**Caswell County Planning Department**

**Planning Board Meeting**

**Caswell County Historic Courthouse**

**March 28, 2017**

**Members Present:** Keith Blaylock, Jason Daniel,Steve Harris, Russell Johnson, Michael Poteat, Leon Richmond, Ray Shaffner, Don Swann

**Members Absent:** Sterling Carter

**Call to Order**

Mr. Russell Johnston called the meeting to order at 1:00 pm.

**Approval of the Agenda**

Mr. Russell Johnston asked for comments on the agenda. Mr. Steve Harris made a motion for the agenda to be approved. Mr. Leon Richmond seconded. The motion carried unanimously.

**Public Comments**

There were no public comments.

**Old Business**

*UDO Review – Article V*

Ms. Catesby Denison gave an overview of the previous discussions regarding amendments to permitted uses in the Hyco Lake Zoning Area. The Planning Board discussed what other counties allowed regarding recreational vehicles and particularly lake areas that allowed recreational vehicles. The Planning Board questioned what would be appropriate setbacks from property lines and the 420 line. The Board noted the attractive nature of the buffered area which recreational vehicles were located on the property owned by the Person-Caswell Lake Authority. The Planning Board asked Ms. Denison to bring back draft UDO amendments including the following: amend the definition of recreational vehicle to include “travel trailer” and “camper,” replace the word camper in Section 6.14 with recreational vehicle, and add provision that Lakeside Camping Areas with recreational vehicles must also meet the requirements of Article 9, Part V (Recreational Vehicles).

**New Business**

*Wireless Communications Facilities Discussion*

Ms. Catesby Denison gave the Planning Board an overview of the previous month’s discussion and her interactions with potential cell tower developers. Ms. Denison provided the Board with a map of all the current permitted wireless communication tower sites. Ms. Denison made three recommendations for amendments to the Wireless Communication Ordinance of the UDO (Article 9, Part III). The first recommendation was to reduce the distance

*Planning Department Updates*

Ms. Catesby Denison stated Foss Recycling (the former Benshae/Hayes Iron & Metal site) had spoken with First Piedmont about trash and debris removal and next month they would beginning with the improvements and getting soil tested. Ms. Denison said they are expecting to finish improvements by March.

Ms. Catesby Denison told the Board about an upcoming meeting for local entrepreneurs that would be held on February 16th from 5:30-7:30pm at Piedmont Community College.

Ms. Catesby Denison said she was still working with the County Attorney on the Outdoor Storage ordinance and would bring updates.

Ms. Catesby Denison said that the software program for Planning, Building Inspections and Environmental Health was fully functionally – requests are being made and through the software and the process is up to speed.

**Other Business**

The Planning Board discussed having their meetings at an alternate location due to the heating/cooling and poor acoustics. The Yanceyville Town Hall and Caswell County E-911 building were discussed for future meeting spaces. Mr. Steve Harris motioned to hold the next Planning Board meeting at a new location in February and seconded by Mr. Leon Richmond. The motion was carried unanimously.

Mr. Ray Shoffner wanted to address the public comments made by Mr. Claggett. Ms. Denison stated that she had spoken with County Attorney about the issue but would need to review the UDO.

Public Comments – Ms. Jean Mobley of 650 Blackwell Road addressed the Planning Board and said she would like to purchase some commercial property for a half-way house for women that have attended a drug program. Ms. Mobley also stated that she would need a letter of support. Mr. Johnston stated that she would need to get with Ms. Catesby Denison to take the appropriate steps.

 Mr. Steve Harris motion to adjourn and it was second at 1:37.

*Angela Wilson, Administrative Assistant prepared the minutes above. They represent a brief description of those matters that were addressed at this meeting.*