

## CASWELL COUNTY

### SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on November 17, 2020 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Owen; Mr. David Shatterly; Mrs. Ethel Gwynn; Mrs. Patricia Thompson and Ms. Dianne Moorefield, Secretary to the Board. Mrs. Tammy Paschal, Administrative Officer was absent from the meeting.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mrs. Gwynn and second by Mrs. Thompson. Minutes of the meeting held October 20, 2020 were reviewed and approved upon a motion by Mr. Shatterly and second by Mr. Owen. There was no public address to the Board.

Budget Amendment #5, an additional CP&L Energy allocation for \$450.00 was approved upon a motion by Mrs. Thompson and second by Mr. Owen.

Board Members were informed that we have 4 staff currently quarantined due to Covid 19. Three work in the same unit, which also has 2 vacancies leaving one person available for that unit.

It was reported that after weeks of waiting for a response, the agency received approval for spending our APS/CPS COVID funding to purchase equipment. It was also reported that we have one Income Maintenance Caseworker vacancy, 2 clerical vacancies and a vacancy in our Adult Services In-Home Aide position.

It was reported that no overtime was paid during the month.

Board Members were informed that we received an Adult Protective Services report and a Child Protective Services report involving a conflict of interest. While these reports involve the same family, they were each referred to other counties because of the conflict of interest.

A proposal to fill a long-term vacancy for our Work First Social Worker was presented. The proposal will allow the expansion of Work First services to assist absent parents in Child Support cases to receive assistance with employment services in an effort to increase our child support collections. It is hoped that this will assist us in meeting Performance Goals established by the state. This position would also assist in taking CPS and APS reports to allow social workers needed time to address the rising number of those reports. Although this position has been vacant, it is included in our budget and is therefore no additional cost. Upon a motion by Mrs. Thompson and second by Mr. Shatterly, the Social Services Board supported the recommended changes.

Supervisors provided reports on work within their units.

The next regularly scheduled meeting of the Social Services Board was scheduled for December 15, 2020 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mrs. Gwynn the Social Services Board meeting was adjourned at 9:42 a.m.

Respectfully Submitted:

X Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

12/15/2020

Date

X Dianne C. Moorefield

Ms. Dianne C. Moorefield, Secretary

12/15/2020

Date