

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on December 17, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Owen; Mr. David Shatterly; Mrs. Patricia Thompson; Mrs. Ethel Gwynn; and Ms. Dianne Moorefield, Secretary to the Board. Mrs. Kayre Watson, Administrative Assistant attended in the absence of Mrs. Tammy Paschal and served as the Administrative Assistant.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The Agenda was reviewed and approved upon a motion by Mrs. Gwynn and second by Mrs. Thompson. Minutes of the meeting held November 19, 2019 were reviewed and approved upon a motion by Mr. Shatterly and second by Mrs. Gwynn. There was no Public Address to the Board.

Budget Amendment #5, a CP&L Energy allocation in the amount of \$460.00 was approved upon a motion by Mrs. Thompson and second by Mr. Owen.

The proposed schedule of 2020 Board Meetings was reviewed and approved upon a motion by Mrs. Gwynn and second by Mr. Owen.

Board Members were informed that we received positive feedback from our recent In-Home Aide review but no written report has been received at this time. They were also informed that we received a 96% accuracy score on our Subsidized Child Care monitoring.

The agency received notice that we are scheduled to have our Management Evaluation (ME) of our FNS program on January 22 – 23, 2020.

The vacancy in our Adult Services Unit has now been filled so the agency is presently fully staffed.

\$34.88 was paid in overtime in the December payroll.

The fundraiser held by Still Clucking raised \$950.00 for our Christmas Cheer program. Shopping for the Christmas Cheer program this year went very well with no delays. Shopping also went well for our Foster Care Program and we again received enough contributions to remember our Guardians and Representative Payee clients with a small gift bag.

Board Members provided funding for a box of fruit for staff.

All Supervisors attended the meeting and reported on work within their respective units. Mrs. Moyer reported that there are currently no children on the Child Care waiting list.

The next meeting of the Social Services Board was scheduled for January 21, 2020 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mr. Shatterly the meeting of the Social Services Board was adjourned at 9: 35 a.m.

Respectfully Submitted:

x Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

1/21/20

Date

x Dianne Moorefield

Ms. Dianne Moorefield, Secretary

1/21/20

Date