



Board of Commissioners Agenda Work Session

Historic Courthouse

April 7, 2025 at 5 p.m.

Welcome

1. Moment of Silent Prayer Chairman Yarbrough
2. Pledge of Allegiance
3. Public Comments

Each speaker will speak from the podium, and begin their remarks by giving their name and stating whether or not they are residents of the county. Comments will be directed to the full board. Speaker comments are limited to a maximum of three (3) minutes during the public comment period. Speakers must be courteous in their language and presentation. Personal attacks will not be tolerated. The Board of Commissioners or the Administration will not provide responses during Public Comments period or in the same meeting.

4. Recognitions

Swearing in of Commissioner Brian Totten

Interim Clerk Paschal

Agenda

5. Approval of Agenda Chairman Yarbrough

Presentation Items

6. Presentation on Opioid Settlement County Manager Paschal

Discussion Items

7. Discussion on how to allocate increased cost of health insurance County Manager Paschal
8. Discussion on economic development next steps County Manager Paschal
9. Discussion on Personnel Policy Amendment County Manager Paschal

Action Items

10. Approval of fee and sponsorships for new Meals on Wheels clients County Manager Paschal

County Manager's Updates

County Attorney Updates

Commissioner Comments

Announcements and Upcoming Events

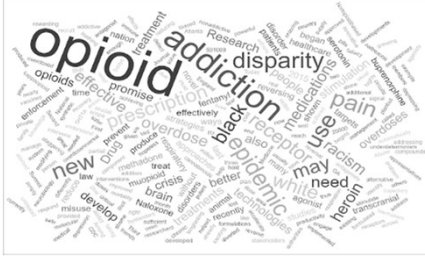
- April 21, 6:30 pm, Board of Commissioners Regular Meeting, Historic Courthouse
- May 5, 5 pm, Board of Commissioners Work Session, Historic Courthouse

Closed Session

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged NCGS 143-318.11 (a) (3); to consider the qualifications, competence,

performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee allowed under NCGS 143-318.11 (a) (6); and to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, which privilege is hereby acknowledged in NCGS 143-318.11(a) (4);

Adjournment



Opioid Presentation

April 7, 2025



North Carolina Association
of County Commissioners

NC Data Trends

- **More than 36,000** North Carolinians lost their lives to drug overdose (2000-2022)
- Trends in Caswell County from 2016-2021:
 - 26 people died of causes recorded as an opioid overdose
 - 59 emergency room visits recorded as opioid overdose related
- Many more people, families, and communities impacted in health, job and housing stability, and social networks



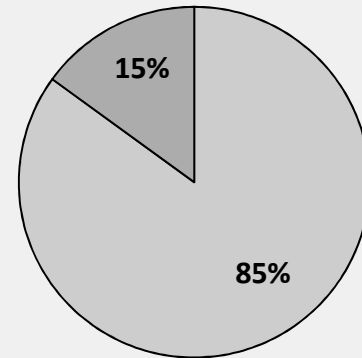
<https://ncopioidsettlement.org/data-dashboards/opioid-indicators/>
<https://www.ncdhhs.gov/about/departments-initiatives/overdose-epidemic>



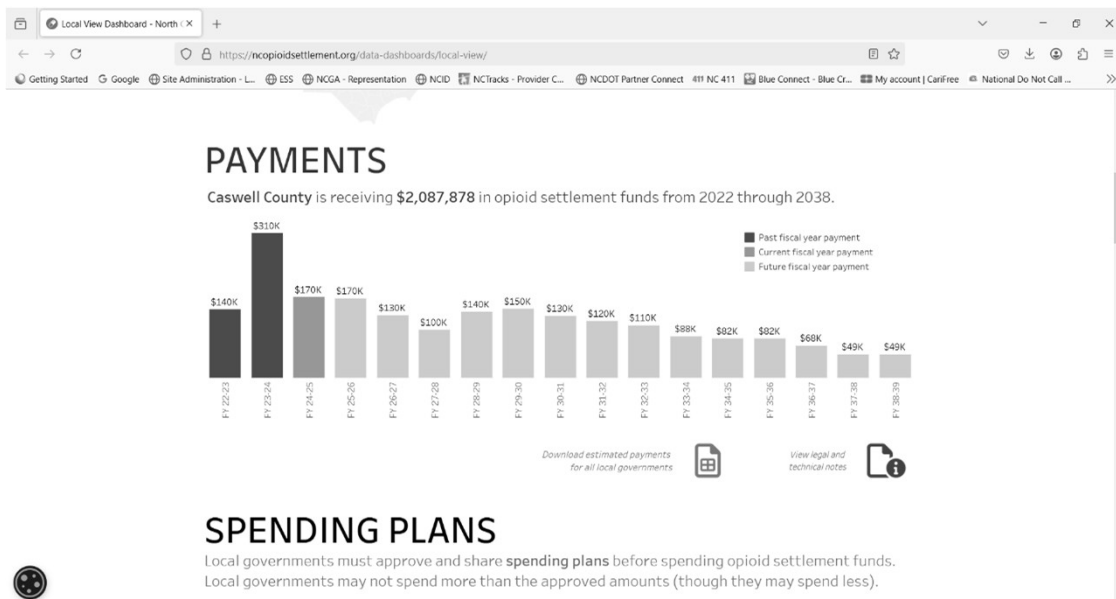
North Carolina Association
of County Commissioners

Opioid Settlements

- North Carolina will receive over \$1.4 billion between 2022 and 2038
- 85% to counties and a few cities
- 15% to the state for programs and fund management
- Little over \$2.0 million to Caswell County over this timeline



ncopioidsettlement.org/data-dashboards/payment-schedule





North Carolina Association
of County Commissioners

Settlement Funds Uses

- Funds must be used in line with options provided in the Memorandum of Agreement
- Options intended to serve people with an Opioid Use Disorder in these general ways:
 - Community planning
 - Medication, treatment, and harm reduction
 - Quality of life support and improvement
 - Interventions for minors
 - Support for individuals in the justice system



Recommended Strategies

- The Caswell County Opioid Advisory Committee has been reviewing the state of the overdose epidemic
- Recommending five strategies for approval
- Funded from July 2024 through June 2026
Medications for Opioid Use Disorder Program at the jail.
- Other 4 strategies will be funded for one year or two year periods depending on Board approval.

MOUD in Jails (Exhibit A, Strategy 11)

- Offered through Caswell County Sheriff Dept.
- Provide new offerings for incarcerated people, in line with ADA requirements and to avoid potential lawsuits
- MOUD for people receiving treatment prior to arrest, and testing/treatment for others with an OUD
- Expand nurse coverage to include Saturday and Sunday to administer medication and fulfill other needs
- Approved by BOC \$164,637 over two years

A RESOLUTION BY THE COUNTY OF CASWELL TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Caswell County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispersing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA") and the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF");

WHEREAS Caswell County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:


- indicates that it is an authorization for expenditure of opioid settlement funds; and,
- states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,
- states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA and SAAF, Caswell County authorizes the expenditure of opioid settlement funds as follows:

- First strategy authorized
 - Name of strategy: Addiction Treatment for Incarcerated Persons
 - Strategy is included in Exhibit A
 - Item letter and/or number in Exhibit A to the MOA: Strategy 11
 - Amount authorized for this strategy: \$164,637
 - Period of time during which expenditure may take place:
Start date July 1, 2024 through End date June 30, 2026
 - Description of the program, project, or activity: Fund continued treatment for individuals who began addiction treatment prior to incarceration, provide voluntary screenings for opioid use disorder (OUD) to incarcerated persons, and provide medication to individuals with OUD who wish to begin treatment.
 - Provider: Caswell County Sheriff Department

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$164,637.

Adopted this the 17th day of June, 2024.


Jeremiah Jeffries, Chair
Caswell County Board of Commissioners

ATTEST:


Carla Smith, Clerk to the Board

COUNTY SEAL



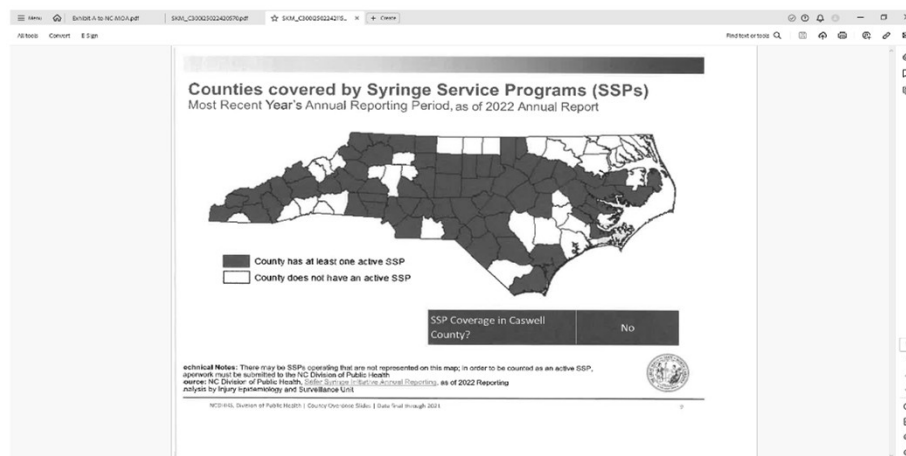
Reentry Programs (Exhibit A, Strategy 12)

- Intended to connect individuals to treatment following release from jails
- Support in navigating benefit applications through Starting Point Rural Harm Reduction Coalition (SPRHRC)
- Funding for continued treatment through individual providers
- Recommending \$20,935 for medication support, and
- \$5,000 for SPRHRC

Syringe Service Programs (Exhibit A, Strategy 9)

- Through the Solid Waste Department:
 - Build and maintain safe sharp disposal boxes at Disposal sites
- Through SPRHRC:
 - Provide connections to care and education
 - Offer naloxone, harm reduction supplies, and education to individuals who use drugs and their loved ones
- Recommending \$42,428 for Solid Waste for construction and upkeep, and \$15,000 for SPRHRC for services and operating costs

Counties covered by Syringe Service Programs



Early Intervention (Exhibit A, Strategy 6)

- Program offered through Piedmont Community College
- Identify and provide services to children/adolescents who may be experiencing an OUD or mental health issues in Caswell County Schools and beyond
- Provide trainings to other trusted adults to support these children and adolescents
- Recommending \$70,000 to fund a part-time position and other training and resource needs

Collaborative Strategic Planning (Exhibit A, Strategy 1)

- Intended to support community engagement efforts
- Provide refreshments, space rentals, and other engagement tools
- Recommending \$6,000 to be used at the discretion of county administration

Opioid Recommendations Summary

1. Reentry Programs (Exhibit A, Strategy 12)
 - a. Recommended funding amount: \$25,935
 - b. Purpose: Support continuing access to MOUD and other safety materials and education for individuals following release from incarceration. This includes \$5,000 for Starting Point Rural Harm Reduction Coalition (SPRHRC), a community nonprofit with experience connecting individuals to treatment options and other resources. The remainder of the funds are to be used for medication and other care or support services for individuals following release from incarcerations, as appropriate.
2. Syringe Service Program (Exhibit A, Strategy 9)
 - a. Recommended funding amount: \$57,428
 - b. Purpose: Fund the construction of safe disposal facilities at several locations in Caswell County through the Solid Waste department and provide harm reduction education, supplies, and connections to healthcare and treatment through SPRHRC.
 1. The syringe disposal allocation (\$42,428) will fund the construction of four fixed syringe disposal sites and one mobile site. Each site will be at an existing solid waste disposal facility and include a secure sharps container and a bulletin board with information on county resources and treatment options.
 11. SPRHRC will provide lifesaving equipment including naloxone/Narcan, first aid and safety supplies, education on safer drug use, resources and education for families and other connections of people who use drugs, and connections to treatment or primary care. This \$15,000 allocation may be used for equipment and supplies as needed and for operating costs.
3. Early Intervention (Exhibit A, Strategy 6)
 - a. Recommended funding amount: \$70,000
 - b. Purpose: With these funds, Piedmont Community College will create and fund a position intended to identify children and adolescents who may be struggling with problematic drug use or mental health conditions and provide intervention resources, mental health aid, and positive alternatives to drug use.
4. Collaborative Strategic Planning (Exhibit A, Strategy 1)
 - a. Recommended funding amount: \$6,000
 - b. Purpose: These funds can be used to enhance community engagement efforts including meeting supplies, incentives, refreshments, space rentals, facilitator costs, and other engagement tools as appropriate.

EXHIBIT A TO NC MOA: HIGH-IMPACT OPIOID ABATEMENT STRATEGIES ("OPTION A" List)

In keeping with the National Settlement Agreement, opioid settlement funds may support programs or services listed below that serve persons with Opioid Use Disorder (OUD) or any co-occurring Substance Use Disorder (SUD) or mental health condition.

As used in this list, the words "fund" and "support" are used interchangeably and mean to create, expand, or sustain a program, service, or activity.

1. Collaborative strategic planning. Support collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation services, or any activity or combination of activities listed in Exhibit C to the MOA (collaborative strategic planning).
2. Evidence-based addiction treatment. Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine's national practice guidelines for the treatment of opioid use disorder – including Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration – through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence-based addiction treatment. This may include capital expenditures for facilities that offer evidence-based treatment for OUD. (If only a portion of a facility offers such treatment, then only that portion qualifies for funding, on a pro rata basis.)
3. Recovery support services. Fund evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.
4. Recovery housing support. Fund programs offering recovery housing support to people in treatment or recovery, or people who use drugs, such as assistance with rent, move-in deposits, or utilities; or fund recovery housing programs that provide housing to individuals receiving Medication-Assisted Treatment for opioid use disorder.
5. Employment-related services. Fund programs offering employment support services to people in treatment or recovery, or people who use drugs, such as job training, job skills, job placement, interview coaching, resume review, professional attire, relevant courses at community colleges or vocational schools, transportation services or transportation vouchers to facilitate any of these activities, or similar services or supports.
6. Early intervention. Fund programs, services, or training to encourage early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions, including Youth Mental Health First Aid, peer-based

programs, or similar approaches. Training programs may target parents, family members, caregivers, teachers, school staff, peers, neighbors, health or human services professionals, or others in contact with children or adolescents.

7. Naloxone distribution. Support programs or organizations that distribute naloxone to persons at risk of overdose or their social networks, such as Syringe Service Programs, post-overdose response teams, programs that provide naloxone to persons upon release from jail or prison, emergency medical service providers or hospital emergency departments that provide naloxone to persons at risk of overdose, or community-based organizations that provide services to people who use drugs. Programs or organizations involved in community distribution of naloxone may, in addition, provide naloxone to first responders.
8. Post-overdose response team. Support post-overdose response teams that connect persons who have experienced non-fatal drug overdoses to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.
9. Syringe Service Program. Support Syringe Service Programs operated by any governmental or nongovernmental organization authorized by section 90-113.27 of the North Carolina General Statutes that provide syringes, naloxone, or other harm reduction supplies; that dispose of used syringes; that connect clients to prevention, treatment, recovery support, behavioral healthcare, primary healthcare, or other services or supports they need; or that provide any of these services or supports.
10. Criminal justice diversion programs. Support pre-arrest or post-arrest diversion programs, or pre-trial service programs, that connect individuals involved or at risk of becoming involved in the criminal justice system to addiction treatment, recovery support, harm reduction services, primary healthcare, prevention, or other services or supports they need, or that provide any of these services or supports.
11. Addiction treatment for incarcerated persons. Support evidence-based addiction treatment, including Medication-Assisted Treatment with at least one FDA-approved opioid agonist, to persons who are incarcerated in jail or prison.
12. Reentry Programs. Support programs that connect incarcerated persons to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need upon release from jail or prison, or that provide any of these services or supports.

Questions?



AGENDA FORM

TO: Caswell County Board of Commissioners

FROM: Renee Paschal, County Manager

SUBJECT: NC Health Insurance Pool Renewal—Options for Cost Allocation

BACKGROUND INFORMATION:

Caswell County is a member of the North Carolina Health Insurance Pool (NCHIP) administered by Gallagher. We have received notice that our health insurance premiums will increase 6% in FY 2026, because claims in FY 23 and FY 24 exceeded our available reserves. Dave Costa, Gallagher Vice President of Health and Wellness, attended the February 3, 2025 Board of Commissioners meeting and gave the attached presentation.

He explained the following:

- Caswell County has had two years (FY 2023 and 2024) where claims exceeded our payments to the pool. For that reason, we currently have no reserves.
- Had Caswell County remained with Blue Cross, he projects the county would now be paying \$3.98 million, instead of \$2.5 million annually. He estimates that the county has saved \$6.1 million over the past seven years by being in the pool.
- If Caswell County leaves the pool, we will be responsible for covering claims incurred before July 1, but not yet filed. The estimated cost of this is \$200,000, which exceeds the increased premium.
- The pool has a policy that cost increases are limited to 6% annually. Insurance purchased from other carriers does not have this guarantee.

At the February 17, 2025 meeting, the Board of Commissioners decided to remain with NCHIP for FY 2026. Now a decision is needed about how to allocate the increase between employees and the county.

The attached document, Cost Share Scenarios, shows options for sharing the cost between employees and the county. The options are:

- The county absorbs the entire increase at a cost of \$142,819.20
- The county and employees split the cost 50/50 at a county cost of \$71,760
- Employees pay two-thirds of the increase at a county cost of \$46,800
- Employees fund 100% of the cost.

STAFF RECOMMENDATION, IF APPLICABLE:

RECOMMENDED ACTION/MOTION:

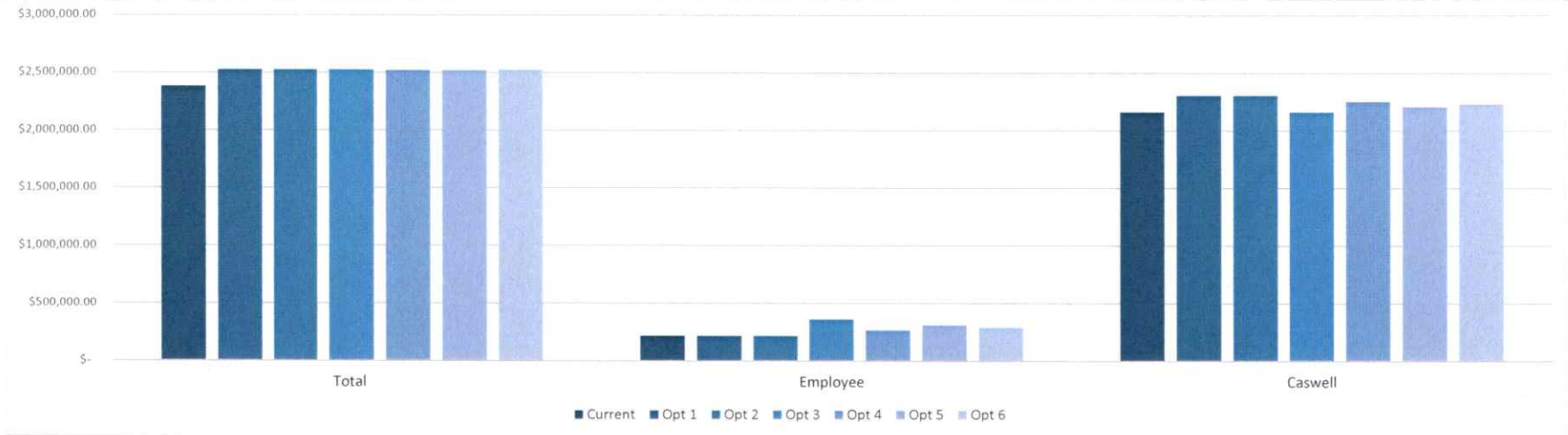
FISCAL IMPACT:

The FY 2026 renewal will cost \$142,819.20 or 6% more if the county absorbs the entire increase and does not share the cost with employees.

ATTACHMENTS:

- Premium increase cost-sharing scenarios

		Total	Employee	Employee Change	Employee Change - \$	Caswell	Caswell Change	Caswell Change - \$	Description
Current	\$	2,380,320.00	\$ 219,720.00		\$	2,160,600.00			Current strcture
Opt 1	\$	2,523,139.20	\$ 219,720.00	0%	\$ -	\$ 2,303,419.20	7%	\$ 142,819.20	No Employee Change Opt 1
Opt 2	\$	2,523,139.20	\$ 219,720.00	0%	\$ -	\$ 2,303,419.20	7%	\$ 142,819.20	No Employee Change Opt 2
Opt 3	\$	2,523,139.20	\$ 362,539.20	65%	\$ 142,819.20	\$ 2,160,600.00	0%	\$ -	No Employer Change
Opt 4	\$	2,520,720.00	\$ 266,520.00	21%	\$ 46,800.00	\$ 2,254,200.00	4%	\$ 93,600.00	+\$15 Employee & + 30 Employer
Opt 5	\$	2,520,720.00	\$ 313,320.00	43%	\$ 93,600.00	\$ 2,207,400.00	2%	\$ 46,800.00	+\$30 Employee & + 15 Employer
Opt 6	\$	2,523,840.00	\$ 291,480.00	33%	\$ 71,760.00	\$ 2,232,360.00	3%	\$ 71,760.00	50/50 increase split



Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



100% County Absorbs BASE PLAN

		July 1, 2024 through June 30, 2025		July 1, 2025 through June 30, 2026	
		Current		Renewal	
Rate Tier	Count	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates
TOTAL FUNDING RATE					
EE Only	125	\$717.50	\$89,688	\$763.28	\$95,409
EE + Spouse	1	\$1,447.50	\$1,448	\$1,493.28	\$1,493
EE+Child	2	\$1,162.50	\$2,325	\$1,208.28	\$2,417
EE+Children	0	\$1,617.50	\$0	\$1,663.28	\$0
EE+Family	0	\$1,842.50	\$0	\$1,888.28	\$0
Employee					
EE Only	125	\$25.00	\$3,125	\$25.00	\$3,125
EE + Spouse	1	\$755.00	\$755	\$755.00	\$755
EE+Child	2	\$470.00	\$940	\$470.00	\$940
EE+Children	0	\$925.00	\$0	\$925.00	\$0
EE+Family	0	\$1,150.00	\$0	\$1,150.00	\$0
Caswell County					
EE Only	125	\$692.50	\$86,563	\$738.28	\$92,284
EE + Spouse	1	\$692.50	\$693	\$738.28	\$738
EE+Child	2	\$692.50	\$1,385	\$738.28	\$1,477
EE+Children	0	\$692.50	\$0	\$738.28	\$0
EE+Family	0	\$692.50	\$0	\$738.28	\$0
Total					
Total Monthly			\$93,460		\$99,319
Total Annual			\$1,121,520		\$1,191,831
					6.27%
Employee Annual			\$57,840		\$57,840
Caswell County Annual			\$1,063,680		\$1,133,991

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year
July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



100% County Absorbs BUY UP PLAN

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Rate Tier	Count	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates
TOTAL FUNDING RATE					
EE Only	125	\$755.50	\$94,438	\$801.28	\$100,159
EE + Spouse	2	\$1,502.50	\$3,005	\$1,548.28	\$3,097
EE+Child	3	\$1,207.50	\$3,623	\$1,253.28	\$3,760
EE+Children	0	\$1,682.50	\$0	\$1,728.28	\$0
EE+Family	2	\$1,917.50	\$3,835	\$1,963.28	\$3,927
Employee					
EE Only	125	\$63.00	\$7,875	\$63.00	\$7,875
EE + Spouse	2	\$810.00	\$1,620	\$810.00	\$1,620
EE+Child	3	\$515.00	\$1,545	\$515.00	\$1,545
EE+Children	0	\$990.00	\$0	\$990.00	\$0
EE+Family	2	\$1,225.00	\$2,450	\$1,225.00	\$2,450
Caswell County					
EE Only	125	\$692.50	\$86,563	\$738.28	\$92,284
EE + Spouse	2	\$692.50	\$1,385	\$738.28	\$1,477
EE+Child	3	\$692.50	\$2,078	\$738.28	\$2,215
EE+Children	0	\$692.50	\$0	\$738.28	\$0
EE+Family	2	\$692.50	\$1,385	\$738.28	\$1,477
Total					
Total Monthly			\$104,900		\$110,942
Total Annual			\$1,258,800		\$1,331,308
Employee Annual			\$161,880		\$161,880
Caswell County Annual			\$1,096,920		\$1,169,428

COMBINED PLANS					
Total Monthly			\$198,360		\$210,262
Total Annual			\$2,380,320		\$2,523,139
Employee Annual			\$219,720		\$219,720
Caswell County Annual			\$2,160,600		\$2,303,419

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



Employee Absorbs 100% BASE PLAN

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EE+Child	2	\$1,162.50	\$2,325	\$1,232.25	\$2,465
EE+Children	0	\$1,617.50	\$0	\$1,714.55	\$0
EE+Family	0	\$1,842.50	\$0	\$1,953.05	\$0
Employee					
EE Only	125	\$25.00	\$3,125	\$68.05	\$8,506
EE + Spouse	1	\$755.00	\$755	\$841.85	\$842
EE+Child	2	\$470.00	\$940	\$539.75	\$1,080
EE+Children	0	\$925.00	\$0	\$1,022.05	\$0
EE+Family	0	\$1,150.00	\$0	\$1,260.55	\$0
Caswell County					
EE Only	125	\$692.50	\$86,563	\$692.50	\$86,563
EE + Spouse	1	\$692.50	\$693	\$692.50	\$693
EE+Child	2	\$692.50	\$1,385	\$692.50	\$1,385
EE+Children	0	\$692.50	\$0	\$692.50	\$0
EE+Family	0	\$692.50	\$0	\$692.50	\$0
Total					
Total Monthly			\$93,460		\$99,068
Total Annual			\$1,121,520		\$1,188,811
Employee Annual			\$57,840		\$125,131
Caswell County Annual			\$1,063,680		\$1,063,680

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



Employee Absorbs 100% BUY UP PLAN

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EE+Child	3	\$1,207.50	\$3,623	\$1,279.95	\$3,840
EE+Children	0	\$1,682.50	\$0	\$1,783.45	\$0
EE+Family	2	\$1,917.50	\$3,835	\$2,032.55	\$4,065
Employee					
EE Only	125	\$63.00	\$7,875	\$108.33	\$13,541
EE + Spouse	2	\$810.00	\$1,620	\$900.15	\$1,800
EE+Child	3	\$515.00	\$1,545	\$587.45	\$1,762
EE+Children	0	\$990.00	\$0	\$1,090.95	\$0
EE+Family	2	\$1,225.00	\$2,450	\$1,340.05	\$2,680
Caswell County					
EE Only	125	\$692.50	\$86,563	\$692.50	\$86,563
EE + Spouse	2	\$692.50	\$1,385	\$692.50	\$1,385
EE+Child	3	\$692.50	\$2,078	\$692.50	\$2,078
EE+Children	0	\$692.50	\$0	\$692.50	\$0
EE+Family	2	\$692.50	\$1,385	\$692.50	\$1,385
Total					
Total Monthly			\$104,900		\$111,194
Total Annual			\$1,258,800		\$1,334,328
				6.00%	
Employee Annual			\$161,880		\$237,408
Caswell County Annual			\$1,096,920		\$1,096,920

COMBINED PLANS

Total Monthly			\$198,360		\$210,262
Total Annual			\$2,380,320		\$2,523,139
Employee Annual			\$219,720		\$362,539
Caswell County Annual			\$2,160,600		\$2,160,600

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



EE \$15.00/CC \$30.00 Increase BASE PLAN

		July 1, 2024 through June 30, 2025		July 1, 2025 through June 30, 2026	
		Current		Renewal	
Rate Tier	Count	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates
TOTAL FUNDING RATE					
EE Only	125	\$717.50	\$89,688	\$762.50	\$95,313
EE + Spouse	1	\$1,447.50	\$1,448	\$1,492.50	\$1,493
EE+Child	2	\$1,162.50	\$2,325	\$1,207.50	\$2,415
EE+Children	0	\$1,617.50	\$0	\$1,662.50	\$0
EE+Family	0	\$1,842.50	\$0	\$1,887.50	\$0
Employee					
EE Only	125	\$25.00	\$3,125	\$40.00	\$5,000
EE + Spouse	1	\$755.00	\$755	\$770.00	\$770
EE+Child	2	\$470.00	\$940	\$485.00	\$970
EE+Children	0	\$925.00	\$0	\$940.00	\$0
EE+Family	0	\$1,150.00	\$0	\$1,165.00	\$0
Caswell County					
EE Only	125	\$692.50	\$86,563	\$722.50	\$90,313
EE + Spouse	1	\$692.50	\$693	\$722.50	\$723
EE+Child	2	\$692.50	\$1,385	\$722.50	\$1,445
EE+Children	0	\$692.50	\$0	\$722.50	\$0
EE+Family	0	\$692.50	\$0	\$722.50	\$0
Total					
Total Monthly			\$93,460		\$99,220
Total Annual			\$1,121,520		\$1,190,640
Employee Annual			\$57,840		\$80,880
Caswell County Annual			\$1,063,680		\$1,109,760

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



EE \$15.00/CC \$30.00 Increase BUY UP PLAN

		July 1, 2024 through June 30, 2025		July 1, 2025 through June 30, 2026	
		Current		Renewal	
Rate Tier	Count	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates
TOTAL FUNDING RATE					
EE Only	125	\$755.50	\$94,438	\$800.50	\$100,063
EE + Spouse	2	\$1,502.50	\$3,005	\$1,547.50	\$3,095
EE+Child	3	\$1,207.50	\$3,623	\$1,252.50	\$3,758
EE+Children	0	\$1,682.50	\$0	\$1,727.50	\$0
EE+Family	2	\$1,917.50	\$3,835	\$1,962.50	\$3,925
Employee					
EE Only	125	\$63.00	\$7,875	\$78.00	\$9,750
EE + Spouse	2	\$810.00	\$1,620	\$825.00	\$1,650
EE+Child	3	\$515.00	\$1,545	\$530.00	\$1,590
EE+Children	0	\$990.00	\$0	\$1,005.00	\$0
EE+Family	2	\$1,225.00	\$2,450	\$1,240.00	\$2,480
Caswell County					
EE Only	125	\$692.50	\$86,563	\$722.50	\$90,313
EE + Spouse	2	\$692.50	\$1,385	\$722.50	\$1,445
EE+Child	3	\$692.50	\$2,078	\$722.50	\$2,168
EE+Children	0	\$692.50	\$0	\$722.50	\$0
EE+Family	2	\$692.50	\$1,385	\$722.50	\$1,445
Total					
Total Monthly			\$104,900		\$110,840
Total Annual			\$1,258,800		\$1,330,080
Employee Annual			\$161,880		\$185,640
Caswell County Annual			\$1,096,920		\$1,144,440

COMBINED PLANS					
Total Monthly			\$198,360		\$210,060
Total Annual			\$2,380,320		\$2,520,720
Employee Annual			\$219,720		\$266,520
Caswell County Annual			\$2,160,600		\$2,254,200

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

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EE \$30.00/CC \$15.00 Increase BASE PLAN

		July 1, 2024 through June 30, 2025		July 1, 2025 through June 30, 2026	
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EE Only	125	\$717.50	\$89,688	\$762.50	\$95,313
EE + Spouse	1	\$1,447.50	\$1,448	\$1,492.50	\$1,493
EE+Child	2	\$1,162.50	\$2,325	\$1,207.50	\$2,415
EE+Children	0	\$1,617.50	\$0	\$1,662.50	\$0
EE+Family	0	\$1,842.50	\$0	\$1,887.50	\$0
Employee					
EE Only	125	\$25.00	\$3,125	\$55.00	\$6,875
EE + Spouse	1	\$755.00	\$755	\$785.00	\$785
EE+Child	2	\$470.00	\$940	\$500.00	\$1,000
EE+Children	0	\$925.00	\$0	\$955.00	\$0
EE+Family	0	\$1,150.00	\$0	\$1,180.00	\$0
Caswell County					
EE Only	125	\$692.50	\$86,563	\$707.50	\$88,438
EE + Spouse	1	\$692.50	\$693	\$707.50	\$708
EE+Child	2	\$692.50	\$1,385	\$707.50	\$1,415
EE+Children	0	\$692.50	\$0	\$707.50	\$0
EE+Family	0	\$692.50	\$0	\$707.50	\$0
Total					
Total Monthly			\$93,460		\$99,220
Total Annual			\$1,121,520		\$1,190,640
Employee Annual			\$57,840		\$103,920
Caswell County Annual			\$1,063,680		\$1,086,720

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

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North Carolina Health Insurance Pool

In association with



EE \$30.00/CC \$15.00 Increase BUY UP PLAN

Rate Tier	Count	July 1, 2024 through June 30, 2025		July 1, 2025 through June 30, 2026	
		Current		Renewal	
		NCHIP Funding Rate	Monthly Funding @ NCHIP Rates	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates
TOTAL FUNDING RATE					
EE Only	125	\$755.50	\$94,438	\$800.50	\$100,063
EE + Spouse	2	\$1,502.50	\$3,005	\$1,547.50	\$3,095
EE+Child	3	\$1,207.50	\$3,623	\$1,252.50	\$3,758
EE+Children	0	\$1,682.50	\$0	\$1,727.50	\$0
EE+Family	2	\$1,917.50	\$3,835	\$1,962.50	\$3,925
Employee					
EE Only	125	\$63.00	\$7,875	\$93.00	\$11,625
EE + Spouse	2	\$810.00	\$1,620	\$840.00	\$1,680
EE+Child	3	\$515.00	\$1,545	\$545.00	\$1,635
EE+Children	0	\$990.00	\$0	\$1,020.00	\$0
EE+Family	2	\$1,225.00	\$2,450	\$1,255.00	\$2,510
Caswell County					
EE Only	125	\$692.50	\$86,563	\$707.50	\$88,438
EE + Spouse	2	\$692.50	\$1,385	\$707.50	\$1,415
EE+Child	3	\$692.50	\$2,078	\$707.50	\$2,123
EE+Children	0	\$692.50	\$0	\$707.50	\$0
EE+Family	2	\$692.50	\$1,385	\$707.50	\$1,415
Total					
Total Monthly			\$104,900		\$110,840
Total Annual			\$1,258,800		\$1,330,080
Employee Annual			\$161,880		\$209,400
Caswell County Annual			\$1,096,920		\$1,120,680

COMBINED PLANS					
Total Monthly			\$198,360		\$210,060
Total Annual			\$2,380,320		\$2,520,720
Employee Annual			\$219,720		\$313,320
Caswell County Annual			\$2,160,600		\$2,207,400

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



Cost Shared 50/50 BASE PLAN

		July 1, 2024 through June 30, 2025		July 1, 2025 through June 30, 2026	
		Current		Renewal	
Rate Tier	Count	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates
TOTAL FUNDING RATE					
EE Only	125	\$717.50	\$89,688	\$763.50	\$95,438
EE + Spouse	1	\$1,447.50	\$1,448	\$1,493.50	\$1,494
EE+Child	2	\$1,162.50	\$2,325	\$1,208.50	\$2,417
EE+Children	0	\$1,617.50	\$0	\$1,663.50	\$0
EE+Family	0	\$1,842.50	\$0	\$1,888.50	\$0
Employee					
EE Only	125	\$25.00	\$3,125	\$48.00	\$6,000
EE + Spouse	1	\$755.00	\$755	\$778.00	\$778
EE+Child	2	\$470.00	\$940	\$493.00	\$986
EE+Children	0	\$925.00	\$0	\$948.00	\$0
EE+Family	0	\$1,150.00	\$0	\$1,173.00	\$0
Caswell County					
EE Only	125	\$692.50	\$86,563	\$715.50	\$89,438
EE + Spouse	1	\$692.50	\$693	\$715.50	\$716
EE+Child	2	\$692.50	\$1,385	\$715.50	\$1,431
EE+Children	0	\$692.50	\$0	\$715.50	\$0
EE+Family	0	\$692.50	\$0	\$715.50	\$0
Total					
Total Monthly			\$93,460		\$99,348
Total Annual			\$1,121,520		\$1,192,176
Employee Annual			\$57,840		\$93,168
Caswell County Annual			\$1,063,680		\$1,099,008

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.

Caswell County

NCHIP Funding Rates 2024/2025 Plan Year

July 1, 2025 through June 30, 2026

North Carolina Health Insurance Pool

In association with



Cost Shared 50/50 BUY UP PLAN

		July 1, 2024 through June 30, 2025		July 1, 2025 through June 30, 2026	
		Current		Renewal	
Rate Tier	Count	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates	NCHIP Funding Rate	Monthly Funding @ NCHIP Rates
TOTAL FUNDING RATE					
EE Only	125	\$755.50	\$94,438	\$801.50	\$100,188
EE + Spouse	2	\$1,502.50	\$3,005	\$1,548.50	\$3,097
EE+Child	3	\$1,207.50	\$3,623	\$1,253.50	\$3,761
EE+Children	0	\$1,682.50	\$0	\$1,728.50	\$0
EE+Family	2	\$1,917.50	\$3,835	\$1,963.50	\$3,927
Employee					
EE Only	125	\$63.00	\$7,875	\$86.00	\$10,750
EE + Spouse	2	\$810.00	\$1,620	\$833.00	\$1,666
EE+Child	3	\$515.00	\$1,545	\$538.00	\$1,614
EE+Children	0	\$990.00	\$0	\$1,013.00	\$0
EE+Family	2	\$1,225.00	\$2,450	\$1,248.00	\$2,496
Caswell County					
EE Only	125	\$692.50	\$86,563	\$715.50	\$89,438
EE + Spouse	2	\$692.50	\$1,385	\$715.50	\$1,431
EE+Child	3	\$692.50	\$2,078	\$715.50	\$2,147
EE+Children	0	\$692.50	\$0	\$715.50	\$0
EE+Family	2	\$692.50	\$1,385	\$715.50	\$1,431
Total					
Total Monthly			\$104,900		\$110,972
Total Annual			\$1,258,800		\$1,331,664
Employee Annual			\$161,880		\$198,312
Caswell County Annual			\$1,096,920		\$1,133,352

COMBINED PLANS

Total Monthly			\$198,360		\$210,320
Total Annual			\$2,380,320		\$2,523,840
Employee Annual			\$219,720		\$291,480
Caswell County Annual			\$2,160,600		\$2,232,360

Signature – Caswell County

Date

Signature – Arthur J Gallagher

Date

future health care costs including utilization patterns, catastrophic claims, changes in plan design, health care trend increases, etc. This analysis does not amend, extend, or alter the coverage provided by the actual insurance policies and contracts. Please see your policy or contact us for specific information or further details in this regard.



AGENDA FORM

TO: Caswell County Board of Commissioners

FROM: Renee Paschal, Interim County Manager

SUBJECT: Economic Development Next Steps

BACKGROUND INFORMATION:

At the January 25, 2025 budget and planning session, the Board of Commissioners identified economic development as a major goal, specifically constructing shell buildings. I have reached out to several agencies to discuss next steps, including:

- Economic Development Partnership of North Carolina (EDPNC)
- NC Department of Commerce
- Piedmont Electric Cooperative
- Golden Leaf Foundation

All four entities agreed that the next step in our efforts should be site due diligence. The county owns two sites, the Pelham Business Park and the Yanceyville Industrial Park. Due diligence has not been done on either site. Due diligence is a precursor to site development, which is a precursor to constructing shell buildings.

Golden Leaf has grant opportunities for both due diligence and site development and will fund up to \$50,000 for due diligence and up to \$1,500,000 for site development. Golden Leaf does not have grant funds for shell buildings; however, the State of North Carolina has previously funded a pilot for shell building construction, but the process for applying has closed. It is possible that the state would provide funding in the future, and we will in a better position to access if due diligence has been done.

Because of recent activity, especially the CEAD project, and access to US 29, Pelham may be the better site to begin this process. (Also, a large part of the Yanceyville site is part of the same tract as the Senior Center. This property will need to be subdivided). David Ross, engineer for Dewberry who is working on Cherokee Tobacco and the CEAD project, has advised that we likely won't be funded for both sites. Even if we are, the maximum award is \$50,000, and the cost for the Pelham site is \$71,850 (please see attached proposal). We can reapply for the Yanceyville site in the next funding cycle. The additional funds needed for the Pelham site can be included in the FY 2026 budget.

David Ross also connected the county with a grants writer, Joyce French, who has experience writing grants. She has agreed to write the grant for \$5,000. Please see her attached

proposal. Sufficient funds are available in the Economic Development budget to cover this expense in FY 2025.

Finally, since part of the Yanceyville property is combined with the Senior Center, we recommend going ahead with a boundary survey as a first step to dividing the lots. David Ross provided the attached quote for the boundary survey, \$12,000. This cost can be covered from the FY 25 Economic Development budget or we can wait until we apply for Golden Leaf due diligence funds and include the boundary survey in the scope of work. This will delay the process to subdivide the lot.

STAFF RECOMMENDATION, IF APPLICABLE:

N/A

RECOMMENDED ACTION/MOTION:

- Motion to approve grant proposal with Joyce French for \$5,000
- Motion to approve boundary survey with Dewberry for \$12,000

FISCAL IMPACT:

The grant proposal is \$5,000. The boundary survey is \$12,000. Both of these items can be funded from the FY 25 Economic Development budget.

The estimated cost for due diligence for the Pelham site is \$71,850. We are applying for a \$50,000 grant from Golden Leaf to offset this expense, but there is no guarantee we will receive the funding or the full amount of \$50,000.

ATTACHMENTS:

- Grant proposal from Joyce French
- Email from David Ross outlining the probable cost for due diligence
- Letter regarding proposal for boundary survey
- Overview of due diligence
- Map of Yanceyville site

The French Connection
7250 Old Cox Road
Chase City, VA 23924

Proposal
March 26, 2025

Project: Pelham Business Park Site

Golden Leaf SITE Program – Due Diligence Application: Caswell County, North Carolina

Contract Period: 4/1/25 through 6/15/25

Contract Amount: \$5,000

Site Name: Pelham Business Park
Location: NC HWY 700, Pelham, NC
PIN: 0017 023
Acreage: 71.38 acreage
Owner: Caswell County

Scope of Services: To pursue grant funding through an application to the Golden Leaf Foundation for their SITE Program – Due Diligence funding. Work elements will include collecting information from officials in Caswell County to facilitate:

- Reviewing strategic goals and commitment from the County for the Project
- Describing County's Economic Development Program
- Identifying and outlining other economic development organizations in the county and describing collaboration efforts
- Developing a needs statement for site due diligence and describing how the project will enhance local goals
- Collecting and efficiently presenting site data
- Collecting documentation of parcel ownership
- Documenting pertinent transportation routes and information
- Collecting and documenting any **known** existing conditions
- Conducting a cursory review and obtaining documentation concerning existing utilities
- Collecting and submitting other information as needed
- Preparing and submitting an application to the Golden Leaf Foundation for a \$50,000 Due Diligence application

Joyce I. French

Signature – Title

Date

Joyce I. French, Consultant

3/26/25

Renee Paschal

From: Ross, David <dross@Dewberry.com>
Sent: Friday, March 28, 2025 2:12 PM
To: Renee Paschal; Joyce French (jf.frenchconnection@gmail.com)
Cc: Talbert, Mark
Subject: RE: Golden Leaf Funding Application

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.]
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Renee,

Here is the full breakdown if we did everything per the guidance listed on the Due Dilligence Report from Golden Leaf. The Geotech came in higher than we expected. All of these scope items can be adjusted based on how the County wants to spend the funds.

- Phase 1 Environmental Site Assessment: \$3,950
- Preliminary Wetland and Stream Determination: \$8,500
- Threatened and endangered species report: \$7,500
- Initial Historical, Archaeological and Cultural Resource Review: \$3,900
- Boundary Survey: \$15,000
- Geotechnical Report \$22,000
- Buildable Area Summary Map: \$6,500
- Existing Utilities Location Map: \$4,500
- **TOTAL: \$71,850**

\$50,000 will get the County a great start to each of the items listed above, but we may not be able to dive as deep in certain areas with the initial funding.

Also, I am out next week, but Mark will be around for any questions.

Thanks,

David A. Ross, PE, Assoc. DBIA
Deputy Department Manager
2610 Wycliff Road, Suite 410
Raleigh, NC 27607-3073
D 984.232.6788



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www.dewberry.com

From: Renee Paschal <rpaschal@caswellcountync.gov>
Sent: Friday, March 28, 2025 12:42 PM
To: Ross, David <dross@Dewberry.com>; Joyce French (jf.frenchconnection@gmail.com)
<jf.frenchconnection@gmail.com>

Cc: Talbert, Mark <mtalbert@Dewberry.com>

Subject: RE: Golden Leaf Funding Application

[CAUTION] External Email. DO NOT click links or open attachments unless expected. Please use the "Phish Alert" button to report all suspicious emails.

David,

Will you be able to get me a cost estimate with Geotech include by April 2? I want to take this to the board on April 7, but need to know the probable cost.

Best,
Renee

From: Ross, David <dross@Dewberry.com>

Sent: Thursday, March 20, 2025 4:17 PM

To: Joyce French (jf.frenchconnection@gmail.com) <jf.frenchconnection@gmail.com>

Cc: Renee Paschal <rpaschal@caswellcountync.gov>; Talbert, Mark <mtalbert@Dewberry.com>

Subject: Golden Leaf Funding Application

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.]

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County Manager Paschal,

I appreciate the conversation today! I have copied the grant writer that helps us on a lot of our projects, Joyce French, on this email, so that she may reply and provide her proposal. The proposal will be for the preparation of a single funding application for a total grant amount of \$50,000 to go toward the Due Dilligence Work related to the Pelham Industrial Park. This proposal will require the County Staff to provide site specific information requested by Joyce that is required by the application, reference the SITE Program Guidelines form. The majority of the information Jason Watlington should know or have, items are listed in the Due Dilligence Guidelines.

Her proposal will not include any time for Dewberry to provide information listed in the guidance. If Jason feels like that is needed, we can provide a proposal as well.

The \$50,000 Due Dilligence grant will include the following items listed in the attached Due Dilligence Overview:

- Phase 1 Environmental Site Assessment
- Preliminary Wetland and Stream Determination
- Threatened and endangered species report
- Initial Historical, Archaeological and Cultural Resource Review
- Boundary Survey
- Geotechnical Report
- Buildable Area Summary Map
- Existing Utilities Location Map

**I plan to send budget numbers for the scope items listed above next week when Geotech provides their number.*

The following items listed in the Due Dilligence Overview would be excluded from Dewberry's scope:

1. Title Opinion and Supporting Documents
 - a. *This required a licensed NC Attorney.*
2. Water System Flow Analysis
 - a. *This must be completed by the local fire department, public works, or other personnel trained to provide a fire hydrant flow report.*

Joyce – Please address your proposal to Caswell County Manager Renee Paschal. Her information is below for reference.

Caswell County, NC
COUNTY MANAGER
RENEE PASCHAL, INTERIM COUNTY MANAGER
PO Box 98 - Yanceyville, NC 27379
Phone: (336) 694-4193 Ext. 1202
Fax: (336) 694-1228
Email: rpaschal@caswellcountync.gov

David A. Ross, PE, Assoc. DBIA
Deputy Department Manager
2610 Wycliff Road, Suite 410
Raleigh, NC 27607-3073
D 984.232.6788



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www.dewberry.com

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CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is intended only for the use of the person(s) to whom it is addressed and may contain confidential and privileged information. Any unauthorized review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

March 21, 2025

Mrs. Renee Paschal
Interim County Manager
Caswell County
PO Box 98
Yanceyville, NC 27379

**RE: Proposal for Surveying Services
Caswell County, NC**

Dear Mrs. Paschal,

Dewberry Engineers Inc. (Dewberry) submits herein our proposal to provide certain surveying services for the above referenced project. Our understanding of the services to be provided is outlined below.

UNDERSTANDING OF THE PROPERTY

The 36 acres+/- portion of Caswell County parcel 0067 088 as shown on Yanceyville BP.PDF.

SCOPE OF SERVICES TO BE PROVIDED BY DEWBERRY

Dewberry proposes to provide the following surveying services for the property as described above.

Survey said parcel, find or set iron stakes at corners. Cut off a new 10 ac lot per Yanceyville BP.PDF.
Create a map of the new parcel.

INFORMATION/ASSISTANCE TO BE PROVIDED BY CLIENT

As a condition of this proposal, the following information and/or assistance shall be provided by the client to Dewberry:

1. Ready access to project for purpose of carrying out the work.
2. Owner to provide any information on known encroachments, etc.
3. Identification of known property corners.
4. Provide written description (deed) that is adequate to survey the property and any other deeds or maps pertaining to the property that you may have in your possession.

FEE AND SPECIAL CONDITIONS

Dewberry proposes to provide the Scope of Services as outlined above for the lump sum fee of \$12,000.00.

This fee is based on the following assumptions and special conditions:

1. No boundary disputes, gaps or overlaps.
2. Reasonable evidence of corners/lines.
3. Access to certain plats/deeds, etc.

Mrs. Renee Paschal
March 21, 2025

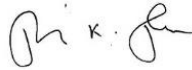
This proposal is subject to our Standard Hourly Billing Rate Schedule included as Attachment A and our Standard Terms and Conditions included as Attachment B.

We appreciate the opportunity to submit this proposal. If you have any question, please call me. The return of an executed copy of this proposal will serve as our authorization to proceed.

Sincerely,



William B. Powell, P.L.S.
Survey Manager



Brian K. Bradner, PE
Senior Vice President | Business Unit Manager

WBP/vnl

Attachment A – Standard Hourly Billing Rate Schedule (Revised 6.1.2024)

Attachment B – Standard Terms and Conditions (Rev. 10.2020)

R:\Proposal Letters\Surveying\2025.03.21.Caswell County Survey Proposal Letter.docx

The foregoing proposal of Dewberry Engineers Inc. is accepted:

Print (Type) Individual, Firm, or Corporate Name

Signature of Authorized Representative Date

Print (Type) Name of Authorized Representative and Title

This proposal includes information that shall not be disclosed outside of the CLIENT and shall not be duplicated, used, or disclosed, in whole or in part, for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of, or in connection with, the submission of this information, CLIENT shall have the right to duplicate, use, or disclose the information to the extent provided in the resulting contract. This restriction does not limit CLIENT's right to use information contained in this information if it is obtained from another source without restriction.

STANDARD HOURLY BILLING RATE SCHEDULE

DEWBERRY	HOURLY RATES
Professional	
Principal	\$360.00
Architect I,II,III	\$110.00, \$125.00, \$145.00
Architect IV,V,VI	\$165.00, \$185.00, \$205.00
Architect VII,VIII,IX	\$230.00, \$250.00, \$280.00
Interior Designer I,II,III,IV	\$100.00, \$120.00, \$140.00, \$165.00
Interior Designer V, VI, VII	\$180.00, \$205.00, \$240.00
Engineer I,II,III	\$115.00, \$135.00, \$155.00
Engineer IV,V,VI	\$175.00, \$200.00, \$230.00
Engineer VII,VIII,IX	\$260.00, \$290.00, \$320.00
Geographer/GIS I,II,III	\$95.00, \$105.00, \$125.00
Geographer/GIS IV,V,VI	\$145.00, \$165.00, \$195.00
Geographer/GIS VII,VIII,IX	\$225.00, \$255.00, \$290.00
Professional I,II,III	\$105.00, \$125.00, \$155.00
Professional IV,V,VI	\$175.00, \$195.00, \$215.00
Professional VII,VIII,IX	\$245.00, \$260.00, \$295.00
Technical	
Designer I,II,III	\$110.00, \$135.00, \$160.00
Designer IV,V,VI	\$180.00, \$205.00, \$230.00
CADD Technician I,II,III,IV,V	\$85.00, \$105.00, \$125.00, \$140.00, \$180.00
Surveyor I,II,III	\$68.00, \$83.00, \$100.00
Surveyor IV,V,VI	\$120.00, \$135.00, \$150.00
Surveyor VII,VIII,IX	\$165.00, \$195.00, \$235.00
Technical I,II,III	\$85.00, \$110.00, \$130.00
Technical IV,V,VI	\$145.00, \$160.00, \$180.00
Emergency Management	
Emergency Management I, II, III	\$90.00, \$120.00, \$150.00
Emergency Management IV, V, VI	\$180.00, \$225.00, \$280.00
Construction	
Construction Professional I,II,III	\$125.00, \$160.00, \$185.00
Construction Professional IV,V,VI,VII	\$220.00, \$245.00, \$290.00, \$325.00
Inspector I,II,III	\$90.00, \$110.00, \$145.00
Inspector IV,V,VI,VII	\$170.00, \$190.00, \$215.00, \$250.00
Survey Field Crews	
Fully Equipped 1, 2, 3 Person Crews	\$145.00, \$185.00, \$245.00
With Laser Scanner 1, 2 Person	\$195.00, \$235.00
Administration	
Admin Professional I,II,III,IV	\$70.00, \$100.00, \$120.00, \$150.00
Non-Labor Direct Costs	Cost + 15%

ATTACHMENT B
STANDARD TERMS AND CONDITIONS

These Standard Terms and Conditions ("STCs") are incorporated by reference into the foregoing agreement or proposal, along with any future modifications or amendments thereto made in accordance with Paragraph 23 below (the "Agreement") between Dewberry ("we" or "us" or "our") and its client ("you" or "your") for the performance of services as defined in our proposal ("Services"). These STCs are fully binding upon you, just as if they were fully set forth in the body of the Agreement, and shall supersede any term or provision elsewhere in the Agreement in conflict with these STCs.

1. **Period of Offer.** Unless we decide, in writing, to extend the period for acceptance by you of our proposal, you have 90 days from our proposal date to accept our proposal. We have the right to withdraw the proposal at any time before you accept. Delivery of a signed proposal—whether original or copy—to us constitutes your acceptance of the proposal, including attachments expressly incorporated into the proposal by reference. The proposal and incorporated attachments shall constitute the entire Agreement between you and us. If you request us to render Services before you deliver a signed proposal to us, and we render Services in accordance with the proposal, you agree that the proposal and these STCs constitute the Agreement between you and us even if you fail to return a signed proposal to us.
2. **Scope of Services.** For the fee set forth in the Agreement, you agree that we shall only be obligated to render the Services expressly described in the Agreement. Our Services shall not be construed as providing legal, accounting, or insurance services. Unless the Agreement expressly requires, in no event do we have any obligation or responsibility for:
 - a. The correctness or completeness of any document which was prepared by another entity.
 - b. The correctness or completeness of any drawing prepared by us, unless it was properly signed and sealed by a registered professional on our behalf.
 - c. Favorable or timely comment or action by any governmental entity on the submission of any construction documents, land use or feasibility studies, appeals, petitions for exceptions or waivers, or other requests or documents of any nature whatsoever.
 - d. Taking into account off-site circumstances other than those clearly visible and actually known to us from on-site work.
 - e. The actual location (or characteristics) of any portion of a utility which is not entirely visible from the surface.
 - f. Site safety or construction quality, means, methods, or sequences.
 - g. The correctness of any geotechnical services performed by others, whether or not performed as our subcontractor.
 - h. The accuracy of earth work estimates and quantity take-offs, or the balance of earthwork cut and fill.
 - i. The accuracy of any opinions of construction cost, financial analyses, economic feasibility projections or schedules for the Project.

Should shop drawing review be incorporated into the Services, we shall pass on the shop drawings with reasonable promptness. Our review of shop drawings will be general, for conformance with the design concept of the Project to which this Agreement relates ("Project") and compliance with the information given in the construction documents, and will not include quantities, detailed dimensions, nor adjustments of dimensions to actual field conditions. Our review shall not be construed as permitting any departure from contract requirements nor as relieving your contractor of the sole and final responsibility for any error in details, dimensions or otherwise that may exist.

3. **Your Oral Decisions.** You, or any of your directors, officers, partners, members, managers, employees or agents having apparent authority from you, may orally: (a) make decisions relating to Services or the Agreement; (b) request a change in the scope of Services under the Agreement; or (c) request us to render additional Services under the Agreement, subject to our right to require you to submit the request in writing before your decision or request shall be considered to have been effectively made. You may, at any time, limit the authority of any or all persons to act orally on your behalf under this Paragraph 3, by giving us seven (7) days advance written notice.
4. **Proprietary Rights.** The drawings, specifications and other documents prepared by us under this Agreement are instruments of our service for use solely for the Project and, unless otherwise provided, we shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright and rights to any Dewberry trademarks. Upon payment in full for our Services, you shall be permitted to retain copies, including reproducible copies of our instruments of service for information and reference for the Project. Our instruments of service shall not be used by you or others on other projects for any reason or for completion or modification of this Project by other professionals, unless you enter into a written agreement with us allowing for such use. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication inconsistent with our reserved rights. You shall defend, indemnify and hold us harmless, and release us, from any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, arising out of any use (including, without limitation, the means or media of transfer, possession, use, or alteration) of our instruments of service by (i) you, if such use is inconsistent with our reserved rights or this Paragraph 4, or (ii) any third party, regardless of the manner of use, if such third party received our instruments of service directly or indirectly from you (including if we or others have transmitted such instruments of service to the third party at your request or direction, for your benefit, or, and without limiting the foregoing, pursuant to a contractual obligation that is directly or indirectly derived (or flowed down) from a contract to which you have privacy).
5. **Fees and Compensation.** If you request us to render services not specifically described in the Agreement, or, if we or anyone in our employ, is called upon to be deposed or to testify in a matter in which we are not a named party, that relates to the Project, you agree to compensate us for such services in accordance with the hourly rates as set forth on Attachment A of this Agreement or in any subsequently effective schedule, unless otherwise agreed in writing. If no compensation rate is set forth on Attachment A, or through written agreement between you and us, we shall be compensated for such services at our then current hourly rates. We may unilaterally increase our lump sum or unit billing rates on each anniversary of your acceptance of this Agreement by as much as five percent or the percentage increase in the CPI-W (U.S. Department of Labor Consumer Price Index-Washington), whichever is greater. Hourly rates are subject to periodic revision at our discretion.
6. **Period of Service.** The provisions of this Agreement and the compensation provided for under the Agreement have been established in anticipation of the orderly and continuous progress of the Project. Our obligation to render the Services will extend only for that period which may reasonably be required to complete the Services in an orderly and continuous manner, and we may then, at our sole option, terminate the Agreement.
7. **Reimbursable Expenses.** Unless the Agreement otherwise provides, you shall reimburse us, or our affiliates, for all expenses we incur to render the Services for you under this Agreement, plus fifteen percent. We may submit invoices for reimbursable expenses separately from invoices for Services.
8. **Payment Terms.** We may submit invoices at any time to you for Services and for reimbursable expenses incurred. Invoices are payable within 30 days of the invoice date, and you agree to pay a finance charge of 1½% per month on any unpaid balance not received by us within 30 days of the invoice date. If you require payment via credit card, Dewberry will assess a 3% processing fee on the total amount invoiced. Invoices may be based either upon our estimate of the proportion of the total Services actually completed at the time of billing for lump sum or fixed fee services, or in the case of hourly services, upon rendering of the Services. If any invoice is not paid within 30 days of the invoice date, we shall have the right either to suspend the performance of our Services until all invoices more than 30 days past due are fully paid or to terminate the agreement and to initiate proceedings to recover amounts owed by you. Additionally, we shall have the right to withhold from you the possession or use of any drawings or documents prepared by us for you under this or any other agreement with you until all delinquent invoices are paid in full. You shall not offset payments of our invoices by any amounts due or claimed to be due for any reason. If you do not give us written notice disputing an invoice within 20 days of the invoice date, the invoice shall conclusively be deemed correct. All payments made by you should specify the invoice numbers being paid. If we receive payments that do not specify the invoices being paid, you agree that we may apply payments in our sole discretion. Time is of the essence of your payment obligations; and your failure to make full and timely payment shall be deemed a material breach.
9. **Information from You and Public Sources.** You shall furnish us all plans, drawings, surveys, deeds and other documents in your possession, or that come into your possession, which may be related to the Services, and shall inform us in writing about all special criteria or requirements related to the Services (together, "Information"). We may obtain deeds, plats, maps and any other information filed with or published by any governmental or quasi-governmental entity (together, "Public Information"). Unless we are engaged in writing as an additional service to independently verify such, we may rely upon Information and Public Information in rendering Services. We shall not be responsible for errors or omissions or additional costs arising out of our reliance on Information or Public Information. You agree to give prompt notice to us of any development or occurrence that affects the scope or timing of Services, or any defect in the final work submitted by us, or errors or omissions of others as they are discovered. We shall not be responsible for any adverse consequence arising in whole or in part from your failure to provide accurate or timely information, approvals and decisions, as required for the orderly progress of the Services.
10. **Plan Processing.** We may submit plans and related, or other, documents to public agencies for approval. However, it may be necessary, in order to serve your interests and needs, for us to perform special processing, such as attending meetings and conferences with different agencies, hand carrying plans or other documents from agency to agency, and other special services. These special services are not included in the basic fee and shall be performed as additional services on an hourly fee basis in accordance Paragraph 5 above.

- 11. Meetings and Conferences.** To the extent the Agreement provides, we will attend meetings and conferences that you, or your representatives, reasonably require. Furthermore, we will meet on an as-needed basis with public agencies that might be involved in the Project. Because we cannot forecast the scope and nature of these meetings and conferences, we will perform meeting and conference services on an hourly fee basis in accordance with our applicable hourly rate schedule.
- 12. Your Claims.** You release us from, and waive, all claims of any nature for any and all errors or omissions by us related to our performance under this Agreement, or in the performance of any supplementary services related to this Agreement, unless you have strictly complied with all of the following procedures for asserting a claim, as to which procedures time is of the essence:
 - a. You shall give us written notice within 10 days of the date that you discover, or should, in the exercise of ordinary care, have discovered that you have, or may have, a claim against us. If you fail to give us written notice within such 10 days, then such claim shall forever be barred and extinguished.
 - b. If we accept the claim, we shall have a reasonable time to cure any error or omission and any damage. This shall be your sole remedy, and you must not have caused the error or omission, or any damage resulting from the error or omission, to be cured, if we are ready, willing and able to do so.
 - c. If we reject the claim, we shall give you written notice of our rejection within 30 days of our receipt of your notice of claim. You shall then have 60 days to give us an opinion from a recognized expert in the appropriate discipline, corroborating your claim that we committed an error or omission, and establishing that the error or omission arose from our failure to use the degree of care ordinarily used by professionals in that discipline in the jurisdiction local to the Project. If you fail to give us such an opinion from a recognized expert within 60 days from the date we send you notice of our rejection of the claim, then such claim shall forever be barred and extinguished.
 - d. We shall have 60 days from receipt of your expert's written opinion to reevaluate any claim asserted by you. If we again reject such claim, or if the 60-day period from receipt of the written opinion of your expert elapses without action by us, then you may have recourse to such other remedies as may be provided under this Agreement.
- 13. Hazardous or Toxic Wastes or Substances, Pollution or Contamination.** You acknowledge that Services rendered under this Agreement may be affected by hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances. To induce us to enter into this Agreement, you agree to indemnify, defend and hold us harmless from and against any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, that relate, in any way, to both (a) hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances, and (b) the performance by us of our obligations under the Agreement, whether or not such performance by us is claimed to have been, or was, or may have been, negligent. Unless otherwise expressly set forth in this Agreement, we shall have no responsibility for searching for, or identifying, any hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances; but if we discover or suspect the presence of any such wastes, substances, pollution or contamination due to the presence of hazardous or toxic wastes or substances, then we, in our sole discretion, and at any time, may stop work under, or terminate, this Agreement, in which event we will have no further liability to you for performance under this Agreement, and you shall make the payments to us required by Paragraph 14 of the STCs.
- 14. Termination.** Either party may terminate the Agreement if the other party materially breaches the Agreement and does not cure the breach within 7 days after receiving notice of the breach from the non-breaching party. You shall immediately pay us for our Services rendered and expenses incurred through the termination date, including fees and expenses that we incur as a result of the termination.
- 15. Payment of Other Professionals.** If this Agreement includes continuation of services begun by other architects, engineers, planners, surveyors, or other professionals, we may suspend our Services until you make arrangements satisfactory to such other professionals for payment. If satisfactory arrangements have not been made within a time determined by us to be reasonable, then we may in our sole discretion terminate this Agreement.
- 16. Assignment and Third-Party Beneficiaries.** Neither party shall assign or transfer any rights, interests or claims arising under this Agreement without the written consent of the other, provided, however, that we are permitted to (i) employ independent consultants, associates, and subcontractors as we may deem necessary to render the Services, (ii) assign our right to receive compensation under this Agreement, and (iii) transfer the Agreement to an affiliate of ours, in our sole discretion, with written notice to you (an affiliate for purposes of this Paragraph 16 is defined as any other business entity that directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, us). This Agreement does not confer any benefit or right upon any person or entity other than the parties, except that our partners, members, managers, directors, officers, employees, agents and subcontractors shall have and be entitled to the protection afforded us under Paragraphs 9, 12, 13, 16, 20 and 22 of this Agreement.
- 17. Applicable Law and Forum Selection.** The Commonwealth of Virginia's laws shall govern this Agreement in all respects, including matters of construction, validity, and performance. Except as provided in Paragraph 18, the parties agree that the courts of Fairfax County, Virginia, and the Federal District Court, Eastern District of Virginia, Alexandria Division, (together, "Courts") shall have exclusive jurisdiction over any controversy, including matters of construction, validity, and performance, arising out of this Agreement. The parties consent to the jurisdiction of the Courts and waive any objection either party might otherwise be entitled to assert regarding jurisdiction. The parties irrevocably waive all right to trial by jury in any action, proceeding, or counterclaim arising out of or related to this Agreement.
- 18. Arbitration of Our Claims for Compensation.** Instead of proceeding in court, we, in our sole and absolute discretion, may submit any claim for compensation due us under this Agreement to arbitration in Fairfax County, Virginia in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the arbitration award may be entered in any court having jurisdiction. You agree not to assert any counterclaim or any defense by way of set-off in such arbitration, and that the arbitrator or panel shall have no authority to consider, or to render, an award based upon any such counterclaim or defense by way of set-off. We shall have the right to withdraw our demand for arbitration at any time before the arbitration hearing starts by giving written notice to the arbitrator or panel and you; and upon the giving of such notice by us, the arbitration shall terminate, no award shall be rendered, and we may then pursue our remedies in accordance with Paragraph 17 above.
- 19. Severability.** If any part, term, or provision of this Agreement is held to be illegal or unenforceable, the validity and enforceability of the remaining parts, terms, and provisions of this Agreement shall not be affected, and each party's rights shall be construed and enforced as if the Agreement did not contain the illegal or unenforceable part, term, or provision.
- 20. Limitations on Liability.** In recognition of the relative risks and benefits of the Project to you and us, you agree, that our liability for any loss, damages, property damages or bodily injury of or to you caused in whole or in part by us in the performance of this Agreement or any supplementary services in any way related to this Agreement, shall be limited in the aggregate to the amount of fees that you have paid to us for the Services. The parties intend that the foregoing limitation on liability shall apply to all claims, whether sounding in tort, contract, warranty, or otherwise. You release, waive, and shall not seek contribution from, or indemnification by, us for any claims of any nature made against you by any other person who may suffer any loss, damages, property damages or bodily injury in any manner associated with our services, or any supplementary services in any way related to this Agreement. Notwithstanding anything to the contrary elsewhere in the Agreement, we shall not be liable to you, in any event or for any amount, for delays; or for consequential, special or incidental damages; or for punitive or exemplary damages; or for the cost to add an item or component that we omitted from the instruments of service due to our negligence, to the extent that item or component would have otherwise been necessary, or adds value or betterment, to the Project. Should you find the terms of this Paragraph 20 unacceptable, we are prepared to negotiate a modification in consideration of an equitable surcharge to pay our additional insurance premiums and risk.
- 21. Payment of Attorney's Fees.** The losing party shall pay the winning party's reasonable attorney's fees and expenses for the prosecution or defense of any cause of action, claim or demand arising under this Agreement in any court or in arbitration.
- 22. Indemnification.** You agree to indemnify, defend and hold us harmless from and against any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, arising out of acts or omissions by you, or your contractor, subcontractor or other independent company or consultant employed by you to work on the Project, or their respective partners, members, managers, directors, officers, employees, agents or assigns; or arising out of any other operation, no matter by whom committed or omitted, for and on behalf of you, or such contractor, subcontractor or other independent company or consultant, whether or not due in part to errors or omissions by us in the performance of this Agreement, or in the performance of any supplementary service in any way related to this Agreement, provided that you are not required to indemnify and hold us harmless under this Paragraph 22 in the event of our sole negligence.
- 23. Integration Clause.** The Agreement represents the entire agreement of the parties. No prior representations, statements, or inducements made by either us, you, or the respective agents of either, that is not contained in the Agreement shall enlarge, modify, alter, or otherwise vary the written terms of the Agreement unless they are made in writing and made a part of the Agreement by attachment, incorporated by reference in the Agreement or signed or initialed on behalf of both parties.
- 24. Notice.** Any notices issued to us shall be sent to our project manager with a copy sent via email to Notices@dewberry.com or mailed to 8401 Arlington Blvd, Fairfax VA 22031, Attn: Legal Department.

Golden LEAF SITE Program

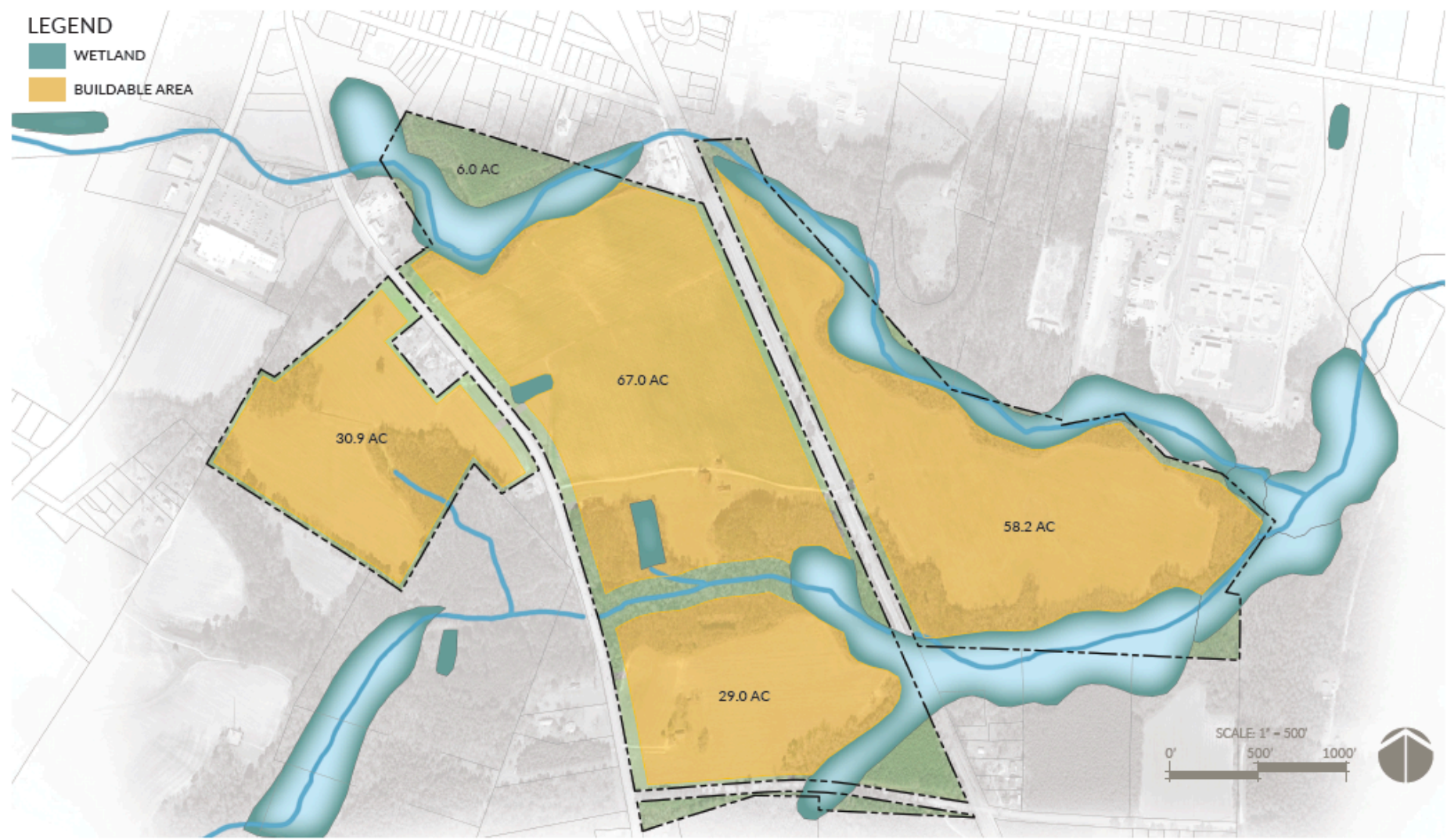
Due Diligence Overview

Item	Description	Comments/Acceptable Information
Phase I Environmental Site Assessment	Prepared in accordance with the most recent ASTM E1527 standards by a qualified environmental professional.	If more than one year old, an applicant should provide a letter indicating whether any existing conditions have changed (e.g., new development adjacent, new infrastructure construction on site or adjacent to the site, etc.). Golden LEAF may require more information after review of the submissions. If more than 5 years old, a new study will be required in most cases.
Phase II Environmental Site Assessment	Prepared in accordance with applicable NCDEQ standards and regulations by a qualified environmental professional.	Only if required by the Phase I ESA. NCDEQ issued No Further Action Required letter or executed Brownfield Agreement or other resolution approved by Golden LEAF will be a prerequisite for development funding where a Phase II ESA is required.
Preliminary Wetland and Stream Determination	A qualified environmental professional will determine the approximate limits of the wetlands, streams, and jurisdictional surface waters in the field based on the 1987 (USACE) Wetlands Delineation Manual and applicable Regional Supplement. If applicable, all riparian buffers will be identified as required by local ordinances or State Riparian Buffer Rules.	Organization must provide a map which depicts the site boundary and approximate limits of wetlands, streams, and riparian buffers as determined by a qualified environmental professional during an onsite evaluation. It should identify and capture wetland areas to assist in the creation of a buildable area map in accordance with the requirements of this program. Include the name of the professional who prepared the map. The Preliminary Wetlands and Stream Determination is not required to meet the reporting and survey requirements required by the USACE to conduct a Jurisdictional Determination. If more than 5 years old, a new study will be required in most cases.
ALTERNATIVE: Detailed Wetland and Stream Delineation	A qualified environmental professional will delineate all jurisdictional wetlands and stream origins in the field using sequentially numbered Wetland Delineation flagging following criteria set forth in the 1987 (USACE) Wetlands Delineation Manual and applicable Regional Supplement. If	Organization must provide a map which depicts the site boundary and approximate limits of wetlands, streams, and riparian buffers as determined by a qualified environmental professional during an onsite evaluation. The map should accurately depict the approximate

Item	Description	Comments/Acceptable Information
	applicable, all riparian buffers will be identified as required by local ordinances or State Riparian Buffer Rules.	limits of the onsite features based on a field review. Include the name of the professional who prepared the map. If more than 5 years old, a new study will be required in most cases.
Threatened and Endangered Species Report	Review available information regarding federally protected species list and ranges, including NC Natural Heritage Program and US Fish & Wildlife Service (USFWS). Conduct a field review by a qualified environmental professional to identify potential habitat for protected species known to occur in the area and conduct presence/absence surveys as appropriate. Coordinate with the USFWS for concurrence with the findings that the project will not adversely affect federally protected species.	Provide a USFWS comment letter or USFWS IPaC online Biological Assessment documenting that the project will not adversely affect federally listed or candidate species. If more than 5 years old, a new report will be required in most cases.
Initial Historical, Archaeological and Cultural Resource Review	Submit a request to the NCSHPO for a preliminary review/determination of the likelihood of the project to impact known historic, archaeological, or cultural resources.	Letter from NCSHPO indicating that the site is clear of any known historic, archaeological, or cultural or resources. If more than 15 years old, a new letter will be required in most cases.
Detailed Archeological Study	As recommended by the NCSHPO. Conducted by a professional archaeologist.	Only if required by NCSHPO. Final comment letter from NCSHPO required.
Boundary Survey	A survey of the property prepared by a licensed NC Land Surveyor.	
Geotechnical Report	A geotechnical report prepared by a licensed NC Professional Engineer.	Scope should address requirements of other site readiness programs, if applicable.

Item	Description	Comments/Acceptable Information
Buildable Area Summary Map	Simple map and area calculation utilizing GIS based data and other due diligence items prepared by a licensed NC Professional Engineer.	See this example map.
Water System Flow Analysis	A description of the water system flow at the subject site prepared by local fire department, public works department, or other appropriate personnel.	This can be provided in the form of a nearby fire hydrant flow report. Include a map with test locations. See this example report and map (two pages).
Title Opinion and Supporting Documents	An opinion of title given to the applicant or another eligible entity with which the applicant is collaborating, regarding title to the property. Prepared by a licensed NC attorney approved by at least one major title insurance company.	In addition to the opinion, provide copies of instruments that support the opinion, e.g., deeds, estate files, restrictive covenants, copies of all exceptions, etc. If more than 2 years old, a new opinion of title will be required in most cases.
Existing Utilities Location Map	Simple map indicating the approximate size and location of existing utilities at or near the site. This is not intended to be a survey quality document.	See this example map.

Buildable Area Summary Map

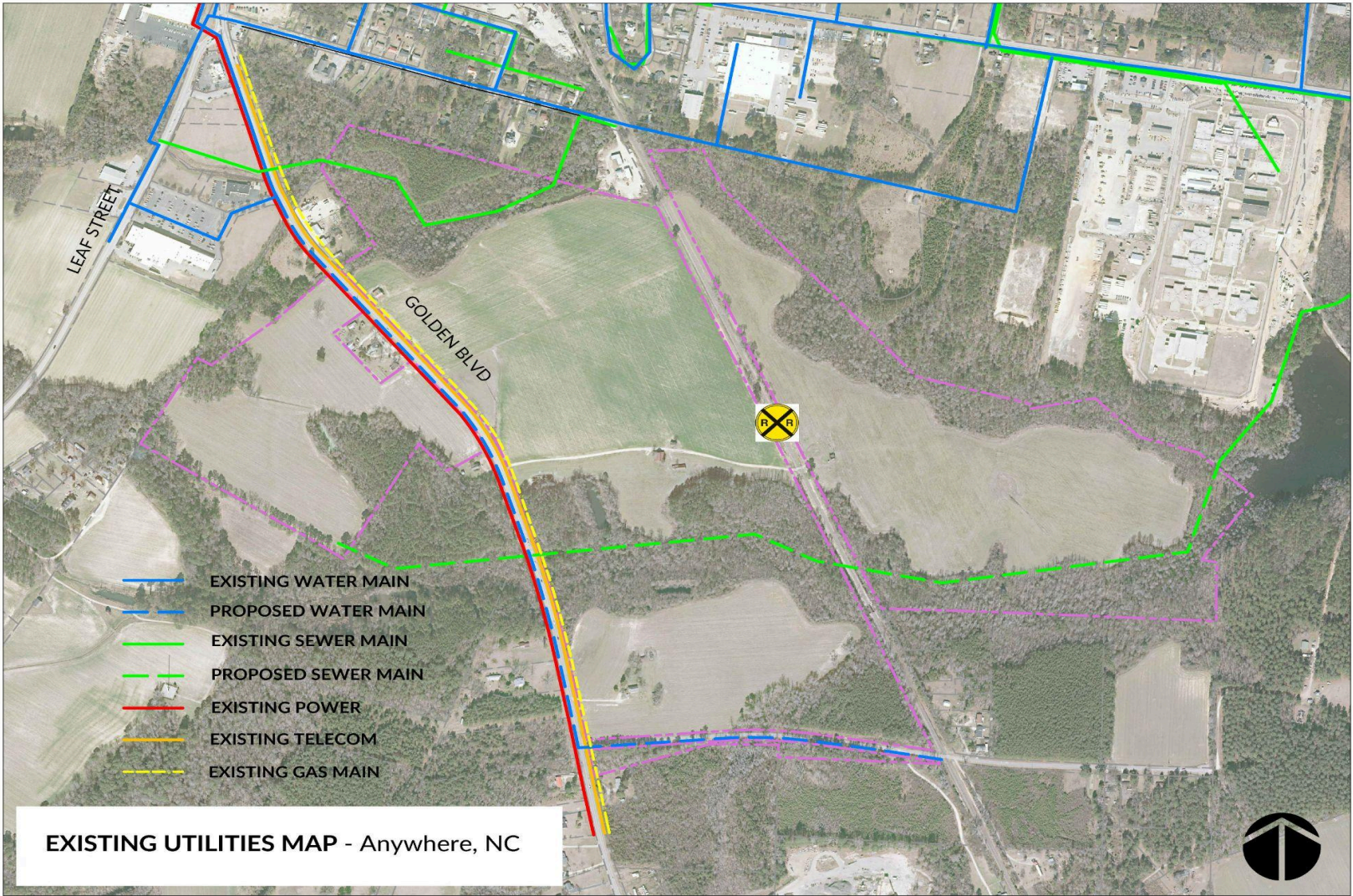


Fire Hydrant Flow Test	
Project Name:	<div></div>
System Name:	<div></div>
Test Date:	<div></div>
Test Time:	<div></div>
Main Size:	<div></div> Inches
Test Hydrant	
Location:	<div></div>
Static Pressure:	<div></div> PSI
Residual Pressure:	<div></div> PSI
Flowing Hydrant	
Location:	<div></div>
Pitot Pressure:	<div></div> PSI
Measured Flow:	<div></div> GPM
Calculated Flow @ 20psi:	<div></div> GPM
Test Performed by:	<div></div>
Include a map indicating hydrant locations relative to the project site	

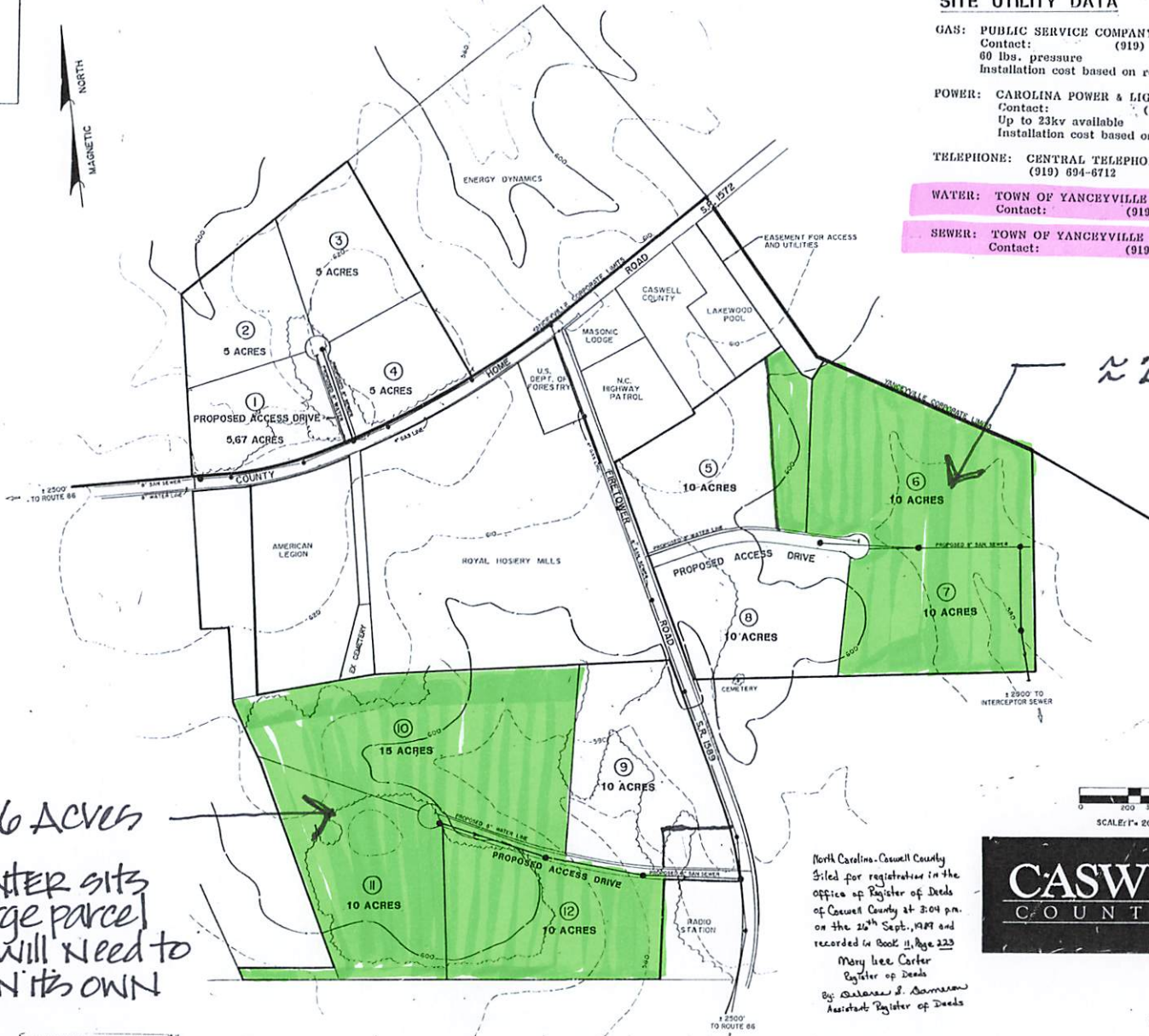
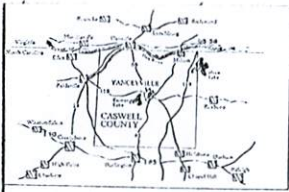
Water System Flow Analysis - Example Map



Existing Utilities Location Map



AVAILABLE 61 ACRES



SITE UTILITY DATA

GAS: PUBLIC SERVICE COMPANY OF NC
Contact: (919) 694-0040
60 lbs. pressure
Installation cost based on revenue formula

POWER: CAROLINA POWER & LIGHT
Contact: (919) 694-4766
Up to 23kv available
Installation cost based on 2 year revenue bonds

TELEPHONE: CENTRAL TELEPHONE CO.
(919) 694-6712

WATER: TOWN OF YANCEYVILLE
Contact: (919) 694-5431

SEWER: TOWN OF YANCEYVILLE
Contact: (919) 694-5431

≈ 25 ACRES

≈ 36 ACRES

SENIOR CENTER sits
ON this large parcel
therefore will need to
be placed ON ITS OWN
Parcel

≈ 36 is available if we parcel out the
SENIOR center to 10 ACRES MINUS the daycare

North Carolina-Caswell County
Filed for registration in the
Office of Register of Deeds
of Caswell County at 3:04 p.m.
on the 21st Sept., 1989 and
recorded in Book 11, Page 223
Mary Lee Carter
Register of Deeds
By: Suzanne S. Barneson
Assistant Register of Deeds



REVISED 8-89 NEW SUBDIVISION OF LOTS
1-4; 3 & 6

Dewberry & Davis
Architectural, Engineering, Planning, and Surveying
P.O. Box 4509 - 2nd Floor - 55543-4509 - 555 Play Forest Rd., Coville, NC 28640
3-160-1799 - 4457

SUBDIVISION PLAN

CASWELL COUNTY INDUSTRIAL PARK
PRELIMINARY LAYOUT

Scale
1" = 200'
Sheet
1 of 1
Date
1/89
File Number



AGENDA FORM

TO: Caswell County Board of Commissioners

FROM: Renee Paschal, Interim County Manager

SUBJECT: Personnel Policy Amendment

BACKGROUND INFORMATION:

At the February 17 meeting, Chairman Yarbrough asked that an amendment to the personnel policy be placed on the agenda. The purpose of the amendment is to make it clear that employees who are volunteer firefighters may leave their jobs to respond to fires as long as they clock out from their county job. The amendment, as presented on February 17, would be:

“Caswell County local government supports local volunteer fire departments in the County as the backbone of public safety. Therefore, any County employee who is a member of a volunteer fire department in Caswell County shall be allowed to respond to calls for service during their work hours. The only requirement is that they will not be on the clock and will notify their supervisor as soon as possible and no later than by the end of the day.”

Chairman Yarbrough asked the Board to think about the proposal and it would be discussed at a future meeting.

STAFF RECOMMENDATION, IF APPLICABLE:

N/A

RECOMMENDED ACTION/MOTION:

- Motion to approve the amendment to the personnel ordinance.

FISCAL IMPACT:

ATTACHMENTS:



AGENDA FORM

TO: Caswell County Board of Commissioners

FROM: Renee Paschal, Interim County Manager

SUBJECT: Implementation of Private Pay and Sponsorships for new Meals on Wheels Clients

BACKGROUND INFORMATION:

Current block grant funding does not allow the Caswell Senior Center to serve all eligible clients with its Meals on Wheels program. Currently 45 people are on the waiting list. The Senior Center has also been informed that funding for SFY 2026 will be flat, or even reduced, which will prevent new clients from being added in the new budget year. To address this issue, the Caswell Senior Center would like to implement a private pay service for Meals on Wheels. By adding the private pay service, the Senior Center will be able to provide meals for those who can afford to pay while they waiting to be served through block grant funding. In addition to being able to feed more clients, these funds could be accumulated and allow the Senior Center to possibly add clients from the waiting list if this becomes a sustainable source of revenue.

In addition, the Senior Center has been contacted in the past by local churches who would like to support seniors in some way. The Senior Center would like to establish a sponsorship program, whereby churches could sponsor meals for one senior per year. The cost of the sponsorship would be the cost the county currently pays for meals.

STAFF RECOMMENDATION, IF APPLICABLE:

The Senior Center is requesting to charge \$6.50 per meal for clients paying privately for meals. The county currently pays \$5.21 cents per meal.

The Senior Center is requesting to charge sponsors \$5.21 cents per meal.

Both sources of revenue would be accounted for separately.

RECOMMENDED ACTION/MOTION:

- Motion to authorize private pay for Meals on Wheels and set a fee of \$6.50 per meal.

- Motion to authorize sponsorships for Meals on Wheels clients and set a sponsorship amount of \$5.21 per meal.

FISCAL IMPACT:

Essentially, this program would allow the county to feed more seniors without a cost to the county.

ATTACHMENTS: