

CASWELL COUNTY
SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on July 16, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Owen; Mrs. Patricia Thompson; Mr. David Shatterly, Mrs. Ethel Gwynn; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mrs. Gwynn and second by Mrs. Thompson. Minutes of the meeting held June 18, 2019 were reviewed and approved upon a motion by Mr. Owen and second by Mr. Shatterly. There was no Public Address to the Board.

Budget Amendment #1, the initial 2019-2020 Fuel Emergencies/CIP allocation in the amount of \$15,134.00 was approved upon a motion by Mrs. Gwynn and second by Mrs. Thompson.

The following Informational Items were shared with Board Members:

- \$331.31 was paid in overtime for the month of July 2019.
- The agency's inability to complete the IRS Vulnerability/Security Scan placed us under a Corrective Action plan. This item will be revisited each month during the Child Support Consultant's visit for compliance.
- A staffing update was provided to Members of the Social Services Board.
- Board Members were informed that staff will be attending the Social Services Institute scheduled for July 30- August 1, 2019 in Hickory, NC.
- Appreciation was expressed to our Library Director for their assistance in printing large Medicaid Transformation Posters for use in our lobby to assist in our efforts to educate/prepare the public for the changes in how the Medicaid program is administered.
- Board Members were informed of the death of Mrs. Lisa Anderson's mother.

Upon a motion by Mrs. Gwynn and second by Mr. Owen, the Social Services Board entered into Closed Session pursuant to NCGS143-318.1(a)(6) to Consider the Compensation, Competence, Term, of Appointment and Performance of an Individual Public Officer at 9:25 a.m. The Social Services Board returned to Open Session at 9:48 a.m. upon a motion by Mr. Owen and second by Mrs. Gwynn.

Supervisors attended the Board Meeting and reported on work within their respective units. Ms. Hughes and Mrs. Anderson were absent from the meeting.

The next regularly scheduled meeting of the Social Services Board was scheduled for August 20, 2019 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mrs. Gwynn, the meeting of the Social Services Board was adjourned at 9:55 a.m.

Respectfully Submitted:

Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

8/20/2019

Date

Dianne C. Moorefield

Dianne C. Moorefield, Secretary

8/20/19

Date