

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on April 16, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mrs. Ethel Gwynn; Mrs. Patricia Thompson; Mr. David Owen; Mr. David Shatterly; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mrs. Gwynn and second by Mr. Owen. Minutes of the meeting held March 19, 2019 were reviewed and approved upon a motion by Mr. Shatterly and second by Mrs. Thompson. Minutes of the DSS Budget meeting held on April 8, 2019 were reviewed and approved upon a motion by Mr. Owen and second by Mrs. Gwynn. There was no Public Address to the Board.

Action Items included a request for a Transfer of Monies within the current SFY 2018-2019 budget totaling \$38,000.00. Upon a motion by Mrs. Gwynn and second by Mrs. Thompson the Transfer of Monies was approved.

Board Members were presented with a proposed revised version of the SFY 2019-2020 agency budget which reduces expenditures by \$57,241.00. The reduction was possible based upon guidance from our state business liaison on coding changes to better utilize funding sources, and removing a long term vacant position. These changes helped combat increases in insurance and retirement costs. Upon a motion by Mr. Owen and second by Mr. Shatterly, Board Members unanimously approved the amended budget request.

Board Members were informed that \$26.52 was paid in Overtime in the April Payroll. A brief update was provided on continuing difficulties with the new telephone system, the closing of two Family Care Homes by the State effective May 31, 2019, the State's decision to restrict (deny) any new admissions to another large facility located in the county, the agency received custody of 3-month-old twins and no further action has been taken on the implementation of NC FAST in Child Welfare.

Board Members were informed that the agency was able to spend \$30,099.00 of the additional \$57,686.00 received in LIEAP (Low Income Energy Assistance Program). The unspent balance of \$27,587.00 will revert back to the government as the program ended March 31, 2019.

The DSS Director's Performance Evaluation was scheduled for the May 21, 2019 Board Meeting.

Supervisors joined the meeting and reported on work within their respective units. All Supervisors were present.

The next regularly scheduled meeting of the Social Services Board was scheduled for May 21, 2019 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Gwynn and second by Mrs. Thompson the meeting of the Social Services Board

was adjourned at 9:40 a.m.

Respectfully Submitted:

x Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

5-21-19

Date

Dianne C. Moorefield

Dianne C. Moorefield, Secretary

5/21/19

Date