

MILTON NORTH CAROLINA TOWN HALL/TDH
Tuesday April 11, 2023----7:00 PM. Minutes
Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.
Thursdays- 4:00 pm.-7:00 pm. Payments Only

CALL TO ORDER:

Mayor Patricia Williams called meeting to order at 7:00 pm

This meeting is being recorded and I (Mayor Patricia Williams) would like to remind you for **Public Comments** please call Town Hall at 336-234-0030 by 2:00 p.m. on the Tuesday the day of the Town Meeting and leave your name, address, and your reason for Public Comments.

PLEDGE OF ALLEGIANCE:

- **Mayor Patricia Williams** asked everyone to please stand for the Pledge of Allegiance.

PRESENT: Mayor Patricia Williams, Commissioner Cathia Stewart; Commissioner John Wallace Jr.; Commissioner Valerie Sottile; Sharon Williams, Finance Officer

ABSENT: Town Clerk Shirley Wilson, Finance Officer Sharon Williams, Commissioner Sherri Garrard

APPROVALS: **Mayor Patricia Williams** called for approval of the **April 11, 2023, Agenda. Mayor Patricia Williams asked for two changes under New Business.** Place under New Business and Under the Water Supply Resource (Grant Project Ordinance.) (2) Under Allowable Cost Policy (New Business Applications) **Mayor Patricia Williams asked to delete** Shirley Wilson's EDC Report. Commissioner Valerie Sottile motioned to approve the April Agenda with changes. Commissioner Cathia Stewart seconded the motion. All were in favor. **Mayor Patricia Williams** called for approval of the March 14, 2023, Minutes. Commissioner Cathia Stewart made the motion to approve the March 14, 2023, Minutes as they stand. Commissioner John Wallace seconded the motion. All were in favor. **Mayor Patricia Williams** called for approval of the Closed Meeting Minutes for March 14, 2023. Commissioner Valerie Sottile motioned to approve the March 14, 2023, Closed Meeting Minutes and Commissioner Cathia Stewart seconded the motion. All were in favor.

- **MAYOR REPORT: Mayor Patricia Williams**

- ✦ On March 27, 2023, Commissioner Valerie Sottile and Town Clerk Shirley Wilson and I (Patricia Williams) met with House Representative Renee Price. The discussion was based on issues and concerns for Milton.
- ✦ The RFQ applications were due by March 27, 2023, WithersRavenel Engineering Firm was the only application submitted. Commissioner John Wallace and Town Clerk Shirley Wilson will give their report during the meeting tonight.
- ✦ The Quick Claim Deed for the lower Cedar Cemetery was created and recorded at the Caswell County Registry of Deeds Office.
- ✦ The next Joint Commissioners meeting will be held May 18, 2023, at 6:00 at the Municipal Building. Please mark your calendars.
- ✦ Everyone is invited to participate in the Milton Heritage Walking Trail Grand Opening on Sunday April 30, 2023, beginning at 1:00-3:00p.m. There will be food donations taken up at the entrance that will support the High Street Baptist Church Outreach Program for Milton. For food donations you will get a ticket that will allow you to have a hotdog chip and drink.
- ✦ I (Patricia Williams) met with Amanda Hodges, Simon Jones of Uplift, Yanceyville Town Clerk Kamara Graves discussing boosting tourism in Caswell County on March 17, 2023. Caswell County has gotten a Grant to bring in a Tourism Consultant and a group of people called Uplift. They are specifically looking in Rural areas. They were visiting Rockingham and would like to create a suite of cultural and historical assets to bring people into the rural areas. This grant was basically designed for Tier I counties and Caswell is a Tier I county.

STAFF REPORTS: N/A tonight

PUBLIC COMMENTS: N/A**OLD BUSINESS: Mayor Patricia Williams: Discussion****New Milton Website: Commissioner Valerie Sottile**

- + Tabs will include a lot of pictures.
- + Liked the Yanceyville website and will use it for website details.
- + Picture on the first page, water wheel
- + We would like for the Commissioners to come back with ideas for the website to Commissioners Sherri Garrard and myself (**Commissioner Valerie Sottile**)
- + Contact information
- + Town Calendar
- + Planning Board
- + Town Activities
- + TDH Updates
- + Mayor Patricia Williams stated she was studying websites and found that we will need to create a policy called a Web Governing Policy. These are rules that guide the day-to-day work of your web team and ensure they will uphold the guidelines that you decide must govern your website. This is the purpose of getting the .gov. The website is going to be secure, and someone is overseeing and managing the process of the website. **Discussion**

Commissioner John Wallace: Discussion RFQ (WithersRavenel)

- + Discussed the third ring binder. Shirley took two towns (Benson and Selma), and I (John Wallace) took two towns (Dunn, Hertford) **Discussed and explained.**
- + Benson and Selma were positive and prompt.
- + Solicit for Grants (explained)
- + Contacts: 17 PER this year (Ken Ori) Dan Aiello on call contract Manger.
- + Will do the PER and the CIP (Discussion)
- + Wants two Resolutions
- + Have a zoom meeting.
- + Respond back by email.

NEW BUSINESS: Mayor Patricia Williams: Water Supply Resource Plan Resolution:

- + Water Supply Resource Plan Resolution: Past Administration--Water Shortage Response Ordinance July 07, 2009 –Copy from the Depart of Environmental Quality Ordinance had not been done in over 5 years. (Explained)
- + 5 years for renewing the Resolution.
- + Approve the Resolution and send to the Department of Environmental Quality
- + Studied the July 07, 2009, Water Shortage Response Ordinance found it was fine and still relevant.
- + Commissioner John Wallace motioned to approve the Resolution and seconded by Commissioner Cathia Stewart. All were in favor.

GRANT PROJECT ORDINANCE: Mayor Patricia Williams

Designed for the **ARP (American Rescue Plan Fund)**

- + Put in place in order Replacement Revenue (Explained) Will go into our Water Fund to replace the revenue we lost last year, **\$72, 000. 00**
- + On the chart: The **\$46,848.52** will be applied to the Replacement Revenue of the Water Sewer Maintenance for the entire period.
- + Motion to approve the **Grant Project Ordinance: Commissioner Valerie Sottile** and seconded by **Commissioner John Wallace**. All were in favor.

The Town of Milton Allowable Cost and the Cost Principal Policy: Mayor Patricia Williams: Explained

- ✦ Expenditure of the American Recue Plan Act
- ✦ Allocation of the funds into the Replacement Revenue
- ✦ Federal statue requirements: Revenue Lost (Read by **Mayor Patricia Williams**)
- ✦ (B) Revenue Lost (read by the **Mayor Patricia Williams**)
- ✦ (C) Expenditures
- ✦ Pre-approval Cost Allowability Review
- ✦ Motioned to approve **Allowable Cost and Cost Principal Policy** Commissioner **John Wallace** and seconded by **Commissioner Valerie Sottile**. All were in favor.

TWO NEW BUSINESS APPLICATIONS:**1. Roxanne and Bob Palmer: Owners****Location: Old Post Office:****Chef OB's Catering and More-LLC****Business Name: Kountry Boi's Wings and Things**

Tentative opening date- June 1, 2023-Outside area for eating-No Beer or Wine

Motioned by Commissioner Cathia Stewart to approve the New Business Application for Kountry Boi's Wings and Things and seconded by Commissioner Valerie Sottile. All were in favor.

2. OYE LLC Samantha McCraw- Samantha's Hometown Grill**Location: Tire and Grill**

Tentative date: May 01, 2023, 5:00 am-10:00 pm

Will not start out with beer and wine but may add in the future.

Motioned by Commissioner Valerie Sottile to approve the New Business Application for OYE LLC- Samantha's Hometown Grill and seconded by Commissioner Cathia Stewart. All in favor.

COUNCIL MEMBERS REPORTS: N/A**CLOSE OF MEETING: Mayor Patricia Williams** asked for a motion to adjourn the meeting. **Commissioner Valerie Sottile** motioned to adjourn the meeting and seconded by **Commissioner Cathia Stewart**. All members were in favor. **Time: 7:59 p.m.****Next Meeting May 09, 2023****Minutes humbly submitted by: Shirley Wilson**

MILTON NORTH CAROLINA TOWN HALL/TDH

TUESDAY May 09, 2023----7:00 PM. AGENDA

Town Hall Hours: Tuesdays 9:00 am.-5:00 pm.

Thursdays- 4:00 pm.-7:00 pm. Payments Only

Community Open House for Flood Plan Mapping will be held Tuesday, May 23, starting at 5:00 pm at the Milton Town Hall. The NC Dept. of Public Safety and Matthew Hoagland Director, Caswell County Planning Department will be available to discuss the Country Line Creek flooding zone plan. Please plan to attend on Tuesday, May 23, Town Hall, at 5:00. Thanks.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

APPROVALS:

- **Approval of Agenda for May 09, 2023**
- **Approval of Minutes for APRIL 11, 2023**

MAYOR REPORT: Mayor Patricia Williams

STAFF REPORTS:

PUBLIC COMMENTS:

OLD BUSINESS:

- ✚ **Commissioners Sherri Garrard and Valerie Sottile Discussion: New Milton Website**

NEW BUSINESS: Commissioner John Wallace, Town Clerk Shirley Wilson, and Finance Officer Sharon Williams: Discussion: Agreement with Withers Ravenel

COMMISSIONERS REPORT: Town Clerk Shirley Wilson EDC Report for April 10, 2023, and May 08, 2023

CLOSE OF MEETING: