

## MILTON NORTH CAROLINA TOWN HALL/TDH

**TUESDAY: January 09, 2024---7:00 PM. Minutes**

**Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.**

**Thursdays- 4:00 pm.-7:00 pm. Payments Only**

### CALL TO ORDER:

Mayor Angela Upchurch called meeting to order at 7:03 pm

This meeting is being recorded and I (Mayor Angela Upchurch) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

**PLEDGE OF ALLEGIANCE:** Mayor Angela Upchurch asked everyone to please stand for the Pledge of Allegiance.

- Mayor Angela Upchurch welcomed everyone to the **January 09, 2024, Town Meeting.**
- Town Attorney John Thomas guest for tonight could not make it due to weather conditions. He will try for the February Meeting.

**PRESENT:** Mayor Angela Upchurch, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Sherri Garrard, Commissioner Steven Lattime, Mayor Pro Tem. Robert Palmer

**Absent:** Commissioner Jackie Jeffries

**APPROVALS:** Mayor Angela Upchurch called for approval of the **January 09, 2024, Agenda:** Mayor Angela Upchurch had a modification to add to **New Business (1) Planning Board** would like for the Commissioners to address the **Ordinance Enforcement** and for the mayor to meet with to the **County Leaders** to ask for recommendations. Commissioner Steven Lattime motioned to approve the **Agenda for January 09, 2024.** The motion was second by Commissioner Bob Palmer. All were in favor. Mayor Angela Upchurch asked for the approval of the **December 12, 2023, Minutes.** Commissioner Bob Palmer motioned to approve the **December 12, 2024, Minutes,** as they stand. Commissioner Steven Lattime second the motion. All were in favor.

### MAYOR REPORT: Mayor Angela Upchurch

- ✚ Commissioner Bob Palmer and I (Mayor Angela Upchurch) had another visit from Deputy Director Chuck LeCount of State Historic Sites and Regional Manager Jennifer Farley. They took more measurements, and a contractor came out to confirm what needed to be addressed if Commissioners vote to accept the offer to use the Milton State Bank kitchen as Town Offices as the state begins to work in this building (TDH Union Tavern). We should see visits from the Department increase.
- ✚ Mayor Pro Tem. Bob Palmer and I met with Jesse Day with the Piedmont Triad Regional Council. There was no real agenda except to begin asking how they could help as far as organizing the needs we have in Milton, presenting these needs as a type of Strategic Plan of how to address them. We also met with representatives from the Department of Commerce, along the same lines. The engineering report regarding our sewer system will be completed, and will be shared at the February Town Hall Meeting, and residents will see an announcement regarding this in the water bill. We hope to include the sewer report as well as identify our other needs in order to put a scope into the hands of Representative Renee Price. She called last week to touch bases about setting a date to meet, as she wants to help, to present our needs to the Legislature in the short session in April. Legislators will know about Thomas Day State Historic Site, and it is imperative that they understand such a site will need an adequate water and sewer system to operate. It is a great hope that this situation will inspire support in finding a way to help.
- ✚ Today, January 09, 2024, Commissioner Bob Palmer and I met with Jesse Mullins who has been filling in for Mike Behler. The original pumps had grinders, the town has been choosing to replace

those that go bad with pumps without grinders, which will not hold up as well as what was installed originally. Jesse is investigating what capacity the pump station has, and how much is currently being pumped through. Also investigating how to get the water tank cleaned. If we had a secondary water source this would be easier.

**STAFF REPORTS:** Sharon Williams Presented the General Fund through December 2023 the Target was 50% for our Revenue and Expenditures 31%. Revenue 41%.

**Water Sewer Fund:** Target 42% Revenue 39% Expenses \$20,000.00 Explanation in yellow o printout.

Total Revenue \$56,600.00 Total Expenditures \$82,059.00 Expenses are 57% Explained.

**Bank Reconciliations:** General Fund at the end of December 31, 2023, \$41,421.00. and as of last Tuesday January 02, 2024, the amount was \$39,895.00 (Outstanding Checks) Water Sewer at the end of December 2023 the amount was \$25,435.00 and as of last week, the amount was \$22,204.00. North Carolina Capital Management Trust the (SCIF Fund) \$52,392.00 end of November 2023. The Capital Management Trust Account (does not have interest yet.) Amount in account \$153,190.00 General Fund and Water Fund. Bank Statements: Attached

**PUBLIC COMMENTS:** Tracy Blaine

- ✚ The Milton Cookbook, a project sponsored by the Milton Merchants Association.
- ✚ Showed the style of the cookbook. Discussed
- ✚ Ask that copy will go out in the next water bill.

**OLD BUSINESS:** Mayor Angela Upchurch

- ✚ Official decision of Town Hall offices to move to a new location as historic site plans progress. The new location is the detached kitchen behind the Milton State Bank. Commissioner Steven Lattime made the motion to accept the detached kitchen space behind the Milton State Bank as the location for the Town Hall Offices. Commissioner Sherrard Garrard second the motion. All were in
- ✚ Town Hall meetings will be at the church.

**NEW BUSINESS:** Mayor Angela Upchurch

- ✚ We have had a request from Director of State Historic Sites Michelle Lanier to invite her from the Department of Natural and Cultural Resources to plan a public Ceremony recognizing the acquisition of the properties and the implementation of the Thomas Daye State Historic Site.
- ✚ Mayor Angela Upchurch drafted a short letter. (Read aloud.) Letter attached to the minutes.
- ✚ **Facilities Use Agreement:** They sent townhall and the Milton Renaissance Foundation are currently using property of the state for operation. This is just a general use agreement signed when someone is using state property. I sent it to the Commissioners, and they asked for the mayor's signature. Right now, it is zero cost but when the finance office review, we may have to revisit. The Deputy Director and Regional Manager suggested zero cost. Motion to go ahead with the signing of Facilities Use Agreement. Commissioner Bob Palmer made the motion to accept the signing of the Facilities Use Agreement. Commissioner Steven Lattime seconded the motion. All were in favor.
- ✚ **Part Time Finance Officer Position:** It is now open due to the retirement of Finance Officer Sharon Williams. An ad should be on the Milton website, has been advertised in several of the area newspapers.
  - We have gotten two applications so far.
  - We need to set a date to stop taking applications. Discussion-Deadline Date: **Tuesday January 30, 2024.**
  - Town Clerk Shirley Wilson will put the date on the website.
  - Sharon Williams will create the questions.
  - **Special Closed Meeting:** To review applications. **Thursday February 01, 2024, 6:00 p.m.**
- ✚ **WAYNE BAILEY** Wild Turkey Festival here. Someone with the National Wild Turkey Federation suggested Milton host such an event here in the Spring. Mayor Angela Upchurch explained who Wayne Bailey was and what he did. Discussion The board agreed to host the **WAYNE BAILEY** Wild Turkey Festival.
- ✚ **PLANNING BOARD:** The Planning Board is asking the Milton Town Board to address Ordinances enforcement and allow the mayor to meet with County Leaders to ask for their recommendations.

- ✚ **Roxanne Palmer explained what was happening, Enforcement is the Town's responsibility. Discussed the complaint form. Discussed several issues and fining the resident.**

**COUNCIL MEMBERS REPORTS: Shirley Wilson:**

- ✚ **PCC CEAD Program is progressing. Spring semester started yesterday.**
- ✚ **The Nursing program had twenty-four slots and now they have forty-eight students in the Nursing Program.**
- ✚ **Waiting on Federal Funding for 2.1 million to help with the LAST and CEAD PROGRAMS**

**CLOSE OF MEETING: Mayor Angela Upchurch** asked for a motion to adjourn the meeting. **Commissioner Sherri Garrard** motioned to adjourn the meeting and seconded by **Commissioner Bob Palmer**. All members were in favor. **Time: 8:45 p.m.**

**Next Meeting February 13, 2024**

**Minutes humbly submitted by: Shirley Wilson**