



CASWELL COUNTY

Board of Commissioners Agenda

Regular Meeting
Historic Courthouse

August 5, 2024
6:30 p.m.

Welcome

1. Moment of Silent Prayer Chairman Jefferies
2. Pledge of Allegiance
3. Public Hearing on the Shooting Range Sheriff Durden & Clayton Myers
4. **Public Comments** Chairman Jefferies

Each speaker will speak from the podium, and begin their remarks by giving their name and stating whether or not they are residents of the county. Comments will be directed to the full board. Speaker comments are limited to a maximum of three (3) minutes during the public comment period. Speakers must be courteous in their language and presentation. Personal attacks will not be tolerated. The Board of Commissioners or the Administration will not provide responses during Public Comments period or in the same meeting.

5. Recognitions

Agenda

6. **Approval of Agenda** Chairman Jefferies
7. **Approval of Consent Agenda** Chairman Jefferies
 - a. July 15, 2024 Regular Meeting Minutes

Presentation

8. Arts Council Karen Williamson

Action Items

9. Enterprise Funds Final Correction-Solid Waste Fee Scott Meszaros
10. Boards and Committee Appointments Scott Meszaros

County Manager's Updates

Commissioner Comments

Announcements and Upcoming Events

- August 7-10, 2024 NCACC Annual Conference in Winston Salem, NC
- August 15, 2024 Joint Town Meeting at 6:00 pm at Co-Square
- August 19, 2024 Board of Commissioners Meeting at 6:30 p.m. at the Historic Courthouse

Closed Session

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. NCGS 143-318.11(a)(3).

Adjournment

NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held by the Caswell County Board of Commissioners on the Shooting Range located at the Caswell County Landfill on Highway 86 N.

The public hearing will be held on Monday, August 5, 2024 at 6:30 p.m. The public is invited to offer comments. Written comments can be submitted to the Clerk via email, csmith@caswellcountync.gov at least two hours prior to the meeting start time, and can be received up until 5:00 p.m. Tuesday, August 6, 2024.

Information on how to connect to this meeting will be sent out prior to the meeting on Monday, August 5, 2024.

Sheriff Tony Durden
for Caswell County, North Carolina

Meeting Date: August 5, 2024



AGENDA FORM

TO: Scott Meszaros, County Manager

FROM: Carla Smith, County Clerk

SUBJECT: Consent Agenda

BACKGROUND INFORMATION:

Minutes reflecting decisions made by the Caswell County Board of Commissioners at their Regular Meeting held July 15, 2024.

STAFF RECOMMENDATION, IF APPLICABLE:

N/A

RECOMMENDED ACTION/MOTION:

If the Board of Commissioners so chooses:

Move to approve the Consent Agenda

FISCAL IMPACT:

None

ATTACHMENTS:

- July 15, 2024 Regular Meeting Minutes

CASWELL COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

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OTHERS PRESENT

Jeremiah Jefferies, Chair
Finch Holt, Vice Chair
John Dickerson
Ethel Gwynn
Rick McVey
Frank Rose
Tim Yarbrough

Scott Meszaros, County Manager
Melissa Williamson, Deputy County Manager
Melissa Miller, Interim Finance Director
Russell Johnston, County Attorney
Carla Smith, Clerk to the Board

The Board of Commissioners for the County of Caswell, North Carolina, met in a Budget Work Session and regularly scheduled meeting on Monday, July 15, 2024 at 6:30 pm at the Historic Courthouse.

WELCOME:

Chairman Jefferies called the meeting to order, and welcomed everyone to the Caswell County Board of Commissioners meeting on July 15, 2024. Then all paused for a moment of Silent Prayer, and the Board of Commissioners and all the guest in attendance recited the Pledge of Allegiance.

BOARD OF EQUALIZATION AND REVIEW:

Thomas Bernard, Tax Director, said good evening commissioners. We need convene the meeting and make a motion for the Board of Commissioners to sit as the Board of Equalization and Review.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner McVey and **carried unanimously** to sit as the Board of Equalization and Review. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

Mr. Bernard said Mr. Chairman, I have no one with any appeals. I ask that the Commissioners close the Board of E & R for this year.

A **motion** was made by Commissioner Holt and seconded by Commissioner Yarbrough and **carried unanimously** to close the Board of Equalization and Review. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

Mr. Bernard said Mr. Chairman, I'd like to recognize the Tax Office for all the work they have done. This year was the first time it has happened, but we had a 99.04% collection rate. We have had a 96% and 97% rate, but in my tenure and before that we have never hit 99%. This year 99.04% collection rate, and I would like to just recognize the Tax Department. Chairman Jefferies said I will have the Board sign it, and we will get an accommodation to your department. Mr. Bernard said thank you, sir.

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Commissioner Rose said I did bring up the reevaluation contract. I wanted to know if there was any way we could get any compensation for the delay in the reevaluation. I wanted to see if we could get an update on that. Could we have the County Manager and Attorney to look into the contract.

County Attorney Johnston said Mr. Chairman, I will say that the County Manager and I have looked into the reevaluation contract and the obligations. We will have some updates for you in closed session.

PUBLIC HEARING ON THE 2024 PHA PLAN:

Samantha Shumaker, Section 8 Director, said the purpose of this hearing is to give the public a chance to give feedback on the proposed 2024 PHA Plan. Since the posting of the Plan, no comments have been received. With that being said, I would like to give an overview of our current operations. Our mission is to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination. Our goal continues to be to provide housing opportunity with decent, safe, and sanitary conditions. There will always be a need for affordable housing. Housing stock continues to be limited as rents climb making it difficult for our voucher holders. Our strategy remains: to work diligently to find new owners all while retaining our very much appreciated participating owners. The strategy includes advertising, being involved in community events, and keeping an open line of communication. We will work hard to keep rents “reasonable” and negotiate rents when we can to keep them affordable for Section 8. Setting a cap on the annual rent increases to \$50 annually will be required moving forward for all rents that are near or at market rates. Lower rents will be evaluated when request is received. We will also request to change our payment standards for 3, 4 & 5 bedrooms to 90%. Section 8 continues to offer one-on-one customer service, courtesy inspections, and direct deposit payments. Each month we are assisting approximately 210 families in our county with rental assistance. Thank you for your time and the opportunity to serve our community.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Dickerson and **carried unanimously** to enter the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

There were no public comments concerning this annual plan.

A **motion** was made by Commissioner Holt and seconded by Commissioner Gwynn and **carried unanimously** to accept the plan. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

A **motion** was made by Commissioner Rose and seconded by Commissioner McVey and **carried unanimously** to close the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

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PUBLIC HEARING ON PROPOSED AMENDMENTS TO THE UDO & HIDO:

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Holt and **carried unanimously** to enter the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

Jason Watlington, Planning Director, thank you for your time. First, let's address stream setback amendment in the HIDO, High Impact Development Ordinance. So this proposal is redrafted because Mr. Yarbrough requested for the setbacks to be the same for all classes. The Planning Board did vote and accepted setting the distance at 100 foot to create a safe buffer for the more intense classes which will be more than adequate for the less intense classes. Initially I came to you with 50 foot for Class I and II and 75 foot for Class III and IV. We researched other counties and the average was the same. So the proposal of a change in language, clarifying that the setback distance be measured on Both sides of the stream. 200 foot across the stream protection from both sides.

On May 6th, Commissioner McVey inquired about the negative impacts of solar farms. The largest negative impact on our land is the clear cutting and grading on a large scale which is required for the construction of these farms. Without the requirement of a soil and erosion control plan and strict floodplain development policies, the bare land tends to erode into our streams and eventually affect our water reservoirs as well as our ecosystems. We do require engineered soil and erosion control plans. These are done through the North Carolina. Solar panels once consisted of Cadmium Telluride, Copper, Aluminum, and Lead. Due to the heavy metal contents these panels were considered hazardous waste. New panels are being constructed using primarily silicon cells which do not contain toxins. The most important issue to date is how companies discard of the used panels. Concerns have risen over panels being discarded into landfills and leaching contaminates into the soil. The solar industry is constantly evaluating their recycling programs and continuing to look at ways to enhance it. Pinegate Renewables, the developer/Contractor at the Pelham Solar Farm, recycles all of their panels, inverters, racking, and piles. No scrap goes into our local landfill. Yes, we do have solar farms in our county that possibly contain the older type panels, however I feel confident through my research that the recycling programs of these companies are adequate. The Planning Board feels that by setting all stream buffer setbacks at 100' will be more than adequate to buffer ALL Classes of Industry listed in our HIDO. The state, NC DENQ, sets them at 50 foot. Alamance, Alleghany, Avery, and Watauga have 100 foot setbacks.

Scott Oakley: I am a member of the Planning Board. I wanted to thank you for pushing back the 50 foot buffer and increasing it to 100 foot. Protecting streams and water is very important so stating that the distance has to be on both sides of the stream is important. You are verifying the language. The state minimum is 50, but pushing this back is a good thing.

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Then Mr. Watlington moved on to his next proposal, which was a bond addition to the HIDO. This proposal is in reference to Commissioner Dickerson's request to add a bond requirement for solar farm clean-up. This addition is written to allow the county to use bonds for other development as seen necessary in the future. The opening sentence uses Caswell County may receive, which will allow this Board to determine if other future projects should require a bond. There is a bond requirement for subdivisions already in our HIDO. The existing subdivision bond was reworded and used for our HIDO. I have also included the insert referencing the Decommissioning Plan in our HIDO. I am proposing to add #6. Immediate cleanup of any destroyed panels. Which would protect the land owner and county from situations such as the Texas incident in which a hail storm damaged hundreds of panels. In summary, the developer would have an option of a surety performance bond, cash, or equivalent security cash letter. Each would equal 125% of the cost of the project. The estimate would be provided by a North Carolina licensed engineer.

An application must include a decommissioning plan signed by the party responsible for the decommissioning and the owner (if different) addressing the following:

1. Defined conditions upon which decommissioning will be initiated (i.e. end of land lease, no production for 12 months, etc.)
2. Restoration of property to condition prior to development for Class IV operations.
3. The timeframe for completion of decommissioning activities.
4. Description of any agreement (e.g. lease) with Owner regarding decommissioning.
5. The party responsible for decommissioning.

The last one is recreational vehicles temporary permit amendment. Before you is an amendment to the temporary use of an RV found in Article 9, Part 5 of the UDO. Specifically, Section 9.42 Individual Residential Uses. This amendment is proposed in an effort to better control and clarify the use of RV's outside of an RV Park. We are finding more and more the use of RV's as permanent dwellings and also the use of RV's as temporary residences while building homes. The Office of the State Fire Marshall specifically states that RV's cannot be used as permanent dwellings in NC. We do offer a Temporary Use RV Permit.

In the past, these permits have been issued without the requirement of on-site sewer and water. Our Environmental Health Department, through consultation from the State are now requiring that all temporary use of RV's have water and sewer on-site prior to issuing a temporary permit. An electrical outlet "ONLY" is no longer sufficient. These requirements are similar to our surrounding counties however we are more lenient being that most other counties only allow temporary RV use while constructing a house. Our current ordinance allows for up to 6 months without reason.

The Planning Board is Proposing to add the language stating the requirement of electrical, water, and septic/sewer, add a statement stating that RV's shall not be used as a permanent residence nor as long term rental property, and to add a 2-year temporary permit with the ability to Increase

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to 3 years while building a house or due to a catastrophic event. They must show proof of construction permits and have their well and septic installed. This particular addition is found in most counties in NC. The Planning Department is aware that there are several situations to which RVs may be used on a short term basis. An addition stating, permits will not be required for use less than 30 days, will be added. Such situations would consist of: visiting your land for the weekend, hunting excursions, or perhaps visiting a family member. Many times these situations are actually primitive style stay, meaning the use of the RV's own utilities.

Pursuant to NC General Statute 160D-604(d), the Caswell County Planning Board finds that the attached amendment to Article 9, Part V of the UDO (Recreational Vehicles) is consistent with existing regulations because it is substantially similar to the existing allowance for mobile homes to be used as temporary dwellings while residents are building their permanent homes. Furthermore, it is also similar in nature to the county's current allowance for temporary recreational vehicles as found in UDO Section 9.42.1 as well as similar to the requirements of our surrounding counties.

Then County Planner Watlington answered questions from the Board.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Holt and **carried unanimously** to accept the amendment. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Rose and **carried unanimously** to accept the 100 foot setback. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

A **motion** was made by Commissioner Holt and seconded by Commissioner Yarbrough and **carried unanimously** to approve the bond with the changes. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

County Planner Watlington said I will get the corrected language and send out the amendment for the bond.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner McVey and **carried unanimously** to accept the recreational vehicles, RV, amendment. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner McVey and **carried unanimously** to close the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

PUBLIC COMMENTS:

There were no other public comments.

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APPROVAL OF AGENDA:

Chairman Jefferies said I would like to add Declaring Caswell as a disaster from the drought.

A **motion** was made by Commissioner McVey and seconded by Commissioner Yarbrough and **carried unanimously** to approve the agenda. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

RECOGNITIONS:

There were none.

APPROVAL OF CONSENT AGENDA:

- a. June 10, 2024 Budget Meeting
- b. June 17, 2024 Regular Meeting Minutes

A **motion** was made by Commissioner Rose and seconded by Commissioner McVey and **carried unanimously** to approve the consent agenda. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

DECLARING A DISASTER IN CASWELL:

Chairman Jefferies said it is due to the drought.

Commissioner Yarbrough said everyone knows the challenge. We would benefit if the state were to offer some type of ag payment to them.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner McVey and **carried unanimously** to declare our county a disaster. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

TOURISM DEVELOPMENT AUTHORITY:

Rebecca Page said I hope you can hear me. I have been having trouble hearing you all tonight. Thank you for the opportunity to be here. I am Rebecca Page, a member of the Caswell County Tourism Development Authority. Our Chair, Kamara Barnett, that was scheduled to speak this evening was called away due to a family health situation. Here tonight with me are other board members: Angela Upchurch, Mindy Stinner, Amanda Hodges. Imtiaz Ahmed, is a member also, and our contracted director.

First, I would like to thank you all for your support to get the Caswell County TDA additional 3% resolution passed here so that it could move forward to the State legislature for approval. To reiterate to everyone, this tax is NOT from Caswell citizens or the county tax fund. It is directly from overnight visitors. We thank you all also for your leadership in helping the community understand that all funds come from the visitors that stay here, not from county funds, taxes, or county citizens. The state statute that allowed the Caswell County TDA to form, requires a report to be provided regularly to the Board of Commissioners. At this time, we would like to share with you this report for the past year.

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You each have a copy of the report. AS you can see, the mission of the TDA is shared as well as a brief summary of our work in bullet points. On the second page at the bottom, you can see the main numbers we want to highlight.

- 18.42 million is the total amount spent in the county in 2022 according to the NC Department of Commerce (including gas, food, lodging, purchases) based on a formula from the Department of Commerce.
- \$800,000- total number of Tax dollars collected from the purchases made above. Sales taxes, service taxes, and occupancy taxes of which the TDA receives a 3% of the occupancy tax portion.
- \$20,935-the grant funds we gave back to the community. There will be an article in the paper this week detailing these organizations receiving funds. Funds can be granted to businesses and nonprofits. Uses of the funds include adding to facilities like a porch at the Milton 66, extending the disc golf course at the Flying Disc Company, sponsoring events, providing funds for brochures, websites, and marketing materials for several of the groups.
- \$63.12 is the amount each person in Caswell County is said to save because of tourism. This is based on a formula the NC Department of Commerce has developed to help measure the positive impact of tourism on the state and broken down to the county level.
- \$3.1 million-the income that is made collectively by individuals in Caswell County that somehow contributes or can be traced to tourism.
- 86-number of people employed in tourism or tourism related industry
- 100+-the number of placed that have viewed our website at the printing of the report. We get a report each month telling us from where visitors on the site are looking.

SHOOTING RANGE PROPOSAL:

Clayton Myers, Deputy at the Sheriff's Office, said the Sheriff and I went to the Sheriff and asked him about possibly approve a firing range for our office. Currently we have to borrow a range to do training for the State. This proposal is for a dual firing range. Currently we are training about 18 hours a day. The shooting range will be located on the landfill, and the map shows the area in red. This is where 75% of law enforcement ranges are built. For example, Person County Sheriff's Office Firing Range and Reidsville PD range is built on the water treatment facility. Page 2 is a picture of the landfill. The yellow areas are gas vents and the blue are the water wells. The gas vents that are located to the south of the proposed area are monitored and tested on a regular basis. These gas vents are regulated by the state. Methane gas is what's monitored and according to the Solid Waste Director, these levels have been well below state requirements since the landfill was closed. Page 3 shows the area closer. Page 4 is a picture of a typical range. The front lobbying area of the solid waste entrance will be used for temporary proofing.

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The additional pros are it is in the county. It will cut driving time to another county. We will increase accessibility because we will not need prior authorization. There is little to no cost to construct this range. The dirt is free. The range will be behind 3 locked gates. When the landfill is closed that entry gate will be closed. If the landfill is open, we will be behind 2 locked gates. There will be a gate at the weigh station and another gate for the range. The proposed range will be further away from town and city limits than the current Department of Adult Corrections range located just off Murray Road.

Some of the considerations we took is that the closest residence is 135 Pine Road, and it is a mobile home located at a 45 degree angle to the right at 1,425 feet. The closest residence in the impact area is 15,822 feet or 3 miles away. Storm water runoff will be diverted away from the impact area and around the berm. Catch basins have been discussed to eliminate standing or ponding water. We also considered lead remediation. I worked with the VIR on their firing ranges where we shot millions of rounds into the same berm. The berm was in a flood zone along the Dan River. For our Sheriff's office we have 52 total to qualify and it would have taken us a lot of years. For shooting to be a danger to the methane gas we would need to be shooting incendiary rounds for the fact of there being a possibility of it sparking or being a methane gas leak. There is also communication by both radio and cell service at the landfill. The Dan River range has limited to no cell service. I have purchased a NRA Range Source book for reference.

Then Sheriff Durden greeted the Board and explained the need for the shooting range.

Vice Chairman Holt asked about the liability. Attorney Johnston said that question was posed by Commissioner Rose a couple of meetings ago. The County Manager had HR reach out to Sedgewick Insurance, the carrier for the County's liability insurance. So based upon the response from Sedgewick Insurance, any employee of the Sheriff's Department that happened to get injured on the range would be covered under worker's compensation. Any other citizen, individual, or neighbor whose property is damaged or is involved in an injury outside of the range or as a result of the range is also covered under the County's general liability insurance. I also asked the agent if premiums would increase as a result of this activity, and they informed me that the Sheriff's Department is already covered by the general liability policy. So there will be no effects in premiums.

Then Commissioner McVey asked question and Sheriff Durden responded. Commissioner Rose asked about the funds available to cover any cost associated with this proposal. Sheriff Durden responded and stated that he would share more funding numbers with the Commissioners. Vice Chairman Holt also asked a question that the Sheriff and Clayton Myers responded to.

A **motion** was made by Commissioner Holt and **carried unanimously** to advertise so that the public can voice their concerns at the next meeting. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

LEGAL CONTRACT FOR COUNTY ATTORNEY:

Attorney Johnston said good afternoon Mr. Chairman and members of the Board, we have the contract for legal service. The current contract expires at the end of the month. I have added the county attorney contract along with the delinquent tax collection contract in the agenda. I sent out an email last week to the commissioner. In paragraph 3 of the county attorney contract on page one, I changed the term of the contract to 5 years, which is equal to the terms of the tax collection contract. On page 3 of the contract, the monthly general retainer of \$7,500 and under Section B on page 4, the hourly rate of \$250. On page 5 you will see language that is similar to that found in the County Manager contract, which provides for severance and explanation of cause. Finally, in paragraph 6, you will see language entitled resignation, which requires the County Attorney to give 30 days notice. This is also equivalent to what is in the County Manager's contract. Attorney Johnston said in reference to the delinquent tax collection contract, there are no changes in the actual substance of the contract other than being set to a five-year term. There were some adjustments made to the fee schedule at the very end. These fees have not been updated since 2018. Those are the proposal, and I will be glad to answer any questions you have.

Commissioner Yarbrough said the fees there in the end, how do they differ? Attorney Johnston said is that for the tax collection contract? Commissioner Yarbrough said yes. Attorney Johnston then described what he did to determine the changes in the fee schedule.

Commissioner Dickerson then asked questions about the fee schedule, and Attorney Johnston answered and shared the previous fee schedule and the proposed schedule with the Board.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Dickerson and **carried unanimously** to approve the County Attorney contract. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

DELINQUENT TAX ATTORNEY CONTRACT:

Attorney Johnston said the information has already been provided. At this time, I just need you to entertain a motion.

A **motion** was made by Commissioner Rose and seconded by Commissioner Holt and **carried unanimously** to approve the delinquent tax collection contract. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

OPIOID RESOLUTION:

County Manager Meszaros said this is just an additional opioid settlement. So the more counties that sign on the more money the state gets. It is proposed that we get \$59,000. It's not required that we do it, but it is additional funding. If we don't sign on we will not get any additional funding from this settlement. They will determine how additional supplements get dispersed. This will affect additional programs here. We

don't know how much these additional funds will be, but we will need to sign the resolution showing the county's support.

Vice Chair Holt asked a question and County Manager Meszaros said it's different from the first round. It's just additional funds. I think that this round will be additional money allocated to the county. Then Melissa Williamson, Deputy County Manager, gave some information.

Commissioner Dickerson asked what the County Manager was asking of the Commissioners? County Manager Meszaros said we're asking to sign on to the lawsuit so that state will get more money. Then we will get money in the districts or counties.

A **motion** was made by Commissioner Rose and seconded by Commissioner McVey and **carried unanimously** to approve the resolution. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

BOARD AND COMMITTEE APPOINTMENTS:

Board of Adjustments: There are 2 members who termed off the Board as of 6/30/2024. There is also one member who resigned for a total of 3 vacancies. The consensus of the Board was to hold this appointment until the next meeting.

COUNTY MANAGER UPDATES:

County Manager Meszaros said I just want to inform you that yesterday we had an incident with our trash service director. He was at a site and a citizen was putting things in the machine. So it's for household trash and construction debris. Anything other than that will destroy the machine. It turned into an incident where the individual tried to run him over. That person was arrested and remains in custody.

We also had some sewer issues with the facilities publicly. Just to make a public service announcement that we spent a lot of money in getting the sewer system repaired so that we don't have sanitation problems. Those are the only things that have happened that I have to report on.

BOARD AND COMMITTEE APPOINTMENTS:

ABC Board: There is 1 member who termed off the Board as of 06/30/2024. The member is C. Keith Tatum.

A **motion** was made by Commissioner Holt and seconded by Commissioner Dickerson and **carried 6-1 to reappoint C. Keith Tatum to the ABC Board.** (Ayes: Commissioners Holt, Gwynn, Jefferies, Rose, Yarbrough, and Dickerson. Nays: Commissioner McVey)

Caswell County Adult Advisory: There is 1 current member who termed off the Board as of 6/30/2023 and 2 vacancies. She is as follows: Marilyn Corbett.

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A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Rose and **carried unanimously to reappoint Marilyn Corbett to the Caswell Adult Advisory Council.** (Ayes: Commissioners Holt, Gwynn, Jefferies, McVey, Rose, Yarbrough, and Dickerson)

Caswell County Regional Economic Development Commission: There is 1 current member who termed off the Board as of 6/30/2023. She is as follows: Amanda Hodges.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Rose and **carried unanimously to appoint Thomas Goddard to the Caswell County Regional Economic Development Commission.** (Ayes: Commissioners Holt, Gwynn, Jefferies, McVey, Rose, Yarbrough, and Dickerson)

COUNTY ATTORNEY UPDATES:

County Attorney Johnston said I just briefly want to update you on the delinquent tax parcels. We have 67 parcels that have either paid or are currently on a payment plan. Then 40 other parcels that were currently in title examinations or some stage of the foreclosure process. Attorney Johnston said and I will email you all the list in an excel spreadsheet tomorrow.

COMMISSIONER COMMENTS:

Commissioner Rose: Thank everybody for being here tonight. A couple of things Mr. Manager: Do we have any updates on the internet? Any updates from the State. County Manager Meszaros said they are working with the contracts. They were awarded to BrightSpeed and Spectrum. We heard from them a couple of weeks ago. They have recently begun with CAB grants, but have not heard when the work will begin. Deputy County Manager Melissa Williamson then offered some updates. Commissioner Rose said he would appreciate any future updates because he is getting phone calls. Then Commissioner Rose asked if they had received any information on the state of the completion of the audit. County Manager Meszaros said staff has assisted in completing their request, but we have not heard anything on this. It is a wildcard. I will keep you updated on this. The 2022 should be completed in August and I think the 2023 should be shortly thereafter. Commissioner Rose said the last thing I have, Mr. Chairman, is as far as the reevaluation contract having the County Manager and County Attorney find out if there is a way we could do that. I do think that the taxpayers do deserve some compensation. If we do receive any money, then that money should be set back for the next reevaluation we have to do.

Commissioner Yarbrough: Just one thing Mr. Chairman. As far as the audit for 2022, 2023, and 2024 coming, seem like we are going down the same path. Every month or two it gets pushed back about a month or so. Back in early spring you thought that you would have 22 and 23 done by July 1. Is there a hold up on our end that is causing this? County Manager Meszaros said to be politically correct... Commissioner Yarbrough said you don't have to be politically correct, but I want to know what is going on. County Manager Meszaros said Finance has been sending information during the process as usual. They have been finding records that didn't have all the agreements and missing information. So when you have to go back and find the information, it slows and hinders the process. The process needs to be clean and easy to do the

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audit. It has been a lot of work and countless hours. There has been public record request also. We are not trying to throw anybody under the bus. We are trying to do the best we can to finish and wrap up. Then Commissioner Yarbrough asked is Isley Consulting still working here? County Manager Meszaros said basically they ask for all the information and they have the auditors on zoom. I just want to reiterate. 2022 is in their hands. We are waiting to hear them say put this on the agenda. Once they are ready to do that, I'm told it should not be long before 23 is done.

ANNOUNCEMENTS AND UPCOMING EVENTS:

- August 5, 2024 Board of Commissioners Meeting at 6:30 p.m. at the Historic Courthouse
- August 7-1, 2024 NCACC Annual Conference in Winston Salem, NC
- August 15, 2024 Joint Town Meeting at 6:00 pm at Co-Square
- August 19, 2024 Board of Commissioners Meeting at 6:30 p.m. at the Historic Courthouse

CLOSED SESSION:

A motion was made at 8:15 pm by Commissioner Yarbrough and seconded by Commissioner Rose and **carried unanimously** to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, which is hereby acknowledged NCGS 143-318.11 (a) (6). (Ayes: Commissioners Yarbrough, Rose, Holt, Gwynn, Dickerson, McVey, and Jefferies)

ADJOURNMENT:

A **motion** was made at 9:56 pm by Commissioner Yarbrough and seconded by Commissioner Rose and **carried unanimously** to adjourn the meeting. (Ayes: Commissioners Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

Carla R. Smith
Clerk to the Board

Jeremiah Jefferies
Chairman

July 15, 2024

**RESOLUTION BY THE COUNTY OF CASWELL
AUTHORIZING EXECUTION OF KROGER OPIOID SETTLEMENT AND APPROVING
THE SECOND SUPPLEMENTAL AGREEMENT FOR ADDITIONAL FUNDS**

WHEREAS, the opioid overdose epidemic has taken the lives of more than 37,000 North Carolinians since 2000; and

WHEREAS, the COVID-19 pandemic has compounded the opioid overdose crisis, increasing levels of drug misuse, addiction, and overdose death; and

WHEREAS, the Centers for Disease Control and Prevention estimates the total economic burden of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

WHEREAS, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers, pharmaceutical distribution companies, and chain drug stores to hold those companies accountable for their misconduct; and

WHEREAS, a settlement has been reached in litigation against the Kroger Co. ("Kroger") as well as its subsidiaries, affiliates, officers, and directors named in the Kroger Settlement; and

WHEREAS, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Second Supplemental Agreement for Additional Funds (SAAF-2) to provide for the equitable distribution of the proceeds of these settlements; and

WHEREAS, by joining the settlements and approving the SAAF-2, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, as quickly, effectively, and directly as possible; and

WHEREAS, it is advantageous to all North Carolinians for local governments, including Caswell County and its residents, to sign onto the settlements and SAAF-2 and demonstrate solidarity in response to the opioid overdose crisis, and to maximize the share of opioid settlement funds received both in the state and this county to help abate the harm; and

WHEREAS, the SAAF-2 directs substantial resources over multiple years to local governments on the front lines of the opioid overdose epidemic while ensuring that these resources are used in an effective way to address the crisis;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Caswell County hereby authorizes the County Manager or County Attorney to execute all documents necessary to enter into opioid settlement agreements with Kroger, to execute the SAAF-2, and to provide such documents to Rubris, the Implementation Administrator.

Adopted this 15th day of July, 2024.


Jeremiah Jefferies, Chair
Caswell County Board of Commissioners

ATTEST:


Carla Smith, Clerk to the Board

SEAL



YANCEYVILLE MURAL

Challenge America Grant

- Caswell Arts was awarded a highly competitive grant from the National Endowment for the Arts on 1/24/24
- One of 257 grants awarded nationally to invest in projects that extend the reach of the arts to underserved communities.
- Award is \$10,000 with a required \$10,000 match.
- Project completion date: 12/31/24



Mural Proposal

- To create Yanceyville's first downtown mural.
- To honor the stories and accomplishments of four Caswell County citizens.
- To develop a highly visible mural that is colorful and inspiring for residents and visitors.
- To activate and enhance the cultural connectivity and economic vitality in downtown Yanceyville.
- To provide an opportunity for education, community engagement and ownership of the stories of our county.



Caswell Arts

Jason Andrew Turner

The Artist

- Accomplished professional artist and muralist who resides in Caswell County.
- Graduate of The Savannah College of Art and Design
- Mural sites in Philadelphia, New York, New Jersey, Vancouver, CA
- Exhibits in New York City, Washington, DC, Philadelphia



Citizen Benefits

- Connections –Caswell Arts plans to organize community engagement events for citizens to interact with artists, sharing stories, photos, and memories.
- Engagement - There will be opportunities for community members to paint pre-selected areas of this mural. This will foster camaraderie and ownership in Caswell County
- Awareness - The mural will include a QR code, leading to a description and short bio of each person featured.
- Accessibility - Barriers will be overcome through QR code descriptions in English, Spanish, and audio for the visually impaired.



Community Benefits

- Economic Development - The typical arts attendee spends \$31.47 per person, per event, beyond the cost of admission.
<https://www.americansforthearts.org/by-program/reports-and-data>
- Beautification - This can attract new residents and businesses, further improving the community.
- Tourism - The national sample revealed that 34.1 percent of attendees traveled from outside of the county in which the event took place (nonlocal), and 65.9 percent of attendees resided within the county (local). Nonlocal attendees spend twice as much per person as their local counterparts as a result of attending an arts event (\$47.57 vs. \$23.44).
<https://www.americansforthearts.org/by-program/reports-and-data>



Caswell Arts

Youth Engagement

- Caswell County Schools - Service learning
- Field trip - At discretion of high school art teacher
- Coloring pages for lower grades
- Collaborative experience



Maud Gatewood

(1934-2004)

- Taught art at UNC -G and served as county commissioner.
 - Artist and educator who is widely recognized as one of North Carolina's most distinguished painters.
1. Fulbright grant to study art in [Austria](#)
 2. North Carolina Governor's Award in Fine Arts
 3. North Carolina Poster Award for the 1987 U.S. Olympic Festival
 4. Smithsonian American Art Museum



December 2018 - Hickory Museum of Art



Nicholas Longwood Dillard

(1906-1969)

- Dillard is considered the most important figure in the development of educational opportunities for the Caswell County African American community.
- He began his teaching career at the Yanceyville School, a Rosenwald School for African American children.
- NL Dillard Middle School in Yanceyville is named in his honor



<https://ncccha.org/biographies/dillard.html>



Wikipedia.org

Neil Watlington

(1906-1969)

- Watlington was a Major League Baseball player for the Philadelphia Athletics.
- He served in the United States Army in the European Theater of Operations during World War II.
- He received a Purple Heart during his service in the Army and later, in 2016, he received France's Legion of Honor medal for his combat services to help liberate that nation during World War II.
- He owned and operated Watlington's a general merchandise store located on Court Square.

Henrietta Jeffries

(1857-1926)

- Jeffries was an African American midwife who assisted in the births of hundreds of Caswell County citizens, both white and black.
- She was brought to trial on charges of "practicing medicine without a license" in 1913.
- In an unprecedented move, the judge left the bench, and defended her cause. In a bold move, he overrode the jury's decision and dismissed the charges against her.



[wikipedia.org](https://en.wikipedia.org/wiki/Henrietta_Jeffries)



Project Timeline

- July
 - Site Selection solidified.
 - Caswell Arts submitted an application for a Section 106 review to the to the N.C. State Historic Commission.
- August
 - Community meetings with the muralist to discuss the concept, process and mural -specific Q&A
- September - October
 - Mural painting begins.
 - 3 weeks to completion.



Caswell Arts

Project Timeline

- October 19, 2024
Visit to Blowing Rock for Maud Gatewood event
- December
Community celebration



Supporters & Investors

- NC Arts
- Appalachian State Hospitality and Tourism
- Caswell Chamber of Commerce
- Gunn Memorial Library
- Caswell Visitors Center
- Thomas Day House
- Caswell County Historical Association
- Caswell County Senior Center



Caswell Arts

Supporters & Investors

Senator Thom Tillis
North Carolina



U.S. Senate
Washington D.C. 20510

February 12, 2024

Caswell Council for Arts & History Incorporated
106 Court Square
Yanceyville, North Carolina 27379

Dear Friends,

Congratulations on receiving grant funding through the National Endowment for the Arts to support a mural project depicting historically significant people from Caswell County.

Your dedication to enriching your community through the arts is commendable. I applaud the great work you are doing in our state and look forward to hearing about your continued success. Please do not hesitate to contact my office if I can be of assistance.

Again, congratulations!

Sincerely,

A handwritten signature in blue ink that reads "Thom Tillis".

Thom Tillis
U.S. Senator

THANK YOU



Karen Williamson
caswellarts@gmail.com
PH: 336-694-4474

**CASWELL COUNTY
ENTERPRISE FUND ORDINANCES
FISCAL YEAR 2025**

BE IT ORDAINED by the Board of Commissioners of Caswell County, North Carolina that the following ordinance is hereby **corrected and adopted** for Enterprise Funds that include Solid Waste Operating Fund and Caswell Division of Transportation Fund:

Section 1. **SOLID WASTE HOUSEHOLD FEE.** The Tax Collector of Caswell County is authorized, empowered and commanded to collect a Residential Household fee of **\$125** per household for residential waste removal along with the annual real property tax bill and direct the revenues from the fee to the Solid Waste Operating Fund. The revenues are based on 9,700 households and a collection rate of 98.43%.

Section 2. **SOLID WASTE OPERATING FUND REVENUES.** It is estimated that the following revenue will be available in the Solid Waste Operating Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Availability Fees	1,157,900
Tipping Fees	575,100
Disposal Fees	21,000
Scrap Tire Tax	41,000
Recycling Appliances	7,000
Interest on Investments	700
Miscellaneous Revenues	1,000
TOTAL	\$1,803,000

Section 3. **SOLID WASTE OPERATING FUND EXPENDITURES.** The total amount is hereby appropriated in the Solid Waste Operating Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Operating Expenses	\$1,803,000
Total	\$1,803,000

Section 4. **CASWELL DIVISION OF TRANSPORTATION FUND REVENUES.** It is estimated that the following revenue will be available in the Caswell Division of Transportation Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

CDOT/ ROAP Grant	145,664
ROAP – TTAP	18,000
State: Admin Reimbursements	118,039
State: Capital Reimbursements	235,080
Medicaid Reimbursements	140,000
OE Enterprise	6,000
Other Transportation	12,000
Restricted Grants (PRTC)	60,000
Sale of Fixed Assets	15,000
Interest on Investments	200
Appropriated Fund Balance	266,017
TOTAL	\$1,016,000

Section 5. **CASWELL DIVISION OF TRANSPORTATION FUND EXPENDITURES.** The total amount is hereby appropriated in the Caswell Division of Transportation Fund for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Operating Expenses	\$ 544,247
Capital Outlay	260,700
Administrative Expenses	211,053
Total	\$ 1,016,000

Section 6: **ENCUMBRANCES AT YEAR END.** Operating funds encumbered by the County as of June 30, 2024 or otherwise designated, are hereby re-appropriated for this fiscal year.

Section 7: **FINANCIAL ACCOUNTING AND REPORTING.** The Finance Director is hereby directed to maintain within the Solid Waste Operating Fund and the Caswell Division of Transportation Fund sufficient specific detailed accounting records and to report annually on the financial status of these funds.

Section 8. Copies of this Budget Ordinance shall be furnished to the Budget Officer, the Finance Director and the Tax Assessor for direction in the carrying out of their duties.

Adopted this 5th day of August, 2024

ATTEST:

Jeremiah Jeffries, Chair
Caswell County Board of Commissioners

Carla Smith
Clerk to the Board

Boards and Committees

Board of Adjustments

Current Members

1. Jon Claggett
2. Ray Shaffner
3. Stephen Barrman

Term

06/30/2024
06/30/2024
Resigned

Applications Received

1. Kim Steffan (currently and Alternate)
2. Mark Zimmerman (currently an Alternate)
3. Matthew Hoagland (currently an Alternate)
4. William Vernon (currently an Alternate)
5. David Barker
6. Lester Chapman

Clerk's Office Use Only
Rec'd Date 7/9/24
By: C. Smith



Caswell County Volunteer Application for Boards and Committees

This application is a public document

If you work or live in Caswell County, at least 18 yrs old, and willing to volunteer your time and expertise to your community, you may apply to serve on an advisory board by completing this form online or download it and mail to:

Caswell County Administration
Attn: Carla Smith
P.O. Box 98
144 Court Square
Yanceyville, NC 27379

Email: csmith@caswellcountync.gov

Name: Mark Zimmerman_____

Home Address: 732 Solomon Road_____

City: Leasburg_____ Zip Code: 27291_____

Phone: 919-270-0417_____ Email: markrzim@gmail.com_____

Place of Employment: NC REALTORS_____

Please list any County Boards you currently serve on: N/A_____

Please list the Boards/ Commissions on which you wish to serve. Please indicate your preference by prioritizing your selection: first choice being "A" and so on.

A. Board of Adjustment_____ B. Board of Adjustment Alternate_____ C. Planning Board_____

Why do you wish to serve on these boards?

Each of these Boards ensures that property owner rights are protected and that the County's growth is appropriately managed under the relevant regulations. Land use regulations can be confusing to citizens. These Boards are an important interface between the people and the County.

Do you have any personal or business interest that could create a conflict of interest (either real or perceived) if you are appointed to this board? Yes _____ No ☒ If yes please explain:

Which Board of Commissioners district do you live in? You can use the map on below to identify your district.

District 1 _____ District 2 _____ District 3 _____ District 4 _____ District 5 ☒ Not Sure _____ NA _____



Demographic Information (Optional)

We ask your help in assuring diversity of membership by answering the following questions:

Male ☒ Female _____

Age Range: 18-34 _____ 35-59 _____ 60+ ☒

Ethnic background:

Asian _____

Black/

African American _____

Hispanic _____

Clerk's Office Use Only

Rec'd Date 7/9/24

By: CSmith



Caswell County Volunteer Application for Boards and Committees

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If you work or live in Caswell County, at least 18 yrs old, and willing to volunteer your time and expertise to your community, you may apply to serve on an advisory board by completing this form online or download it and mail to:

Caswell County Administration
Attn: Carla Smith
P.O. Box 98
144 Court Square
Yanceyville, NC 27379

Email: csmith@caswellcountync.gov

Name: Kim Steffan _____

Home Address: 3598 Corbett Ridge Road _____

City: Mebane _____ Zip Code: 27302 _____

Phone: 919-732-7300 _____ Email: kim.steffan@steffanlaw.com _____

Place of Employment: Steffan & Associates, P.C. _____

Please list any County Boards you currently serve on: None _____

Please list the Boards/ Commissions on which you wish to serve. Please indicate your preference by prioritizing your selection: first choice being "A" and so on.

A. Board of Adjustment _____ B. _____ C. _____

Why do you wish to serve on these boards?

I believe my background as a lawyer would be useful in the quasi-judicial role of the Board of Adjustment. I understand an alternate position is available on the Board, which is fine. I'm happy to help as an alternate or as a regular member of the Board, whichever is needed.

Please describe background, education, and abilities that qualify you for these boards:

I am an attorney. I have had a general civil practice since 1986. My office is in Hillsborough, but I have lived in Caswell County since 1988.

Do you have any personal or business interest that could create a conflict of interest (either real or perceived) if you are appointed to this board? Yes _____ No **XX**____If yes please explain:

Which Board of Commissioners district do you live in? You can use the map on below to identify your district.

District 1 _____ District 2 _____ District 3 _____ District 4 _____ District 5 **XX**_ Not Sure _____ NA _____



Demographic Information (Optional)

We ask your help in assuring diversity of membership by answering the following questions:

Male _____Female **XX**_

Age Range: 18-34 _____ 35-59 _____ 60+ **XX** _

Ethnic background:

Asian _____ Black/African American _____ Hispanic _____ Native American _____ White **XX**_ Other _____

How did you become aware of these volunteer opportunities? Check all that apply

County Web Page _____ Newspaper _____ Radio _____ Current Volunteer **XX**____ Other _____

Clerk's Office Use Only

Rec'd Date 6/14/21

By: CSmith



Caswell County Volunteer Application for Boards and Committees

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Caswell County Administration

Email: csmith@caswellcountync.gov

Attn: Carla Smith

P.O. Box 98

144 Court Square

Yanceyville, NC 27379

Name: David Barker

Home Address: 720 Jack Pointer Rd

City: Semora Zip Code: 27343

Phone: 3365141428 Email: Davidbarkerrf@gmail.com

Place of Employment: Self employed

Please list any County Boards you currently serve on: None

Please list the Boards/ Commissions on which you wish to serve. Please indicate your preference by prioritizing your selection: first choice being "A" and so on.

A. Board of Adjustments B. _____ C. _____

Why do you wish to serve on these boards?

I would like to serve the community and bring my experience in small buisness and forestry to

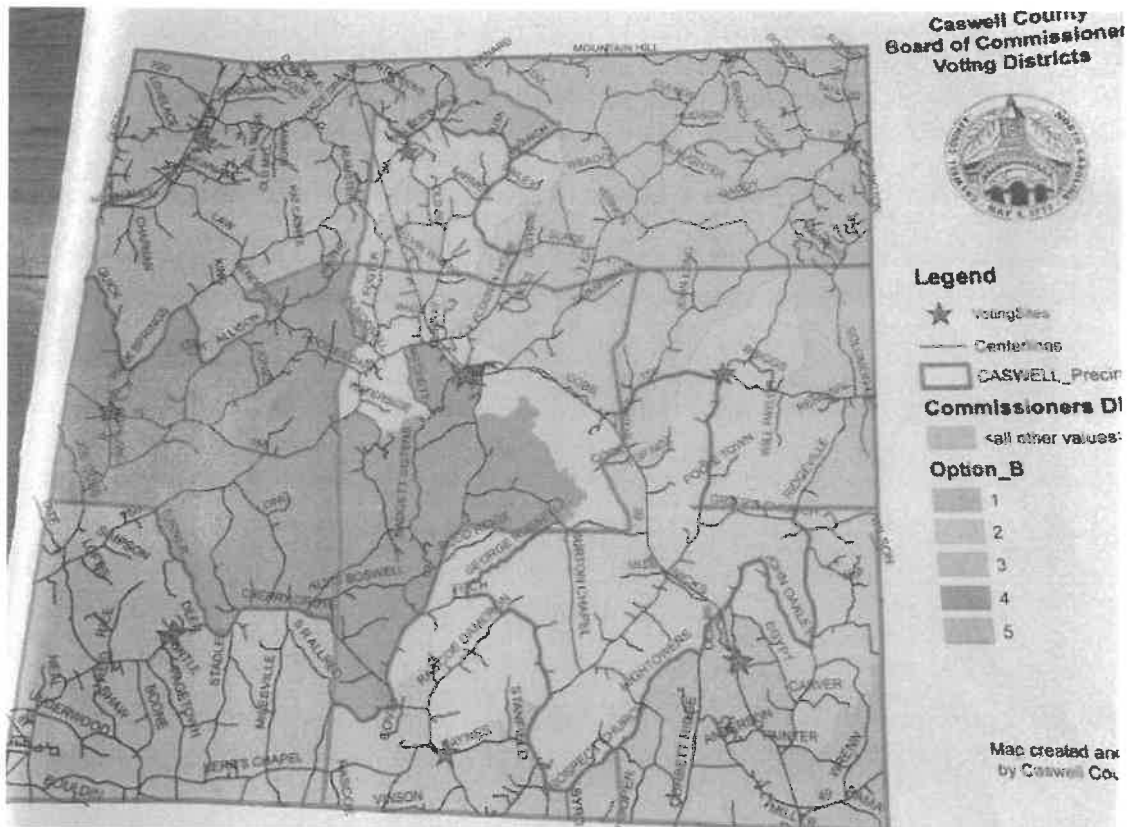
Please describe background, education, and abilities that qualify you for these boards:

NC Registered Forester #1694, NCSU Forestry Bachelors of Science, Land Management, County 1a

Do you have any personal or business interest that could create a conflict of interest (either real or perceived) if you are appointed to this board? Yes ____ No ☒ If yes please explain:

Which Board of Commissioners district do you live in? You can use the map on below to identify your district.

District 1 ____ District 2 ____ District 3 ☒ District 4 ____ District 5 ____ Not Sure ____ NA ____



Demographic Information (Optional)

We ask your help in assuring diversity of membership by answering the following questions:

Male ☒ Female ____

Age Range: 18-34 ____ 35-59 ☒ 60+ ____

Ethnic background:

Asian ____ Black/African American ____ Hispanic ____ Native American ____ White ☒ Other ____

How did you become aware of these volunteer opportunities? Check all that apply

County Web Page ____ Newspaper ____ Radio ____ Current Volunteer ____ Other ☒

DocuSigned by:
David Barker
D77210D91DED4CD...

Clerk's Office Use Only

Rec'd Date 6/14/24

By: CSmith



Caswell County Volunteer Application for Boards and Committees

This application is a public document

If you work or live in Caswell County, at least 18 yrs old, and willing to volunteer your time and expertise to your community, you may apply to serve on an advisory board by completing this form online or download it and mail to:

Caswell County Administration

Email: csmith@caswellcountync.gov

Attn: Carla Smith

P.O. Box 98

144 Court Square

Yanceyville, NC 27379

Name: Lester A. Chapman

Home Address: 5634 Rascoe Dameron Rd

City: Burlington, NC

Zip Code: 27217

Phone: 336-266-5551

Email: artiechapman@bellsouth.net

Place of Employment: self employed

Please list any County Boards you currently serve on: none

Please list the Boards/ Commissions on which you wish to serve. Please indicate your preference by prioritizing your selection: first choice being "A" and so on.

A. Board of Adjustments

B. _____

C. _____

Why do you wish to serve on these boards?

I feel local common sense thinking should always be a part of decision making.

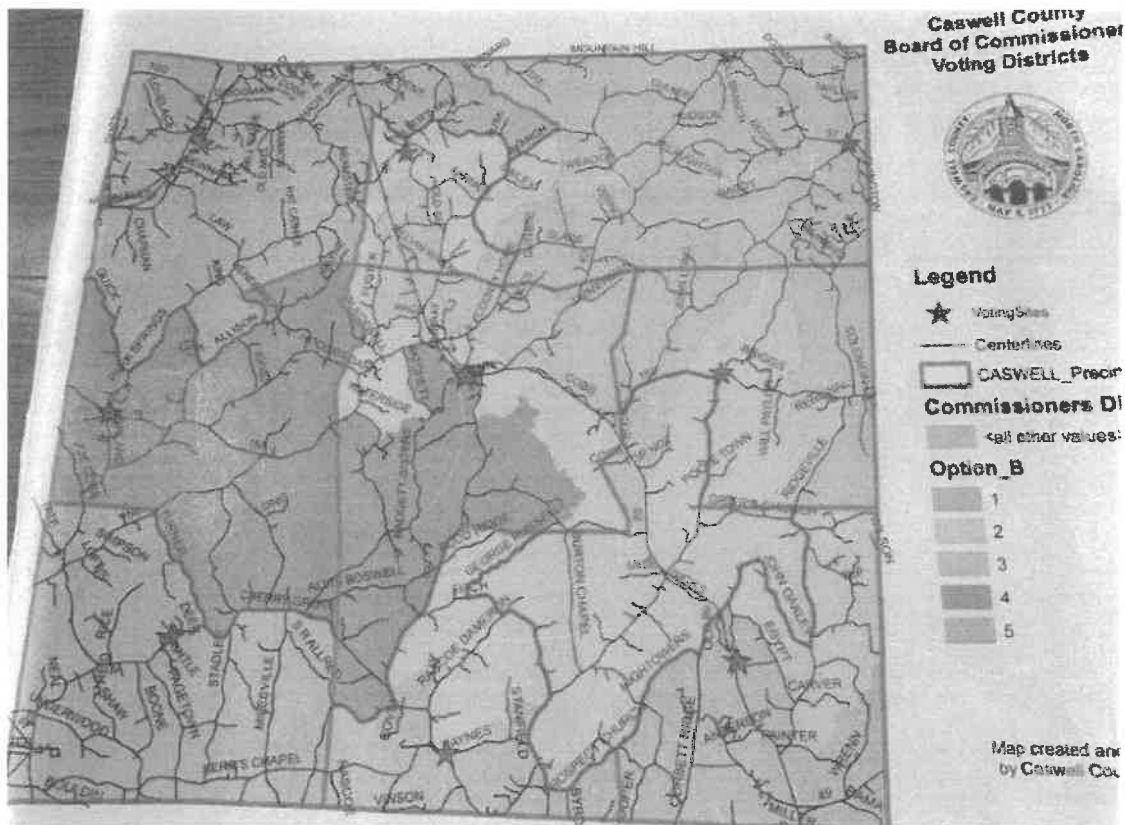
Please describe background, education, and abilities that qualify you for these boards:

1. Land Management 2. County Land Owner 3. NC real Estate Broker 4. NCSU ABM Degree

Do you have any personal or business interest that could create a conflict of interest (either real or perceived) if you are appointed to this board? Yes ☐ No ☒ If yes please explain:

Which Board of Commissioners district do you live in? You can use the map on below to identify your district.

District 1 ☐ District 2 ☒ District 3 ☐ District 4 ☐ District 5 ☒ Not Sure ☐ NA ☐



Demographic Information (Optional)

We ask your help in assuring diversity of membership by answering the following questions:

Male ☒ Female ☐

Age Range: 18-34 ☐ 35-59 ☒ 60+ ☐

Ethnic background:

Asian ☐ Black/African American ☐ Hispanic ☐ Native American ☐ White ☒ Other ☐

How did you become aware of these volunteer opportunities? Check all that apply

County Web Page ☐ Newspaper ☐ Radio ☐ Current Volunteer ☐ Other ☒

DocuSigned by:
Lester A. Chapman
A3FF62F890A147F...



Caswell County Volunteer Application for Boards and Committees

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If you work or live in Caswell County, at least 18 yrs old, and willing to volunteer your time and expertise to your community, you may apply to serve on an advisory board by completing this form online or download it and mail to:

Caswell County Administration
Attn: Carla Smith
P.O. Box 98
144 Court Square
Yanceyville, NC 27379

Email: csmith@caswellcountync.gov

Name: Matthew P. Hoagland
Home Address: 291 West Main Street
City: Yanceyville, NC Zip Code: 27379
Phone: 336-694-3939 Email: NCMPH1@gmail.com
Place of Employment: Alamance County Local Government
Please list any County Boards you currently serve on: None

Please list the Boards/ Commissions on which you wish to serve. Please indicate your preference by prioritizing your selection: first choice being "A" and so on.

A. Board of Adjustment (Alternate) B. _____ C. _____

Why do you wish to serve on these boards?

I believe that making proper decisions during quasi-judicial hearings is a very important function in local government. I would like to bring my knowledge and experience to help make those decisions properly.

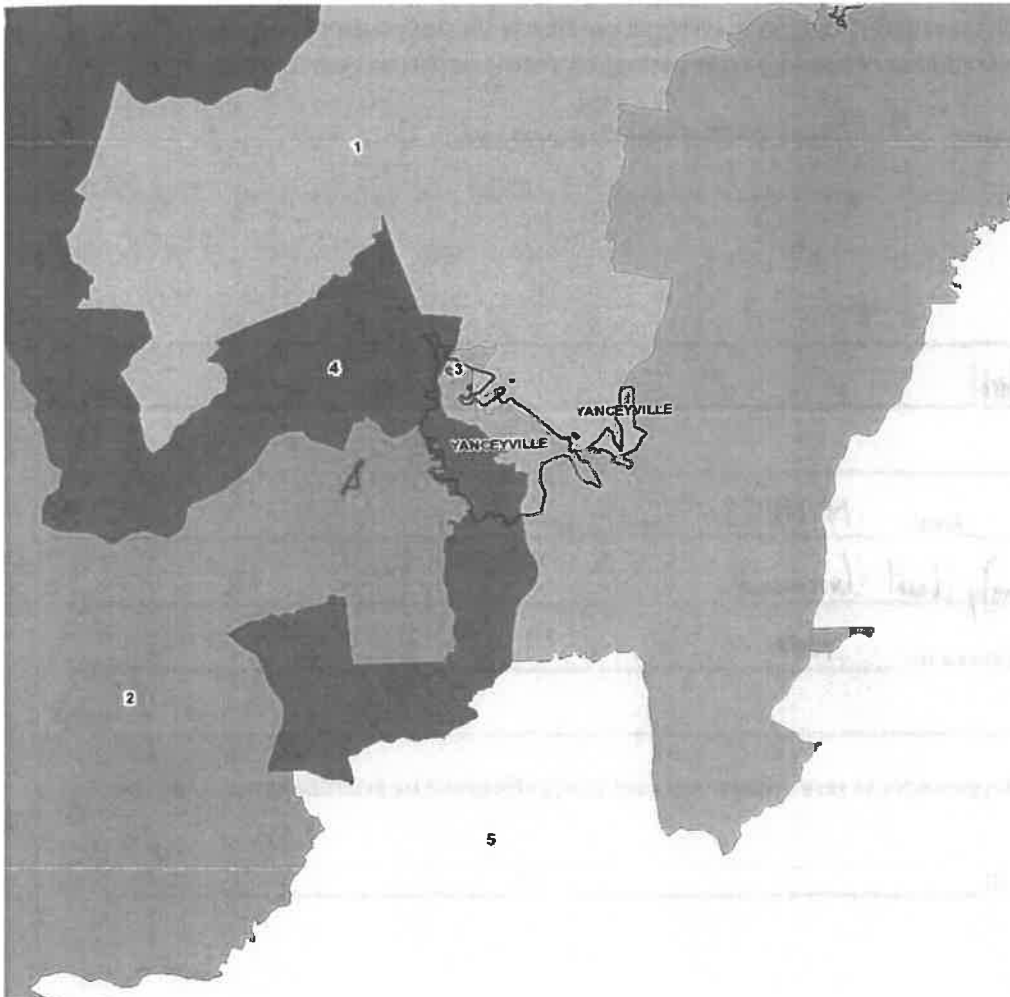
Please describe background, education, and abilities that qualify you for these boards:

I served as Caswell County Planning Director for five years. In that time, I helped to spearhead the creation of an independent Board of Adjustment and provided staff support to every one of their meetings. I am also a Certified NC Zoning Officer and have been trained on quasi-judicial procedures by the UNC School of Government.

Do you have any personal or business interest that could create a conflict of interest (either real or perceived) if you are appointed to this board? Yes ☐ No ☒ If yes please explain:

Which Board of Commissioners district do you live in? You can use the map on below to identify your district.

District 1 ☐ District 2 ☐ District 3 ☐ District 4 ☒ District 5 ☐ Not Sure ☐ NA ☐



Demographic Information (Optional)

We ask your help in assuring diversity of membership by answering the following questions:

Male ☒ Female ☐

Age Range: 18-34 ☐ 35-59 ☒ 60+ ☐

Ethnic background:

Asian ☐ Black/African American ☐ Hispanic ☐ Native American ☐ White ☒ Other ☐

How did you become aware of these volunteer opportunities? Check all that apply

County Web Page ☐ Newspaper ☐ Radio ☐ Current Volunteer ☐ Other ☒

Clerk's Office Use Only

Rec'd Date 7/25/2024

By: CSmith



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Caswell County Administration

Email: csmith@caswellcountync.gov

Attn: Carla Smith

P.O. Box 98

144 Court Square

Yanceyville, NC 27379

Name: William Benton Verno

Home Address: 3866 Yarbrough Mill Rd,

City: Milton Zip Code: 27305

Phone: 336-541-1174 Email: williamverno@gmail.com

Place of Employment: self (farmer)

Please list any County Boards you currently serve on: Board Adjustment

Please list the Boards/ Commissions on which you wish to serve. Please indicate your preference by prioritizing your selection: first choice being "A" and so on.

A. _____ B. _____ C. _____

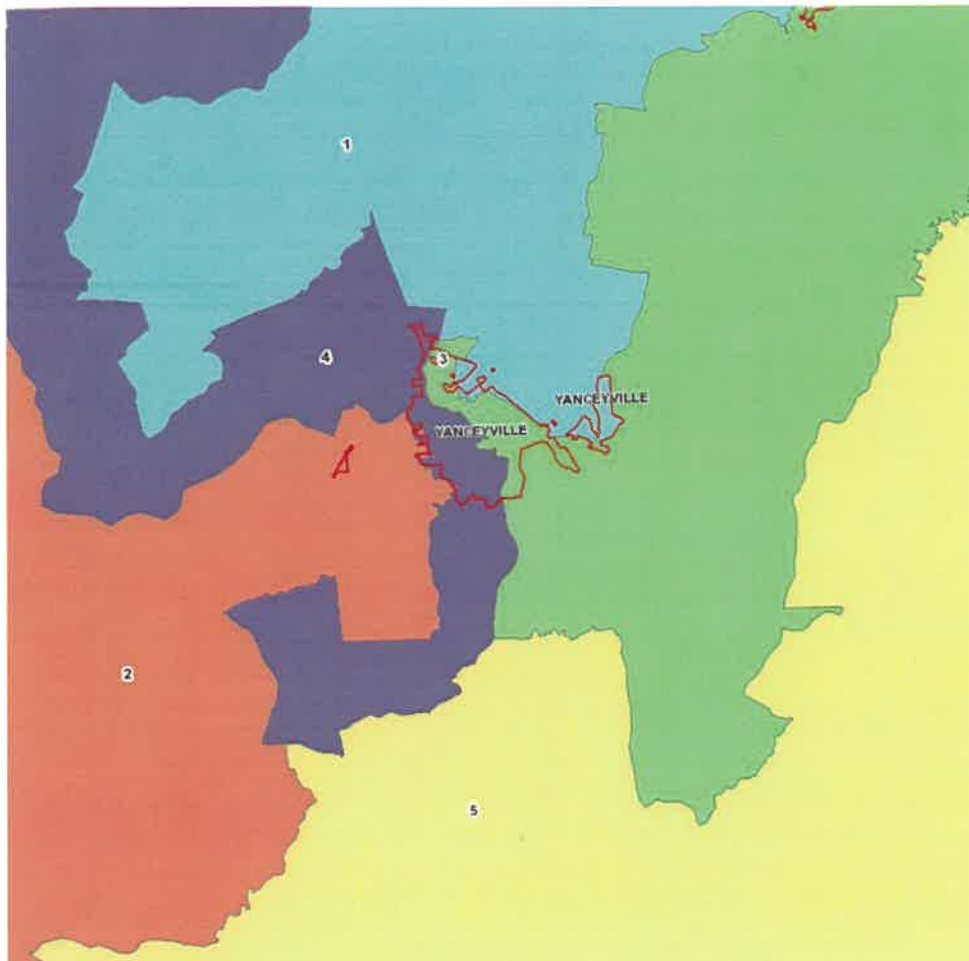
Why do you wish to serve on these boards?

Please describe background, education, and abilities that qualify you for these boards:

Do you have any personal or business interest that could create a conflict of interest (either real or perceived) if you are appointed to this board? Yes ____ No ☒ If yes please explain:

Which Board of Commissioners district do you live in? You can use the map on below to identify your district.

District 1 ____ District 2 ____ District 3 ☒ District 4 ____ District 5 ____ Not Sure ____ NA ____



Demographic Information (Optional)

We ask your help in assuring diversity of membership by answering the following questions:

Male ☒ Female ____

Age Range: 18-34 ____ 35-59 ____ 60+ ____

Ethnic background:

Asian ____ Black/African American ____ Hispanic ____ Native American ____ White ☒ Other ____

How did you become aware of these volunteer opportunities? Check all that apply
County Web Page ____ Newspaper ____ Radio ____ Current Volunteer ____ Other ☒

Information Items

Items

Thank you card from County Outreach Ministry

Caswell Board of Health Meeting Packet for July 23, 2024

Person-Caswell Lake Authority Meeting Minutes for May 13, May 23, and June 10, 2024

Sheriff's Monthly Report for June 2024

Social Services Board Meeting July 16, 2024 Agenda and Minutes from June 18, 2024



Thanks for the blessing

Cassell County Board of Commissioners

**We appreciate your
donation of**

\$ 2000.00

to

***County Outreach
Ministry***

**Your support is a
blessing.**

CASWELL COUNTY OUTREACH MINISTRY, INC.



presented the



B. R. Ashby, M.D. Award for
Outstanding Community Service

2023

COUNTY OUTREACH BY THE NUMBERS (2022)



2,375
hot meals
served



1,200
toys provided
at Christmas



1,540
food boxes
packed and
distributed



2,500+
articles of clothing
and housewares
provided



1,800
individuals served
by the Back-to-
School Blast



1,500
meal bags provided
to children during
school breaks



1,000+
items stocked in
the Emergency
Food Shelves



70-80
families served
through the
drive-thru
pantry each month



Caswell County Board of Health Meeting

Membership attendance list for July 23, 2024

Please sign below indicating your presence:

1. Dickerson, John absent
2. Doss, Amanda absent - excused
3. Evans, Adam [Signature]
4. Gaskins, Michelle absent
5. Holderness, Howard Howard Holderness Jr
6. King-Stamps, Michelle Michelle King-Stamps
7. Komondy, Michael Michael Komondy
8. Lea, Patricia Price Patricia Lea
9. Moretz, Shannon Shannon Moretz
10. Watlington, Alexia Alexia K. Watlington
11. VACANT [Signature]

Jennifer Eastwood

Jennifer Eastwood, Health Director

CASWELL COUNTY BOARD OF HEALTH AGENDA

Tuesday, July 23, 2024, at 6:30 P.M., 189 County Park Road Yanceyville, NC in the Downstairs Conference Room

Position	Name	Term	Expires
County Commissioner	John Dickerson	N/A	12/31/2024
Engineer (General Public)	Amanda Doss	2 nd	06/30/2026
General Public	Michael Komondy	3 rd	06/30/2026
Registered Nurse	Michelle Gaskins, RN	1 st	10/31/2024
Dentist (General Public)	Michelle King-Stamps, LCMHC, NCC	2 nd	06/30/2027
General Public	Patricia Price-Lea	2 nd	06/30/2027
General Public	Shannon Moretz (<i>Chair</i>)	2 nd	06/30/2025
Pharmacist	Adam Evans, RPH (<i>Vice-Chair</i>)	2 nd	06/30/2027
Physician (General Public)	Howard Holderness	1 st	06/30/2026
Optometrist (General Public)	Alexia Watlington	1 st	06/30/2026
Veterinarian (General Public)	Vacant		

Meeting of the Caswell County Board of Health – Annual Meeting

Call to Order	Secretary
Election of Chairperson*	Secretary
Election of Vice Chairperson*	Chairperson
Public Comment	Chairperson
Approval of Agenda for July 23, 2024, Meeting*	Chairperson
Approval of Minutes for May 28, 2024, Meeting*	Chairperson
Health Director's Report	Health Director
Approval of Budget Amendment #1	Chairperson
Chairperson's Report	Chairperson
Adjournment*	Chairperson
*Denotes Action Item	
**Denotes Information will be handed out at the meeting	

Board of Health Meeting Schedule (4th Tuesday on a Quarterly basis)

Scheduled Meetings	Placeholders for called meeting as needed	Anticipated Agenda Items
July 23, 2024		Election of Officers Policies for annual review Discussion of Community Data
	<i>September 24, 2024</i>	
October 22, 2024		Performance Evaluation of Health Director Annual Policy Approval Annual Communicable Disease Report Community Health Assessment
	<i>November 26, 2024</i>	
January 28, 2025		Budget Development Community Health Improvement Plan Annual Board Training/Education
	<i>February 25, 2025</i>	
	<i>March 25, 2025</i>	Possible Budget Approval – Called mtg
April 22, 2025		Budget Approval Annual Child Fatality Prevention Team Annual Immunization Assessment Report
	<i>May 27, 2025</i>	

MINUTES OF THE CASWELL COUNTY BOARD OF HEALTH

The Caswell County Board of Health met at 6:30 P.M. on Tuesday, May 23, 2024, at Caswell County Health Department, located at 189 County Park Road.

ATTENDANCE:

Position	Name	Present	Not Present
County Commissioner	John Dickerson	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dentist (General Public)	Michelle King-Stamps, LCMHC, NCC	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Engineer (General Public)	Amanda Doss	<input type="checkbox"/>	<input checked="" type="checkbox"/>
General Public	Michael Komondy	<input type="checkbox"/>	<input checked="" type="checkbox"/>
General Public	Patricia Price-Lea	<input checked="" type="checkbox"/>	<input type="checkbox"/>
General Public	Shannon Moretz (Chairperson)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Registered Nurse	Michelle Gaskins, RN	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pharmacist	Adam Evans, RPH (Vice-Chairperson)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Physician	Scott Spillmann, MD, MPH	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Optometrist (General Public)	Alexia Watlington	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Veterinarian (General Public)	Howard Holderness, MD	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Others Present: Jennifer Eastwood, MPH – Health Director, Secretary
 Danielle Elmore, BSN RN – Nursing Supervisor
 James Eanes – Finance Officer
 Matt Maness, REHS – Environmental Health Supervisor

I. **Call to Order**

- A. A quorum being present, the meeting of the Caswell County Board of Health was called to order by the Chair, Shannon Moretz.

II. **Public Comment**

- A. There was no public comment.

III. **Approval of Agenda**

- A. Agenda for May 23, 2024, Meeting

A motion was made by Scott Spillmann and seconded by Michelle King-Stamps to approve the agenda for the May 23, 2024, Board meeting. The motion was approved on a vote of 7 to 0.

IV. **Approval of Consent Agenda**

- A. Minutes for January 23, 2024
 B. Minutes for April 11, 2024 – Special called meeting

A motion was made by Scott Spillmann and seconded by Michelle King-Stamps to approve the consent agenda. The motion was approved on a vote of 7 to 0.

V. Annual Child Fatality Prevention Team Report

- A. Danielle Elmore, BSN RN (Clinic Director) and Emily Hodges (Program Assistant) presented the annual Child Fatality Prevention Team Report. This report was also presented to the Board of County Commissioners of April 15, 2024.
- B. The Child Fatality Team membership must meet general statute requirements. The required members are appointed by the Board of County Commissioners. This year the team needed an EMS representative and the Commissioners appointed Barry Lynch in November. The Team also needed a daycare worker and the Commissioners appointed Tara Mansfield from Noah's Ark to the CFPT. This position is not required by general statute, but is recommended by the State. This appointment was made by Diane Moorefield, DSS Director. Danielle said there is one vacancy on the CFPT.
- C. Danielle said Caswell is somewhat unique in that we are one of few counties that operate the CFPT in conjunction with DSS's Child Protection Team. Therefore, in addition to reviewing child fatalities the team also reviews cases of mistreatment of a child where DSS is trying to determine whether to remove the child from the home and find placement for the child.
- D. Shannon asked if there were requirements for the vacant role. Danielle said there is a need for a judge or medical examiner, but otherwise anyone interested in serving could apply. Jennifer asked if we still have a representative who has experienced a child fatality personally. Danielle said the team does have a member who has experienced a child fatality, but she is not active.
- E. Danielle directed the Board to their packet for the report. There were two homicides of victims under the age of 18 and one infant death. She told the Board that the infant's mother received prenatal care as she was supposed to, but the infant was born prematurely.
- F. Danielle said the team gets about \$300 from the state for the CFPT. She said last year the team purchased bassinets, which was determined because there had been a SIDS death. She said the problem is that once the child reaches a certain weight the bassinets can no longer be used. This year the team purchased pack & plays instead.
- G. Emily presented the team's accomplishments:
 - 1. Gun safety training
 - 2. Gun locks
 - a. Otis Foster from sheriff's office donated eight gun locks
 - b. Received 100 gun locks from the state
 - 3. Safe Sleep training from the Children and Youth Branch of the Division of Public Health
- H. Shannon asked if gun locks are still available. Danielle said they can be picked up at the health department and no information is required. She said they have also been taking them out to community events. Danielle also said when children come in for their well-child visit, the Bright Futures form has a question about firearms in the home and if it is locked. She said if they say no, then they are offered a gun lock.

VI. Annual Immunization Assessment Report

- A. Danielle also presented the Immunization Assessment. She said in January two immunization regional consultants conducted a site visit (required every two years) and provided the benchmark assessment report (required annually).
- B. For the benchmark assessment, vaccine records for children two years old and under are reviewed. This assesses that the children have received all of their immunizations within the timeframe they should have received them.
- C. Danielle said health department patients are assessed even at sick visits to see if immunizations are needed. Or if she has to call a parent for another reason, but notices that the child needs an immunization, she will bring it to the parent's attention and try to schedule an appointment. Immunizations can be walk-in visits.
- D. Caswell County Health Department did very well and met its benchmark for the year. The goal this year was 90% and the health department was at 96%. The county goal was also 90%, but only achieved 70%. For the county-wide benchmark, all of the children two and under who live in the county are assessed. This benchmark relies on other providers. Danielle said typically she will send a

letter to the other providers with a list of their patients who need immunizations. Danielle said additionally her state consultant use to visit all of the private practices and other providers but the new consultants is still getting oriented to his roles.

- E. Danielle said she pulls reports every month to figure out which children county-wide are due for immunizations and contacts those providers and/or parents. She said for this year, there are fifty-five two-year-olds in the county and thirteen of those are health department patients.
- F. Dr. Spillmann asked if the other providers are actually providing the vaccines or sending their patients to the health department for them. Danielle said it is a mix, but she has found that not all of the providers provide all of the vaccines. They may provide varicella and MMR, but not prevnar, for instance. Danielle said children who live some parts of the county go into Virginia for care. She can also review that information from the Virginia Immunization Registry and input it into the North Carolina Immunization Registry. Danielle said the problem is that most of the private providers and pharmacies do not enter the records into the Immunization Registry. She said then she has to rely on the parents to obtain records from the provider. From there she can input the information into the registry.
- G. Jennifer pointed out too the relationship between the health department and school nurses for school-aged children. She said Danielle makes sure the school nurses have access to the NCIR to help identify students who need immunizations. She said this doesn't affect the outcome of the assessment being discussed, but is still a good example of collaboration in the county.

VII. Finance Report

- A. James provided an update on the Health Department's financial status.
- B. He said revenue looks good, even after the Medicaid issue earlier in the year.
- C. Jennifer said there are still some residual issues with Medicaid. She said recently some of Kelly's claims have been rejected. She is trying to work with NC Tracks to make sure they are still affiliated and active.
- D. Shannon asked if any funds have been received from Healthview. Jennifer said she has not heard anything from Healthview about whether they have resumed services.
- E. Jennifer reminded the Board that the Health department received \$141,000 from the state for Public Health Infrastructure and had planned to hire a part time nurse practitioner and a community health worker. She said she has not been able to hire anyone. She went to the Board of Commissioners last week to request use of that funds to provide retention bonuses to staff who had worked at the health department for longer than one year. She said the last Budget Amendment did set aside a small portion for bonuses for environmental health, clinic nurses, and the health educator. She said the Commissioners tabled her request and the money runs out at the end of May. Jennifer said she realized this was a last minute attempt to use some of the money. She believes it will rollover to next fiscal year. She said sometimes that is a gamble, because the state may decide to take from counties who aren't using it and give to counties who are. So, she was trying to spend some of it. In addition, she said it is an equity issue because every employee deserves a retention bonus. She said the pandemic was incredibly hard on public health staff and they have been dedicated and she felt it was a fair action to take, however it was tabled after a very contentious discussion.
- F. Shannon asked that Jennifer notify the Board if she is scheduled to make a presentation at the budget workshops.
- G. James also pointed out that the county has been preparing the 2021, 2022, and 2023 audits. He pointed out that when you look at the 2021 audit that was just submitted the Health Department is one of the few departments that operated in the black. He said staff and leadership had made every effort to leverage all of the COVID money to save the tax payors. He said the health department had saved the county close to \$500,000.

VIII. Health Director's Report

- A. Environmental Health
 - 1. Matt Maness, Environmental Health Supervisor, said his unit is working steadily. He said Taylor Bradsher, was the newest addition to the staff, just received her authorization for child care inspections.

2. Environmental Health has a new tool, a ground-penetrating radar. He said his staff will be receiving training to use that soon. The Health Department was able to use some of the regional workforce development funds to secure the equipment. He said this will be used for soil evaluations when the ground is too hard for an auger.
 3. He also wanted to publicly thank Rockingham County Health Department for letting Taylor complete some of her training with them. The reason for working with another county is because she has to have practice work and then she has to have work for the authorization process and they cannot be the same. It's also required to have different types. For example, she has to have inspected a certain number of hotels and we only have one. Or, she's required to inspect a a certain amount of meat markers and we do not have any in the county. Matt said he hoped that as of January 24, 2024, Taylor will complete the work for her Food and Lodging Authorization.
- B. Clinic Update
1. Danielle Elmore presented an update on clinical services
 2. Danielle said the biggest change is that the remodel upstairs had been completed. She invited the Board to stop by and look. Jennifer said flooring had been replaced with the LVP flooring and new paint. She said the health department was able to use covid immunization funds for this renovation. Jennifer said this did disrupt services for an entire month, but it was a good time to do it because Vineetha had been on leave and so there was only one provider during that time. Jennifer said she hopes to have an Open House soon. James reiterated that no county dollars went to this project.
 3. Danielle said she is still looking to fill a nurse position with a RN or LPN.
 4. Programs are going well and she is starting the Communicable Disease training soon so that she can serve as backup to that role.
- C. WIC Update
1. Jennifer said she wanted to acknowledge Anna Martinez who was selected as the North Carolina WIC Employee of the Year. Anna serves as a Processing Assistant in the WIC program. She said anyone who knows Anna knows that she is a very conscientious employee and does a wonderful job. She said it was wonderful for Anna to be acknowledged by the state in that way.
 2. Dr. Spillmann asked what the Board could do to acknowledge this recognition. Shannon suggested a letter of congratulations. Shannon said will craft a letter to Anna.
- D. Care Management
- a. Jennifer said when she started as Health Director, the CMARC and CMHRP were struggling. She said Caswell was not an exemplary program and was, in fact, holding on by the skin of its teeth. Jennifer said Bonnie has taken those programs and done such a great job with them that we are now considered an exemplary agency.
 - b. Person County recently lost their Care Managers and the state recommended they contact us to see if we could help provide coverage until they are able to hire.
 - c. Jennifer said she did enter into an agreement with them to pay us to provide their care management for a short-term period while they hire and onboard new care managers.
 - d. Jennifer wanted to thank Cheryl Huskey and Lori Overman for taking on that increased workload. She said they are already helping to cover for a coworker who is out on leave and their plate is full. She said they said if this happened to us, we would want someone to step in and help us so yes we want to help them.
 - e. Shannon said she would also craft thank you letters for them.
- E. Accreditation Update
1. Jennifer thanked Michelle, Shannon, and the Leadership Team who participated in interviews with the site visit team.
 2. The site visit was held March 20th. When the initial report was provided, it recommended CCHD for "conditional" accreditation. Jennifer said the health department had ten days to submit additional evidence towards deficiencies. She said she was able to submit evidence and meet the benchmarks needed to be recommended for full accreditation.

3. Jennifer said she, Danielle, and Matt attended the NC Accreditation of Local Health Departments Board Meeting in Raleigh where CCHD was awarded accreditation status.
4. Jennifer said next time the whole team wants Accreditation with Honors, which means you can only miss one or two benchmarks.
5. Jennifer said she included the site visit team report and the quality improvement suggestions.
 - a. She said some of the issues were with personnel records and she was able to find additional evidence to meet those. An example was that the policy states that nondiscrimination and cultural sensitivity training are provided as part of orientation. Now, those items are listed on the orientation checklist, but at the time of hire for one employee selected it was not on the checklist. Jennifer said she had to go back and find training certificates and prove that it fell within the orientation period.
 - b. She said there were two that were missed for Board of Health
 - 1) Jennifer said that at every accreditation training and state meeting they had been told do not worry about evidence for years 2020 and 2021. She said that was not the case. If the activity states "every year since the previous site visit" then we were required to show every year. So this activity calls for two annual reports for each year since the previous site visit, but during the pandemic we did not have an annual report documented in the minutes.
 - 2) Activity 38.2 looks at how the Board uses Community Health Assessment information and citizen input to plan and monitor progress towards health-related goals. Jennifer said during the last community health assessment process, several Board members attended the community listening sessions and that is what Jennifer used as evidence. She said where it fell short was that there was not any documented discussion after that listening session about what the Board members heard at a subsequent meeting.
 - 3) Jennifer said so much of what the health department does is collaboration. She said she knows the Board members serve on different Boards in the community and are involved in projects. She said if Board members are participating in another meeting somewhere and community health data or outcomes are being discussed, or evidence-based strategies, issues that affect public health please send her the minutes from that meeting or some other type of evidence to show they took part in that discussion. She said even just talking about it during the next Board of Health meeting is a way to document that discussion.

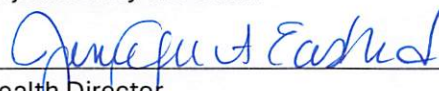
IX. Chairperson's Report

- A. Shannon did not have anything to report.
- B. She asked that Healthview issues be made a priority. She would like to know if they are still serving Caswell in the way they are legally obligated to. She would also like to know what the county attorney recommends as far as securing the funds they owe us for the personnel lease agreement.


X. Adjournment

- A. Motion was made by Michelle King Stamps and seconded by Patricia Price Lea to adjourn. The meeting was adjourned by the Chair.

Approved By:


Health Director

7/23/2024
Date


Board of Health

7/23/2024
Date

Revenues & Expenditures
FY 2023-2024

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Month 12
YTD =

	Approved Budget	Amendment #1	Revised Budget	Actual YTD	Balance	100%
Salary & Benefits Sub-Total	\$ 2,450,457.43	\$ -	\$ 2,468,773.43	\$ 1,997,609.58	\$ 471,163.85	81%
Board Expenses (120)	\$ 4,400.00		\$ 4,400.00	\$ 2,640.00	\$ 1,760.00	60%
Salary(121)	\$ 1,814,477.00		\$ 1,814,477.00	\$ 1,479,618.78	\$ 334,858.22	82%
On Call (122)	\$ 15,000.00		\$ 15,000.00	\$ 10,010.00	\$ 4,990.00	67%
Longevity (127)	\$ 16,641.84		\$ 16,641.84	\$ 16,778.27	\$ (136.43)	101%
SS/FICA (181)	\$ 140,171.82		\$ 140,171.82	\$ 101,268.84	\$ 38,902.98	72%
LGRS (182)	\$ 216,931.77		\$ 216,931.77	\$ 192,667.02	\$ 24,264.75	89%
Health Insurance (183)	\$ 242,835.00		\$ 242,835.00	\$ 194,626.67	\$ 48,208.33	80%
Bonuses		\$ 18,316.00	\$ 18,316.00		\$ 18,316.00	
Operational Sub-Total	\$ 874,388.00	\$ 269,191.00	\$ 2,318,008.14	\$ 853,300.08	\$ 1,464,708.06	37%
Contracted Services (199)	\$ 468,626.00	\$ 220,255.00	\$ 1,273,980.57	\$ 448,896.74	\$ 825,083.83	35%
Food & Provisions (220)	\$ 7,200.00	\$ 2,383.00	\$ 588,213.00	\$ 2,921.16	\$ 585,291.84	0%
Program Supplies (230)	\$ 58,765.00	\$ 11,802.00	\$ 15,485.00	\$ 43,924.91	\$ (28,439.91)	284%
Medical Supplies (238)	\$ 49,224.00	\$ (7,120.00)	\$ 49,795.00	\$ 65,790.13	\$ (15,995.13)	132%
Office Supplies (260)	\$ 18,400.00	\$ 50,000.00	\$ 94,004.00	\$ 29,711.27	\$ 64,292.73	32%
Small Tools & Equipment (295)	\$ 44,239.00	\$ 8,890.00	\$ 22,290.00	\$ 62,952.26	\$ (40,662.26)	282%
Mileage (311)	\$ 14,110.00	\$ 500.00	\$ 70,893.00	\$ 16.25	\$ 70,876.75	0%
Travel Subsistence (312)	\$ 4,701.00	\$ (200.00)	\$ 8,168.57	\$ 79.07	\$ 8,089.50	1%
Telephone (321)	\$ 12,000.00		\$ 12,000.00	\$ -	\$ 12,000.00	0%
Postage (325)	\$ 12,000.00		\$ 12,000.00	\$ 2,558.33	\$ 9,441.67	21%
Printing (340)	\$ 6,475.00	\$ 2,500.00	\$ 12,350.00	\$ -	\$ 12,350.00	0%
Maintenance & Repair (352)	\$ 3,850.00	\$ (660.00)	\$ 3,190.00	\$ 65,513.38	\$ (62,323.38)	2054%
Advertising (370)	\$ 11,540.00	\$ (9,036.00)	\$ 2,504.00	\$ 5,083.67	\$ (2,579.67)	203%
Laundry (392)	\$ 550.00		\$ 550.00	\$ 1,954.96	\$ (1,404.96)	355%
Training (395)	\$ 550.00	\$ (800.00)	\$ (250.00)	\$ 2,899.13	\$ (3,149.13)	-1160%
Rental of Copier (431)	\$ 12,000.00		\$ 12,000.00	\$ 5,929.77	\$ 6,070.23	49%
Rental of Postage Meter (432)	\$ 1,300.00		\$ 1,300.00	\$ 909.88	\$ 390.12	70%
Insurance & Bonding (450)	\$ 4,500.00		\$ 4,500.00	\$ 5,475.00	\$ (975.00)	122%
Dues, Subscrip., & Pub. (491)	\$ 4,500.00	\$ 6,674.00	\$ 11,174.00	\$ 81,059.82	\$ (69,885.82)	725%
Fuel	\$ 13,100.00	\$ (17,939.00)	\$ (4,839.00)	\$ 3,627.76	\$ (8,466.76)	-75%
Vehicle Repair	\$ 18,362.00	\$ 1,500.00	\$ 19,862.00	\$ 1,479.58	\$ 18,382.42	7%
Credit Card Fees/Misc	\$ 500.00	\$ (100.00)	\$ 400.00	\$ -	\$ 400.00	0%
Lease of Space	\$ 21,600.00	\$ 9,000.00	\$ 30,600.00	\$ 20,500.00	\$ 10,100.00	67%
Capital Outlay (500)	\$ 86,296.00	\$ (8,458.00)	\$ 77,838.00	\$ -	\$ 77,838.00	0%
Misc			\$ -	\$ 2,017.01		
EXPENSES TOTAL	\$ 3,199,584.00	\$ 269,191.00	\$ 3,522,706.00	\$ 2,850,909.66	\$ 1,935,871.91	81%
			Budget	YTD Actual	Balance	
REVENUE TOTAL	\$ 3,199,584.00		\$ 3,522,706.00	\$ 2,881,362.25	\$ 641,343.75	82%
Earned Revenue Sub-Total	\$ 914,284.00	\$ -	\$ 914,284.00	\$ 962,769.88	\$ (48,485.88)	105%
MCD	\$ 504,700.00		\$ 504,700.00	\$ 477,502.70	\$ 27,197.30	95%
MCR	\$ 1,000.00		\$ 1,000.00	\$ 2,624.54	\$ (1,624.54)	262%
Private Insurance	\$ 29,200.00		\$ 29,200.00	\$ 36,919.92	\$ (7,719.92)	126%
Direct Fees	\$ 151,900.00		\$ 151,900.00	\$ 183,169.41	\$ (31,269.41)	121%
Medicaid AUBP payment	\$ 183,200.00		\$ 183,200.00	\$ 212,009.42	\$ (28,809.42)	116%
Medicaid Cost Settlement	\$ 31,484.00		\$ 31,484.00	\$ 36,174.00	\$ (4,690.00)	115%
Capitation	\$ 12,800.00		\$ 12,800.00	\$ 14,369.89	\$ (1,569.89)	112%
Other Sub-Total			\$ 2,609,574.00	\$ 1,918,592.37	\$ 697,358.13	0.596912
State Grants						

Monthly Patient Appointments

	2024	2023	2022	2021	2020
	Scheduled Appts	Scheduled Appts	Scheduled appts	Scheduled appts	Scheduled appts
July	379	340	395	232	432
August	441	334	392	251	461
September	445	404	397	199	432
October	400	318	308	500	513
November	421	338	359	323	472
December	336	280	291	243	446
January	435	322	267	279	580
February	442	330	301	278	457
March	330	402	358	326	445
April	373	310	305	292	220
May	259	384	320	271	232
June	355	319	332	371	234
Total YTD	4616	4081	4025	3565	4924
YTD Comparison					

	2024	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019
	Kept Appts	Kept Appts	Kept Appts	Kept Appts	Kept Appts	Kept Appts
July	289	273	267	172	317	316
August	349	240	296	197	324	323
September	327	320	285	191	317	394
October	310	248	237	408	370	370
November	334	268	277	244	326	326
December	259	190	229	177	338	337
January	345	260	196	192	457	430
February	341	246	249	206	350	417
March	253	314	273	239	347	405
April	264	238	239	205	160	356
May	183	300	255	240	163	390
June	244	226	259	272	161	334
Total YTD	3498	3123	3062	2743	3630	4398

375

Medicaid Revenue					
	2024	2023	2022	2021	2020
July	\$ 45,027.65	\$ 37,402.97	\$ 36,467.78	\$ 53,348.16	\$ 55,964.94
August	\$ 38,796.13	\$ 26,759.53	\$ 65,648.91	\$ 49,578.77	\$ 34,757.34
September	\$ 47,919.01	\$ 39,902.80	\$ 91,105.41	\$ 48,418.53	\$ 40,924.43
October	\$ 46,017.50	\$ 62,062.97	\$ 69,634.26	\$ 46,555.09	\$ 51,628.88
November	\$ 41,699.41	\$ 51,976.14	\$ 57,139.57	\$ 44,077.50	\$ 45,050.01
December	\$ 40,592.27	\$ 41,331.80	\$ 32,108.04	\$ 42,702.47	\$ 30,348.34
January	\$ 37,106.89	\$ 42,177.49	\$ 45,257.46	\$ 46,437.10	\$ 55,989.75
February	\$ 39,106.35	\$ 42,018.70	\$ 42,648.80	\$ 43,106.22	\$ 46,150.56
March	\$ 34,698.44	\$ 48,818.42	\$ 26,113.21	\$ 71,848.16	\$ 55,535.30
April	\$ 43,196.42	\$ 45,454.80	\$ 47,745.62	\$ 47,856.82	\$ 39,229.29
May	\$ 31,882.75	\$ 42,186.70	\$ 63,860.69	\$ 36,394.88	\$ 33,426.00
June	\$ 31,459.88	\$ 62,824.79	\$ 43,386.07	\$ 53,299.64	\$ 21,065.26
YTD	\$ 477,502.70	\$ 542,917.11	\$ 621,115.82	\$ 583,623.34	\$ 510,070.10

Medicaid Cost Settlement Funds Received				
	2024	2023	2022	2021
2018 Desk Review				\$ 8,228.00
2017 Desk Review				\$ 23,444.00
2020 cost Settlement			\$177,557.00	
2021 Cost Settlement		\$233,786.00		
AUBP payments	\$212,009.42	\$228,704.21	\$37,764.00	
Total		\$462,490.21	\$215,321.00	\$ 31,672.00

YTD No Show Rate 24%

Direct Fees					
	2024	2023	2022	2021	2020
July	\$ 13,433.84	\$ 14,188.30	\$ 9,037.06	\$ 8,424.76	\$ 12,637.81
August	\$ 16,521.86	\$ 13,836.92	\$ 12,167.02	\$ 11,428.52	\$ 9,962.91
September	\$ 17,748.85	\$ 12,514.87	\$ 8,679.25	\$ 6,513.15	\$ 11,322.92
October	\$ 19,082.12	\$ 10,839.00	\$ 15,203.47	\$ 9,469.85	\$ 11,690.34
November	\$ 17,515.49	\$ 22,485.08	\$ 17,150.22	\$ 10,921.44	\$ 5,867.86
December	\$ 10,403.06	\$ 12,817.20	\$ 13,303.37	\$ 6,533.10	\$ 4,911.32
January	\$ 16,419.43	\$ 17,107.51	\$ 6,152.57	\$ 10,115.96	\$ 6,580.23
February	\$ 15,780.98	\$ 14,180.87	\$ 16,307.52	\$ 11,025.66	\$ 7,558.60
March	\$ 14,312.00	\$ 13,151.12	\$ 60,108.49	\$ 11,674.21	\$ 9,702.63
April	\$ 15,123.25	\$ 21,076.65	\$ 12,915.07	\$ 12,282.58	\$ 8,899.28
May	\$ 13,568.30	\$ 14,448.30	\$ 13,055.45	\$ 10,101.72	\$ 9,651.50
June	\$ 13,260.23	\$ 24,109.40	\$ 16,890.00	\$ 15,954.86	\$ 2,138.30
YTD	\$ 183,169.41	\$ 190,755.22	\$ 200,969.49	\$ 124,445.81	\$ 100,923.70

	Program Percentage of Billed Services % rate					
	Program	2024	2023	2022	2021	2020
1	Primary Care	47	53	39	36	45
2	Child Health	30	27	33	31	27
3	Family Planning	13	13	16	21	19
4	STI	3	5	7	6	4
5	Maternal Health	6	1	4	6	5
	TB	1	1	2		1
	Total	100	100	100	100	100

CMARC Revenue	CMHRP Revenue
\$ 38,276.71	\$ 74,420.77

AUBP	Capitation
\$ 212,009.42	\$ 14,369.89

Environmental Health Revenue					
	2024	2023	2022	2021	2020
July	\$ 12,385.00	\$ 10,879.00	\$ 8,045.00	\$ 7,479.00	\$ 10,645.00
August	\$ 14,977.00	\$ 12,294.00	\$ 10,329.00	\$ 8,887.00	\$ 6,779.00
September	\$ 16,737.00	\$ 11,364.00	\$ 9,850.00	\$ 5,279.00	\$ 8,900.00
October	\$ 17,140.00	\$ 10,510.00	\$ 13,187.00	\$ 8,379.00	\$ 9,184.00
November	\$ 17,330.00	\$ 12,240.00	\$ 15,179.00	\$ 8,925.00	\$ 5,385.00
December	\$ 7,890.00	\$ 12,180.00	\$ 10,237.00	\$ 4,300.00	\$ 2,950.00
January	\$ 16,077.00	\$ 15,500.00	\$ 5,437.00	\$ 8,155.00	\$ 4,829.00
February	\$ 14,730.00	\$ 12,319.00	\$ 8,679.00	\$ 10,129.00	\$ 4,608.00
March	\$ 10,980.00	\$ 12,200.00	\$ 10,858.00	\$ 8,324.00	\$ 4,105.00
April	\$ 14,300.00	\$ 20,080.00	\$ 11,129.00	\$ 10,979.00	\$ 7,587.00
May	\$ 13,430.00	\$ 13,400.00	\$ 11,604.00	\$ 8,000.00	\$ 8,816.00
June	\$ 12,210.00	\$ 16,837.00	\$ 8,029.00	\$ 14,724.00	\$ 9,879.00
YTD	\$ 168,186.00	\$ 159,803.00	\$ 122,563.00	\$ 103,560.00	\$ 83,667.00

STI					
	2024	2023	2022	2021	2020
July	\$ 729.29	\$ 1,316.07	\$ 1,244.88	\$ 734.96	\$ 1,469.24
August	\$ 685.94	\$ 1,056.73	\$ 1,209.27	\$ 785.52	\$ 34.16
September	\$ 1,643.18	\$ 1,211.22	\$ 887.23	\$ 546.76	\$ 420.88
October	\$ 174.28	\$ 813.34	\$ 1,075.56	\$ 185.99	\$ 798.50
November	\$ 1,443.80	\$ 388.57	\$ 644.45	\$ 735.13	\$ 615.00
December	\$ 1,132.72	\$ 370.03	\$ 450.38	\$ 542.56	\$ 615.46
January	\$ 293.41	\$ 1,701.74	\$ 984.57	\$ 1,106.68	\$ 473.58
February	\$ 1,833.74	\$ 1,523.97	\$ 842.08	\$ 916.59	\$ 203.57
March	\$ 1,275.29	\$ 1,252.61	\$ 442.17	\$ 847.31	\$ 442.76
April	\$ 6,818.46	\$ 2,166.65	\$ 442.93	\$ 575.93	\$ 370.43
May	\$ 2,031.89	\$ 1,072.44	\$ 757.39	\$ 295.16	\$ 347.13
June	\$ 553.09	\$ 927.28	\$ 225.90	\$ 506.06	\$ 537.37
YTD.	\$ 18,615.09	\$ 13,800.65	\$ 9,206.81	\$ 7,778.65	\$ 6,328.08

Maternal Health					
	2024	2023	2022	2021	2020
July	\$ 458.78	\$ 1,235.02	\$ 802.18	\$ 1,311.58	\$ 8,434.17
August	\$ 1,436.14	\$ 52.58	\$ 423.80	\$ 2,739.93	\$ 1,758.74
September	\$ 4,545.33	\$ 51.20	\$ 1,070.67	\$ 280.04	\$ 1,202.96
October	\$ 13.72	\$ 73.04	\$ 655.21	\$ 50.00	\$ 525.21
November	\$ 1,769.96	\$ 499.36	\$ 856.87	\$ 2,813.32	\$ 442.70
December	\$ 776.47	\$ 104.62	\$ 1,772.61	\$ 128.27	\$ 2,193.44
January	\$ 296.80	\$ 2,187.27	\$ 434.93	\$ 2,081.01	\$ 440.86
February	\$ 2,817.20	\$ 1,933.20	\$ 1,882.08	\$ 831.34	\$ 479.56
March	\$ 3,588.36	\$ 365.91	\$ 111.24	\$ 1,083.81	\$ 885.29
April	\$ 7,261.52	\$ 2,865.59	\$ 764.99	\$ 318.54	\$ 925.95
May	\$ 1,943.86	\$ 808.73	\$ 755.00	\$ 1,569.95	\$ 45.57
June	\$ 800.20	\$ 1,535.83	\$ 326.74	\$ 3,071.03	\$ 3,387.16
YTD	\$ 25,708.34	\$ 11,712.35	\$ 9,856.32	\$ 16,278.82	\$ 20,721.61

Child Health Revenue					
	2024	2023	2022	2021	2020
July	\$ 6,857.98	\$ 6,409.76	\$ 4,706.61	\$ 5,204.56	\$ 8,664.19
August	\$ 8,956.26	\$ 3,699.45	\$ 7,179.26	\$ 5,154.67	\$ 5,475.33
September	\$ 16,774.59	\$ 5,547.79	\$ 5,524.96	\$ 4,340.89	\$ 6,578.96
October	\$ 2,598.64	\$ 6,075.10	\$ 9,901.48	\$ 2,361.02	\$ 10,146.71
November	\$ 14,179.66	\$ 4,234.34	\$ 8,552.68	\$ 5,871.19	\$ 10,228.40
December	\$ 8,937.03	\$ 5,340.54	\$ 6,764.86	\$ 4,842.23	\$ 3,560.27
January	\$ 4,428.47	\$ 3,687.12	\$ 4,302.57	\$ 4,674.72	\$ 4,826.34
February	\$ 20,375.29	\$ 7,884.92	\$ 3,957.50	\$ 3,933.36	\$ 5,285.09
March	\$ 10,033.19	\$ 6,347.47	\$ 5,584.58	\$ 7,574.42	\$ 3,483.84
April	\$ 15,818.06	\$ 15,675.89	\$ 4,727.07	\$ 4,376.84	\$ 1,870.18
May	\$ 9,057.55	\$ 7,205.93	\$ 3,336.44	\$ 3,562.77	\$ 1,618.88
June	\$ 6,040.93	\$ 4,903.96	\$ 7,927.26	\$ 5,319.51	\$ 3,234.01
YTD	\$ 124,057.65	\$ 77,012.27	\$ 72,465.27	\$ 57,216.18	\$ 64,972.20

Family Planning Revenue					
	2024	2023	2022	2021	2020
July	\$ 3,753.42	\$ 3,329.95	\$ 3,845.06	\$ 6,068.28	\$ 3,159.53
August	\$ 4,219.66	\$ 2,797.39	\$ 4,406.55	\$ 6,509.32	\$ 2,422.58
September	\$ 9,484.48	\$ 1,536.44	\$ 3,234.84	\$ 3,284.41	\$ 3,506.88
October	\$ 2,654.15	\$ 1,605.87	\$ 5,886.43	\$ 2,675.32	\$ 7,043.23
November	\$ 7,820.35	\$ 1,317.83	\$ 3,068.65	\$ 4,213.25	\$ 13,792.84
December	\$ 5,546.64	\$ 1,445.94	\$ 2,233.55	\$ 5,953.13	\$ 12,746.97
January	\$ 2,257.92	\$ 2,803.54	\$ 4,596.73	\$ 5,665.87	\$ 3,880.08
February	\$ 12,342.59	\$ 4,631.86	\$ 5,026.16	\$ 3,704.88	\$ 2,365.32
March	\$ 5,489.84	\$ 3,609.55	\$ 9,479.36	\$ 4,468.46	\$ 3,366.46
April	\$ 9,449.85	\$ 9,451.32	\$ 2,579.94	\$ 3,774.88	\$ 1,228.18
May	\$ 10,557.88	\$ 4,790.70	\$ 3,204.55	\$ 2,069.34	\$ 1,955.65
June	\$ 5,236.51	\$ 2,501.28	\$ 2,433.58	\$ 6,606.58	\$ 2,012.32
YTD	\$ 78,813.29	\$ 39,821.67	\$ 49,995.40	\$ 54,993.72	\$ 57,480.04

Private Insurance					
	2024	2023	2022	2021	2020
July	\$ 4,507.71	\$ 3,292.53	\$ 5,036.10	\$ 6,094.70	\$ 13,283.71
August	\$ 2,413.64	\$ 3,307.35	\$ 3,350.00	\$ 4,767.12	\$ 4,274.90
September	\$ 2,776.86	\$ 4,020.56	\$ 8,679.25	\$ 7,116.75	\$ 4,340.34
October	\$ 1,564.94	\$ 3,620.94	\$ 855.81	\$ 6,613.68	\$ 14,057.58
November	\$ 4,335.18	\$ 2,813.10	\$ 3,367.20	\$ 7,919.53	\$ 4,027.66
December	\$ 5,073.53	\$ 2,755.32	\$ 3,752.26	\$ 6,833.11	\$ 15,622.58
January	\$ 2,469.96	\$ 2,792.44	\$ 2,419.28	\$ 11,600.33	\$ 7,129.00
February	\$ 3,649.12	\$ 2,435.54	\$ 4,570.18	\$ 8,478.56	\$ 7,868.93
March	\$ 4,247.51	\$ 6,456.19	\$ 3,075.62	\$ 11,199.80	\$ 2,669.39
April	\$ 1,538.14	\$ 3,373.62	\$ 2,450.62	\$ 7,136.91	\$ 12,903.21
May	\$ 3,271.99	\$ 3,037.50	\$ 1,354.08	\$ 6,857.09	\$ 5,382.50
June	\$ 1,071.34	\$ 1,856.60	\$ 2,366.33	\$ 3,596.85	\$ 1,726.09
YTD	\$ 36,919.92	\$ 39,761.69	\$ 41,276.73	\$ 88,214.43	\$ 93,285.89

Aid to County Draw Down					
	2024	2023	2022	2021	2020
July	\$ 42,228.87	\$ 34,842.98	\$ 33,971.07	\$ 52,256.02	\$ 29,036.23
August	\$ 83,443.00	\$ 46,942.56	\$ 45,971.02	\$ 54,132.76	\$ 49,303.98
September	\$ 63,457.23	\$ 109,569.13	\$ 70,431.09	\$ 59,160.86	\$ 52,005.02
October	\$ 62,644.41	\$ 71,393.56	\$ 58,448.01	\$ 69,819.50	\$ 49,816.65
November	\$ 122,962.55	\$ 76,147.86	\$ 60,220.89	\$ 78,318.25	\$ 57,875.54
December	\$ 75,587.39		\$ 66,843.47	\$ 49,071.44	\$ 49,146.58
January	\$ 90,316.07	\$ 165,067.23	\$ 73,840.57	\$ 82,257.66	\$ 51,340.66
February	\$ 86,306.81		\$ 71,704.55	\$ 208,583.67	\$ 59,924.45
March	\$ 75,694.43	\$ 155,181.73	\$ 62,599.47	\$ 145,110.37	\$ 59,321.59
April	\$ 112,347.90		\$ 116,825.73	\$ 60,726.77	\$ 94,621.08
May	\$ 116,994.22	\$ 247,614.25	\$ 142,044.01	\$ 64,299.35	\$ 76,411.82
June	\$ 46,524.82	\$ 18,873.83	\$ 52,160.07	\$ 36,507.52	\$ 25,807.65
YTD	\$ 978,507.70	\$ 925,633.13	\$ 855,059.95	\$ 960,244.17	\$ 654,611.25

County Appropriation					
	2024	2023	2022	2021	2020
July	\$ 48,870.36	\$ 55,804.16	\$ 71,881.84	\$ 71,618.79	\$ 56,284.35
August	\$ 57,460.18	\$ 17,335.35	\$ 64,872.08	\$ 63,232.25	\$ 66,987.94
September	\$ 56,578.15	\$ 35,425.65	\$ 34,266.18	\$ 72,273.67	\$ 43,680.55
October	\$ 88,087.19	\$ 33,831.91	\$ 76,765.76	\$ 53,723.41	\$ 33,722.05
November	\$ 73,858.84	\$ 50,732.80	\$ 34,651.27	\$ 75,000.37	\$ 85,850.37
December	\$ 93,906.25	\$ 10,508.71	\$ 77,767.85	\$ 78,328.46	\$ 101,443.89
January	\$ 65,623.44	\$ 32,266.89	\$ 62,612.66	\$ 47,789.04	\$ 91,191.11
February	\$ 30,553.48	\$ 74,774.93	\$ 60,689.29	\$ 39,435.80	\$ 70,988.96
March	\$ 53,682.21	\$ 54,548.00	\$ 26,128.88	\$ 34,098.10	\$ 68,154.73
April	\$ 43,135.83	\$ 28,554.15	\$ 56,558.22	\$ 43,660.48	\$ 55,906.07
May	\$ 42,462.97	\$ 48,916.39	\$ 58,225.26	\$ 123,133.11	\$ 83,397.20
June	\$ 26,451.91	\$ 62,765.66	\$ 29,794.21	\$ 121,179.59	\$ 89,832.43
YTD	\$ 680,670.81	\$ 505,464.60	\$ 654,213.50	\$ 823,473.07	\$ 847,439.65

Primary Care Revenue					
	2024	2023	2022	2021	2020
July	\$ 11,886.80	\$ 8,375.35	\$ 7,526.52	\$ 3,781.14	\$ 11,812.20
August	\$ 15,463.42	\$ 7,018.96	\$ 9,215.03	\$ 8,507.37	\$ 5,069.18
September	\$ 23,960.19	\$ 6,973.00	\$ 7,171.98	\$ 5,664.13	\$ 9,358.01
October	\$ 3,661.22	\$ 10,818.62	\$ 14,792.47	\$ 6,497.25	\$ 13,012.73
November	\$ 24,663.14	\$ 9,909.74	\$ 15,082.03	\$ 4,938.96	\$ 10,692.62
December	\$ 19,828.08	\$ 6,762.79	\$ 8,894.91	\$ 7,117.66	\$ 7,227.00
January	\$ 8,131.42	\$ 8,048.69	\$ 6,696.56	\$ 7,906.02	\$ 8,331.37
February	\$ 31,924.18	\$ 15,244.46	\$ 10,615.49	\$ 5,420.41	\$ 11,589.25
March	\$ 17,799.23	\$ 16,042.50	\$ 7,183.43	\$ 8,798.04	\$ 14,852.07
April	\$ 41,175.03	\$ 28,709.75	\$ 8,815.67	\$ 5,449.03	\$ 4,125.12
May	\$ 18,895.92	\$ 15,316.54	\$ 7,420.18	\$ 5,723.53	\$ 2,610.77
June	\$ 8,714.12	\$ 6,916.49	\$ 10,991.31	\$ 7,224.96	\$ 6,649.37
YTD	\$ 226,102.75	\$ 140,136.89	\$ 114,405.58	\$ 77,028.50	\$ 105,329.69

TB Revenue					
	2024	2023	2022	2021	2020
July	\$ 108.72	\$ 266.85	\$ 128.05	\$ 225.13	\$ 75.00
August	\$ 276.82	\$ 362.62	\$ 117.86	\$ 310.88	\$ 122.70
September	\$ 291.50	\$ 20.18	\$ 80.34	\$ 56.18	\$ 225.00
October	\$ 6.65	\$ 13.07	\$ 87.88	\$ 83.66	\$ 107.71
November	\$ 179.00	\$ 112.39	\$ 113.06	\$ 203.92	\$ 55.59
December	\$ 104.36	\$ 35.71	\$ 36.22	\$ 213.78	\$ 182.97
January	\$ 84.53	\$ 269.11	\$ 120.68	\$ 41.88	\$ 361.22
February	\$ 335.77	\$ 442.73	\$ 27.75	\$ 8.66	\$ 190.94
March	\$ 155.85	\$ 182.74	\$ 39.76	\$ 183.64	\$ 253.65
April	\$ 1,155.82	\$ 386.49	\$ 137.91	\$ 189.82	\$ 30.53
May	\$ 80.66	\$ 209.32	\$ 245.45	\$ 25.00	\$ 101.41
June	\$ 75.87	\$ 92.86	\$ 223.29	\$ 118.38	\$ 177.63
YTD	\$ 2,855.55	\$ 2,394.07	\$ 1,358.25	\$ 1,660.93	\$ 1,884.35

CAP Revenue					
	2024	2023	2022	2021	2020
July	\$ 18,567.25	\$ 16,211.00	\$ 18,216.00	\$ 18,791.00	\$ 9,092.02
August	\$ 18,379.00	\$ 6,165.00	\$ 26,287.06	\$ 22,176.00	\$ 8,342.60
September	\$ 18,473.00	\$ 15,834.00	\$ 68,923.00	\$ 21,419.17	\$ 12,146.26
October	\$ 27,916.68	\$ 37,260.25	\$ 24,044.42	\$ 21,360.31	\$ 6,560.96
November	\$ 20,332.92	\$ 30,066.00	\$ 19,008.00	\$ 16,745.41	\$ 10,293.92
December	\$ 27,305.31	\$ 22,846.50	\$ 12,870.00	\$ 18,657.98	\$ -
January	\$ 15,920.42	\$ 21,489.00	\$ 21,236.60	\$ 20,416.00	\$ 31,291.00
February	\$ 15,457.00	\$ 18,096.00	\$ 19,159.00	\$ 17,622.00	\$ 16,550.31
March	\$ 8,956.58	\$ 18,567.25	\$ 5,544.00	\$ 17,226.00	\$ 19,302.58
April	\$ 29,779.45	\$ 19,981.00	\$ 25,396.81	\$ 17,346.00	\$ 19,981.25
May	\$ 16,211.00	\$ 18,850.00	\$ 41,545.27	\$ 16,236.00	\$ 17,185.00
June	\$ 18,746.00	\$ 41,110.32	\$ 15,645.80	\$ 18,018.00	\$ 21,092.36
YTD	\$ 236,044.61	\$ 266,476.32	\$ 297,875.96	\$ 226,013.87	\$ 171,838.26
YTD Comparison					

\$ 130,974.16
\$ 128,382.75
\$ 2,591.41

Appointments Scheduled					
Program	Appointments Scheduled				
	2024	2023	2022	2021	2020
CH CPE	475	549	463	415	570
CH INITIAL	29	17	9	11	17
CH INITIAL CPE	32	59	39	9	48
DEPO	103	118	108	128	201
DSS DRUG SCREEN	37	28	52	53	52
IMMUNIZATION	35	95	119	184	140
INITIAL VISIT	242	288	298	231	495
MATERNITY INITIAL	14	23	19	24	36
MATERNITY RETURN	125	136	128	151	237
NURSE VISIT	376	417	303	289	448
OFFICE VISIT	1211	1668	1509	1461	1905
OFFICE VISIT EXTENDED	30	20	31	53	48
PHYSICAL EXAM	225	268	275	236	324
SICK TODAY	121	255	94	101	450
TB SKIN TEST	97	110	130	118	68

Appointments Kept					
Program	2024	2023	2022	2021	2020
CH CPE	332	381	333	286	362
CH INITIAL	24	14	6	5	11
CH INITIAL CPE	24	47	23	6	32
DEPO	72	91	86	92	140
DSS DRUG SCREEN	34	26	50	49	50
IMMUNIZATION	31	74	97	150	122
INITIAL VISIT	200	224	229	208	403
MATERNITY INITIAL	12	20	15	22	31
MATERNITY RETURN	106	125	108	130	196
NURSE VISIT	332	370	255	247	371
OFFICE VISIT	907	1226	1112	1051	1324
OFFICE VISIT EXTENDED	24	15	20	40	35
PHYSICAL EXAM	140	172	186	155	189
SICK TODAY	115	239	83	86	405
TB SKIN TEST	77	70	102	95	58

Show rate percentage					
Program	2024	2023	2022	2021	2020
CH CPE	69	69%	71.92%	68.14%	68.00%
CH INITIAL	88	82%	66.67%	45.45%	64.71%
CH INITIAL CPE	74	80%	58.97%	66.67%	66.67%
DEPO	59	77%	79.63%	72.44%	69.65%
DSS DRUG SCREEN	91	93%	96.15%	92.45%	96.15%

IMMUNIZATION	89	78%	81.51%	81.32%	87.14%
INITIAL VISIT	83	78%	76.85%	73.25%	81.41%
MATERNITY INITIAL	90	87%	78.95%	90.91%	86.11%
MATERNITY RETURN	86	92%	84.38%	85.91%	82.70%
NURSE VISIT	89	89%	84.16%	85.31%	82.81%
OFFICE VISIT	74	74%	73.69%	71.46%	69.50%
OFFICE VISIT EXTENDED	78	75%	64.52%	75.47%	72.92%
PHYSICAL EXAM	65	64%	67.64%	64.68%	58.33%
SICK TODAY	96	94%	88.30%	85.71%	90.00%
TB SKIN TEST	76	64%	78.46%	78.45%	85.29%

Billed Services Percentages

Primary Care	47.11
Child Helth	26.4
Family Planning	15.5
Maternal Health	5.51
STI	2.85
Immunizations	1.52
TB	1.11

CASWELL COUNTY BUDGET AMENDMENT #
HEALTH DEPARTMENT BUDGET AMENDMENT #1

Be it ordained, the FY 2024-2025 Budget Ordinance is hereby amended as follows:

PUBLIC HEALTH 5110		Amended 1	Amended 2
Expenditure Line	Account Code	Increases/Decreases	Revised Budget
Salaries & Fringe		\$ 66,899.00	\$ 2,420,737.00
Professional Services	529900	\$ 30,000.00	\$ 410,535.00
Credit Card Fees	538800		\$ 400.00
Supplies-Food and Provisions	522000		\$ 2,042.00
Supplies - Pharma,Medical	523800		\$ 41,974.00
Supplies - Motor Fuel	252000		\$ 19,362.00
Supplies - Office	526000		\$ 13,400.00
Supplies - Postage	526100		\$ 11,500.00
Supplies - Other	529100		\$ 53,642.00
Equipment (Small Tools <\$5000)	529500	\$ 10,000.00	\$ 40,636.00
Training Expense - Employees	531000	\$ 10,000.00	\$ 17,500.00
Travel Reimbursement-Mileage	531100	\$ 5,000.00	\$ 11,160.00
Travel - Subsistence	531200	\$ 1,500.00	\$ 4,675.00
Telecommunication	532100		\$ 12,000.00
Maintenance & Repair - Equip	535200		\$ 7,540.00
Maintenance & Repair - Vehicle	535300		\$ 6,800.00
Advertising	537000	\$ 10,000.00	\$ 18,202.00
Printing and Reproductions	538200		\$ 1,850.00
Laundry and Dry Cleaning	539200		\$ 550.00
Rental Fee - Copier	543100		\$ 12,000.00
Rental Fee - Postage Meter	543200		\$ 1,300.00
Insurance & Bonding	545100		\$ 6,000.00
Dues & Subscriptions	549100	\$ 20,000.00	\$ 32,132.00
Capital Outlay	550000	\$ 20,000.50	\$ 34,862.50
Lease of Space			\$ 21,600.00
TOTAL EXPENSE BUDGET			\$ 3,202,399.50

Revenue Lines	Account Code	Increases/ Decreases	Amended Budget
State - Public Health	333100	\$ 145,664.00	\$ 923,520.00
Cost Settlement			
AUBP Payments	333110		\$ 126,200.00
County Appropriation	380100		\$ 504,000.00
Medicaid	333103		\$ 526,700.00
Medicare	333101		\$ 2,000.00
Direct Fees	333107		\$ 174,000.00
Private Insurance	333108		\$ 36,300.00
Capitation	333109		\$ 15,200.00
Grant Funds		\$ 7,735.50	\$ 7,735.50
Fund Balance	390101		\$ 886,744.00
TOTAL REVENUE BUDGET			\$ 3,202,399.50
Justification			

Accepts CCPN Grant (\$7,735), CD Pandemic Recovery-AA 546 (\$63,796), Vaccine Bridge Access Program-AA719 (\$11,321), WIC AA 403 (\$547), Temporary Spending Program AA121 (\$100,000)

That all Ordinances or portions of Ordinances in conflict, are hereby repealed.

Approved by the Health Director

Date

7/23/2024

Approved by Board of Health, Chair

Date

7/23/2024

Clerk to the Board of County Commissioners

Date

APPROVED BY THE CASWELL COUNTY BOARD OF COUNTY COMMISSIONERS

PERSON-CASWELL LAKE AUTHORITY
MINUTES OF THE MAY 13, 2024 MEETING
RANGER OFFICE- 7PM

Members Present: Josh Atwater, Barry Joyce, John Bullock, Rebecca Morrow,
Lindsay T. Wagstaff III
Attorney Present: Walter Cates
Others Present: Keith Browne, Dan Craig, Jason Hamlett, Melissa Moorefield,
Tammy Chambers

Chairman Atwater called the meeting to order at 7pm. Keith Browne was in attendance.

Keith Browne addressed Members. Mr. Browne, Hyco Lake Dock 2348, in regards to his options to replace/repair the dock on his leased property. Members discussed and Attorney Cates stated should Mr. Browne want to repair the dock at more than 50% of the dock value or re-build his dock, he would need to install a water use line and enter into a water use agreement with the Whitt's, his adjoining property owner, allowing Mr. Browne to encroach up to one foot of the newly installed water use line. Attorney Cates stated a new survey would be required, documenting the water use line and dock location, to be recorded with the water use variance agreement. Mr. Browne thanked Members for their input, Chairman Atwater thanked Mr. Browne for attending.

There were no additions or deletions to the agenda.

Chairman Atwater asked Members to appoint a Chief of Special Police after Dennis Jones asked to step down from the position. Vice-Chairman Bullock made a motion to appoint Jason Hamlett, Chief of Special Police for Person-Caswell Lake Authority, motion was seconded by Member Joyce, Board voted, all in favor, motion passed unanimously. Jason Hamlett will succeed Dennis Jones as Chief of Special Police for Person-Caswell Lake Authority. Vice-Chairman Bullock made a motion to appoint Dennis Jones, Captain of Special Police for Person-Caswell Lake Authority, motion was seconded by Member Wagstaff III, Board voted, all in favor, motion passed unanimously. Dennis Jones was appointed Captain of the Person-Caswell Lake Authority Special Police.

Members reviewed the minutes of the April 8, 2024 meeting. After review, Member Wagstaff III made a motion to approve the minutes, as written, motion was seconded by Vice-Chairman Bullock, Board voted, motion passed with Member Morrow abstaining from the vote as she was not in attendance at the April 8, 2024 meeting.

Dan Craig presented the financial report. After review, Member Morrow made a motion to approve the financial report, motion was seconded by Member Joyce, Board voted, all in favor, motion passed unanimously. Mr. Craig also presented Members with a draft budget for their review. Members will adopt the budget at the June 2024 meeting.

Chairman Atwater informed Members that the possible insurance policy that Members had been awaiting information on fell through and would not be a possibility and a call to Keith Pearsall of Triangle Business Advisors, was made. Members discussed with Mr. Pearsall the current policy and concerns with coverage. No changes were made

to current insurance policies. Chairman Atwater informed Members of an upcoming bridge meeting with NCDOT and Duke Energy to be held on June 17th at 10am. Chairman Atwater asked Members to be in attendance, if possible, as the annual meeting with Duke Energy would follow at 1pm at PCLA.

Melissa Moorefield, Park Manager, addressed Members. Mrs. Moorefield asked Members if they would like to sponsor "The Stallions" to play at the amphitheater over the July 4th holiday for a fee of \$600. Mrs. Moorefield stated the band had played a few years ago. Members discussed and declined to sponsor the band but they could use the amphitheater if they so choose. Gate fees would not be applicable, as the event would be after hours. Mrs. Moorefield next discussed the vegetation grant update. After conversation with the Assistant Person County Manager, Brian Hart, an adjustment will need to be made to reflect PCLA as the main recipient and PCLA would be responsible for the disbursement of payments and all reporting accountability. Mr. Hart needs a letter from the PCLA Board requesting the grant funding be allocated to PCLA. After discussion, Member Joyce made a motion to issue the request letter, motion was seconded by Member Wagstaff III, Board voted, all in favor, motion passed unanimously. Mrs. Moorefield next informed Members the Roxfest event was held and all went well, despite uncooperative weather conditions. Mrs. Moorefield reported one dock posting for tree removal and clearing without a permit. A \$300 lease violation penalty was issued to Christopher Fabiszak, Hyco Lake Dock 911. Mr. Fabiszak would also have to obtain the proper permits as well as paying the lease penalty and Cindy Ayala, Hyco Lake Dock 2337, has paid all penalties and lease fees. Chairman Atwater asked if there were any questions for Mrs. Moorefield, there were none.

Dennis Jones, Chief Ranger, addressed Members. Chief Jones informed Members of a fall on a dock in the campground. The dock has been closed and a contractor will need to assess it for repairs. Mrs. Moorefield will provide estimates to Members at a later meeting. Jason Hamlett informed Members of a boating accident but details are still not finalized. NC Wildlife is handling the investigation.

Chairman Atwater reminded Members of the June meeting with Duke Energy. Members reviewed dock submissions.

Michael Brandon Patrick- Dock 1146- self- approved with installing a fixed hydraulic lift and building dock around lift.

Karen Schnell- Dock 179- approved once variance and survey is recorded. There can be NO changes from the original submission. Member Wagstaff III abstained from dock review and approval.

Glenn Stewart- Dock 2252- Joel Powell- approved

Donald Ward- Dock 1621- self- approved once AC and swim buoy is removed.

Ben Daughtry- Dock 1565- rip rap- approved

Tim Oates- Dock 1101- 2ftx40ft. max rip rap- 1 tree removal approved.

Other business discussed by Members included whether the AC Munday subdivision is ruled with the closest point to water or if an extension of the property line to the water would apply. It was concluded that it would be closest point to water. A

leaseholder asked if property is rented would the renters have access below the 420. PCLA is not taking a position in the matter. There was no other business discussed by Members.

Member Morrow made a motion to enter Executive Session citing Personnel Issues, motion was seconded by Vice-Chairman Bullock, Board voted, all in favor, motion passed unanimously. Meeting entered Executive Session at 9:00pm. Member Joyce made a motion to return to regular meeting session, motion was seconded by Member Morrow, Board voted, all in favor, motion passed unanimously, meeting returned to regular session at 9:20pm. Members discussed salary changes for Jason Hamlett as he was promoted to Chief Ranger.

Member Joyce made a motion to adjourn the meeting, motion was seconded by Vice-Chairman Bullock, Board voted, all in favor, motion passed unanimously. Meeting adjourned at 9:25pm.

Prepared by:

Approved by:

Tammy Chambers

Josh Atwater, Chairman

PERSON-CASWELL LAKE AUTHORITY
MINUTES OF THE MAY 23, 2024 SPECIAL MEETING
RANGER OFFICE- 5PM

Members Present: Josh Atwater, Barry Joyce, John Bullock, Rebecca Morrow,
Lindsay T. Wagstaff III
Attorney Present: Walter Cates
Others Present: Jason Hamlett, Melissa Moorefield, Tammy Chambers

Chairman Atwater called the meeting to order at 5pm. The purpose of the special meeting was to discuss the opening of the public “swim area” and what procedures would need to be followed, if opened at Hyco Lake Park & Campground. Members discussed the current insurance coverage and after careful consideration, the designated “swim area” on the property at Person-Caswell Lake Authority will remain closed until further notice due to insurance constraints. All campers, shelter rentals, community building renters, kayak/canoe renters, and guests MUST sign a hold harmless agreement prior to entering the facilities at Hyco Lake Park & Campground. Gate fees will still apply to all visitors and patrons entering the premises. Picnicking and volleyball access will still be granted, just no entrance into the water in the day use area. If and when the “swim area” is opened, new signage will be installed. Chairman Atwater informed Member he had been contacted by Joel Powell about the installation of 2 fixed jetski lifts on the James and Joyce Bennett, Hyco Lake Dock 1225 boatdock. There had previously been a request to add the two jetski lifts and there were encroachment issues and 1/3 of the cove issues and had been denied without a variance. Mr. Powell sent Chairman Atwater a detailed variance and drawing regarding the lifts. Attorney Cates stated the documents would need recording and once they are recorded, a copy would need to be submitted to PCLA and the permit could be written for the installation of the lifts.

Member Morrow made a motion to enter Executive Session citing Personnel Issues, motion was seconded by Vice-Chairman Bullock, Board voted, all in favor, motion passed unanimously, meeting entered Executive Session at 6:00pm. Vice-Chairman Bullock made a motion to return to regular meeting session, motion was seconded by Member Joyce, Board voted, all in favor, motion passed unanimously, meeting returned to regular session at 6:08pm. No action taken.

Member Joyce made a motion to adjourn the meeting, motion was seconded by Member Wagstaff III, Board voted, all in favor, meeting adjourned at 6:10pm.

Prepared by:

Approved by:

Tammy Chambers

Josh Atwater, Chairman

PERSON-CASWELL LAKE AUTHORITY
MINUTES OF THE JUNE 10, 2024 MEETING
RANGER OFFICE- 7PM

Members Present: Josh Atwater, Barry Joyce, John Bullock, Rebecca Morrow,
Lindsay T. Wagstaff III
Attorney Present: Walter Cates
Others Present: Jason Hamlett, Melissa Moorefield, Tammy Chambers

Chairman Atwater called the meeting to order at 7pm. There were no members of the public in attendance. Lori Smith was on the agenda but was not in attendance when Chairman Atwater called the meeting to order.

There were no additions or deletions to the agenda.

Members reviewed the minutes of the May 13, 2024 meeting. After review, Vice-Chairman Bullock made a motion to approve the minutes, as written, motion was seconded by Member Morrow, Board voted, all in favor, motion passed unanimously. Members reviewed the minutes of the May 23, 2024 meeting. After review, Member Morrow made a motion to approve the minutes, motion was seconded by Member Joyce, Board voted, all on favor, motion passed unanimously.

Dan Craig presented the financial report. After review, Member Morrow made a motion to approve the financial report, motion was seconded by Vice-Chairman Bullock, Board voted, all in favor, motion passed unanimously. Dan Craig asked that a budget amendment be made. Vice-Chairman Bullock made a motion to amend the budget, motion was seconded by Member Joyce, Board voted, all in favor, motion passed unanimously and the 2023-2024 budget was amended to reflect revenue and expenditure increases. Dan Craig also presented Members with the 2024-2025 budget for approval. After review, Vice-Chairman Bullock made a motion to accept the budget, motion was seconded by Member Joyce, Board voted, all in favor, motion passed unanimously.

Melissa Moorefield, Park Manager, was next on the agenda. Mrs. Moorefield discussed the treatment of the Hydrilla at the boat ramps. Mrs. Moorefield contacted the following companies for estimates:

Aqua Services- not willing to commute to Hyco

Aqua Docks- no response received

Solitude Lake Management- no response received

Mountain Lake and Pond Management- they do mainly pond work and are not available.

Pond Lake Management Corp.- 1.5 acres of Procella Cor- \$3609.57

3.5 acres of Procella Cor- \$12,949.98

***Duke Energy biologists recommend treatment for 6 acres, PLM Corp. doesn't feel that much acreage warrants treatment based on water depth. The chemical used is a one-time yearly treatment, there are no swimming or fishing restrictions, but there is a 14 day irrigation restriction for the treated area only. The product is administered with hoses from the boat as the water depth is monitored. Handheld sprayers are used for smaller areas around the boat docks. Mrs. Moorefield further stated

that NCSU is to begin the shoreline survey the week of June 10, 2024. Mrs. Moorefield stated the cove area at the office could be treated immediately if Members approve the cost, as the funding has not been distributed and PCLA would bear the financial cost of the treatment. Mrs. Moorefield elaborated the process of the treatment. Procetta Cor is a liquid treatment and would be mixed in 100 gallon tanks on the boats and then distributed to the affected area. A survey would then be done to see if carp stocking would be necessary, as it may be beneficial to stock the carp at the afterbay. After further discussion, Mrs. Moorefield reminded Members that the funds from the grant had not been dispersed and there was no definitive time frame on when the funds would be available, so whatever treatment is done now, would be fully funded by PCLA, but if the funds were released in the next year, PCLA could be reimbursed for any monies spent for treatment if it falls within a certain time frame. Vice-Chairman Bullock asked if the boat ramps would be closed, Mrs. Moorefield replied no and the only restriction would be for irrigation. Chairman Atwater suggested lining up the application. Mrs. Moorefield stated they could begin the treatment in a couple of weeks. After further discussion, Vice-Chairman Bullock made a motion to treat the 1.5 acres located at the boat ramps for \$3609.57, motion was seconded by Member Morrow, Board voted, all in favor, motion passed unanimously. Chairman Atwater asked if there were any questions for Mrs. Moorefield, there were none.

Jason Hamlett, Chief Ranger, addressed Members. Chief Hamlett informed Members that Person County Rescue has asked to hold a training session at Hyco. Members agreed to the request. Chief Hamlett also discussed the possibility of Caswell deputies doing off duty work at Hyco. Chief Hamlett will contact Person County Sheriff Jason Wilborn to see if there would be any jurisdictional issues. Members stated if Sheriff Wilborn was ok with the jurisdiction, they were okay with them doing the off duty work. Chief Hamlett informed Members that Ranger Jones's work truck would need around \$1000 of repair to the catalytic converter to rectify the engine light illumination. Members are ok with the repair. Chairman Atwater asked if there were any question for Chief Hamlett, there were none.

Josh Atwater presented the Chairman's Report. Chairman Atwater reminded Members of the upcoming bridge meeting with Duke Energy and the NC Dept. of Transportation. The meeting will be on Monday June 17, 2024 at 10am, at the 119 bridge. It was originally planned to have the annual meeting with Duke Energy after the bridge meeting, but Chairman Atwater will be out of town and Attorney Cates feels Chairman Atwater needs to attend the annual meeting, therefore, the annual meeting between PCLA and Duke Energy will be rescheduled. Chairman Atwater recognized Lori Smith, Hyco Lake Dock 038. Mrs. Smith asked Members if a lease violation penalty could be waived. Mrs. Smith acknowledged she had a worker on her leased area to install rip rap. The worker built a patio area without a permit. Members explained to Mrs. Smith the penalty would need to remain as it was normal procedure for lease violations and the Board must remain consistent. Chairman Atwater asked if there were any questions for him, there were none.

Members reviewed drawings submitted for boat docks.

Dan Lawrence- Dock 1146- Steve Cavalier- approved with Member
Wagstaff III refraining from review.

Richard & Leslie Smith- Dock 029- Josh Hutchins- approved

Wendy Tingen- Docks 1088 & 1089- rip rap- approved

Chief Hamlett informed Members a submission was received with Legacy Building Group as the contractor but the dock was not properly staked and did not make the meeting. The Mary Webb leased area was discussed, Hyco Lake Dock 2335. If looking from the water, to the right side of the property is a water use line and the left side is closest point to water. The plat reflects a water use line on the left side as well, which cannot be accepted because the water use line was not installed with the permission of the adjoining property owner, Sindy Ayala.

Other business discussed by Members included an announcement by Member Rebecca Morrow, to not seek re-appointment to the Board. Mrs. Morrow stated she thought about what it would mean to be re-appointed and with the possible visiting of lake lots and other time consuming events, she felt it was best that she not seek re-appointment. Mrs. Morrow thanked Members for the opportunity she was given and would always have Hyco's best interest at heart. Mrs. Morrow wished Members and staff well. Members thanked Mrs. Morrow for her service and expressed gratitude for the insight she brought to the Board. Mrs. Moorefield and Ms. Chambers also thanked Mrs. Morrow for all she did for the betterment of Hyco Lake.

Member Joyce made a motion to adjourn the meeting, motion was seconded by Vice-Chairman Bullock, Board voted, all in favor, motion passed unanimously, meeting adjourned at 8:56pm.

Prepared by:

Approved by:

Tammy Chambers

Josh Atwater, Chairman

TONY DURDEN JR
Sheriff of Caswell County
Yanceyville, N.C. 27379

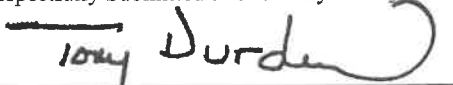
MONTHLY REPORT OF ACTIVITES OF CASWELL COUNTY SHERIFF'S OFFICE

During the month of June 2024, the following activities were carried out by the Caswell County Sheriff's Office.

Fees Collected for Processing Papers	\$ 740.00
Fees Collected for Pistol Permits	\$ -----
Civil Papers Served	121
Criminal Papers	54
Subpoenas Served	11
Jurors Summoned	175
Prisoners Conveyed to Prisons	29
Mileage of Prisoners Conveyed	2,328
Mental Patients Conveyed	4
Mileage of Mental Patients Conveyed	159
Public Gatherings (funeral, ballgames, etc)	3
Hours Spent in Court by Deputies	42
Investigation Reports Filed	199
Calls or Complaints Answered	1,653
Mileage Driven on Patrol & Answering Complaints	20,061
Number of Persons Confined in Jail	160
School Traffic	7 hrs

The foregoing report does not include all small items and complaints that the Department handles each month, such as juvenile cases, domestic complaints and various other tasks that are routine work for any law enforcement agency.

Respectfully Submitted this 19th day of July, 2024



Tony Durden Jr, Sheriff

CASWELL COUNTY
SOCIAL SERVICES BOARD MEETING

REGULAR MEETING

July 16, 2024

Social Services Conference Room

9:00 a.m.

Call to Order

Approval of the Agenda

Approval of the Minutes of the Meeting Held June 18, 2024

Public Address to the Board

Action Items

1. Review of Trust Fund Accounts
2. Contract Cover Sheets

Information Items

1. State Fiscal Audit Report
2. Staffing Update

Supervisor Reports

Next Meeting

The next regularly scheduled meeting of the DSS Board is scheduled for August 20, 2024 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Adjournment

CASWELL COUNTY
SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on June 18, 2024 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. Rick McVey; Mrs. Bonnie Byrd; Mrs. Dorothy McCain; Mrs. Ethel Gwynn; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m.

Upon a motion by Mrs. Gwynn and second by Mr. McVey the Agenda for the meeting was approved.

Minutes of the Meeting held May 21, 2024 were approved upon a motion by Mrs. Gwynn and Mr. McVey.

There was no Public Address to the Board.

Upon a motion by Mrs. Gwynn and second by Mrs. Byrd the Board entered into Closed Session at 9:10 a.m. to Consider the Compensation, Competence, Term of Appointment and Performance of an Individual Public Officer (NCGS143-318.1(A)(6). Upon a motion by Mr. McVey and second by Mr. Jeffries the Board returned to Open Session at 9:50 a.m.

Mrs. Marcea Foster was introduced to the Board as a new Board Member, having been appointed by the Social Services Commission. Mrs. Foster's husband and granddaughter entered the meeting along with Clerk of Court, Mr. John Satterfield. Mr. Satterfield, administered the Oath of Office to Mrs. Foster. Mrs. Foster was appointed to fill the seat currently held by Mrs. Ethel Gwynn. Following a brief congratulatory and welcoming discussion, Mrs. Foster's husband and granddaughter, and Mr. Satterfield left the meeting and the Board Meeting resumed.

Budget Amendment #3, a DSS Emergency Placement Foster Care Allocation in the amount of \$10,533.00 was approved upon a motion by Mrs. McVey and second by Mrs. Byrd.

Information was shared including the Agency being released from the Program Improvement Plan resulting from the Food and Nutrition Services Energy Management Evaluation.

Board Members were informed of Child Welfare Monitoring by the State scheduled for July 30, 2024 and were provided a staffing update. Information was also shared regarding an accident Foster Care staff were involved in while driving an agency (county) vehicle. Information was also shared regarding an ongoing sewage issue at the agency and efforts being made to address that.

Supervisors entered the meeting and were introduced to Mrs. Foster with each sharing a brief summary about their Programs. All Supervisors were present and available to answer any questions about the information contained in their reports.

The next regularly scheduled meeting of the DSS Board was scheduled for July 16, 2024 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mr. McVey and second by Mrs. Foster the meeting of the Social Services Board was adjourned at 10:30 a.m.

X Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

Dianne Moorefield

Ms. Dianne Moorefield, Secretary

7/16/2024

Date

7/16/24

Date