**Caswell County Planning Department**

**Planning Board Meeting**

**Caswell County E-911 Building**

**May 23, 2017**

**Members Present:** Ray Shaffner, Leon Richmond, Russell Johnston, Steve Harris, Michael Poteat (part of meeting)

**Members Absent:** Keith Blalock, Jason Daniel, Don Swann, Sterling Carter

Mr. Russell Johnston called the meeting to order at 1:02 pm.

Mr. Russell Johnston said that because there was not a quorum the Planning Board could discuss topics on the agenda but not take any official actions.

There were no public comments.

Ms. Denison presented the changes requested at the March Planning Board Meeting to Article 6 and Appendix A regarding “travel trailers”.

Ms. Denison gave the Planning Board updates on the Planning Department including the status of the Foss Recycling clean up.

Mr. Michael Poteat joined the meeting making a quorum of the Board. The Planning Board was then able to vote to approve the March 2017 Planning Board Meeting Minutes. Mr. Leon Richmond motioned to approve the minutes. The motion was seconded by Mr. Steve Harris and carried unanimously.

The meeting adjourned at 1:25 p.m.

*Ms. Catesby Denison prepared the minutes above. They represent a brief description of the matters that were addressed at this meeting.*