and they should be accurate. Melissa Miller said because that one says has been under budgeted within Administration when looking. When they come up with these numbers they look back through all the expenses or what the expenses total and stuff and it's been under budgeted. So I'm pretty sure that the \$13,600 is recurring, but I'll double check on that too. Commissioner Rose said thank you.

County Manager Meszaros said so the Tax Department initially asked for an Assistant Director. So Thomas, it's hard to say. I can't speak for them, but he told me that he intends to retire this year. So he previously had an Assistant Tax Director, this proposal is to bump up and reclassify the person that does the appraisals and record position so that they have that increase. Instead of asking for a whole new person, he just asked for the person he has to be adjusted to it.

Commissioner Yarbrough said will they be assuming additional responsibilities? County Manager Meszaros said yes, that's why they need the reclass. They'll be taking on or technically they should be being groomed to take over for him, but that's an appointed position. So really you may be trained and take that on, and then the Commission can find somebody different.

Vice Chairman Holt said so if we were eating this \$9,640, but he would be coming off of it after another year. His salary? County Manager Meszaros said I mean I it says recurring because I assume they're to keep that position as the Assistant Deputy. Vice Chairman Holt said that wasn't the question. County Manager Meszaros said no, it would not be coming off. Vice Chairman Holt said his would be coming off. County Manager Meszaros said his would be replaced with the new person. I can tell you that in hiring department heads here and hiring anybody, most of the people that leave even 30 year or 10 year employees, we're hiring people much higher than they leave at.

Commissioner Rose said basically what you're saying he's got an employee down there that he wants to move up to an assistant, and they're getting an additional increase in salary. Correct? Melissa Miller said yes. Commissioner Rose said of \$9,640. Melissa Miller said yes.

Commissioner Yarbrough said this is just a salary increase for one employee. County Manager Meszaros and Melissa Miller said yes.

County Manager Meszaros said so I'm not sure why we didn't edit those out. I took most of the no expansion requests out so you don't see them. The next two are just, delete them. I.T. has a handful of softwares. So they did their upgrade with the Army Cyber-Security Audit, and these are all softwares. Some of them we have currently, but this is an expansion request. So this is what the additional expansion is to cover all of those.

Vice Chairman Holt said we added on some of these. Didn't we vote on some of these? County Manager Meszaros said some of these are in place. This is what it cost to have the Fiscal Year 25 software agreements. Because the original estimates like 380. So if they already have it

budgeted, this is just the difference for the expenditure. Vice Chairman Holt asked what's the new phone system? County Manager Meszaros said so they want to migrate to a new IP over phone system that's not tied to the current technology.

Commissioner Yarbrough said I would like for him to come in front of us and explain what he can live without on this list. County Manager Meszaros said okay. Commissioner Yarbrough said or what the county can live without.

County Manager Meszaros said so Maintenance has on the very last page all of the requests for maintenance. These are all capital projects, and they're intermittently with the introduction. So if you go with the base budget, this year if you look at the other sheet that we handed out under maintenance, they have \$195,000 capital put towards last year. So if you fund the regular base budget, a lot of these on the list are moved onto the base budget to not have a net effect. Then the ones that are not are they're all in the expansion requests, but the ones that are not are highlighted.

Vice Chairman said you lost me.

County Manager Meszaros said so because of the base budget last year, maintenance is one of a handful of departments that had discretionary funds that were one time. So last year you spent \$195,000 on operating capital list. So in order to keep that base budget the \$390,000 or \$400,000 in request this year. \$195,000 of that, they took these small projects and put those into the base, and that's detailed on a different sheet that's on the back side of the department page. So that you see them all, we included all of them on one sheet, and then R.D. is here tonight if you have specific questions. I tried other pieces, but these are all most of them. They are asphalt and roofs. Many of them like the elevator, the one with the spring in it, those are State mandates. If we don't fix those, they're closing it down. But there has to be... basically some type of system has to be installed. I think we presented on that.

Commissioner Rose said that's not included in the expansion sheet. County Manager Meszaros said correct because it's in the base, and we have the list of all those projects that we put in the base. There was a base number. In fact, there was like two or three departments that have base numbers that have new stuff, but we tried to make it as clear as possible. So the first one there is the Health Department, and that's one of the ones that's in your expansion request because it is large. You know the ones that cost \$1,000 to \$2,000, we put all that kind of stuff into the \$195,000 in the base.

Vice Chairman Holt said what page are you on. You have lost me again. The 52,000? County Manager Meszaros said \$52,000, and that's for the Health Department roof. It's going to technically be a net zero impact to budget because Johnna found that there is fund balance available in the Health Department fund to cover that cost. Those are the kind of things as we get a fully developed budget, you'll have a lot of notes. This is a request but it's not costing anything outside of fund balance. Like the school district's recommendation that they've asked for money, they have fund balance.

May 13, 2024

County Manager Meszaros said the next one's a big one. That's for the Historic Courthouse, and that's the HVAC system. It's been engineered, it's been designed, and we have bids. That one's \$196,000, and if you've looked around our building, we have what like six or eight split units and roof units. They don't have any dehumidification. Their boiler system is 60 years old. That's a pretty hefty one. The thing you see with the green on them are generally things the administration is recommending they hold. If you don't do it we have to prioritize. We would say do next year.

Commissioner Rose said I mean don't get me wrong on that. I understand efficiency, but you're putting an efficient unit in a building that's not efficient. County Manager Meszaros said sure.

Vice Chairman Holt said how bad is the payment back there? I haven't been back there in some time. County Manager Meszaros said so they just resurface the pavement behind the building. R. D. Hayes, Maintenance Director, said I just resealed it about three weeks ago and restriped it. The boiler in that room has a flash card in it that Scott said is 60 years old. It has a flash card in it, and we actually have to reset that boiler about two to three times a week. It's a million BTU propane unit. So when he says being efficient, a million BTUs burns up a lot of natural gas, and when you have to reset the plane card in it every two to three weeks, that's sort of dangerous when you can't even buy one now. We have to call the company that may have to order them online, Ebay, or to try to even buy one from a salvage parts owner.

Vice Chairman Holt said you kind of skipped subjects. Do we need to X off the \$59,000 for the paving? County Manager Meszaros said so that's DSS's lower lot. R. D. Hayes said the \$59,000 is DSS, the lower parking lot. That parking lot only has an inch and a half of asphalt and one inch of base. So the parking lot has come apart, and that's a total repave on it. Taking it down to the dirt, putting new gravel in, and putting it back.

County Manager Meszaros said so everything on this list is an ask. This has been paired down from the original spreadsheets which had a lot more stuff on it.

Commissioner Yarbrough said Scott, you said the items that you had in green are? County Manager Meszaros said things that I would suggest... Commissioner Yarbrough said not this year? County Manager Meszaros said correct. Probably if you can't fund things, those are the ones that we would recommend not funding. Some of them are pretty large; most of them are FTE asks.

County Manager Meszaros said the maintenance repair building line. So when they have just a line item like that, they're asking for more maintenance and repair building line. They're just asking for supplemental funds to do more projects. If you look at your base when they ask for more than what's on there, they have to put into a request. When you budget just like maintenance repair not all the line items get used. So a lot of those we have to have funding in there to cover what happens if something breaks or what happens if whatever happens.

Vice Chairman Holt said what about 4260, the household cleaning \$10,000 increase. R.D. Hayes said that because toilet paper has gone up to \$96 a case, and I have to fund all the toilet paper for the county. The jail goes through anywhere from 6 to 8 cases a week. The trash bags have doubled, mop heads have doubled, all cleaning supplies have doubled, and I tried to outsource it through three or four different companies. It's no cheaper nowhere else. We went to the bare minimum. If you see the trash bag in the trash can behind you, it's paper thin.

County Manager Meszaros said so then the licensing requirements for water and sewer at Pelham. We paid for the gentleman to get all his certification. He also provides a service, and that's the fee for his licensure. They have large enough water system not to have credentialed... Vice Chairman Holt said which one are you on? Melissa Miller said the first one for \$6,500.

County Manager Meszaros said the next one is the Sheriff's Department. So their current cameras and systems all need to be updated and replaced. That's a recurring cost because it's all cloud-based. It's all of the downloads from the body cams, and they are maintained by outside source. But that is to replace all of the current deputies that wear them.

Commissioner Rose said a couple questions I have and I want to make a note on. How old were the camera system they have? I thought they recently got them in the last couple of years. County Manager Meszaros said I'll have Tony respond to that, but a lot of them aren't afforded anymore as an upgrade. It's kind of like the Motorola problems. Commissioner Rose said yes, that was going to come into this thing. I understand what's read or what's put in down here as far as they assist in evidence collection and unbiased pictures of law enforcement. I mean they do what they do, and what they do is they record audio and video. That's it. I won't put anything else in there or take anything else away. So I'm just asking a question. I mean that is a bridge. That's not that better of a jump. I didn't know if that was just a software upgrade for this camera. County Manager Meszaros said it's the full camera, and it's important. A lot of the cameras they had are not supported. Commissioner Rose said but this I mean... I don't understand it. Check on them. Just check on it. To me, I don't see the camera going bad unless it got damaged to the point that it doesn't work. County Manager Meszaros said my guess is they aren't currently with Axon, but a lot of people use that Axon. It's actually an upgrade to a new system. Commissioner Rose said I'd just like some answers on that.

County Manager Meszaros said so the next one is the upfit cost for the new vehicles in Enterprise Fleet. So when they pull the new fleet vehicles in they have all the upfitting, and that's \$95,000.

Commissioner Rose said sorry the last line on here says revenue offsetting these increases is inmate housing. Correct me if I'm wrong, but I was under the impression that the misdemeanor/confinement program and Federal Inmate Housing program all of that money was going to pay the payment for the new facility. County Manager Meszaros said so that would be any additional revenue above the payments. It's not like your home loan where make an extra payment year. They're paying the required minimum, and this is additional. They're going to

charge more for inmates this year too. So there are several things you're going to see that are increases and paid for by the jail revenue. A couple of those are the software; they're projecting I think \$150,000 additional. Commissioner Rose said so this is covered, and Deputy Finance Director Melissa Miller said so this one might be more clear when you see the revenue side of it too. County Manager Meszaros said yes, so those are just expenditures except for some of these do have the offset revenue because we've already got those done, but not all of them have been calculated because we haven't got into that. Then of course their Medical is a 5% increase on their contract. That's just a set amount. Additional staffing, so there's some changes in policy that we're going to implement because of the state, but they're asking for two deputies in the jail and two correction officers. Two deputies in the jail, and two deputies in the staff. They don't have any surplus vacancies so that causes you problems when you need to fund things and you don't have any extra money left. So I think we have another way to fund those with the changes in policy that would diminish our overtime. Not that the everyone's going to love that, but FLSA requirements and the state and federal laws are there. We go above and beyond and do things. It's nice for the staff but you don't need that many positions to be used for salary savings to pay for those policy things that we can fix. I haven't met with the Sheriff or the Chief yet on that. Commissioner Rose said so you haven't met with him. County Manager Meszaros said I mean met with them on this, but the reason I'm urging or I'm suggesting not funding it is because we have another way to have fix the budget issue.

Transportation van, that's one of the few vehicles you see in here that would come to the fleet.

Commissioner Rose said let's go back. You skipped 4320. Melissa Miller said the Detention Center. County Manager Meszaros said the Detention Center. So the 5%, we talked about that. That's medical cost. Commissioner Rose said not that one. Melissa Miller said up one more. County Manager Meszaros said the additional staff. Commissioner Yarbrough said the Professional Services.

County Manager Meszaros said so the Professional Service, this is software that's mandated by the jails. It does have a revenue offset of the full amount to pay for that, but it's a requirement that state and federal. Their revenue offset is 100% on that item. I have some of that literature. I didn't give you the big pack of like all the literature.

Commissioner Rose said all right. So revenue offset with the revenue is zero, correct? County Manager Meszaros said yes, zero impact to the county. So if you see on the far right, there's no number in there. Commissioner Rose said where is that money or that offset revenue coming from. Melissa Miller said it says inmate housing. County Manager Meszaros said there's about \$150,000 minimum estimated revenue because of the change of fees this next year. So that's paying for this and locks. The locks are part of that. Commissioner Rose said and that's paying for it outside of... County Manager Meszaros said outside of it. This is additional new revenue.

County Manager Meszaros said I think that's the only vehicle that we got on here. Vice Chairman Holt said let's go over the van. County Manager Meszaros said so they use that to

May 13, 2024

transport all of our inmates, and they take a lot of them to medical, detox, and that kind of things. It's aged so they would want to change that out on the Lease Program. We haven't looked at what's our requests. I need to do that with our vendor and Melissa. Melissa Miller said but we really can't do anything with vehicles until after our audits are caught up. So I don't know that that's going to be possible for the 25.

Commissioner McVey said didn't we get them a new van a while ago? Melissa Miller said I haven't gotten a new van since I've been here through the lease program. Commissioner McVey said we bought a new van a year or two ago. We might not have on the lease program.

County Manager Meszaros said so some of the other departments like DSS has a van and the Health Department. Melissa Miller said we haven't got a van like you're talking about that transports the inmates; not since I've been here in three years. You may have, but not through the lease program. County Manager Meszaros said yes, so basically what Melissa is saying is like we anticipate the audit being presented in June, and then a week or two or shortly after, the 23 we should be ready. So it's anticipated by October we should be off with the government list. We can't do any debt or obligation outside the budget that we have cash for. So the lease program is definitely one of those things. We don't really know for sure; we haven't looked at that too closely. That's one of the remaining things we need to do.

Emergency Management, so these are additional training budget. They have some new classes they have to take. So that's basically that request; it's just for training. Capital radio equipment consoles, this is a big one. I think Kenneth would be needed to explain his request because there are some facility upgrades that have to happen with the consoles, and these were very dated radio equipment consoles. They're basically getting NC E-911 to pay for about \$800,000 worth of grant projects that we don't have any match on, and they're like well you need to take care of the radio consoles. So it's kind of that you do this smaller project, and they're going to take care of the bigger project.

Vice Chairman Holt asked is that the Fire Department thing that we voted on not long ago? County Manager Meszaros said no.

Commissioner McVey said we're going to talk about that Fire Department thing in just a minute. The 800 radios, if you don't mind? Where are they at? County Manager Meszaros said we have all the radios. We have no programming and the batteries. Commissioner McVey said we spent a million dollars on this project two years ago. I jumped up and down to get it done, and we're sitting here waiting on Motorola batteries. Don't you think it's time somebody raised hell with somebody? County Manager Meszaros said yes, they've raised hell. So on the 800 mhz, we're the only entity in this region not on 800 mhz. So when we have an incident we can't communicate to them, and they can't communicate to us. Vice Chairman Holt said we know that. County Manager Meszaros said but the bigger entities that are spending 6, 10, or 15 million dollars, they are getting programming and batteries before us. Melissa Miller said Kenneth said he can't get the batteries. Commissioner McVey said pull the money. Pull the money, and give

May 13, 2024

them the radios back. We've been sitting here waiting on this thing for two years. We've been waiting on the 800 system to come up on the towers because of Highway Patrol, we're sitting on that. I ain't going to spend a million dollars with somebody and not have it. Somebody find out why we ain't got batteries. It's time to raise hell. They got how much of our money? County Manager Meszaros and Melissa Miller said a lot. Commissioner McVey said a lot. They got a bunch of our money, and we sitting here with no 800 radios. County Manager Meszaros said the first thing is we don't even have 800 capability, and everybody around us does. You would think we would be a priority. Commissioner McVey said we know that here in the county. That's the reason I raised so much hell to get on an 800 system so we can talk to the helicopter that's coming. We can talk to everybody else, but we've spend a million dollars and setting two and a half years. Motorola and all of them can kiss our hinies and give us our money back. If you can't get the stuff in here and we spend a million dollars with you, do something different. County Manager Meszaros said yes. Melissa Miller said that will have to be Kenneth. County Manager Meszaros said I will definitely make him aware of this. Commissioner McVey said it's time somebody got... I made one phone call to Motorola about a year ago, and it upset everybody.

Commissioner Rose said maybe have him come to the next meeting, and give us an explanation.

Commissioner McVey said but there's no reason to spend... Everybody else may be spending \$15 million, but a million dollars in Caswell County is a lot of money, and Motorola needs to know that. County Manager Meszaros said this is a supply and demand issue. Commissioner McVey said send them back. County Manager Meszaros said there's other alternatives.

Commissioner McVey said give us a million dollars back. Commissioner McVey said you going to buy a new tractor, spend a million dollars on it, and wait on it for three years? Commissioner Yarbrough said I ain't going to spend a million dollars on it to start with.

County Manager Meszaros said I can tell you that like when we get into fleet vehicles and Sheriff Vehicles, there's only one vendor. There's no more police vehicles except the Dodge, and we're waiting two years to get the Dodges that we ordered two years ago. It's going to be three to four years since everybody had to get the Dodge. So we don't have to send them the money until we encumber it. Commissioner McVey said we going to be on horse and buggy.

County Manager Meszaros said so they do have a 2 FTE Dispatch position request, which I again want him to explain that. The call volume, we just went through two cycles of hiring. It's not easy to hire people in that job. So I'll have him talk to you about all of that. Those are pretty critical though because if the people that we currently have working leave, we haven't been able to hire anybody. Supply and demand on that too. Deputy County Manager, Melissa Williamson said and too the shift hours being at night and weekends; they're not the most desirable.

Commissioner McVey said I need a number to the President of Motorola, the top dog. Last time, I didn't get to talk to him. I talked to some salesman.

County Manager Meszaros said small tools, that's Building Inspections, Oh, the SROs have no request at that time.

May 13, 2024

Commissioner Rose said maybe I missed something. 4335, Communications said that they're requesting for two dispatch positions and all associated positions. County Manager Meszaros said so it's basically all the FTE, the FICA, and retirement. Basically that covers two dispatch salaries and all the personnel cost. Commissioner Rose said why? Is that two more additional positions? County Manager Meszaros said two more. So they should have three a shift. Right now we have two. So with our call log, I mean I'll have all that. Commissioner Rose said but do they have the position already there? You're not creating? County Manager Meszaros said creating two brand new dispatchers because right now we run two, and they're saying they need three.

Vice Chairman Holt said you were saying you couldn't hire. County Manager Meszaros said yeah, we can't hire anybody. So the salary, they say I'm not working nights and the pay. Vice Chairman Holt said you can't hire. So the ones you do have out, why would you try to add a third? County Manager Meszaros said we need three to work every day; we have two. I mean like we're trying to hire people. If we pay them more, ...

Commissioner Rose said I'm not saying we do or don't. My question is this. Melissa Miller said you're wanting to know if it's already an existing. Commissioner Rose said no not an existing position. My question was how come that one is not in green like the other positions were in green? County Manager Meszaros said because I am not recommending those others. This one is recommended. Commissioner Rose said that was all I had a question about.

County Manager Meszaros said so SRO has no request. Building Inspections, they replacing their iPads for field inspection. They do all their stuff out in the field now. They're due for it. I mean that's something we'll coordinate with I.T to buy in bulk.

Vice Chairman Holt said the Building Inspections should be self-sufficient. County Manager Meszaros said they have to spend money within their department. So if they generate funds, like this year we made an extra 200,000, it needs to be spent in their department. Vice Chairman Holt said so why would we come up with this for their iPads. County Manager Meszaros said I don't have the revenue, and we haven't gone through the budget because we don't have the revenue yet. So that would be something that when we finalize the budget process that would probably just get funded out of their department. It wouldn't hit the general budget. Melissa Miller said so these are just all increases from last year's base budget. County Manager Meszaros said so this is any request whether or not it's funded in a special way or not. It's just all the requests and asks above what we currently have provided.

Commissioner Rose said I guess my question is Building Inspection says increase need to replace aging iPads with field inspections. Why would that be a one-time versus a reoccurring? County Manager Meszaros said because they probably replace them like every three, four, or five years. So it's this year coming up that they would buy them, and they would take a few years and then buy them later. It's recurring, but when you see recurring that's every year moving forward. Commissioner Rose said if we have to do that three or four years, it would be

May 13, 2024

reoccurring. County Manager Meszaros said it's not an every year expenditure so it's only recurring random. If I did that, the budget would be huge. Like if I put everything that's like the radios, we're going to buy these radios new radios...Melissa Miller said we'll just switch that to a one time. Then when it comes up again, we can add it again.

County Manager Meszaros said so moving on to EMS. They have billing refunds. So they have to mail and distribute funds back so this is basically a contract for a service that does the billing refunds. \$27,000 a year. They don't have the capacity, or they don't currently have the technology that they are asking for.

Commissioner Yarbrough said when did they start doing refunds? I thought they had trouble collecting. Melissa Miller said they do have collecting, but I handle the EMS payments and stuff. It's like when a patient pays for it upfront, then the insurance pays above and beyond, and we have to refund them. Those are the refunds we issue. Commissioner Yarbrough said right. Melissa Miller said where they've overpaid.

Vice Chairman Holt said so we actually have this money? County Manager Meszaros said we get like 75% of the billing, and 25% goes to the company.

Commissioner Rose said so basically the \$27,500 is to send the refunds out. County Manager Meszaros said it's the whole service for outsourcing. Melissa Miller said the whole service for the outsourcing because it's EMS billing that's the one that collects all the money for us, and then sends it to us. So Barry would have to explain the details of that. County Manager Meszaros said I didn't want to have every department head here while we are going through all this. Melissa Miller asked would you want Barry to explain? County Manager Meszaros said you explained a few of the things they want to know. Melissa Miller said oh okay. I was just going to make a note.

County Manager Meszaros said Kenneth, 911, the bigger departments all have some interesting things. So let's see supplies. So the uniforms enhanced the uniform budget. That's an increase. Vehicle increased line item by \$3,000. They have more vehicles now that they have more positions. K9 unit line increase. Anytime you run a K9 vehicle, there's a lot of mileage and upkeep.

Vice Chairman Holt said wait a minute. Explain that Frank. Help me out here. What about the dog would go up \$2,000? County Manager Meszaros said anytime you add a K9 unit to a vehicle, they have special cages. Melissa Miller said this is EMS, so I'm going to say this is the emotional support dog that was given to them. So I imagine that it's vet and all that kind of stuff. Yes, because they have the emotional support dog there. Commissioner McVey said should have had the emotional support dog in here today. Melissa Miller said yes, we need it in Finance too. So that's what that is. It's not really a K9 unit. Vice Chairman Holt said do we have to have an emotional support dog? County Manager Meszaros said we have one, but they're asking for funds to support it.

Commissioner Rose asked when did they receive it? Melissa Miller said it came last year or maybe coming up on a year. Commissioner Gwynn said it was given to them.

County Manager Meszaros said vehicle maintenance and repairs have gone up. So they're asking for more money there. EMS has lots of vacancies, but they did request Training/Quality Assurance Officer and four shift supervisors. They have vacancies so that's an ask. Vice Chairman Holt said they want four more supervisors for the people they don't have? County Manager Meszaros said so the green ones, if you haven't cut things, you definitely are supportive of the green ones coming off first.

County Manager Meszaros said the next one is okay so this is back to your radio issue, ambulances. Okay, so it takes two years to get one ordered. I have to get a letter of intent, and I basically write it. So if we order it, it's going to take two years to get an ambulance. A brand new ambulance is what \$360,000 or something. We try to just get the truck with the cab.

Vice Chairman Holt said didn't we go through this last year. We got some on order, and it's going to be another year before we get it or something. Commissioner Yarbrough said it was an 18 month wait last year. Vice Chairman Holt said yes, we had already approved it. We got some ambulances to sit there that we don't have yet. County Manager Meszaros said every ambulance we have, we buy it. It would be easiest to say we need a new ambulance every year. It takes 3 to 5 years to get them.

Commissioner Rose said I don't know if we approved it last year or not. We had approved it because it would have been over that 50. Vice Chairman Holt said well it was something we approved because I remember we talked about a lot. It was because they were telling us how it was sitting there, and we had to wait. Commissioner McVey said it was one that had a bad box and it was getting fused. Commissioner Yarbrough said I remember the discussion, but I don't remember the details. Commissioner McVey said I thought they were getting a new box. Melissa Miller, Deputy Finance Director said I don't think we got a new ambulance. It was repaired. Commissioner Rose said on the chassis.

County Manager Meszaros said so the chassis, this is for two chassis. That's not cheap. If we determine we're going to do that in 26, we need to write a letter. If you write a letter of intent, just like the police cars, if you order police cars, ambulances, and fire trucks and if you say you're not buying them; 5 minutes after you say that and they have it, someone else will buy it in 10 seconds. So we're not obligated to do that, but they do want to get two. Melissa Williamson said I think too, the best I remember, he was forecasting by the time we would ever get these how many miles those would have on them. That's why he was going ahead and putting it in because it was taking so long to be able to get them. County Manager Meszaros said one of them has 300,000 on it currently. So we could just keep saying it.

Vice Chairman Holt said can we get him to come in and kind of tell us where we at will all them?

County Manager Meszaros said so this one is also green. That is a shell building in Pelham, and it's just a staff recommendation.

Vice Chairman Holt said who wants this? County Manager Meszaros said Economic Development. Vice Chairman Holt said what kind of shell building is it? County Manager Meszaros said it's just a typical shell building that you construct the building, and then you leave the dirt floor. So you put in the type of business that buyers chose. That's not a very big building for the cost. But we're getting closer in Pelham the CEAD Project. I think at some point they can be viable to go in that part of the county. That's just an ask. These are all asks so until we get closer to finalization. They're all just up before you. Then there's the training and travel. We currently don't have much of a budget at all for that. That's pretty in line with what the other departments do.

Commissioner Gwynn said they're requesting \$7,000 for travel and \$1,000 for dues and subscription? Melissa Miller said well \$7,000 for travel covers like everything, registration, hotel, you know it's all included in that one description. Commissioner Gwynn said I can't understand why they need so much in one year.

Commissioner Rose said what is the operating expenses looking like now? County Manager Meszaros and Melissa Miller said I'd have to look that up. County Manager Meszaros said some of them like in the line there, if they make one less they can raise another one to keep the base neutral level. So I mean like a lot of the training budgets, you can go back and look at what the previous expenditures are. Commissioner Rose said yes, I mean it looks like it's \$8,000 that was already budgeted and additional seven would have brought it up to 15. This is showing on this column here. Commissioner Gwynn said you are saying that is what it has been in the past? Commissioner Yarbrough said we approved \$8,000 in the 24 budget. Commissioner Rose said on that two golden yellow columns right there, he's asking for an additional seven which brings it up to \$15,000. County Manager Meszaros said well so you made a good point. There hasn't been anybody in that position so if you look at the use, it's zero. Some of these things they're budgeted, but they don't actually get utilized. That's important to keep in mind when we do budgeting. You might budget in case you have staff member that needs training, but you might not actually do any.

Commissioner Gwynn said if we not using it, why do we continue to have it in the budget? County Manager Meszaros said well we haven't had an Economic Development Director.

Vice Chairman Holt said so where's the money? County Manager Meszaros said so these aren't pockets of money. It's in the general fund, and it gets dispersed with accruals. Money is not in the little pockets. Commissioner Rose said you just stated it's in the general fund. County Manager Meszaros said yes, it's in the general fund. That's where our reserves should grow. So we're hoping, like right now we're hoping the last year's \$2.4 million that we have from reserves that we used zero. Does that make sense? Just to balance a budget, they have to do that

budgeting. But we're hoping that our actual, we don't even spend that money. We try to encourage best practices where we save money.

County Manager Meszaros said planning. Planning increased operating expense \$3,955. They broke that out to the copier lease, employee training, and maintenance and repair vehicles. So they're a small department so they instead of having one-line item for all those, they just group them all together into that operating expense.

Commissioner Rose said I see the copier lease and the \$1,750 for maintenance and repair of vehicles. What is that? County Manager Meszaros said I think it's probably tires and they do annual maintenance. So that's oil changes... Commissioner Rose said so the vehicle he has is not leased vehicle. County Manager Meszaros said it's not a what? Commissioner Rose said it's not a leased vehicle. It's not on the lease program. Melissa Miller said his vehicle is on the lease program. So I'm not sure what he's thinking or what he's classifying. Melissa Williamson told Melissa Miller that the \$1,750 is for training. Commissioner Rose said okay. But it has maintenance and repairs under that. Melissa Williamson said I see that too, but I'm not sure. Melissa Miller said she will have to ask them about that. County Manager Meszaros said maybe he doesn't know we have the lease program. Melissa Miller said or that it's covered because he's new to that position. So he may not know that it's covered under the program. Melissa Williamson said he didn't allocate any money. County Manager Meszaros said yes, he didn't put any amount.

Then County Manager Meszaros said so the Cooperative Extension, those are tiered programs. We have two. It actually went down because it was higher than this. So the County match is the portion of the increase for the promotions. So basically they get promoted through the co-op, and we have to provide a match percentage for that. That covers all the... you don't see our retirement contribution and all those. Those are all in one lump sum with the salaries. So the departments don't usually break that out because they're not... I don't remember which it was.

County Manager Meszaros said Soil and Water, Mitch had nothing.

Vice Chairman Holt said I think we don't actually have to do that. I think we voted on that about 13 months ago. Commissioner Yarbrough said what's that Mr. Holt? Vice Chairman Holt said on that increase contracted services for the state. Didn't he come in and ask that we voted on it?

Commissioner Rose said he asked for an increase from the County, but we didn't do it.

Commissioner Yarbrough said he asked that the county mirror whatever the state increased, but we said we would do raises as we saw fit and we wouldn't be dictated to by the state.

Commissioner Rose said but you're saying this is a reclassification by the state. County Manager Meszaros said correct, for promotions. It's not just an increase; this is you know in so many years they get like oh now I'm level three instead of a two. Vice Chairman Holt said so this is where that's coming in. Commissioner Yarbrough said 50/50, we pay half and the state pays half. Is that right? a lot of it. County Manager Meszaros said I think it's 50/50, but it's contractually obligated. So it's in there because I can't say no. Vice Chairman Holt said I mean I think they're

May 13, 2024

doing a great job. I was saying that I know we voted on it. Commissioner Yarbrough said yes, but what you're talking about was that they came up with something that was if the State gave a 5% increase, the county had to match it, and we said no. Melissa Williamson said I think they said they had to make a choice which way they were going to go is why they brought it. Commissioner Yarbrough said we had to decide one way or the other and we said no. We wouldn't do that, but this sounds like somebody's gotten promoted. County Manager Meszaros said they go and they let your board in with like 28 employees. One of the two was promoted. One that wasn't promoted actually should have been, but maybe the next time they will. Commissioner Yarbrough said with that promotion comes an increase for the county's obligation.

Commissioner Rose said is that for one person? County Manager Meszaros said I there were two, and it was like \$52,000. So it depends on their level at the State. Commissioner Rose said right Melisa Miller said it just says employees, State employees. Commissioner Rose said I just would like to know how many. Commissioner Yarbrough said we need a little clarification on that. Commissioner Rose said and how much the increase in the reclassification was. We can only see what is out here. Commissioner Yarbrough said because if this is one employee, that's a pretty good raise. Melissa Williamson said I wonder if they included like the fringe benefits too, but I don't know. Commissioner Rose said still if you think about it, even if it does include that in the \$38,000, that means the State is paying \$38,000, which makes it \$76,000. Melissa Williamson said we'll have to get more on that.

County Manager Meszaros said so the other one, the one below that is JCPC. That is an employee classification, and that is the totally true cost for the increase. Vice Chairman Holt said can you go into detail? County Manager Meszaros said Tonya Terrell, she's been promoted. Melissa Williamson said they said she's been taking on additional duties. Commissioner McVey said JCPC. Who is the Commissioner on that?

County Manager Meszaros said going on to the next one, Senior Services. They've been asking for a part-time or a full-time employee to help with the driving, but that's just salaries to pay additional drivers to the parts of the county that are not being covered. They started doing the cold meals so they could deliver them for like a week or whatever because they don't have any drivers.

Commissioner Yarbrough said question. We don't pay any drivers now. Correct? Melissa Williamson said no. Commissioner Yarbrough said if we start paying drivers are they going to be driving county vehicles? If not, what's the liability for us? Not normally; not volunteers don't. Commissioner McVey said 99% are volunteers. Commissioner Yarbrough said what I'm asking is if we start paying them, will they become "County Employees"? Melissa Williamson said from my understanding, it was a county vehicle they would be using. I could be wrong, but being employed by the county and not being a volunteer, they have County vehicles at the Senior Center. And from my understanding from the way it was explained, that the part-time employee

would be driving the county vehicle. Commissioner Yarbrough said they wouldn't be driving a personal vehicle. Melissa Williamson said no.

County Manager Meszaros said but I had an interesting personnel issue last week where a County employee during work time took their own vehicle and got in an accident. The person hit them, and that's not covered under the workers comp as for the State because we called and checked. So you kind of lose your coverage. They were doing something for work.

Commissioner Yarbrough said right, but they were on their own vehicle. County Manager Meszaros said so we don't pay their deductible or their insurance. If it's workers comp, it's not really covered just because they were on work hours. Commissioner Yarbrough said right. County Manager Meszaros said it's something to think about.

Melissa Miller said Caswell County Schools. County Manager Meszaros said so we're required to pay the 6550 account, which is building maintenance and operation. By law that's what you need to fund in this category as a county. All the other stuff is additional request, and we have their request in writing in this other packet. So we're thinking they have a reserve account to pay for that Capital Improvement at the school, which is like 312,000 or something. The \$312,500. So see how it's coming out of their offsetting revenue, they have money for that within their budget already. So our suggestion to them is to use that money that they already have. The other one, if you look at the request, it's like \$500,000 that goes to teacher supplements, and there's another one with the fund increase where they are asking for 140,000 or \$139,000 of contingency money.

Commissioner McVey said we hadn't given a supplement in the last couple of years. Correct? Where's our grade situation at on them schools at this time? Does anybody know? Find out because I ain't rewarding C and D report cards for the school system. That's probably where they still at.

County Manager Meszaros said so the total request is like \$1.4 million.

Commissioner Yarbrough said what is the \$760,000 there for say current expense fund increase? It's the first line on the schools. County Manager Meszaros said yes the \$500,000 is regular instruction, teacher pay. Commissioner McVey said you talking about the \$500,000 supplements. Commissioner Yarbrough said the \$500,000 is supplements, but the \$760,000 above that. County Manager Meszaros said that is for county appropriations. Just operating money. Commissioner McVey said that's what we required to give them. Correct? County Manager Meszaros said no. We already fund the building proportion. Technically the 2.7 that was in your adopted budget, and then 3.5. You're only required to do the 65 whatever that amount comes to for those operations. I'm assuming it's not that much. Commissioner McVey said I can't remember off the top of my head. County Manager Meszaros said I would have to have their Finance Director tell us what that is.

Commissioner Yarbrough said the county appropriation part money that the Commissioners appropriate to them that they spend however they see fit, correct? County Manager Meszaros

May 13, 2024

said yes. Commissioner Yarbrough said we don't have any say as to where they spend it, but the \$760,000 brings it up to what? County Manager Meszaros said \$3,539,637 plus the \$500,000. Commissioner Yarbrough said so you're looking at \$1.26. County Manager Meszaros said on the on the back page is the capital request. So it's all discretionary; it's up to you. They have an interim. They've named a permanent superintendent, but she doesn't start till June. So then if you want to have me reach out, I can.

Commissioner Yarbrough said but you're saying on the capital outlet for the schools that they have money. County Manager Meszaros said they have it in their reserves funding.

Commissioner Yarbrough said all right.

County Manager Meszaros said so dues and subscriptions at Parks and Rec. are pretty small. They have three staff. Their dues and subscription went up basically that's all their sports like baseball.

Commissioner Rose said go back to that 5912 capital outlay for the schools, you got that I guess in brown. I guess you just say that just kind of washes. County Manager Meszaros said they have an account balance that may have been from the previous allocations. No, it's like us we have fund balance. So if you choose to spend it on onetime items, we're saying they could choose to spend their reserve on their capital items. Commissioner Rose said but we can't tell them that. County Manager Meszaros said we can't tell them that. Commissioner Rose said we can say you have money to do this. County Manager Meszaros said or you could say no, we're not going to support that or you could choose to support it. My recommendation, those are colored because they're not strongly recommended.

Commissioner Yarbrough said that's what the brown color denotes. County Manager Meszaros said the green is like I'm not saying we don't need the green stuff. It's just that with other needs we have, those are not the top priority. The brown is a discretionary the board can choose to support. It's kind of like the Liquor Authority or the ABC Board said the County Commissions can do that. They didn't want to say and I really don't want to say publicly. I'm supportive of public education.

County Manager Meszaros said so then supplies, water, and sewer that obviously went up. Increased utility fuel and programming youth line, these are all up. Like they have 38% more children in the programs right now, and we're still buying them \$30 outfits for and a hat. So the increase, it's pretty bare bones. That's the program we have. The concessions, they need a roof, but they also need the supplies. So basically it talks there better than I can explain it.

Vice Chairman Holt said well you lost me on the concessions. I think we need to make something instead of lose. County Manager Meszaros said so basically we pay for all the stuff up front, and then we recuperate by sales. Melissa Miller said they buy a lot of concession. They have to pay for a lot of concession stuff, which they have money coming in too, but they have to front the money. County Manager Meszaros said they basically, like let's say you pay a dollar for a hot dog and charge \$2. The money you're spending out is generally all recuperated plus some

May 13, 2024

profit. They do have a recommended, I'm going try to put all the fees together, so we can have the recommendations on the increases.

Commissioner Rose said one question I got is and I hadn't seen it on any of the other ones we went through is the Water and Sewer. I didn't see it on the Sheriff's Department and I didn't see it in EMS. Why would this be put in there for them and not other departments because if your water and sewer is going up for one, it's going to go up in other areas. Chairman Jefferies said Social Services have started for water too. Commissioner Rose said they are saying an increase, but the Sheriff Department didn't put in an increase for that. County Manager Meszaros said you have any idea on this? R.D. Hayes, Maintenance Director said sometimes it's in utilities. County Manager Meszaros said I mean obviously, they water and maintain fields. My guess is with the higher rates they just keep them as green as they can. Water's not cheap. Commissioner Rose then said fuel line, what is that? County Manager Meszaros said that's a fuel line item. So basically any of the vehicles. R.D. Hayes said vehicles, lawnmowers, and weed eaters. County Manager Meszaros said that uses gas or diesel.

Commissioner Yarbrough said like you said Mr. Holt, concession at \$5500 there. If they're buying items to resale, and they're making a profit on it, why is there an additional \$5,500 request. County Manager Meszaros said that's an increase to whatever we're paying now. Commissioner Yarbrough said what about the revenues. Well we haven't got that yet. County Manager Meszaros said we haven't calculated that yet. That's one that we can calculate. It's a smaller item. Commissioner Rose said yes, I mean they're buying a bag of chips that's 50 cent, and they're selling them for a dollar. Melissa Williamson said is it by chance, I don't know this it's just a guess. I wasn't part of theirs, I think I had another meeting to attend. Was it by chance for since they have more programs, or are offering and paying more staff, or it's not with that either. It's just more goods. Commissioner McVey said just get them up here to tell us what that is.

County Manager Meszaros said it's kind of different the way he's paying all the utilities, you know R.D.

Commissioner Rose said and the other thing is I'd like to ask him when he gets here, but uniforms for Youth by \$3,750. Does the parent pay it? Vice Chairman Holt said we used to get sponsored when I coached. Commissioner McVey said we bought them for years when they had the Parks and Rec board. Commissioner Rose said unless they started doing something else. County Manager Meszaros said we have to order them all up front. So you still have to account for spending the money. Commissioner Rose said I guess my question would have been if that's the case, then we should have had an offset in revenue for the \$3,750 that would have washed it out rather than a recurring expenditure. County Manager Meszaros said I'll find out. Johnna and I haven't finalized it.

County Manager Meszaros said we're kind of looking at big picture. So like when we finalize, get the revenue projections, and start doing the transfers, we'll get a lot of that stuff more accurate. Right now, I think we just wanted to try to put it all together.

County Manager Meszaros said so this \$20,000 is actually for that trail, the dog park. They're looking at doing small trail. Commissioner Rose said it'll be the Board's decision? You start putting together a dog park, you're going to take some liability there. If you got people hitting golf balls, you're going to have some busted windshields. That's just me throwing it out there. It's going to be the Board's decision.

Commissioner McVey said this is a putting green, not a driving. Commissioner Rose said it says chipping. Well if you get people over there that don't know how to hit a golf ball, I can tell you where it's going. In 86. Commissioner Yarbrough said a line drive.

County Manager Meszaros said R.D. did you have the walking trail in your estimates, or is that this? R.D. Hayes said is that the walking track at Parks and Rec? Yes, it's in my estimates.

Commissioner Rose said now this is separate from fixing the pavement that's already going in. Vice Chairman Holt said no. R.D. Hayes said the walking track is in Maintenance budget. It's like \$26,000. Commissioner Rose said okay. So expanding the walking trail on this one is separate from what you're doing. Correct? R.D. Hayes said yes.

Commissioner McVey said expanding, does that mean asphaltting it too? R.D. Hayes said I have no idea. Commissioner Rose said I don't know how much you can expand it. Vice Chairman Holt said it sounds like they're double dipping on this one. Commissioner Yarbrough said it would be safe to get that department head to come.

County Manager Meszaros said the Farmer Lake one. The kayaks we have apparently they have been riding them on the concrete and asphalt. So he wants to replace the two kayaks. It's actually in their line item already, but it's still on the list because it's a neutral budget issue. They're \$4,000 for two kayaks.

County Manager Meszaros said these are all the special appropriations. So I have not heard from the Cooperative Forestry. I talked to the Cooperative Director, and he talked to the Forestry head. We don't know where that came from. I'm told it hasn't been done in three, four, or five years. So we don't have an estimate for that. The Board was confused as to the page the County Manager was on. Melissa Miller said it's page 6, but he was just letting you know he didn't have one for the forestry down there. County Manager Meszaros said the rest of them are in there. Some of these are already in because last year they were already in the budget. So these are only their ask for additional revenue.

Commissioner Yarbrough said everything you've talked about is above? County Manager Meszaros said yes. So some of those are blank because they're just asking for the same funding as last year. Like this one was \$3,000. Commissioner Yarbrough said the Partnership for

Children was \$3,000. They didn't ask for any increase. Correct? Melissa Miller said yes. Am I understanding it correctly? Thanks.

Vice Chairman Holt said what's this Historical? Melissa Miller said I think that's the museum right across the road from the Courthouse. Commissioner Yarbrough said is that the Richmond-Miles Museum, is that the house we're talking about. Melissa Miller said yes.

Commissioner Rose said did they specify what it is for? County Manager Meszaros said they have an application packet. So all of these have a packet. I didn't bring those tonight, but I can forward those to you? Melissa Miller said do you want copies of that? Do you want to see copies of that? Some commissioners said yes.

Commissioner Yarbrough said Arts and History is separate from the Historical Association. County Manager Meszaros said it is. Commissioner McVey said is that the Arts Council? County Manager Meszaros said yes. Commissioner Yarbrough said that's the one in Co-Square? Melissa Miller said yes.

County Manager Meszaros said do you have any questions on those?

Commissioner Gwynn said they are requesting \$10,000. County Manager Meszaros said above what they got last time. Melissa Miller said so they are requesting \$7,000. Commissioner Gwynn said \$7,000 more. County Manager Meszaros said they got \$3,000 last time. Melissa Miller said for a total of \$10,000.

Chairman Jefferies said what if we gave \$7,000 not the \$10,000.

Vice Chairman Holt said could she come in and tell us what she's asking for? Melissa Miller said I'll get you guys a copy of the packets. They have everything listed in there, and if you still want to see them, we can have them come.

County Manager Meszaros said so she adjusted the base because of the increase in retirement contributions. That's already been projected for several years. So she has found in there where it's covered in base because we already got that in last year, but it is going up again. Now the next one is the employee health insurance. Again that's adjusted in the base, but the employees are paying 50%.

Commissioner Yarbrough said this is the one we voted on. Melissa Miller said yes.

County Manager Meszaros said the next one is just proposed salary increase of 4%. My recommendation is to revisit the 2022 studies and kind of look at where we sit with active positions. When you give everybody a 4% increase, it has like a negative impact. Basically with the taxes and things, most of those people actually lose pay. But if you're spending \$800,000, it would make more sense because that's an ongoing cost to make salary adjustments to the people that are noted or in listed positions. So I think that work should be done. I'm not saying take it off. I'm just saying it would make more sense to put the money where its effective and strategic

in a comp study. But the comp study that was done was changed, but the data is probably still the same.

Commissioner Yarbrough said let's go back over your last couple of sentences. The \$800,000 you're talking about right there on salaries. I know that's 4% across the board. What you're saying is not to do it that way, and to adjust individuals. County Manager Meszaros said the ones that are the most out of sync with the norms. So like I mean it's easy for me to look at Department Heads because that's who I hire and work with. So I know, we've got several, but this applies to all staff. Several Department Heads are below the entire range, and then you've got compression. Like that's the problem with dispatch. You've got people that's been working for a long time, and they're not making that much more than those coming in. So putting those dollars where they're most effective, it doesn't help everybody, but it could help those people that most significantly are out of market. Commissioner Yarbrough said but what would that do for general morale for County employees. County Manager Meszaros said I mean I'm just going to tell you about this because it's on the agenda for the next meeting. One of the departments is coming to ask you to do bonuses because they have grant money they need to spend on their department. My suggestion was to bring it to the Commissioners because I'm not just going to sign off on one department getting bonuses and the rest of the morale going down. If they have the funds, I'm not saying I don't agree with that. I'm just saying that it's like having three children and pay for one's college education. and not the rest of them. Commissioner Yarbrough said yes, and my question to you now is if you give Department Head A 10% raise, three other departments get a 5% raise, the rest of the Departments don't get anything, and your general employee gets nothing. I don't know how that's going to go over. I'll be honest.

Commissioner Rose said I understand what you're say about the department coming to us about that grant money and what use we have for that. But I also would like to know what that was set for. It could also offset some of the cost here. County Manager Meszaros said I mean I feel like when you had previous practices, you had people that were able to discretionarily adjust salaries. Usually the manager does that, but it should be based on like here's the comp study, here's what the norms are for these positions, or it's classified into a science. We've had enough hiring and issues over the years that it's got a lot of disparity between... It's not consistent.

Vice Chairman Holt said isn't that what you're talking about doing? County Manager Meszaros said no, the proposal here is just to do a 4% flat increase for every staff member.

Commissioner Rose said back up just a minute. Unless something has changed with grants that would be a reoccurring cost, which means they would have to get that grant every year and have that same amount of money to offset the cost. Melissa Miller said it depends on the grant. County Manager Meszaros said I believe she's just asking because they have a specific amount left. They're just doing a one-time bonus. Commissioner Rose said okay so after next year, their money goes away. Melissa Williamson said but it's a one time. County Manager Meszaros said

but they're not going to do that next year. They were just asking. Commissioner Rose said I'd like to know how much money is sitting there, and what else it can be used for.

Commissioner Yarbrough said this was grant, or was it a donation. County Manager Meszaros said a grant. It's coming from ARPA money. It's a health Commissioner Yarbrough said it's a what? County Manager Meszaros said a health grant. My recommendation is to write up and present it. I just didn't want to sign off on it. It's more than \$25,000 so I'd have to bring it before you anyway.

Vice Chairman Holt said where did you get the \$25,000 number from? Melissa Miller said that's what the Health Department asked for. Vice Chairman Holt said he's saying more 25,000, he has to bring it to us. I thought it was \$5,000. Melissa Miller said no it's \$25,000. Vice Chairman Holt said you mean if it under \$25,000 he doesn't have to bring it to us? Commissioner Yarbrough said no. Melissa Miller said you all passed the ordinance. County Manager Meszaros said as long as it's budgeted. I can't spend money that's not budgeted.

Commissioner Gwynn said was she going to try to give all the employees or just a few? County Manager Meszaros said there is a list and amount depending on service and time, but I just want to give you heads up that that'll be on the agenda. I don't want to preconceive anything about it

County Manager Meszaros said Social Services, so a lot of these things have offsetting revenue, and Social Services, their budget like some of the others, are very complex. They have like 21 different budgets. This new position and position reclasses, these are basically promotions and pay increases, but they're coming mostly through their match dollars. There is some County match. Again these are not ones that we have discretion on. It's not like saying we're giving a 5% increase. These are ones that when they classify and get promoted, we have a contribution match. So \$30,000 is our impact on that.

Commissioner Yarbrough said that would be the County's portion, the \$30,000. The other \$68,539 comes from other sources. County Manager Meszaros said revenue. Melissa Williamson said they are like Income Maintenance and Social Workers after you have so many years in, you automatically, if you've done well with doing your job, you go to the next level. That's what a lot of these are where you're going to the next level. Commissioner Gwynn said some of them if you don't go to the next level, you're fired. So Raleigh does that at the State level or supposed to be.

Commissioner McVey said maybe you can clear this up. It's been over a long time. When they classify somebody as a maintenance worker, is that clerical? Commissioner Gwynn said it's para-professional. Commissioner McVey said it's clerical. Melissa Williamson said income maintenance is usually with somebody with Medicaid or they're coming to apply for Medicaid. They have an Income Maintenance Worker to go through to see if they qualify for the services. Commissioner Gwynn said it's para-professional. They're not professional. Income Maintenance is referred to and also includes Medicaid and that type of thing. You know the influx was when

they made children 18 and older eligible. It was influx of clients coming in. Commissioner McVey said all right. Now I know what I'm reading.

Commissioner Rose said one question I would have on that. How many positions are they vacant as of right now? Chairman Jefferies said at Social Services? Commissioner Rose said yes, and Chairman Jefferies said I think they talked about four position they needed right now. County Manager Meszaros said it's a bunch. I know that. Commissioner Gwynn said because the surrounding counties pay much better. Commissioner Rose said don't get me wrong, I have no problem trying to do what we can, but you got 12 positions vacant and you're asking for four new. Maybe you need to fill them. Vice Chairman Holt said it's not like we trying to get rid of them. Commissioner Gwynn said do what now? Commissioner Rose said I said if you got 12 vacant positions but you're requesting for four new. Me, I would think you need to fill those 12. Get those 12 filled first. Commissioner Gwynn said the State requires so many positions in those different areas. so it's not necessarily the county requesting that; it's the State saying how many they must have in Medicaid, Income Maintenance, food stamps, or whatever they're doing.

County Manager Meszaros said it has to be allocated in order like if you were full staffed. We have to have that amount budgeted. It doesn't mean that we're going to spend that. With the vacancies, when you go back and do the revenue side, we put some figures in there so we know how much is going to be saved and then not budgeted. Does that make sense? It's like it's a cost savings so you don't make the budget... Commissioner Rose said yes. I understand what you're getting at, but what I'm getting at is this. If you fund these four positions and you got 12 vacancies, the next budget cycle ends and you're still eight vacancies. County Manager Meszaros said I mean at the State level it's different with us. If you have budget in the line item, I could bring you a proposal to say hey we're going to pay those positions more with the money we have, but you have to approve that. It's hard when you have vacancies.

County Manager Meszaros said telecommunications, that's cell phones. She had a sheet that she provided with this, but it's got a lot of detail information. Basically these are just the increased additions.

Melissa Miller said Scott, back to the positions, Melissa Williamson just pointed out that that's a reclassification/promotion. So it's not that new employees. They're not hiring new employees; it's current employees getting promoted into a new position. Commissioner Rose said so this new position needs to be out. Melissa Miller said right, it's position reclassifications. Melissa Williamson said like I was saying once they get that certain amount of years in. I was looking at it too. That's why I was asking. I thought I don't think they were asking for new. Melissa Miller said and then we saw the reclassification/promotion. So we'll take that out of new positions.

Chairman Jefferies said I think Social Services only asked for one new position, and that's due to Medicaid has put more people on it. They backed the age, and she got double her load. It's no way she can do it.

County Manager Meszaros said so next the \$74,000 is a revenue reduction. So they're actually not needing that budget. That's what I'm saying, when we get more of this developed, you're going to see a lot of the contracts and things are reduced. So you're only seeing the expenditure request side. You're not seeing the full picture. So that's 5310, increase maintenance repair. That's on the building.

Commissioner Yarbrough said why wouldn't that be under Maintenance? County Manager Meszaros said it is, but it's in their department. So that's just their line item for like when they have separate contracts too. Our cleaning people do all of the buildings, but the maintenance and repair so that's just adding funds so that they can carry out that. You want to help our R.D? Mr. Hayes said what's that? Commissioner Yarbrough said it's that \$250 in Building Maintenance and Repairs. Mr. Hayes said sometimes that's if she's got a lock, air filters, or something like that that a specific person wants to do. I mean I've had to do air quality tests in there before and stuff like that. We had a certain employee that said their allergies were bothering them, or they thought this was this and Diane's always said well I've got a little bit of money for that. But far as any big projects or anything like that...Commissioner Yarbrough said \$250 ain't that much. MR. Hayes said yes, that's what I'm saying. I think she just sort of keeps it there because there is people in DSS 24 hours a day. Most times there are women there with kids in the back. Say a light bulb blows or something like that, instead of her calling me, I have seen Raquel go to Family Dollar, get some light bulbs, and put them in. Commissioner Yarbrough said I got you. R.D. Hayes said instead of me coming out of the middle of the night, I think she likes to keep a little bit there just in case. At one given time, I've seen four kids stay in that building for a week.

County Manager Meszaros said so they already have \$3,000 there. So they're just adding \$250. They probably have some kind of contract that went up.

R.D. Hayes said and I will tell you this. That building right there gets spray for bed bugs about three times a month. Melissa Miller said they get it sprayed. Mr. Hayes said and the cars have to get sprayed. Commissioner Gwynn said they go in so many houses, and they bring them back often time in their purse or on themselves. Commissioner McVey said I ain't going in that conference room and sit down. Commissioner Gwynn said they keep the conference room pretty clean. I wouldn't choose to get in some of those vehicles and ride to the houses. Mr. Hayes said I mean she's get to spray them. You take them bedbugs in one of your vehicles and you are going to have to spray them and everything. Then I have to have them cleaned so they can get in them and drive them because you don't want to send them down the road and I've fumigated them.

Commissioner Rose said getting back to DSS. I see what's written here, but I'd like to see more detail for like the increase in professional services line by \$20,000. I'd like some more explanation here. I understand the bump in the Emergency Assistance line.

County Manager Meszaros said I have a bunch of stuff, but I didn't want to make like packets real thick. Did you want me to go over any of those additional items on page seven?

Commissioner McVey said you might ought to explain why they want to go up a thousand bucks for unclaimed bodies? County Manager Meszaros said I think they had three last year. Melissa Williamson said they are subject to get more. County Manager Meszaros said didn't she talk about that already? Melissa Williamson said she did in our budget meeting. Commissioner McVey said we didn't hear, so you might need to share. County Manager Meszaros said so if you have someone that's deceased and they don't claim them, we still have to pay for cremation. We have a really affordable rate. Then we had a lady that showed up and she didn't know other relatives or her parents. You're not really supposed to give them the remains, but they sometimes do. They say here you go you can have them. It was three last year.

Commissioner Gwynn said it really would get to be a storage problem.

County Manager Meszaros said if we let it out there that if no one claims anybody, then they are going to start having people that are like oh I'm not going to claim them.

Commissioner Rose said where would that have been from. Melissa Williamson said she said it's just an increase in the amount that has been unclaimed in the county. Commissioner Rose said because I know there was one at the at the nursing home, but to me if they are at the nursing home, they are a ward of the state. The State's paying so why wouldn't the State pick that tab up. Commissioner Gwynn said they don't do it. The thing about it, when they stay in Caswell County so long, they could be from anywhere, and they become a resident here. They become ours. Sometimes we don't know anything. Social Service doesn't know anything about the person other than they are here from New Hampshire, and that's it.

Commissioner Rose said how much is already budgeted for that? County Manager Meszaros said I tried to find it. Commissioner McVey said what did she have? \$300 or \$400. Commissioner Gwynn said \$300 or \$400 per person. One or two of the funeral homes give her a discount. Commissioner Yarbrough said what do they do with the remains? Melissa Miller said she has a current budget of \$2,000. Commissioner Gwynn said they are stored in Social Services. Commissioner Yarbrough said they just have to keep them? Commissioner Gwynn said they have to keep them. Commissioner McVey said they set up one a shelf. Commissioner Gwynn said they have had them there for a long time. One person has wanted their family member's, but they weren't able to buy, do their funeral, or creation. She said she finally just said okay. You know it cost her \$400, but take them because she doesn't have storage for them. They may be sitting on top of a file cabinet.

County Manager Meszaros said so on the top of page eight, this is obviously the emergency phone hours. The LIEAP line, some of these things are just additional capacity because of having so much more work. Melissa Miller said the LIEAP is assistance with the heating, electric, and all that. County Manager Meszaros said she has a handout with all the breakout on this. I can just forward that to you too. Foster care, that's way more expensive than what they are increasing. When she tells you the stuff they have to do, and how far they have to go, there's a lot of intensive expenses.

May 13, 2024

Commissioner Gwynn said I think with the increase of drug usage, we seeing more children come into foster care.

County Manager Meszaros said the foster care one is actually offset completely by a State line item.

Commissioner Yarbrough said what is that foster care IVE for \$22,000? What's that acronym for? County Manager Meszaros said she talked about all that. Mellissa Williamson said she said that they have to lay eyes on the children at least once a month, and a lot of our kids end up going to Charlotte. And I know that they have even had a child that the family took them to Florida and had issues with them. Staff had to go even as far as Florida to pick the children up and come back with them. Commissioner Gwynn said they drove all night and was in court the next morning at 8:00. They got in, I think it was 4 or 5:00 in the morning, and had to be back at court at 8:00 for this situation. So it's not an easy job.

County Manager Meszaros said she said that's an eligibility review process. They probably have to person put in place for that. Technology, these are Medicaid expansion stuff. I'll forward you those sheets that were provided to us tomorrow.

Commissioner Rose said on the Health Department down there it says I guess position reclassification in the job, which is creating a \$8,000 increase. County Manager Meszaros said those are exact dollars because we actually have those calculations.

County Manager Meszaros said the library is asking for part-time employee.

Vice Chairman Holt said isn't this the same thing he came to us about six months ago? We voted against it. He just reworded it. Commissioner Yarbrough said he did ask us for something.

County Manager Meszaros said Section 8 doesn't have any. Solid Waste. I'm going to do the Solid Waste and CATS separately because they're Enterprise funds. Then the bid closes out Wednesday. The waste RFP. We get those on Wednesday, and we'll be able more accurate after that. County Manager Meszaros said to Melissa Williamson, do you want to talk about CATS?

Melissa Williamson said of course we're an Enterprise fund. So we have fund balance anytime we don't bring in enough revenues, if we were not to. We have the money that we have set aside, and we're needing an increase in our Professional Services of \$325. This is just for our drug and alcohol testing and annual background checks for any new employees that we have. It's just not enough there to cover it. The costs are going up on everything so I need to put about \$325 more dollars in that line item. Then for the capital money, of course, our buses double in cost just like everything that's going up. So therefore we're requesting two. The State will pay 90%, but of course that means that they doubled and our 10% match is doubled as well. So we're going to need \$25,920 to cover the 10% for the two new buses.

Commissioner Yarbrough said how long will it take you to get them, Melissa? Melissa Williamson said I'm hoping, and it all depends sometimes on which kind or the one you go with.

I'm hoping that we will not have a back order on these, but it's no guarantee. It could happen when it comes time to order it because we'll order them and the orders will go out. Most times it's close to December before we actually get the order forms, October or December, and then we'll get the buses anywhere between late spring or early summer. Commissioner Yarbrough said so six to eight months. Melissa Williamson said yes, typically.

Melissa Williamson said the increase in our maintenance and repair for vehicles, I'm asking for \$6,000 more there just to cover the increase in the cost of having the vehicles serviced and to be sure that we have enough there to cover our maintenance and repairs. That's just a standard increase that we're looking at for this year. CATS Transportation, we're also looking for motor fuel. Motor fuel is creeping back up again, and with the Medicaid expansion, we are going a lot back and forth to like Chapel Hill. And because we're just getting an increase there with Medicaid. So we're increasing our fuel line item as well, and CATS for our part-time transportation, this is kind of really due to the Medicaid expansion and the increases in trips. We're using more of our part-time help to cover this, and we do provide transportation on holidays for the dialysis patients here in the county. This of course is overtime pay that comes involved because nobody's going to do holiday trips for a flat rate.

Commissioner Yarbrough said this Medicaid expansion, you mentioned it. It's been mentioned some other times during the last hour or so. This is where the Legislature approved Medicaid expansion, but they didn't provide the funds to Caswell or any other County to cover all this stuff. An unfunded mandate, more or less. Melissa Williamson said and they pretty much took all of our control that we had away because we're working with the brokers now. We have some still left at DSS, but we work with the brokers. They pretty much have all the control. So where we used to try to do a schedule to say that we would go these days to Chapel Hill and Durham, but now if you try to do that, they'll tell you that you got to go when the client wants, what time they want to go, and what day of the week they want to go. I mean it's just kind of like everything's at the client's discretion, and if you do not want to accommodate this, they will give it to another vendor. Then you've lost the client all together and the revenue. That's why we got to doing the holiday schedule as well because they told us well if this is your dialysis person and you won't do it then, if we have to get another vendor to do it on the holiday, we would end up probably just giving your person to them. So I feel like we're kind of held hostage with this. With the demands that we're under right now with Medicaid, and we're doing more back and forth on the road. I feel like we went back 20 years.

Commissioner Yarbrough said so let me see if I'm understand what you just said. It used to be that you could say we are going to Chapel Hill on just, per this conversation, on Mondays and Wednesdays. Now you've got someone say well I don't want go Monday; I want to go Tuesday. You've got to go Tuesday. Melissa Williamson said if you don't go, you're going to lose that revenue, and you may lose that client all together because if another vendor picks them up, you may not get them back. Commissioner Yarbrough said by another vendor you mean? Melissa Williamson said if there's other vendors that can come through Caswell County, and they do

May 13, 2024

come through Caswell County. I don't know who they are. I don't know all the logistics about it because I'm not privileged to that information, but I know we're in competition with other vendors. So if we choose not to provide that transportation, they may pick a company that somewhere out of Alamance or Roxboro to come into Caswell County take our person and transport them.

Commissioner Gwynn said I think one of them is from Danville. Melissa Williamson said it could be.

Commissioner Yarbrough said well I was always and I guess I'm wrong, but I was always under impression that this was a service that the county provided to help folks that couldn't get there any other way. But listen to what you're saying, we're been told you going to run this, you going to run this, and you're going to go just exactly when that person wants to go. You have no say so. Melissa Williamson said yes sir. If you want to keep the Medicaid transportation, that's the demands that we have to operate under now, and it's not easy. It's not always been this way.

Vice Chairman Holt said is it that we're making money off of it. Melissa Williamson said we are making money off of it. Vice Chairman Holt said I see a lot of money that you have to pay. Melissa Williamson said well we're getting paid for these Medicaid trips. We're getting paid for them, and I mean most of the time our cost and stuff is being covered. It has just changed completely. Medicaid is nothing like it used to be. You can ask like DSS; they can vouch with it as well. It's just not the same anymore, and then with the expansion, the brokers, and now July 1st the Taylor Program is going to roll out too. Vice Chairman Holt said so all these numbers over here, you're really getting them back. Melissa Williamson said we anticipate. Yes, you get them back, and if we for whatever reason do not get all of this money back, CATS does have a fund balance. But I can assure you, I go after every grant I can. Vice Chairman Holt said I know you do. I've always noticed that. Melissa Williamson said to try to bring any in to help support it. Sometimes I will have my fund balance in here, but nine times out of 10, we don't even have to end up using it because I can find other revenues to offset it. So that's why we do have a good surplus because I try to be a good steward of the funds that we do have. Vice Chairman Holt said yes, if anybody goes after it, it's you.

Melissa Williamson said we do plan to with those Medicaid services to recoup them. We still get the ROAP, Rural Operating Assistance Program, funds that we get through the State, but of course they never seem to increase. That provides services for your elderly, disabled, and your Rural General Public funds that we have. They all fall in the ROAP that I get every year, as well helps pay for transportation rides too, but Medicaid is a completely separate part that we work with.

Commissioner Yarbrough said what, and this is changing the subject just a little bit. I know we're talking about budget now, but my question isn't. What's the criteria for someone using the CATS system? Melissa Williamson said well it depends on what pot of money you're going after. Medicaid, if you're Medicaid, DSS assigns you Medicaid eligible or through the State, whichever

May 13, 2024

broker you're working with decides if you're Medicaid eligible. Once they're Medicaid eligible, then we get the referrals letting us know that they need a service. I bill in a couple of different ways. If it's through DSS, I have to upload it through NC Tracks. They upload on their end then I upload on my end for us to get paid. If it's through one of the Medicaid Brokers, we go into their portals, put the information in for the trips, and then they send a check to us. They go through NC Tracks, but they do that part for us. The Brokers do, and then they just send us the check. So with ROAP Funds, it depends on like your age. If it's under E & D, 60 or over. If you are with the RGP, if you're not eligible through some of the other pots of money, then those funds will help to pay for your trip if you need to get to a medical appointment. We try to be open and have services to any citizen in the county that may need it. Now if you ride through Rural General Public funds, RGP, most the time there is like a small fee. You may with what's like a donation fee, and the grant pays the rest.

County Manager Meszaros said it is impressive that we have that for the size of the county.

Commissioner McVey said do your people sit there and wait for them in a doctor's appointment in Greensboro? Do your people just sit there and wait on them? Melissa Williamson said if they're going to be there like just for a regular doctor's office visit, yes, they're going to wait. Because if they're in Greensboro, by the time we got them back here; we'd be sending them back. But another thing that we're running into just say like for cancer patients, we're getting there and I know even the Community Paramedic has talked about this too. We get there, we think that they're only there for a referral, and that maybe they're only going to be there an hour two. Oh my God, sometimes it's five and six hours, and we're working with the different agencies to try to help narrow a better time because if we know they're going to be there that long, we bring the driver back, put them on another route, or either they come off the clock. When the client calls and says they're ready, then they would go back. So it just kind of depends on the trip itself, but we have seen a big increase in taking people um for cancer treatment. Dialysis, it was always a good little list there, but we've seen a big increase in cancer patients unfortunately.

County Manager Meszaros said so that very last page is the Maintenance projects that would be in the base from last year. Does that make sense? So last year's base had \$195,000, and this is just a partial list of all their requests but the ones that were put back into the base. You want to make sure we're transparent about these. These are new things butt they're not in last year's base budget. R.D.'s here. He has all of his roof stuff, his bids, and all the projects. If you have any questions on any of those, this would be the time to hammer him on those.

Commissioner Rose said one thing I didn't see in here and I don't know where it would actually be. The money that has been allocated for this reval. County Manager Meszaros said so you're saying like the new estimates or the new tax amount. Commissioner Rose said how much money have we already got set aside to pay for the reval? County Manager Meszaros said the Tax Department has budgeted how much they specifically have budgeted to pay the service. That's in the line item, but we don't know. Are you asking like what we're anticipating? Commissioner

Rose said I mean how much out of the budget from whatever did we set aside to pay for the reval? Vice Chairman Holt said that's ongoing. We have it in the budget every year kind of. Melissa Miller said I think it's like \$30,000. I forget. I'll look. Let me look. County Manager Meszaros said you can pull that account. Melissa Miller said but each year it's budgeted, and we're just now spending it. Vice Chairman Holt said we hadn't used it in eight years.

Commissioner Rose said yes, but I want to know how much is in there, and the reason I'm going to bring that up, Mr. Chairman, is... I'm not pointing fingers; let's get that straight right now. But I pulled the contract on this reval, and on page three on mine it says that *the consultant should be paid the amount not to exceed \$445,500*. On page two, subsection 8 under Liquidated Damages it states, *In the event that the appraisal and reevaluation of all property herein required to be appraised and reevaluated is not completed by the date set forth in this agreement, the sum of \$400 per day, may be at the discretion of the county, assessed against the consultant. Said amount should be considered liquidated damage for such delay in performance and not as penalty, and shall be deducted from the final payment of the compensation herein provided*. I'd like the County Attorney to look at this due to the fact that... I can't help things happen with the consultant. I can't help if people walk out, but I think that if we're obligated to pay and if we're doing what we're supposed to, then when something happens on the other end, it should be looked at with some compensation because up to today, it still isn't complete. County Manager Meszaros said it's pretty detrimental to the whole process. Commissioner Rose said and it's holding us up. Like I said I'm not pointing fingers; I'm just going by what the contract says. It says that if it's not done... In this contract it says the Consultant will finish all services and deliver necessary data and other information and complete the reevaluation on or before December 31st, 2023.

Commissioner Gwynn said when was that signed? Commissioner Rose said this contract, it says 11/10/22. It was before I got on the Board, but I just think we need to look at it.

Commissioner McVey said who signed the contract. Commissioner Rose said no, this contract I think is going to probably fall under the County Manager because from what I found out, the contract as far as this would fall under the County Manager and not the Tax Director because this one was signed Bryan Miller and the appraisal company. It doesn't have a date on here at the bottom where it was signed. It's just dated at the top of 11/10/22.

Commissioner Gwynn said we were just called this afternoon to say that they would be coming to doing an appraisal tomorrow at our place. Commissioner Rose said don't let them inside. Commissioner Gwynn said oh no. They said they didn't need to come inside.

Commissioner Rose said I just would like the County Attorney to look over it because he is our County Attorney. I'm just saying I understand everything has some risks. It pushed us back. I've had numerous phone calls about where's the reval. Commissioner Gwynn said they just started and it will be next year before it's finished. Commissioner Rose said so I would just like that to be taken a look at. That's all I have on that one.

County Manager Meszaros said I'm optimistic that we get numbers by next Thursday. Like I don't know if that's going to happen.

Commissioner Rose said we've got a lot to get done. I mean we need the numbers because you got to have the hearings. You got to have the numbers.

Chairman Jefferies said it's been 30 years and this has never happened. We always had it on time. I want everybody to know that we always had this on time before this before we had to do this. At the same time, I think we can kind of do estimated budget if we can't get it.

Melisa Miller said starting in 2021 because that's where our system goes back to. \$30,300 a year is what we put in until the 24 budget, and we put \$100,000 in for that budget. Commissioner Rose said if you deduct that from this, we're still how much below? That's what I'm saying, we got to come up with that money somewhere. So that's what I'm saying. I didn't see that here. Melissa Miller said yes, I'm going to say right now in the system for 2024, the expense line that we paid for the reval out of is in the hole \$91,000. \$91,500. Commissioner Rose said that's kind of the figures I had when I sat down and started looking at things. I thought we were going to be in it. That's why I'm saying if this contract is good, then we need to look at some compensation to offset it.

County Manager Meszaros said well with the LGC too, we're pushing it against that. It doesn't alleviate that we're not compliant, but it's a work. Our staff is doing what they're supposed to do. It's that they're not getting performance from the contract.

Commissioner Rose said I mean I'm just going by what I heard the other night. It was that they had somebody that walked out midstream.

County Manager Meszaros said we're definitely doing everything we can to get this prepared.

Commissioner Rose said right, and like I said I'm not pointing fingers. I'm just saying I know that there's a deficit there based off of what we have versus what this says. I think we need to look at some type of ...

County Manager Meszaros said I would like to recognize both Melissa's. Melissa Miller has been doing our audit work. Melissa Miller said we're getting there. It's just been a lot of effort, and there's still a lot to be done. Melissa Miller said with the audit, we're on schedule. County Manager Meszaros said then the Association, they're really supposed to just come advise and help us a little bit, but they've been doing a lot of heavy lifting for the County for quite some time now. Both Amy and Johnna. We need to be self-sufficient from that. So look those over, go through the budgets, and we'll get the items lined up and send out the updates. The next meeting should be... I'm hoping to get it to you by the 20th. That's our goal.

ADJOURNMENT:

A **motion** was made at 7:13 pm by Commissioner McVey and seconded by Commissioner Holt and **carried unanimously** to adjourn the meeting. (Ayes: Commissioners Yarbrough, Rose, McVey, Holt, Gwynn, and Jefferies)

Carla R. Smith
Clerk to the Board

Jeremiah Jefferies
Chairman

May 13, 2024

OPERATING BUDGET - CASWELL COUNTY

2024-2025

BUDGET CODE	DESCRIPTION	Request for Year 2024-2025
CASWELL COUNTY		
PRESIDENT'S OFFICE	10000	
21-110-97-511100-30501	Salaries	\$ 23,871
21-110-97-518100	FICA	\$ 1,827
21-110-97-518200	Retirement	\$ 1,438
21-110-97-518300-30501	Medical Insurance	\$ 231
21-110-97-518500	Unemployment Compensation	\$ 645
21-110-97-518700	Longevity	\$ 251
21-130-97-519000	Legal Services	\$ 3,000
21-130-97-519020	System Implementation	\$ -
21-130-97-532200	Telephone	\$ 5,000
TOTAL President's Office		\$ 36,263
CASWELL COUNTY		
PLANT OPERATIONS	30501	
21-610-80-514000-30501	Salaries-FT Operations	\$ 54,714
21-610-80-514010-30501	Salaries-PT Operations	\$ 94,825
21-610-80-518100	Social Security	\$ 11,440
21-610-80-518200	Retirement	\$ 13,690
21-610-80-518300	Medical Insurance	\$ 10,123
21-610-80-518500	Unemployment	\$ 4,038
21-610-80-518600	Workmen's Comp.	\$ 1,095
21-610-80-518700	Longevity	\$ -
21-610-80-519090	Waste Removal	\$ 3,780
21-610-80-521000	Custodial Supplies	\$ 12,000
21-610-80-521400	Clothing & Uniform	\$ 3,295
21-610-80-522000	Maintenance Supplies	\$ 1,000
21-610-80-525000	Gasoline	\$ 1,500
21-610-80-531110	In State Ground Transportation	\$ -
21-610-80-533100	Heating	\$ 10,000
21-610-80-533200	Water	\$ 2,500
21-610-80-533300	Electricity	\$ 75,000
21-610-80-535300	Motor Vehicle Operational Expense	\$ -
21-610-80-539500	Other Current Expense	\$ -
21-610-80-545000	Insurance & Bonding	\$ 12,000
TOTAL Operations		\$ 311,000

OPERATING BUDGET - CASWELL COUNTY

2024-2025

CASWELL COUNTY

MAINTENANCE	30500		
21-620-80-514000-30501	Salaries-FT Maintenance	\$	56,993
21-620-80-514010-30501	Salaries PT Svc/Maintenance (Summer PT)	\$	3,900
21-620-80-518100	Social Security	\$	4,360
21-620-80-518200	Retirement	\$	14,260
21-620-80-518300	Medical Insurance	\$	10,123
21-620-80-518500	Unemployment Insurance	\$	1,645
21-620-80-518600	Workmen's Comp.	\$	1,140
21-620-80-518700	Longevity	\$	-
21-620-80-521400	Clothing & Uniform	\$	825
21-620-80-522000	Maintenance Supplies	\$	9,000
21-620-80-522010	Grounds Maint. Supplies	\$	1,000
21-620-80-535100	Equipment Repair	\$	20,000
21-620-80-535200	Facilities Repair	\$	12,500
21-620-80-535300	Motor Vehicle Repair	\$	2,500
21-620-80-535400	Service Contracts	\$	6,450
21-620-80-539500	Other Current Expense	\$	2,500
		TOTAL Maintenance	\$ 147,196

CASWELL COUNTY

CAPITAL OUTLAY

Current Year Request

K Bldg - HVAC, Orig Split System Replacement (30+ years old)	\$ 570,000
Classroom Carpet	\$ 15,000

TOTAL Capital Outlay \$ 585,000

Total Caswell County Allocation without Capital figures	\$ 494,459
--	-------------------

Caswell County requested Capital for FY 2022-2023	\$ 585,000
--	-------------------

Total Caswell County Allocation with requested Capital figures	\$ 1,079,459
---	---------------------

**CASWELL COUNTY SCHOOLS
BUDGET SUMMARY
CURRENT EXPENSE FUND
2024-2025**

Draft
4/17/2024
Approved by BOE
4/22/2024

REVENUE			
Account Description	Adopted 2023-2024 Budget	Proposed 2024-2025 Budget	Increase (Decrease) From Prior Year Budget
3250 Sales & Use Tax	40,000	40,000	-
4110 County Appropriation	2,779,228	3,539,637	760,409
4110 County Approp-Supplements	-	500,000	500,000
4210 Tuition & Fees	-	-	-
4410 Fines & Forfeitures	70,000	70,000	-
4450 Interest Earned	45,000	45,000	-
4910 Fund Balance Appropriated	359,071	-	(359,071)
Total Revenue	\$ 3,293,299	\$ 4,194,637	\$ 901,338
EXPENDITURES			
Account Description	Adopted 2023-2024 Budget	Proposed 2024-2025 Budget	Increase (Decrease) From Prior Year Budget
5100 Regular Instruction	\$ 6,326	\$ 506,326	\$ 500,000
5200 Special Population Services	30,832	30,832	-
5300 Social Worker	74,147	74,147	-
5400 School Leadership	50,250	50,250	-
5500 Co-Curricular Services-Athletics	272,807	302,807	30,000
5800 School Based Support Services	50,144	50,144	-
6100 Support & Development Services	6,854	10,000	3,146
6200 Special Population Support	-	-	-
6400 Technology Support	180,340	188,840	8,500
6500 Operational Support Services	1,751,324	1,925,697	174,373
6600 Financial & Personnel Services	344,860	368,180	23,320
6700 Accountability Services	2,754	2,754	-
6800 Student Support Services	10,500	10,500	-
6900 Policy, Leadership, & Public Relations Services	270,162	285,162	15,000
7100 Civic Center	-	-	-
7200 School Nutrition	-	-	-
8100 Payments to Other Governmental Units	242,000	250,000	8,000
8500 Contingency	-	139,000	139,000
Total Expenditures	\$ 3,293,299	\$ 4,194,637	\$ 901,338

Note: Increase is salaries due to state mandated 3%, 24.04% retirement rate and \$8,095 is new employer cost for health insurance. Also 10% inflation increase in utilities and insurances, as well as cost in materials and parts needed for repairs during fiscal year. Also added a contingency fund for emergency expenses.

**CASWELL COUNTY SCHOOLS
2024-25 BUDGET SUMMARY
CAPITAL OUTLAY FUNDS**

Draft
4/17/2024
Approved by S&E
4/22/2024

REVENUE			
Account Description	Adopted 2023-2024 Revenue	Proposed 2024-2025 Revenue	Increase (Decrease) from Previous Year Budget
3200 Bus Lease Revenue	\$ -	\$ -	\$ -
3250 Sales & Use Tax Refund	5,000	5,000	\$ -
4110 County Appropriation	465,000	777,500	\$ 312,500 *
4440 ABC Revenues	60,000	60,000	\$ -
4450 Interest Earned	500	500	\$ -
4430 BY Parking Revenue	2,000	2,000	\$ -
4890 Athletic SCIF	22,737	-	\$ (22,737)
4910 F/B Appropriated			\$ -
	\$ 555,237	\$ 845,000	\$ 289,763
EXPENDITURES			
Account Description	Adopted 2023-2024 Budget	Proposed 2024-2025 Budget	Increase (Decrease) from Previous Year Budget
5100 Furniture & Computer Equipment	\$ 5,000	\$ 5,000	\$ -
5500 Band Instruments	1,000	1,000	\$ -
6300 Adm Furniture/Non Cap Equipment	5,000	5,000	\$ -
6550 Transportation Equipment	2,500	2,500	\$ -
6580 Vehicles & Maint Equipment	17,000	17,000	\$ -
7200 Child Nutrition Equipment	6,000	6,000	\$ -
8500 Contingency	12,000	15,000	\$ 3,000
9000 BYHS Athletic Grant	22,737	-	\$ (22,737)
9001 Plumbing	24,000	30,000	\$ 6,000
9002 Floor Covering	5,000	15,000	\$ 10,000
9003 Painting	5,000	5,000	\$ -
9004 Roof Repairs	34,250	40,000	\$ 5,750
9005 Weatherization	10,000	10,000	\$ -
9006 Landscaping	170,000	170,000	\$ -
9007 Asbestos	5,000	5,000	\$ -
9008 Field Chemical	3,800	3,800	\$ -
9009 Electrical	40,000	45,000	\$ 5,000
9010 Athletic Facilities Contract Repairs	3,000	3,000	\$ -
9012 Civic Center Contract Repairs	15,000	15,000	\$ -
9013 Emergency Items	6,000	6,000	\$ -
9014 Paving	35,450	35,450	\$ -
9016 Doors	32,500	35,000	\$ 2,500
9017 HVAC	75,000	89,250	\$ 14,250
9022 Playground Replacement	20,000	20,000	\$ -
9100 Building Improvement		266,000	\$ 266,000
Total Expenditures	\$ 555,237	\$ 845,000	\$ 289,763

Note:

County Request has 10% inflation increase as well as \$266,000 for two boilers needed at North and South Elementary (See Photos)

FY25 BUDGET EXPANSION SUMMARY

Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	Department Request			
							Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures
100	GF - County FB	0000	Fund Balance	Reduce reliance on Fund Balance appropriation for Operating Expenses	6		-		-	-
100	GF - County	4120	Administration	Increase Professional Services – Legal by \$13,600.00 In previous Fiscal Years, the expenses incurred for legal fees to the County Attorney, Watershed Permit Attorney, etc. has been under-budgeted within Administration.	4		13,600		13,600	13,600
100	GF - County	4130	Finance	Financial System Support - MUNIS Training Contract to support Financial, Payroll and HRM Modules to increase efficiency of operations	4		16,000	-	16,000	16,000
100	GF - County	4140	Tax Department	Reclassification of Appraisal & Records position- in lieu of Assistant Tax Director Position being brought back (previously existed)	4		9,640	-	9,640	9,640
100	GF - County	4170	Elections	No Expansion Requests.	4		-	-	-	-
100	GF - County	4180	Register of Deeds	No Expansion Requests.	4		-	-	-	-
100	GF - County	4210	Information Technology	Software Services: Druva \$15,765 Email Backup and Archive Duo \$34,000 Multi-Factor Authentication Umbrella \$14,500 DNS Cybersecurity Intune \$12,500 Mobile Device Management BitWarden \$11,000 Password Management VOIP \$60,000 New Phone System Nessus \$17,535 Vulnerability Scans	4		165,300	-	165,300	165,300
100	GF - County	4260	Maintenance	Health Department Roof repairs. Fund Balance is available in the Health Department Fund to cover the cost of the roof repair.	2	52,000		52,000	52,000	-
100	GF - County	4260	Maintenance	DDS Paving Lower Lot- complete repaving project	2			59,500	59,500	59,500
100	GF - County	4260	Maintenance	Historic Courthouse HVAC replacement of dated boiler and numerous split units, update all system with more efficient system	2			196,000	196,000	196,000
100	GF - County	4260	Maintenance	Increase Maintenance & Repair-Building line by \$5,500.00. Increase requested due to Supply and Demand.	2		5,500		5,500	5,500

FY25 BUDGET EXPANSION SUMMARY

Department Request									
Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	s - Recurring Expenditure	s One-time Expenditure	Net Expenditures
100	GF - County	4260	Maintenance	Increase Professional Services-Other line by \$6,500.00 Increase is requested due to testing and license requirements for water and sewer for Pelham. This is required by the State of NC.	2		6,500	6,500	6,500
100	GF - County	4260	Maintenance	Increase Supply-Household Cleaning line by \$10,000.00 Increase requested due to the cost of cleaning supplies and paper products increasing. Maintenance supplies cleaning and paper products to all County buildings.	2		10,000	10,000	10,000
100	GF - County	4310	Sheriff	Increase Professional Services-Other line by \$26,000.00. Axon Body Cameras – Technology has evolved since the purchase of the previous BW/Cs. The update to the cameras will assist in evidence collection, offer an unbiased picture of law enforcement/citizen interactions, and continue to improve the safety of both County residents and Sheriff's Deputies.	1		26,000	26,000	26,000
100	GF - County	4310	Sheriff	Increase Capital Outlay-Motor Vehicles line by \$95,000. Upfit of incoming Sheriff's Office vehicles (Enterprise Fleet Program provides the vehicles thru the lease program, the Sheriff's Office must cover the cost of the upfit). Upfit includes adding lights, sirens, cages, and decals. Both increases are required by law/state statute. Revenue offsetting these increases is Inmate Housing at 100%.	1		95,000	95,000	95,000
100	GF - County	4310	Sheriff	Increase Sheriff Department					
100	GF - County	4310	Sheriff	Increase Capital Outlay-Motor Vehicles line by \$95,000. Upfit of incoming Sheriff's Office vehicles (Enterprise Fleet Program provides the vehicles thru the lease program, the Sheriff's Office must cover the cost of the upfit). Upfit includes adding lights, sirens, cages, and decals. Both increases are required by law/state statute. Revenue offsetting these increases is Inmate Housing at 100%.	1	25,000		140,162	115,162
100	GF - County	4310	Sheriff	Additional Staffing. Salaries, Benefits for Two New Deputies and an additional \$21,500 in Part-time Salaries.	1			140,162	
100	GF - County	4320	Detention Center	Increase Professional Services by \$97,600.00. Detention Center requests a Montgomery Technology Systems (MTS) MTI Firefly Control System. This system includes a control station consisting of an HP EliteDesk 800G9 Small Form Factor Computer, one 22" Elo touchscreen monitor, 1 22" monitor for camera call up functionality, and a microphone for intercommunications. This increase is required by law/state statute. Revenue offsetting this increase is Inmate Housing at 100%.	1	97,600	97,600		-
100	GF - County	4320	Detention Center	Increase Professional Services- Medical 5% annual increase	1		9,600		9,600
100	GF - County	4320	Detention Center	Additional Staffing. Salaries, Benefits for Two New Deputies and an additional \$21,500 in Part-time Salaries.	1		66,004		66,004
100	GF - County	4320	Detention Center	Transportation Van	1		70,000		70,000

FY25 BUDGET EXPANSION SUMMARY

Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	Department Request			
							Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures
100	GF - County	4330	Emergency Management	Additional Training budget for new mandates.	1		1,500	-	1,500	1,500
100	GF - County	4335	E911 Communications	Capital Radio Equipment- Consoles	1		-	289,000	289,000	289,000
100	GF - County	4335	E911 Communications	This request if for 2 FTE Dispatch positions and all associated position	1		106,946	-	106,946	106,946
100	GF - County	4339	School Resource Officers (SRO)	No Expansion Requests	1		-	-	-	-
100	GF - County	4350	Building Inspections	Increase Small Tools & Equipment by \$3,000.00 Need to replace aging iPads for field inspections.	1		3,000		3,000	3,000
100	GF - County	4370	Emergency Medical Services	Expense to outsource EMS Billing Refunds- \$27,500.	1		27,500	-	27,500	27,500
100	GF - County	4370	Emergency Medical Services	Supplies-Uniforms Increase line item by \$1500	1		1,500	-	1,500	1,500
100	GF - County	4370	Emergency Medical Services	Supplies- Vehicles increase line item by \$3000	1		3,000	-	3,000	3,000
100	GF - County	4370	Emergency Medical Services	Canine Unit increase line item by \$2000	1		2,000	-	2,000	2,000
100	GF - County	4370	Emergency Medical Services	Maintenance/Repairs Vehicles increase line item by \$5000	1		5,000	-	5,000	5,000
100	GF - County	4370	Emergency Medical Services	New Staffing - 1 Training/Quality Assurance Officer and 4 Assistant Shift Supervisors	1		364,501	-	364,501	364,501
100	GF - County	4370	Emergency Medical Services	Capital Outlay Request for 2 new Ambulances and 1 Remount - Total Cost of \$452,000. New dollars needed above FY24 Base-FY26 Actual as it takes approximately 2 years to order (Letter of Intent required to order)	1		-	345,200	345,200	345,200

FY25 BUDGET EXPANSION SUMMARY

Department Request									
Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	Expenditures - Recurring	Expenditures One-time	Total Expenditures
100	GF - County	4910	Economic Development	Shell Building: Desire to construct shell building at Pelham Industrial Park for future tenant	3		-	500,000	500,000
100	GF - County	4910	Economic Development	On-going Operating Expenses: \$7000 for Travel and \$1000 for Dues and Subscriptions	3		8,000		8,000
100	GF - County	4920	Planning	Increase On-going Operating Expenses. Professional Services - 1,300.00; Copier Lease - \$105; Employee Training - \$1,750; Maintenance & Repair of Vehicles.	4		3,955		3,955
100	GF - County	4950	Cooperative Extension	Increase Contracted Services line by \$38,000 to cover the salary and benefit increases of state employees as required by the MOU between the County and NC State.	4		38,000		38,000
100	GF - County	4960	Soil & Water	No Expansion Requests	4		-	-	-
100	GF - County	5834	JCPC	Reclass of Employee 7/1/24 \$5854	4		5,854	-	5,854
100	GF - County	5870	Senior Services	Meals on Wheels: Part-time delivery drivers	4		16,000		16,000
100	GF - Education	5911	Caswell County Schools	Current Expense Fund Increase	7			760,409	760,409
100	GF - Education	5911	Caswell County Schools	Current Expense Fund Increase - Teacher Supplements	7			500,000	500,000

FY25 BUDGET EXPANSION SUMMARY

Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	Department Request			
							Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures
100	GF - Education	5912	Caswell County Schools - Capital	Capital Outlay - Lottery funds are available for schools capital should the Board wish to appropriate the funds.	7	312,500		312,500	312,500	-
100	GF - County	6120	Parks & Recreation	Increase Dues and Subscriptions line by \$400.00 In FY 2024, Parks & Rec paid registration fees for the All-Star Teams to enter several baseball tournaments. This required an increase to the dues and subscriptions line item as we hope to do the same again for FY 2025.	4		400		400	400
100	GF - County	6120	Parks & Recreation	Increase Supplies-Water & Sewage line by \$500.00	4		500		500	500
100	GF - County	6120	Parks & Recreation	Increase Utilites-Fuel line by \$625.00	4		625		625	625
100	GF - County	6120	Parks & Recreation	Increase Programming Youth line by \$1,375.00	4		1,375		1,375	1,375
100	GF - County	6120	Parks & Recreation	Increase Supplies-Uniform Youth by \$3,750.00	4		3,750		3,750	3,750
100	GF - County	6120	Parks & Recreation	Increase Supplies-Concessions line by \$5,500.00 Participation in youth sports has increased by approximately 25%. In addition, facilities are in use more frequently. More participants generated more teams, more games, more practices, and more resources consumed. Not only has participation increased, supply costs for uniforms and participation trophies has increased. This budget expansion reflects those increases in the line items necessary for the operation of those programs: Youth programming, concessions supplies, and utility costs.	4		5,500		5,500	5,500
100	GF - County	6120	Parks & Recreation	Increase Utilities-Electricity line by \$6,500.00	4		6,500		6,500	6,500
100	GF - County	6120	Parks & Recreation	Increase Capital Outlay line by \$20,000.00. This increase will be used to construct a dog park (requested in FY 2024 budget), expand the walking trail, and add a chipping and putting green to the grounds. There are some offsetting revenues in the form of Direct Fees, \$5,000.00.	4	5,000		20,000	20,000	15,000
100	GF - County	6121	Farmer Lake	Replace 2 kayaks for public use due to damaged current boats	4		-	-	-	-

FY25 BUDGET EXPANSION SUMMARY

Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures
100	GF - Special Appropriation	6900	Special Appropriations	County Outreach Ministry Center- \$20,000 Requested (FY24 was \$14,975)	8		5,025		5,025	5,025
100	GF - Special Appropriation	6900	Special Appropriations	Caswell County Partnership for Children- \$3,000 Requested (FY24 was same)	8		-		-	-
100	GF - Special Appropriation	6900	Special Appropriations	Caswell County Local Food Council- \$5,000 Requested (FY24 was \$3,350)	8		1,650		1,650	1,650
100	GF - Special Appropriation	6900	Special Appropriations	Caswell County Historical Association (CCHA) \$19,000 Requested (FY24 was \$17,725)	8		1,275		1,275	1,275
100	GF - Special Appropriation	6900	Special Appropriations	Caswell Council for the Arts & History \$10,000 Requested (FY24 was \$3,000) - Org is 1006140 currently	8		7,000		7,000	7,000
100	GF - Special Appropriation	6900	Special Appropriations	Caswell Horticulture Club- \$6,500 Requested (FY24 was \$6,500)	8		-		-	-
100	GF - Special Appropriation	6900	Special Appropriations	Caswell County Parish, Inc. \$15,000 Requested (same as FY24)	8				-	-
100	GF - Special Appropriation	6900	Special Appropriations	Aid to Cooperative Forestry - Pending	8				-	-
100	GF - County Sal & Ben	9500	Salary & Benefits Reserve	Increase in Retirement Contributions. The Treasurer's Office has provided the new rates for FY25 which include an increase in General of 0.75% from 12.91% to 13.66% and Public Safety Increase of 1.00% from 14.10% to 15.10% and DSS Increase of 0.73% from 12.92 % to 13.65% AMOUNT NOT LISTED AS IT HAS BEEN ADJUSTED IN THE BASE.	5				-	-
Department Request										

FY25 BUDGET EXPANSION SUMMARY

Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	Department Request			
							Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures
100	GF - County Sal & Ben	9500	Salary & Benefits Reserve	Increase in Health Insurance Contributions. Health Insurance Premiums are increasing by \$100,000 and it is approved for the County to pay 50% of the increase rtiially offset by state revenues for DSS and Health Department. AMOUNT NOT LISTED AS IT HAS BEEN ADJUSTED IN THE BASE.	5	15,000			-	(15,000)
100	GF - County Sal & Ben	9500	Salary & Benefits Reserve	Salary Increase. Each 1% equals \$200,000, including FICA and Retirement. Preliminary estimate - 4%	5	100,000	800,000		800,000	700,000
130	DSS Fund	5310	Department of Social Services	New Positions and Position Reclassifications: Income Maintenance Worker II, Reclassifications/Promotions of two employees from Income Maintenance Worker I to II, two employees from a Social Worker I to II, and one employee from a Social Worker Trainee to a I. This increase also includes more hours for Part-Time Salaries, Overtime Salaries, and On-Call Hours. 1/2 of the cost of this request will be covered by revenue.		68,539	99,341		99,341	30,802
130	DSS Fund	5310	Department of Social Services	Increase Postage line by \$1,200.00			1,200		1,200	1,200
130	DSS Fund	5310	Department of Social Services	Increase Telecommunication line by \$1,800.00			1,800		1,800	1,800
130	DSS Fund	5310	Department of Social Services	Decrease DSS-GAP 75/25 Enhanced Claim line by \$34,710.00; Decrease CCU/Medicaid Expansion Funds by \$39,599.00. Decreases are due to Medicaid Expansion Program beginning. These decreases are required by law/state statute.			(74,309)		(74,309)	(74,309)
130	DSS Fund	5310	Department of Social Services	Increase Maintenance & Repair – Building by \$250.00			250		250	250
130	DSS Fund	5310	Department of Social Services	Increase Rental Fee-Other Equipment line by \$468.00			468		468	468
130	DSS Fund	5310	Department of Social Services	Increase DSS-Unclaimed Bodies line by \$1,000.00			1,000		1,000	1,000

FY25 BUDGET EXPANSION SUMMARY

Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	s - Recurring Expenditure	s One-time Expenditures	Total Expenditure	Net Expenditures
130	DSS Fund	5310	Department of Social Services	Increase Emergency Assistance line by \$3,575.00			3,575		3,575	3,575
130	DSS Fund	5310	Department of Social Services	Increase LIAP line by \$5,683.00			5,683		5,683	5,683
130	DSS Fund	5310	Department of Social Services	Increase Professional Services line by \$20,000.			20,000		20,000	20,000
130	DSS Fund	5310	Department of Social Services	Increase DSS-Foster Care IVE by \$22,000.00			22,000		22,000	22,000
130	DSS Fund	5310	Department of Social Services	Increase DSS-Foster Care State line by \$145,000.00		145,000	145,000		145,000	-
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Department of Social Services							
130	DSS Fund	5310	Health Department	Position Reassignments: Increase Salary/FICA/Retirement lines by \$8,607.00 The EH Program Coordinator; Program Assistant IV - WIC; Public Health Educator II.			8,607		8,607	8,607
150	Library	6110	Library	Increase Salary/FICA lines by \$26,913.00 Requesting a new Part Time position. In response to the growing need to make library resources accessible to all segments of our community, the Library is proposing the introduction of a comprehensive Outreach Program designed to extend their services beyond the borders of their physical locations. The initiative aims to bridge the gap in access for those in care facilities, day cares, schools, group homes, homebound citizens, and individuals facing transportation challenges across Caswell County. The program kickoff will be the creation of a new part time position, dedicated to building and nurturing relationships with these key community sectors, ensuring the delivery of books, digital resources, and educational services to those who are currently underserved.			26,913		26,913	26,913

FY25 BUDGET EXPANSION SUMMARY

Fund Number	Fund Name	Dept Number	Department Name	Description	Presentation Order	Offsetting Revenue	Department Request			
							Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures
180	Section 8 Fund	5860	Section 8 Housing	No Expansion Requests			-	-	-	-
600	Solid Waste Fund	4720	Solid Waste	WILL DO SEPARATELY (Enterprise Fund)			-	15,000	15,000	15,000
650	CATS Enterprise	4521	CATS Transportation	Increase Professional Services-Other line by \$325.00. This line is used for the drug and alcohol testing, annual background checks, and new employee background checks. The costs of these services has increased for the upcoming fiscal year.			325		325	325
650	CATS Enterprise	4521	CATS Transportation	Increase Capital Outlay by \$25,920.00. This is a request for a 10% County Match for two replacement buses. The price of buses has doubled therefore the cost of the match has doubled from previous years. The State will cover 90% of the cost of the replacement buses. Melissa will be looking for grants to help cover costs during the Fiscal Year.				25,920	25,920	25,920
650	CATS Enterprise	4521	CATS Transportation	Increase Maintenance and Repair-Vehicles by \$6,000.00. The fleet needs to increase to keep up with demand of service/cost.			6,000		6,000	6,000
650	CATS Enterprise	4521	CATS Transportation	Increase Supplies-Motor Fuel line by \$7,422.00. The fleet needs to increase to keep up with demand of service/cost.			7,442		7,442	7,442
650	CATS Enterprise	4521	CATS Transportation	Increase Salary / FICA lines by \$48,843.00 Due to Medicaid Expansion and increases of other trips, CATS is using more Part time help. They must provide dialysis patients transportation on Holidays and that is paid as Overtime. This increase would be offset by Revenue from The CATS Department.			48,843		48,843	48,843

Fund Number	Fund Name	Dept Number	Department Name	Description	Request Number	Request Count	Revenue	Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-CCPR Repair/Replace Concession Stand Roofing Project		1			1,000	1,000	1,000	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-DSS Roof Repairs		1			2,000	2,000	2,000	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-CATS/EMS Roof Repair Work		1			2,200	2,200	2,200	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request Historic Courthouse Roof repair		1			2,800	2,800	2,800	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-Guildford Mills Roof repairs		1			4,300	4,300	4,300	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-DDS Paving Upper Lot Seal/coat		1			4,700	4,700	4,700	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-Post Office Painting (exterior)		1			5,980	5,980	5,980	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request Probation Flooring replacement (1961		1			7,779	7,779	7,779	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-Probation Crawl Space Bioclean and put in dehumidifier		1			8,959	8,959	8,959	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-Super Clean Power Washer equipmment		1			9,297	9,297	9,297	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-County Buildings Inspection (Johnson's Control testing/safety) Required by State Law		1			10,894	10,894	10,894	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request Guilford Mills Elevator Sump Pump (REQUIRED BY STATE) to keep water out of elevator shaft		1			11,702	11,702	11,702	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-Library Paving recote/pave		1			13,500	13,500	13,500	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request-CCPR Paving of Walking Track		1			26,000	26,000	26,000	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request- AG Building Kitchen Flooring, Cabinets, Paint, Electrical and Plumbing Project		1			39,458	39,458	39,458	
100	General Fund	4260	Maintenance	Capital Outlay Expansion Request 10% Contingency for inflation on 30 day quotes		1			45,800	45,800	45,800	

Fund Number	Fund Name	Dept Number	Department Name	Description	Request Number	Revenue	Expenditures - Recurring	Expenditures One-time	Total Expenditures	Net Expenditures	
100	General Fund	5920	Piedmont Community College	Capital Outlay-HVAC Replacement in K Building (570,000)	47			570,000			
100	General Fund	5920	Piedmont Community College	replace dated carpet (15,000)	47			15,000			