

**MILTON NORTH CAROLINA TOWN HALL/TDH**

**TUESDAY: May 10, 2022----7:00 PM. Minutes**

**Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.**

**Thursdays- 4:00 pm.-7:00 pm. Payments Only**

**CALL TO ORDER:**

**Mayor Patricia Williams** called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

**PLEDGE OF ALLEGIANCE:**

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

**PRESENT:** Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile, Commissioner Sherri Garrard, Commissioner John Wallace Jr

**Zoom: Cindi Royster, Tracey Blaine**

**APPROVALS:** **Mayor Patricia Williams** called for approval of the of the **May 10, 2022, Agenda:** **Mayor Patricia Williams** asked to add under **New Business: EDC Term Appointment.** Motion to approve the agenda with the change: **Commissioner Valerie Sottile** motioned to approve the agenda with the change. **Commissioner John Wallace** second the motion. **Mayor Patricia Williams** called for approval of the of the **April 12, 2022, Minutes:** **Commissioner Sherri Garrard** motioned to approve the Minutes as they stand. Second by **Commissioner John Wallace Jr.** **Mayor Patricia Williams** called for approval of the of the **Special Meeting on April 27, 2022, Minutes.** **Commissioner Valerie Sottile** motioned to approve the Minutes as they stand for the **April 27, 2022, Special Meeting.** Second by **Commissioner Sherri Garrard.** All was in favor of the approval of the **May 10, 2022, Agenda** with the change, **April 12, 2022, Minutes** as they stand and the **Special Meeting on April 27, 2022, Minutes** as they stand.

**MAYORS REPORT: Mayor Patricia Williams: The Joint Commissioners Meeting with the County Commissioners and the Town of Yanceyville will be this Thursday May 12, 2022, at 6:00 p.m. at Co-Square.**

- ✚ **April 20, 2022, I (Patricia Williams)** attended the **Piedmont Triad Rural Planning Organization** which was an update from the **NC DOT Board of Transportation** along with **Division Seven and Division Eight updates.** For the **Town of Milton, Holden Steet** will be paved in a few months.
- ✚ **The Local Governments Commissions Module Training** was held at the **Special Meeting April 27, 2022, from 2:00-4:00 p.m.** everyone attended.
- ✚ **Late Payment Fees** has begun. In the **April Water Bill,** a late payment charge is **\$10.00.** Since **December 2021,** the payments are now due by the **25<sup>th</sup> of each month.**
- ✚ **Consultant Roger Walton** met with the **Planning Board on Monday May 09, 2022, at 6:00 p.m.** to present the **Milton Comprehensive Plan.**
- ✚ **There will be a Public Hearing at the June 14, 2022, Town Milton to adapt the Plan.** Everyone is welcome to attend.

- ✦ The 2022-2023 Milton Town Budget will be discussed at the Public Hearing held at the June 14, 2022, Town Meeting. Everyone is invited to attend. The Budget will be available for public review at the Milton Town Hall on Thursday 4:00-7:00 p.m.
- ✦ A meeting was held on Thursday May 5, 2022, at 1:00 p.m. by VIR to discuss the upcoming Music Festival (September 8-11, 2022) I (Mayor Patricia Williams) attended and Mayor-Pro-Tem John Wallace. The North Carolina Highway Patrol, Caswell County 911, Caswell County Sheriff Department, Town of Milton, Virginia Department of Emergency Management, Virginia Department of Transportation, Halifax County Sheriff's Department, and the Virginia State Police. Plans for the traffic issues are still being discussed. Shuttle buses to transport people from the Virginia Fair Grounds to VIR are still being worked out.
- ✦ PCC is going to have a meeting regarding the impact of the Casino in Caswell County. The meeting will be held May 18, 2022, at 6:00 p.m. at Caswell Campus.

**STAFF REPORTS: Finance Officer Sharon Williams:**

- Finance Officer Sharon Williams at the end of April 2022 the first report is **General Fund: Target for Revenue is at 83% and Expenditures 84% through April. Revenue is at 90 % through April 2022.** Made budget adjustments that were approved last month. On the Expense line 8804 transferred (wrote a check from the General Fund to the Water Fund for \$5000.00 out of the \$20,000.00 authorized) Will be transferring more money this month to help with water expenses.
- **Water Fund Revenue target is 83% the Revenue is at 92%. Expenditures are at 85%.**
- **Sharon Williams answered questions asked concerning the unexpected expenses.**
- **Bank Reconciliations: As of April 30, 2022, General Fund \$41,400.00 May 03, 2022, \$39,930.00. Water Fund at the end of April 2022 \$32, 145.00 after outstanding May 03, 2022, \$29,354.00.**
- **North Carolina Capital Management for the American Recovery Plan Act Fund the balance is \$23,426.00 and the North Carolina Capital Management Trust Fund we have \$105,025.00. A copy of Bank Statements included in the packet.**
- **You have copies of the Bank Statements for the General Fund and the Water Sewer Fund. Any Questions? N/A**
- **Commissioner John Wallace asked to move \$5000.00 to the Savings Account. If no surprises, we could look at moving the money to savings in June meeting 2022. Discussed**
- **Each member has a copy of the Budget and Budget Message please review before June 2022 meeting and come back with any questions you have.**
- **Talked to Kathy at American National Bank today (May 10, 2022) she will be getting the paperwork ready for us to sign adding Commissioner Valerie Sottile as a third signature for check signing. (Next Week all have to sign at the same time) Time set to go Tuesday May 17, 2022, at 10:30 a.m.**
- **Ask Shirley Wilson to find the minutes where Commissioner Valerie Sottile was approved to be put on to be the third signee for the town checks. Need to give a copy to**
- **Three Water Leak Relief totaling \$1,364.00 we need to have the board to approve. (1) 7,107 gallons equaling \$248.75 (2) 18,000 + gallons equaling \$654.50. The application states up to \$750.00. (3) 13, 000 gallons equaling \$461.15 totaling \$1364.00. Discussed**
- **It was motioned to approve two of the Water Relief applications the (1) 7,107 gallons equaling \$248.75 (2) 18,000 + gallons equaling \$654.50. Hold off on the third application for sufficient proof that the issue is resolved.**

**PUBLIC COMMENTS: Karen Williamson:** As of July 15<sup>th</sup>, I will be the new Executive Director of the Caswell County Arts Council. The Arts Council has agreed to work with the Town of Milton especially the owners of the businesses along Commercial Row. Headed up by Hosanna the plans are on Saturday October 15, 2022, from 10:00-4:00 to have a Thomas Daye Art in History Art Walk. (2D, 3D, music, Explained the Arts Council will be using their money to promote the event. Will not be asking for any promotional monies from the town or the vendors. Still in the planning stages.

**Roxanne Palmer/Anthony Hearn Muriel:** (Peeled off to the bricks) Anthony Hearn would like to know if the town objects to him using a neutral color to restore the Muriel using the town seal. Mayor Patricia Williams stated he owns the building and that is his wall. (Explained) Move forward with the COA. Commissioner Valerie Sottile would like to see a proposal with more details. Funding is a separate issue.

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

- **EDC Economic Development Commission: Mayor Patricia Williams: Term Appointment**
- **Shirley Wilson was appointed Secretary and is up for renewal. We have three representatives Shirley Wilson, Town Clerk, Commissioner Cathia Stewart, and Shirley Cadmus, Business Owner.**
- **We need a motion to reappoint Shirley Wilson for the Town of Milton representative for EDC. It was motioned by Commissioner Valerie Sottile to reappoint Shirley Wilson as the Town of Milton EDC representative for three years and second by Commissioner Cathia Stewart. All were in favor.**
- **Discussion to approve ABC license:** We do not have to approve ABC license, but we are going to need to **sign off on it**. Last month we looked at the Business Application and approved the application for the Milton 66 and at that time we knew there were going to be alcoholic beverage sold at this location. We need a commissioner and me (Mayor Patricia Williams) to sign the ABC Control Commission Permit to go ahead and get the license for serving alcoholic beverages at the Milton 66. (Beer and Wine) It needs to be notarized at the time of signature. Commissioner John Wallace volunteered to take the paper to be notarized at the bank on May 11, 2022.
- **Inspection Zoning Compliance for the Milton 66: This had to be looked at when Milton 66 applied for the COA (Certificate of Appropriateness) Look at the zoning whether Milton 66 was in the Commercial / Business District, and it is. This form does not have to be notarized so I (Mayor Patricia Williams) can fill this out.**
- **Broadband Expansion throughout Caswell County: Charter Communication was awarded three million dollars in Federal Grant money for broadband expansion throughout Caswell County. They also plan to pursue North Carolina GREAT Grant (Growing Rural Economy Access to Technology) I have been asked to write a letter of support for the Charter Communication for approval of Grant money. Caswell County Commissioners has already written a Resolution in support of the Charter Communication. They have asked the town of Yanceyville and the town of Milton to write a letter of support. (Explained) It was motioned by Commissioner Sherri Garrard for Milton's Mayor Patricia Williams to write the support letter for support of the Charter Communication Grant money and Commissioner Valerie Sottile second the motion. All were in favor. Commissioner Valerie Sottile asked had the grant been awarded. Explained Spectrum merged with Charter.**
- **Public Hearing: This is for the change of the Milton Town Ordinances Articles 1-5 to comply with the North Carolina General Statue 160-D requirements. The Legislature produced the North Carolina General Statues that all towns and municipalities have to use the verbiage in the 160-D in order to make changes to our Ordinances. Compared Milton**

**Ordinances with the Statue 160D to change the verbiage. Attached to minutes. Mayor Patricia Williams asked for a motion to approve the changes in the Milton Ordinances 1-5 to comply with the North Carolina General Statue 160-D requirements. It was motioned by Commissioner John Wallace and second by Commissioner Valerie Sottile to approve the changes in the Milton Ordinances 1-5 to comply with the North Carolina General Statue 160-D requirements. All were in favor. No Opposed.**

**Closed the Closed Meetings:**

**Mayor Patricia Williams** asked for a motion to go back into our open meeting. It was motioned by **Commissioner John Wallace** and second by **Commissioner Sherrie Garrard** to move back into open town meeting.

**COUNCIL MEMBERS REPORT: EDC Meeting report by Shirley Wilson: all was given a detailed handout with all information from the meeting. Shirley Wilson read the important events.**

**CLOSE OF MEETING: Mayor Patricia Williams** asked for a motion to adjourn the meeting. **Commissioner Valerie Sottile** motioned to adjourn the meeting and second by **Commissioner Cathia Stewart**. All members were in favor. **Time: 10:00 p.m.**

Next Town Meeting **June 14, 2022**

Submitted by: Shirley Wilson, Town Clerk