

## **Caswell County Planning Department**

### **Planning Board Meeting Caswell County Historic Courthouse January 24, 2017**

**Members Present:** Keith Blaylock, Jason Daniel, Steve Harris, Russell Johnson, Michael Poteat, Leon Richmond, Ray Shaffner, Don Swann

**Members Absent:** None

Mr. Russell Johnston called the meeting to order at 1:00 pm.

Mr. Johnston asked for comments on the agenda. Mr. Steve Harris made a motion for the agenda to be approved. Mr. Leon Richmond seconded.

**Election of 2017 Planning Board Chair and Vice – Chair:** Mr. Russell Johnston opened the floor for nominees for Chair – Mr. Steve Harris nominated Mr. Russell Johnston for Chair and it was seconded by Mr. Jason Daniel. There were no other nominations. The Planning Board voted for Mr. Johnston unanimously. Mr. Russell Johnston opened the floor for nominations for Vice- Chair – Mr. Leon Richmond nominated Mr. Michael Poteat and seconded by Mr. Keith Blaylock. The motion was carried unanimously.

**Public Comments** – Mr. John Claggett of 108 Jay Lane Providence, NC came before the Planning Board. Mr. Claggett said that in November he raised concerns of the Pelham Convenience Center not being in compliance with the UDO. The site was there before the UDO was created and since then the center had made several changes (1) it was a drive-thru and (2) loop thru which has caused confusion. Mr. Claggett had pictures of the site with the Planning Board. Mr. Claggett said the layout was causing safety issues. Mr. Claggett also stated that handicap ramp was not suitable for handicap use and that is why a site plan is required.

Mr. Russell Johnston asked for comments, corrections or a motion to approve the minutes of the November 2016 Planning Board meeting. Mr. Steve Harris motioned to approve the November 2016 Planning Board minutes. Mr. Michael Poteat seconded. The motion carried unanimously.

#### **Old Business**

UDO Review – Article V

Ms. Catesby Denison opened the floor for discussion of the Hyco Lake Zoning Area. Ms. Denison said the Planning Board had wanted to discuss the potential of adding Recreational Vehicle use in the zoned area. The Planning Board asked Ms. Denison to do more research and bring back examples of what Person County allowed near Hyco Lake.

#### **New Business**

Planning Department Updates-

Ms. Catesby Denison stated Foss Recycling (the former Benshae/Hayes Iron & Metal site) had spoken with First Piedmont about trash and debris removal and next month they would begin with the improvements and getting soil tested. Ms. Denison said they are expecting to finish improvements by March.

Ms. Catesby Denison told the Board about an upcoming meeting for local entrepreneurs that would be held on February 16<sup>th</sup> from 5:30-7:30pm at Piedmont Community College.

Ms. Catesby Denison said she was still working with the County Attorney on the Outdoor Storage ordinance and would bring updates.

Ms. Catesby Denison said that the software program for Planning, Building Inspections and Environmental Health was fully functionally – requests are being made and through the software and the process is up to speed.

### **Other Business**

The Planning Board discussed having their meetings at an alternate location due to the heating/cooling and poor acoustics. The Yanceyville Town Hall and Caswell County E-911 building were discussed for future meeting spaces. Mr. Steve Harris motioned to hold the next Planning Board meeting at a new location in February and seconded by Mr. Leon Richmond. The motion was carried unanimously.

Mr. Ray Shaffner wanted to address the public comments made by Mr. Claggett. Ms. Denison stated that she had spoken with County Attorney about the issue but would need to review the UDO.

Public Comments – Ms. Jean Mobley of 650 Blackwell Road addressed the Planning Board and said she would like to purchase some commercial property for a half-way house for women that have attended a drug program. Ms. Mobley also stated that she would need a letter of support. Mr. Johnston stated that she would need to get with Ms. Catesby Denison to take the appropriate steps.

Mr. Steve Harris motion to adjourn and it was second at 1:37.

*Angela Wilson, Administrative Assistant prepared the minutes above. They represent a brief description of those matters that were addressed at this meeting.*