

**MILTON NORTH CAROLINA TOWN HALL/TDH**  
**TUESDAY: October 11, 2022----7:00 PM. Minutes**  
**Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.**  
**Thursdays- 4:00 pm.-7:00 pm. Payments Only**

**CALL TO ORDER:**

**Mayor Patricia Williams** called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

**PLEDGE OF ALLEGIANCE:**

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

**PRESENT:** Mayor Patricia Williams, Shirley Wilson, Town Clerk, Commissioner Valerie Sottile, Commissioner Sherri Garrard, Sharon Williams, Finance Officer

**ABSENT:** Commissioner Cathia Stewart, Commissioner John Wallace Jr.

- **APPROVALS: Mayor Patricia Williams** called for approval of the **October 11, 2022**, Agenda. It was motioned by Commissioner Sherri Garrard to approve the agenda with moving Commissioner Valerie Sottile the Planning Board Member vacancy update to New Business along with Policy for Filling Planning Board Vacancy. Mayor Patricia Williams added Closed Meeting Approval for September 13, 2022, under approval for September 13, 2022, regular meeting. Mayor Patricia Williams also added under New Business after the Policy for Filling Planning Board Vacancies, discussion on Security Cameras in town. The motion was seconded by Commissioner Valerie Sottile. All were in favor. **Mayor Patricia Williams** asked for the approval of the **September 13, 2022**, Minutes. Commissioner Valerie Sottile motioned to approve the **September 13, 2022**, Minutes as they stand and seconded by Commissioner Sherri Garrard. All members were in favor of the Minutes by stating (I). **Mayor Patricia Williams** asked for the approval of the September 13, 2022, Closed Minutes. Commissioner Valerie Sottile motioned to approve the Closed Meeting Minutes for **September 13, 2022**, as they stand and seconded by Commissioner Sherri Garrard. All members were in favor.

**MAYOR REPORT: Mayor Patricia Williams**

- **The Annual Bright Leaf Hoe Down** was a big success for the Town of Milton on Saturday September 24, 2022. Thanks to **Town Clerk, Shirley Wilson, Ronnie Wilson, Steve Williams** for setting up and taking down the tent, tables, and chairs. Commissioner Sherri Garrard, Commissioner Valerie Sottile, Commissioner John Wallace Jr., Commissioner Cathia Stewart for answering questions and promoting Milton as a place to visit.
- **The Planning Board** met last night (Monday) to discuss the vacancy and what they would like to see as an application process for filling the position. If approved by the Milton Town Board the Planning Board Application Policy will be put in the November Water Bill so that every resident will have the opportunity to apply if they would like to

be a member of the Milton Planning Board. A nomination for the vacancy will be given to the Milton Town Board in December.

- Please mark your calendars for the Thomas Day Art Walk in Milton on Saturday, October 15, 2022, beginning at 10:00 a.m. to 3:00 p.m. Events includes a Kids Craft Corner, Senior Clefs Choir Performance in the Presbyterian Church, Boule Jazz Band at the Milton 66, Fred Motley re-enacts Thomas Day at the Thomas Day House, Lunch at Mill Town Eatery, and Aunt Millie's Pizza, along with artist demonstrations, Crafts, Flower Arranging and much more. We will have a brief presentation during Public Comments.
- **Guest Speaker: Mr. Jesse Day: Planning Director for the Piedmont Triad Regional Council.** He will speak tonight about the North Carolina Legislature officially designating **2023** as the year of the **Trail**. Officials chose the year **2023** because it will be the **50<sup>th</sup> Anniversary** of the **1973 North Carolina Trail System Act**. This **Act** created the states **Trail Program** which today is part of the vision of **Parks and Recreation and is assisted by** the North Carolina Trails Committee. Along with **Mr. Day is Jillian Medlin, Director of the Piedmont Triad Visitors Center in Pelham North Carolina** she will say a few words after **Mr. Jesse Day**. **Mr. Jesse Day** presented information on the year of the **Trail**.
  - **Concept is to have events in all 100** counties across the state as a way to celebrate the year of the trail.
  - **Jesse Day** is based in Kernersville N.C. in the Planning Department with approximately **10 staff members**.
  - **Viewed PowerPoint Presentations** to help understand a **The Toolkit that will help with advertising and information on how to use a Trail**.
  - May want to get involved with **Regional Trail Agencies as a town for Sponsors to help fund the trail**.
  - **Great Trail State Coalition**
  - **Dedicated State Funding**, there is a lot of **Federal Funding (have to match it) Explained**
  - **Dan River Basin** has a pot of that funding and is an entity to help with processing the funds. Funding for the trails improvement (**Promotion**).
  - **200% spike since COVID in the number of Trail Counts. There is a need for more Trail infrastructure**
  - **Feasibility Study Monies are available. (Explained) Is not out yet. Preliminary Designs. Rural Transportation Planning Organization** at the **Piedmont Triad Regional Council and coordinates with DOT** and have a representative **David Owen** who will be stepping off as representative for **Caswell County Commissioners and a new person will fill that seat**.
  - **Jillian Medlin** talked about **the presentation at the Renaissance about the trails here in Milton**.
  - **Jillian volunteered** to be a point person. Feel free to reach out to (**Jillian**) for questions or information, she is available to help.
  - **Webinar on September 20, 2022, and on September 25, 2022, to give an overview of the year of the Trail and the Toolkit. Event to highlight the trails and the town**.
  - **Jesse Day** will follow up on the Feasibility Funding Study.

**STAFF REPORTS: Sharon Williams Presented the General Fund first quarter through September 2022. Sharon Williams stated our Revenue was 14% and Expenditures at 18%. Target was 25%. Below target. Property Tax will start coming in in November and December. Reason Revenue is low right now. Investment Account is bringing in more now because the rates are higher.**

**Water Sewer Fund our Revenue is at 24%. Expenditures is at 22%. On target. Explained Pump Assemblies and Water Leak in September 2022. \$13963.00 spent for items and materials. Bank Accounts: General Fund Bank Account: End of September \$14043.00 and last Tuesday October 04, 2022, it was \$11,686.00 (outstanding checks.) Water Sewer Fund at the end of September 2022 was \$30,424.00 and last Tuesday it was \$27,709.00.**

**Our North Carolina Capital Management Trust is at \$46,979.00 none has been spent. North Carolina Capital Management Trust is at \$125,570.00. Bank Statements attached.**

- + Customer had a bad leak and they had it repaired 12,060 gallons were used. Cost \$422.10. Approval of the Water Leak Relief. It was motioned by Commissioner Valerie Sottile to approve the Water Leak relief for \$422.10 and seconded by Commissioner Sherri Garrard. All in favor.

**PUBLIC COMMENTS: Karen Williamson: Update for the Thomas Day Historic Art Walk**

- + Friday two Porta Potties will be delivered and set up in the parking lot by the Tavern.
- + Seven vendors in the grassy area between the Bank and Milton 66
- + Sweet Potato vender
- + 10:00am: MOVIE EVENT: Prolific Icons and Caswell County Smiles showing at Thomas Day House
- + 10:00 am: Children's Craft Corner opens at corner of Palmer's Alley & Broad Street and Bubbles in parking lot
- + 11:00 a.m. Senior Clef Choir will perform at the Presbyterian Church
- + 10:30 a.m. Celia Spillman Flower arranger designer at Milton 66 at 10:30 a.m. 30 people signed up already
- + Boule Jazz at Milton 66 12:00
- + 12:00pm: Boule Jazz Band performs at Milton 66
- 12:30pm: Fred Motley re-enacts Thomas Day at the Thomas Day House
- 1:00pm: ReVonda Crow storytelling at Thomas Day House
- 2:00pm: Fred Motley re-enacts Thomas Day at the Thomas Day House
- 2:30pm: Piñata at Kid's Craft Corner
- 2:30pm: MOVIE EVENT: Caswell County Smiles showing at Thomas Day House
- 3:00pm: Event officially ends
- + Anthony Hearn: Hot Dogs, Hamburgers
- + Hosanna: Beverages
- + Aunt Millie's: Pizza
- + Shirley Cadmus: Two Artist in front of the Art Gallery
- + Request two LED signs
- + Set-up will begin at 9:00 a.m.
- + Tables: Shirley Wilson

**PUBLIC HEARING: Mayor Patricia Williams** stated this Public Hearing is specifically about the amended **Ordinance: Restricted and Prohibited Parking Area. I (Mayor Patricia Williams)** would like to ask the Commissioners, if there are public comments would you like to

have a time frame? It was motioned by **Commissioner Valerie Sottile** that the time frame for public comments for the **Public Hearing** will be **3 mins**. The motion was seconded by **Commissioner Sherri Garrard**. All were in favor. **Opened the floor for comments: N/A**  
 Looked over the Ordinance in hand. It was motioned to approve the amended **Ordinance Restricted and Prohibited Parking Area by Commissioner Valerie Sottile and seconded by Commissioner Sherri Garrard**. All were in favor of the approved motion.

**NEW BUSINESS: Mayor Patricia Williams:**

- **Joint Commissioners Meeting Hosted by Milton Town Board November 17, 2022, at 6:00 p.m. here at Town Hall:** Reason for bringing this up is because monies have been allocated in the past out of **General Funds** in the amount of **\$200.00** for a catered meal for approximately 20 people. Food is higher and we need to look at a higher cost for the meal. **Discussion** Plates now go for approximately **\$15.00** per plate. **(Have to provide a tip)** After the discussion, **Commissioner Sherri Garrard motioned to allot \$400.00** for the catered meal for the joint **Commissioner's Meeting on November 17<sup>th</sup>, 2022**. **Commissioner Valerie Sottile** seconded the motion. All were in favor.
- **New Milton Website: Mayor Patricia Williams explained.**
  - There is a cost
  - Use a **.gov** because it is secure
  - **Discussion: Valerie Sottile** stated she thinks it should be researched and look at other towns. **Commissioner Sherri Garrard** agreed. **Mayor Patricia Williams** stated that they will look at three small town websites and then have discussions on what we want to have on the Milton website.
- **Mayor Patricia Williams: Policy on Filling Planning Board Vacancies**
  - This policy was approved by the **Planning Board last night October 10, 2022**.
  - **Commissioner Valerie Sottile:** Will go over the Policy with the Board.
  - **The Planning Board last night October 10, 2022**, voted to ask the Commissioners to approve this policy for **Filling Planning Board Vacancies**. Once a vacancy is determined then a notification will be sent in the next month's water bill. We will have in **November 2022** a letter going out to all residents in their water bill stating there is a vacancy on the Planning Board. Would you like to apply? The policy will be in the water bill. The application Process is to provide a letter of intent to Milton Town Hall. The address is listed with attention to Chairman of Milton Planning Board or may send an email to [Miltontownhall1@gmail.com](mailto:Miltontownhall1@gmail.com). The letter they send back should include where they live in Milton, how long they have lived here, any experience they have had serving in this capacity in this town or another town, any of the Boards specific duties they may have performed. What is your vision for Milton? Do you support the Historic Guidelines and Ordinances of the Town of Milton? Review, understand and willingness to abide by the Planning Boards Attendance Policy. Commissioner Valerie Sottile read the Attendance Policy. Attendance Policy information is listed at the end of this Policy. Once the letter or email has been received it will be reviewed by the Planning Board and the Application will be voted on by the Planning Board. The Applicants name if approved by the Planning Board will be forwarded to the Milton Town Commissioners to vote on for the said term.

- **Mayor Patricia Williams** asked for a motion to approve the **Policy on Filling the Planning Board Vacancy**. **Commissioner Sherri Garrard** made the motion to approve the **Policy on Filling the Planning Board Vacancy and Commissioner Valerie Sottile** seconded the motion. All were in favor.
- **Discussion on Security Cameras in Town: Mayor Patricia Williams (Explained)**  
Things going on in the town such as random acts of violence, destruction, mainly on Board Street, the Sheriff's Department has been called in, we have had a Commissioner's water be turned off, a member of our Planning Board had a person walk onto their property and do something to their pump, so there are some different acts of vandalism going on. These have been brought to the attention of the Caswell County's Sheriff Department. (Discussed Security Camera's) Mayor Patricia Williams stated will table this discussion until all Board members are present.

**COUNCIL MEMBERS REPORTS: Shirley Wilson, Town Clerk: EDC Reports  
October 10, 2022**

**PCC: Dr. Senegal/Emily Buchanan**

- ✚ Continuing to see good enrollment for the Fall Semester Classes. They have another round of 8 classes that will start Oct 14, 2022. Starting Scholarship Dollars Available for students in need. Please contact PCC for information.
- ✚ Ribbon cutting for CEAD PROJECT (CENTER FOR EDUCATIONAL AND AGRICULTURAL DEVELOPMENT) went well for Phrase I. DRF (Danville Regional Funds) for Phrases II and III (Grant Writing)
- ✚ The BLAST Program is doing well going into the 5<sup>th</sup> week.
- ✚ VET Program is becoming extremely popular.

**EDC Update: N/A**

**County Manager: N/A**

**CASWELL COUNTY CHAMBER OF COMMERCE: Amanda Hodges-N/A**

**TOWN OF YANCEYVILLE: Alvin Foster**

- ✚ last first Friday September 2<sup>nd</sup>, 2022, was successful
- ✚ the Eckerd's project, Baptist home and Deeds building has been approved by the Health and Human Services out of Raleigh. now in the process of getting the building permits

**TOWN OF MILTON: Shirley Wilson**

- ✚ **CASWELL ARTS COUNCIL** will be hosting the Thomas Day House Historical Walk on Saturday October 15, 2022---10:00 A.M.- 3:00 P.M. **VOLUNTEERS NEEDED**.

**CLOSE OF MEETING: Mayor Patricia Williams** asked for a motion to adjourn the meeting. **Commissioner Sherri Garrard** motioned to adjourn the meeting and second by **Commissioner Valerie Sottile**. All members were in favor. Time: 8:19 pm

**Minutes humbly submitted by: Shirley Wilson**