

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on August 20, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Owen; Mrs. Patricia Thompson; Mr. David Shatterly; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board. Mrs. Ethel Gwynn was absent from the meeting.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mr. Owen and second by Mrs. Thompson. Minutes of the meeting held July 16, 2019 were reviewed and approved upon a motion by Mr. Shatterly and second by Mr. Owen. There was no Public Address to the Board.

Budget Amendment #2 was approved upon a motion by Mrs. Thompson and second by Mr. Owen. This reflected an amended CP&L Energy allocation of \$900.00 and an increased allocation in Fuel Emergencies/CIP funds in the amount of \$106,840.00.

The Agency's Child Care Policy was reviewed and approved as required by the State upon a motion by Mr. Shatterly and second by Mr. Owen.

Trust Fund Accounts were reviewed and approved upon a motion by Mr. Owen and second by Mrs. Thompson.

A list of problems experienced with the agency's telephone system was distributed to Board Members. These issues dated from July 18, 2019 to present. Board Members were informed that a written copy of these issues are submitted to the County Manager daily and that the company has scheduled to have engineers and staff arrive at the agency today to assess and address these issues.

It was reported that \$360.37 was paid in overtime in the August payroll. It was also reported that the IRS Vulnerability Scan was completed on August 8, 2019 and results were submitted to the state but we are waiting for the results to be reviewed and feedback to be received. Until then we continue to be under corrective action.

Board Members were informed that the agency has the second highest Child Support Collection in the state for the month of June 2019. Payment on one case was received in the amount of \$24,935.11.

The agency received \$13,760.00 in Adoption Incentive Funds. These funds are awarded based on the number of adoptions completed and are restricted for use to promote adoptions for our children in foster care. The agency hosted an event at Wet and Wild Emerald Point on Sunday, August 18, 2019 for all of our adopted children and families. Also in attendance were current foster children and foster parents, some of whom are participating in the adoption process. Including the foster care/adoptions staff, a total of 64 adults and children participated in the event. Emerald Point offers discounted pricing for agencies hosting Adoption Awareness activities at the facility. This was the first such activity that we have been able to host.

The Child Protective Services Social Worker position was filled effective August 12, 2019. Staff have been pulling reports and documents needed for the auditors. The large Medicaid Transformation

posters in the lobby were noted to be very beneficial during a recent visit by state staff. The size captures the public's attention and is a great tool for promoting awareness of the programmatic changes. This idea will be shared with other counties for use in their Medicaid Transformation awareness activities.

Board Members were informed that the State did not renew Poole's Rest Home's Provisional License. The agency received notice at approximately 4:30 p.m. on August 12, 2019 of this decision. As a result, the agency had to assist in relocating 12 residents of the home by Sunday, August 18, 2019.

All Supervisors attended the meeting and reported on work within their respective units. Mrs. Tonya Moye reported that there are currently 69 children on the waiting list for day care services.

The next regularly scheduled meeting of the Social Services Board was scheduled for September 17, 2019 in the Conference Room of the Department of Social Services. The time for the meeting was changed to 8:30 a.m. as the conference room is needed for state staff arriving that morning to review records.

Upon a motion by Mrs. Thompson and second by Mr. Owen, the meeting of the Social Services Board was adjourned at 9:30 a.m.

Respectfully Submitted:

X Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

9/17/2019

Date

X Dianne C. Moorefield

Dianne C. Moorefield, Secretary

9/17/19

Date