

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY: January 11, 2022----7:00 PM. Minutes

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE:

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Shirley Wilson, Town Clerk, Sharon Williams, Finance Officer, Commissioner Cathia Stewart, Commissioner Valerie Sottile

Zoom: Commissioner John Wallace Jr.: **Guest Speaker: Dick Hails UNC-CH Professor and Team – Milton Comprehensive Plan**

Mayor Patricia Williams introduce **Dick Hails UNC-CH Professor and Team** (Milton Comprehensive Plan) stating he is here to give the update on Milton's Comprehensive Plan and where it stands at this point.

Dick Hails UNC-CH Professor stated I am happy to be here with you all. You have several students working with you all and Yanceyville NC in the Fall and they turned in their drafts Plan to Date. In December, Roger Walton suggested some tweaks to it. Materials that are familiar to you such as the **Open House that was held, surveys received, existing conditions, and materials that we presented to you before.** There is a new section at the end of the report that you have not seen yet called **Goals and Policies.** Our semester started up yesterday (January 10, 2022) so I have not gotten the draft to you yet, it is the one that was edited by Roger Walton. The Goals are generally the heart and soul of the Plan. Once the goals are established then we begin to draft up policies to match with the plans, then strategies of implementation. The strategies are more specific suggestions on what might be done to follow-up on that whole area. Five Goals are very familiar to you. **(First Goal) Preserve and Enhance a Historic Area** **Preserve and enhance the historic resources, such as historic districts, landmarks, and historic buildings. The Town of Milton is a great Historic Town, and the town must help steward those historic properties for the future. Milton as a Historic District added to the National Registry of Historic Places in 1973 it is filled with historic and old buildings that are important to defining the Town's character. There are four policies related to this first goal: Continue Historic Education (with the Museum) Restore old vacant building where feasible, pay attention to signage and publicity and study the possibility of potential main street programs in Milton. The policies supposed to stay fairly general not yet supposed to be getting into a lot of specifics such as contact the Main Street Office with the State Government, get them to visit, have a sat down meeting, investigate requirements for making application. It is just pointing to a general direction at this point. (Second Goal) Increase Mobility Safety and Enforcement along Broad Street. Mobility Safety is an important element of well-being. Traffic and Environment is highly related to the quality of the resident's life. The Increase Mobility Safety Enforcement, Milton will support promoting sustainable solutions for traffic issues. The Town will set new enforcements with a focus on increasing the quality of resident's life. More of this Goal, the Town should utilize regulatory tools to minimize the impact of traffic through town.**

US and State Department of Transportation studies can help achieve this goal. Policies Listed: Trails, increased crosswalk locations, enforce speeding restrictions, explore the possibility of DOT Studies along Board Street. (Third Goal) Improved in Town Access to Amenities, Increased Access to Amenities, Commercial Goods and Services. Support for improvement of in Town access to Amenities can grow the Local Economy and Increase the availability of satisfaction for communities. The Town should work toward the development of a Gas Station, Grocery or General Store within the Town's Limits. The Town will also improve access to daily needs via walking or biking. Creation of new Commercial Services are often time a long-range effort of persistence, consistency, and marketing along with other things. Policies under this goal are to encourage development of Gas Station and Grocery Store, Zoning, and other issues in that regard. (Fourth Goal) Sense of Community Population of Milton is gradually decreasing and becoming older. The Town must retain residence and build a strong community, promote economic vitality, and maintain residence in the town. Building a sense of community is essential therefore the town will focus on increasing opportunities for interaction. The town will provide community space for community events. The Town will enhance the Local and Regional Governments collaboration and continuity. Two Policies suggested enhancing community spaces **(Fifth Goal) Economic Development** Economic Development can bring vibrancy into Milton. To encourage economic growth Milton must leverage the Town's historical and cultural identity, with the concept of historical tourism, can help bring new business and promote communities with large events and visitor marketing. Moreover, attracting small businesses to help expand opportunities for people in the town. The goals are aspirational in nature they try to describe a desired future state or outcome of the community. **Two Draft Policies** (1) Promote Tourism and (2) Attracting Small Businesses. Policies are more difficult to write. Someone could talk to **Dollar General** to help bring a Business into Town. (Copy will be attached to Minutes). We will continue to edit, tweak and hopefully we will have a copy by June 2022. Rough first effort of the framework. Mayor Patricia Williams commented saying that we thank the team for all the hard work put forth. As soon as she gets a copy of the Draft a copy will be given to the Commissioners and the Planning Board so we can look over and tweak areas to benefit the town. Dick Hail stated the names of the two students that will be working with the Caswell County Community is Ms. Patience Squaw is in the joint city planning and Business Administration program at UNC, also Ms. Stephanie Mark, just in the Planning Program. The best way to get our plan put together with full review and comfort level with local folks is to try to put together a monthly meeting, particularly the next three months. (February, (Future Landing Map, Redevelopment in town and what is the best location for it (March, (Implementation Strategy) (April, Draft of the Full Plan) **Explained** Recommended Plan is to meet with the Planning Board the 2nd Monday at 6:00 p.m. In February, the meeting has changed to February 07, 2022, and March 2022.

APPROVALS: Mayor Patricia Williams called for approval of the of the **January 11, 2022, Agenda:** Mayor Patricia Williams added under **New Business:** Alternate for the PTRC (Piedmont Triangle Regional Council) and Appointment to the EDC (Economic Development Commission). Commissioner Valerie Sottile motioned to approve the **Agenda** with the added items for **January 11, 2022, Agenda,** Second by Commissioner Cathia Stewart. All members were in favor. Mayor Patricia Williams asked for the approval of the **December 14, 2021, Minutes.** Commissioner Valerie Sottile motioned to approve the **December 14, 2021, as they stand.** Commissioner Cathia Stewart second the motion. All members were in favor.

MAYORS REPORT: Mayor Patricia Williams: Commissioner Lisa Brandon resigned from the Milton Town Board at the December 2021 Town Meeting. She will be greatly missed. Commissioner John Wallace and Commissioner Cathia Stewart are working towards securing a volunteer from a list of eligible candidates.

- **Update on Milton Post Office:** Heavy equipment is fixing the sight for when the **Modular** arrives. Manufacturing materials have been delayed due to the COVID Supply Chain issue and funding

issue. The Milton Post Office is projected to arrive in February or March 2022. No official date has been set.

- **High Street Baptist Church Crosswalk Update:** There is a delay in getting the apparatus for the signal light. Everything else is ready and looks great.
- **The Billing Cycle has now changed as of December 2021 at the Town meeting.** The water bills will be mailed out on the 10th of every month due by the 25th of every month.
- **The American Rescue Plans Funds:** \$23,000.00 is in a separate account North Carolina Capital Management Trust Account. We are holding it until the Milton Town Board figures out how it will be spent in the future.
- **The ARP Final Report** from the **US Treasury Department** that was just emailed out, shows there is much flexibility in the use of the funds. **Rules have changed a great deal.**
- **PUBLIC NOTICE: The February Town meeting will be held at Town Hall on Tuesday February 15, 2022, at 7:00 p.m. Please mark this change on your calendar.**
- Many thanks to Steve Williams and Ronnie Wilson for working over the weekend to construct the new furniture for the Milton Town Staff and Town Board.
- Thanks for the **CARES ACT FUND** recipients: There are several located within your folder and will read aloud a card of thanks.

STAFF REPORTS: Finance Officer Sharon Williams:

- **Finance Officer Sharon Williams** the first report is **General Fund: Target Income 50%** through first half of the year is 39% and should see an increase in our **Property Tax** coming in **January 2022- March 2022. Revenue is \$32, 179.00** out of a **Budget of \$82,550.00.** Our **Expenditures** overall is at **50% of 52% of the Budget. Audit** has been paid in full. (100%) **Commissioner Valerie Sottile** asked about the **Insurance, Sharon Williams explained. Water Fund Revenue** through six months is **51% on target** and **Expenditures** are at **48%. Repair and Maintenance** is at **66%** and I have explanations below highlighted in the notes where we spent an **extra 38%** that was not **Budgeted for.** (Pumps, Replacement of Touch Screen, Internet Switch, Links, and the Manhole. **Commissioner Valerie Sottile** asked about the **Generator.** (Sharon Explained that Mike Beulah is still looking for one that will work for us). **Bank Statements General Funds:** End of **December** we had **\$12,636. 00** as of last **Tuesday** we had **\$10,007.00** you will see a list of the **outstanding checks.** **Water Sewer Fund** at the end of **December 2021** we had **\$24,498.00** and as of last **Tuesday** we had **\$23,621.00.** North Carolina Capital Management for the **American Recovery Plan Act Fund** the balance is **\$23,424.00** and the North Carolina Capital Management Trust Fund we have **\$105,015.00.** **You have copies of the Bank Statements for the General Fund and the Water Sewer Fund. Any Questions? N/A** **Water Leak Relief Application** that I need your approval on. This is for **Walter Jackson rental property for Carlus Clayborne** leak went over 2 months **September and October totaling \$966.00** only can give credit for **\$750.00** if Council approves. **Address: 102 Palmers Alley Apt. A (Discussion) (27,600+ 430 gallons)** It was motioned to approve the **One Time Water Relief Application** by **Commissioner Valerie Sottile** and second by **Commissioner Cathia Stewart.** All was in favor

PUBLIC COMMENTS: N/A

OLD BUSINESS: Commissioner John Wallace the update on **Privatizing the Milton Water/Sewer System.** We heard from Enviro-Link Representatives this month. They gave us a couple of contact Municipalities We did not follow up on it because of the holiday. Mayor Patricia Williams asked Commissioner John Wallace to contact the Municipalities and he asked for a replacement to join his team. Mayor Patricia Williams stated she would join the team.

NEW BUSINESS:

- **Mayor Patricia Williams: Budget Officer for 2022** Mayor Patricia Williams, explained the Budget Officers responsibility is to work with the Finance Officer on Planning the Budget. Explained it should be completed by the end of June 2022, voted on, Public Hearing, and passed before July 1st, 2022. Mayor Patricia Williams asked Commissioner John Wallace to take it on and Commissioner John Wallace accepted and asked if the team would work together like before with Shirley Wilson and Sharon Williams working together.
Unanimously accepted.
- **Mayor Pro Tem Continue until February 15, 2022**
- **Commissioner John Wallace and Commissioner Cathia Stewart: Update for the replacement of Commissioner Lisa Brandon.** Commissioner Cathia Stewart sated that she and Commissioner John met today, and we have eight candidates, I have reached out to three individuals, and they declined. Commissioner Cathia Stewart looking to hear from one more person in a few days. Commissioner John Wallace will reach out and get back to Commissioner Cathia Stewart by the end of the week. Mayor Patricia stated the names will be present at the February 2022 meeting.
- **Mayor Patricia Williams** received a call from **Mayor Alvin Foster from Yanceyville**, and he wanted to know about an alternate for the **PTRC (Piedmont Triangle Regional Council) the meetings are every other month and can ride with Mayor Foster. (Pedestrians Bike Monies, applications and Streets prepared** (Explained) Commissioner Cathia Stewart has been the alternate for years. (Explained, a commissioner or the mayor) Meeting is in Kernersville N.C. Mayor Patricia Williams will be the alternate for the PTRC. Will let Mayor Foster know.
- **EDC: Need a replacement for Gwen McGuire has resigned and the committee that meet every month on the 2nd Monday. Ask another business owners to replace Gwen McGuire (6 months left). Commissioner Valerie Sottile wanted to nominate asked Shirley Wilson if she would ask if any business owner would be interested. Shirley Wilson will ask.**
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- **COUNCIL MEMBERS REPORT: Town Clerk Shirley Wilson reported on the EDC meeting that Mayor Foster stated a replacement for Gwen McGuire could finish out her term. The PCC Nursing Cohort has kicked off and is doing great. They are asking that the town's people would visit the new Nursing facility. PCC have been reaching out to the New Casino that is coming on Hwy 29 Pelham area. A list of jobs will be available at PCC. Mrs. Shirley Wilson will contact Dr. Senegal about the list. A quarterly breakfast meeting will be held on February 14, 2022, from 8:00 am to 9:30 am, at the Piedmont Triad Visitors Center in Pelham. Would like for as many people that can to attend. I updated the EDC Committee on the Milton Post Office and Crosswalk. Six more people to join the Co-Square and would like for people to visit so you can see first had the Co-Squares progress. Brian Miller is sick, and they are asking for our prayers. They wanted me to let Gwen McGuire know that they are praying for her also. PCC, Dr. Senegal stated that most of their classes are virtual because of the Pandemic and the classes like Automotive (hands-on are in person) but are following all CDC Guidelines and Social Distancing.**

CLOSE OF MEETING: Mayor Patricia Williams asked for a motion to adjourn the meeting. **Commissioner Cathia Stewart** motioned to adjourn the meeting and second by **Commissioner Valerie Sottile**. All members were in favor. **Time: 8:10 p.m.**

Next Town Meeting **February 15, 2022**

Submitted by: Shirley Wilson, Town Clerk