

MILTON NORTH CAROLINA TOWN HALL

Town Offices: 173 Broad Street
Town Hall Meetings: 11928 Academy Street
TUESDAY: November 12, 2024---7:00 PM. Minutes
Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.
Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Angela Upchurch called the meeting to order at 7:00 pm. Mayor Angela Upchurch stated that this meeting is being recorded and I (**Mayor Angela Upchurch**) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE: Mayor Angela Upchurch asked everyone to please stand for the Pledge of Allegiance.

Congratulated the Board for One Year of Service

Mayor Angela Upchurch welcomed everyone to the November 12, 2024, Town Meeting.

PRESENT: Mayor Angela Upchurch, Mayor Pro Tem. Robert Palmer, Shirley Wilson, Town Clerk, Commissioner Jackie Jeffries, Commissioner Sherri Garrard, Elizabeth Lattime, Finance Officer

Absent:

APPROVALS: Mayor Angela Upchurch called for approval of the **November 12, 2024, Agenda:**

Commissioner Bob Palmer motioned to approve the **Agenda for November 12, 2024. Commissioner Jackie Jeffries seconded the motion. All were in favor. Mayor Angela Upchurch** asked for the approval of the **October 08, 2024, Minutes. Commissioner Jackie Jeffries** motioned to approve the **October 08, 2024, Minutes, as they stand. Commissioner Bob Palmer** second the motion. **All were in favor.**

MAYOR REPORT:

- ✦ We submitted an application to the NC Great Trails State Grant in the amount of **\$250,000.00**. This Grant is set aside by the State of North Carolina for Trails for their maintenance, and implementations. Specific Project will be for river access by the cemetery where the bridge is. The property owners have given a written statement for an easement of this project.
- ✦ Milton has been awarded a Rural Community Capacity Grant also from the North Carolina Department of Commerce for a Milton Historic District Street Scape Plan. This will include pedestrian access and beautification.
- ✦ **Ann Moore** with the local Government Commission met with Bob, Elizabeth, and me (Mayor Angela Upchurch) to have a check-in meeting. They are required to meet with us and all the local government that is on the Unit Assist List or UAL. Looking at writing checks by using QuickBooks instead of by hand. No additional cost. The meeting went well.
- ✦ Our Audit was turned in and accepted with no issues presented. We will get copies.
- ✦ **Harold Owen** with the League of Municipalities visited us last week as well. A check-in. Elizabeth and Bob were there also.
- ✦ **Attorney John Thomas** has officially retired but is still in his office.
- ✦ **Special Events: November 30th, 2024.** There will be an Evening in Milton Christmas Event.
- ✦ **The Fall Evening Event** was very well attended by the community. Approximately fifty people and families came for the Spooky Trail Walk on the Milton Trail, Trunk, or Treat at Samantha's Grill and All in the Family, Pinata at Milton 66 with Arlene and Aunt Millies Pizza assisting. Because of the success several want to decorate the Trail with lights for Christmas.
- ✦ Because of the success of the **Teddy Bear Tea and Trail Party** we will have a **Tea Party** here on **December 14, 2024, at 2:00 p.m.** for the little ones that are around.
- ✦ At the December Town Meeting I (Angela Upchurch) will be here at 6:00. You all are invited to come to see the Christmas Tree decorated and lit. This information will go out in the Town's Mailing on December 10, 2024. Please watch for more information concerning other special Holiday Events doing this season.
- ✦ Lawrence (Taco) Smith will be placing nutcracker forms on the utility poles on Broad Street. He purchased the decorations last year after Christmas to benefit the Town's enjoyment. Duke Energy gave their permission to place items on the utility poles.
- ✦

Financial Report: Elizabeth Lattime

STAFF REPORT:**General Fund Revenue: As of November 30, 2024****Income: \$32,890.00****Remaining Balance: \$66,910.00****Expenses: \$20,188.00****Remaining Balance: \$79,612.00****Water Sewer Fund: As of November 30, 2024****Income: \$46,890.00****Remaining: \$112,050.00****Expenses: \$63,634.80****Remaining Balance: \$95,306.00****Additional Information to our Financial Report: 127 Utility Bills mailed totaling \$11,000.06.****Zero accounts disconnected in October for non-payment.****8 late fees were accessed.****Zero new applicants for service****One request for termination of service****One transfer of service due to home sale****Two customer deposits were refunded for a total of \$201.00.****Bank Statement General Fund: \$33,506.42****Bank Statement Water Fund: \$21,082.42****Cash On Hand: \$32,988.97****One Outstanding Checks: \$92.35****General Fund Balance: \$32,896.64****Water Fund cash on Hand: \$22,258.67****Less Outstanding Checks: (\$1,990.45)****Water Fund Balance: \$20,268.22****NC Capital Trust SCIF: Closed payment went to Withers Ravenel****NC Capital Management Trust: \$129,403.02****Change in Value Interest: \$523.80****Ending Balance: \$129,926.82****PUBLIC COMMENTS: Commissioner Sherri Garrard stated that Saturday Night the Band Individually Twisted will be performing at the Milton Beer Garden.****Old Business: Mayor Angela Upchurch**

- Policy for returning abandoned or long-term water terminated properties to water and sewer system. Policy read by Mayor Angela Upchurch then discussed by the Board. Commissioner Sherri Garrard motioned to approve the policy and Commissioner Bob Palmer seconded the motion. All were in favor.
- Statement of Consistency- Mixed Use Zoning. Mayor Angela Upchurch explained that the added Mix Use issue to the Commercial District changed the maximum building height to 35 feet. Statement of consistency with Comprehensive Plan. The Planning Board agreed that the Comprehensive Plan was consistent with the Zoning Change.
- Adopt Mixed Use Zoning: It was motioned by Commissioner Sherri Garrard to adopt the Zoning Change and seconded Commissioner Jackie Jeffries. All were in favor.
- Can CoA money be allocated to go toward code enforcement costs? Tony Brewer said this is allowable. COA at \$25.00 if approved the board will have a policy ready at the next meeting. It was motioned by Commissioner Bob Palmer to approve the use of the COA funds for Code Enforcement.
- Discuss funding an Alliance Code Enforcement project, with recommendation of Planning Board: Hire Alliance to review the towns ordinances and add Fines to the Ordinances. It will take time. The Planning Board is requesting that the Commissioners consider paying \$1000.00 for the first step. Commissioner Bob Palmer motioned to allocate \$1000.00 for the first step with ACE. Motion seconded by Commissioner Sherri Garrard. All were in favor.
- Review Commissioner Vacancy Application: Only received one. Received Application from Danny Cash. Mayor Angela Upchurch read the resume aloud. (Attached to the Minutes in the office archives) Swearing in at the December 10th meeting.

- Commissioner Sherri Garrard motioned to accept the application from Danny Cash and seconded by Commissioner Bob Palmer. All were in favor.

New Business:

- **Split water bill to indicate water and sewer:** Outside the town limits the water cost is more. We need to separate line items for water and sewer. Policy for separating base rates from overages beyond the town limits are doubled. Which will not change the base rate of \$69.00. Commissioner Jackie Jeffries motioned to adopt the policy for separating the base rate from overages. Motioned seconded by Commissioner Bo Palmer. All were in favor. (Attached to Minutes archived in the office).

Generator Purchase for well pump: (Generator discussion) Need a generator for the well-pump. **Mat Smith (3 days of water)** Outage or Fire would not be good. Spoke with an electrician.

- **\$16,800.00**
- **20 watt \$6,000.00** will come on twice a day.
- **Discussed Propane Tank Size: Discuss with electrician.**

Added the current information on the Financial Report:

Checks through QuickBooks: Agreed to run checks through QuickBooks.

Ordinances on website: All that was given to Town Clerk Shirley Wilson

EDC Report: Shirley Wilson—Report all information concerning Milton Events to the EDC Board.

CLOSE OF MEETING: Mayor Angela Upchurch asked for a motion to adjourn the meeting. **Commissioner Jackie Jeffries** motioned to adjourn the meeting. Commissioner **Bob Palmer** seconded the motion. All members were in favor. **Time:**

Next Meeting December 10, 2024

Minutes humbly submitted by: Shirley Wilson