



Town of Milton

PO Box 85, Milton, NC 27305
(336) 234-0030 email: miltontownhall1@gmail.com

Town of Milton Food Truck Policy October 10, 2022

- 1) Anyone operating a Food Truck or Trailer in the Town of Milton must follow all Town of Milton ordinances. These include but are not limited to specific ordinances of Noise, Signs, and Alcohol.
- 2) *Permits and licenses must be visible at all times while operating in the Town of Milton. At no time may two or more Food Truck / Trailer share the same permit. Each individual service must have their own permit. At present, Milton does not charge a Permit Fee for food trucks to operate.*
- 3) Food Truck Permit application can be acquired either through calling Town Hall at 336-234-0030 or emailing townhall at Miltontownhall1@gmail.com. **attn. FT Permit request.** Completed applications *must* be received before operation. Permit applications can also be printed off from the Town of Milton Website <https://www.caswellcountync.gov/town-of-milton-nc>. Permit Applications must be completed and received by the Town of Milton seven (7) days prior to the beginning of operations. Operation of Food Trucks are allowed between the hours of 7 am to 10 pm.
- 4) Three (3) days maximum per permit unless a specific Yearly Permit is approved. The Yearly Permit allows for Food Trucks to operate a three (3) day block throughout the year. The Food Truck **MAY NOT** set up and stay permanently for the Year Permit. The Food Truck must leave at the end of the three (3) days then may return the following week for another three (3) days for the duration of the yearly permit.
- 5) Violations of the Town of Milton New Business Application / Food Truck Permit fall under the jurisdiction of 160A-175(a) and 160D-1404.
- 6) Town of Milton is not responsible for any loss, damage, theft, vehicular or personal accident(s) in connection with or associated with Food Truck Vendors.

This policy is in effect for all properties / businesses within the corporate limits of the Town of Milton.

Approval by Milton Town Board:


Mayor Patricia Williams Date 12-13-2022


Commissioner Valerie Sottile Date 12-20-22


Commissioner John Wallace Date 12-13-22


Commissioner Cathia Stewart Date _____


Commissioner Sherri Garrard Date 12-13-2022



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FOOD TRUCK PERMIT

All categories in application have to be completed or application will be denied. Enforcement of ordinances will follow NC General Statute 160A-175, 14.4 and 160D.

The Town of Milton Forms can be picked up at the Milton Town Hall on Thursdays 4:00-7:00pm, or on Tuesdays 9:00-5:00pm, except the second Tuesday of the month hours are 12:00-7:00pm. Forms can also be gotten from <https://www.caswellcountync.gov/town-of-milton-nc> or requested by email at mitontownhall1@gmail.com.

I have read and understand the Milton Ordinances

| | | Signature | Date |
|-------------------------------|-----------------------------------|-----------|------------------|
| HOST OWNER INFORMATION | | | |
| Name of Owner of Building | Mailing Address of Owner: Address | | City, State, Zip |
| Owners Phone Number | | | Owners Email |

FOOD TRUCK PERMIT APPLICATION

Please complete fully if running a Food Truck Service in the Town of Milton
 Food Trucks may not conduct business in Milton without a Permit.

| | |
|--|--|
| Application Date | Start Date for Business Activity |
| Business Owner's Name | Phone Number |
| Hours of Operation: Food Truck Operation is allowed 7 am to 10 pm once the permit is approved. | |
| E-mail address | |
| Vehicle Identification Number | North Carolina Health Department Permit Number |
| Type of Permit requested: | <input type="radio"/> 3 Day Permit <input type="radio"/> 1 Year Permit |
| Dates Requested for 3-day Permit: | |
| Signature of Responsible Party | |

APPLICATION ATTACHED Revised 11-14-2022