

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on July 21, 2020 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mrs. Ethel Gwynn; Mrs. Patricia Thompson; Mr. David Shatterly; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board. Mr. Jeremiah Jeffries and Mr. David Owen were absent from the meeting.

Mrs. Ethel Gwynn led the meeting in the absence of the Chairman and Vice-Chairman. Mrs. Gwynn called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mrs. Thompson and second by Mr. Shatterly. Minutes of the meeting held June 16, 2020 were approved upon a motion by Mr. Shatterly and second by Mrs. Thompson. There was no Public Address to the Board.

Budget Amendment #1, the initial SFY 2020-2021 Fuel Emergencies/CIP allocation for \$14,511.00 was approved upon a motion by Mr. Shatterly and second by Mrs. Thompson.

The Energy Programs Outreach Plan for SFY 2020-2021 was approved upon a motion by Mrs. Thompson and second by Mr. Shatterly.

A change made in the Crisis Intervention Program (CIP) no longer requires a cut-off notice to qualify for assistance. A past due notice is now sufficient to qualify for assistance. Adult Protective Social Workers and Child Protective Services Social Workers have been designated as first responders by the NC Legislature. This will allow the agency to request payment for qualifying expenses related to COVID 19. No overtime was paid in the July payroll.

The federal government has denied the state's request to extend automatic recertification for eligibility programs and application processes will again require increased documentation and verification. This agency is implementing a revised workforce reduction plan to increase the number of staff needing to return to the office.

Board Members were informed that the Clerical vacancy is being filled with an in-house applicant. This will leave our Adult Services In-Home Aide position vacant.

Reports from each Supervisor were provided on outlining work within their programs. Social Distancing continues so the Supervisors did not attend the meeting.

The next regularly scheduled meeting of the Social Services Board was scheduled for August 18, 2020 at 9:00 a.m. in the conference room of the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mr. Shatterly the meeting of the Social Services was adjourned at 9:40 a.m.

Respectfully Submitted:

X Jeremiah Jeffries

Mr. Jeremiah Jeffries

8/18/2020

Date

X Dianne Moorefield

Ms. Dianne Moorefield, Secretary

8/18/2020

Date