### MINUTES-June 17, 2019

The Caswell County Board of Commissioners met in regular session at the Caswell County Historic Courthouse in Yanceyville, North Carolina at 6:30p.m. on Monday June 17, 2019. Members present, Chairman, Rick McVey, David Owen, William E. Carter, Sterling Carter, Nathaniel Hall, Jeremiah Jefferies, Vice Chairman, and Steve Oestreicher. Also present: Bryan Miller, County Manager, Brian Ferrell, County Attorney, and Ashley Kirby Powell, Administrative Assistant recorded minutes.

### MOMENT OF SILENT PRAYER

Chairman McVey opened the meeting at 6:31p.m. with a moment of silent prayer.

### PLEDGE OF ALLEGIANCE

The Board of Commissioners and all guest in the audience recited the Pledge of Allegiance.

### APPROVAL OF THE AGENDA

Commissioner Owen motioned to amend the agenda adding the Public Hearing for FY 2019-2020 Budget, seconded by Commissioner Oestreicher. The motion carried unanimously.

### APPROVAL OF THE CONSENT AGENDA

1. Approval of Minutes May 22, 2019 Special Meeting
2. Approval of Minutes May 29, 2019 Special Meeting
3. Approval of Minutes June 3, 2019 Regular Meeting
4. Approval of Minutes June 5, 2019 Special Meeting
5. Approval of FY 2018-2019 Budget Amendment #8
6. Approval Capital Project Ordinance-Courthouse HVAC Project-Project Amendment-Closeout Ordinance

Commissioner Owen asked Mr. Miller to do a brief overview of the Capital Project Ordinance. Mr. Miller gave a brief overview of the Capital Project Ordinance.

Vice-Chairman Jeffries motioned to approve the consent agenda, seconded by Commissioner Owen. The motion carried unanimously.

### PUBLIC COMMENTS

There were no public comments.

### RECOGNITIONS

Commissioner S. Carter stated "Mr. Chairman, I did pass a letter out to you all and wanted it to reflect in the minutes as well that we have written a letter of congratulations and recognitions to Ms. Alexis Hall. She was a recent graduate of the 2019 class of Bartlett Yancey, she's the first graduate of our high school that participated in the joint diploma and associates degree program. We wanted to congratulate her and recognize her and want to report we had 109 graduates at the recent graduation, it was an awesome event. Myself and Mr. Jefferies felt a little alone we were the only ones there, needless to say there were a lot of students that received scholarships. We have a lot of people going to higher education, I think it was over 75% of that class which is awesome to hear and a handful going to the Military. I'd like to recognize the Class of 2019.

### PUBLIC HEARING FOR FY 2019-2020 BUDGET

Commissioner Owen made a motion to open the public hearing for the FY 2019-2020 Budget, seconded by Commissioner Oestreicher. The motion carried unanimously.

Commissioner Owen made a motion to close the public hearing for the FY 2019-2020 Budget, seconded by Commissioner Oestreicher. The motion carried unanimously.

### APPROVAL OF FY 2019-2020 BUDGET

Commissioner S. Carter stated "Mr. Chairman I was going to ask if we wanted to give the County Manager time for wrap up remarks on the budget; Maybe highlight for the sake of the minutes of what changes were made, what route we took.” Mr. Miller gave a brief overview of the items below.

**CASWEUCOUNTY LOCAL GOVERNMENT**

**BUDGET ORDINANCE**

**FISCAL YEAR 2019-2020**

BE IT **ORDAINED by the Caswell County Board of Commissioners:**

The following amounts are hereby appropriated for the operations of county government and Its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020, in accordance with the c:hart of accounts heretofore established for this county.

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**The *foRawing amounrs* ore *hereby appropriated*** *In* ***the Genetol Fund.***

**REVENUES:**

|  |  |
| --- | --- |
| Ad Valorem Taxes | 12,548,042 |
| Other Taxes | 15,100 |
| Intergovernmental/ Restricted | **1,819,268** |
| Intergovernmental / Unrestricted | **3,898,006** |
| Permits and Fees | **659,952** |
| Sales and Services | 1,619,627 |
| Other General Revenue | **66,500** |
| Transfers from Other Funds | **465,000** |
| Appropriated Fund Balance | **1,894,828** |
| Total **General Fund RevenlleS** | Tota1\_..,..s..2ii21ifg,;;86iiil!,=3=23.,. |

**EXPENDITURES:**

|  |  |
| --- | --- |
| **General CSovemment** |  |
| Governing Body | 70,282 |
| Administration | 364,294 |
| Finance | **705,13S** |
| Tax Department | 650,316 |
| Elections | **348,291** |
| Register of Deed | 217,343 |
| Information Technology | 197,205 |
| Maintenance | 825,579 |
| Public Buildings | 61,750 |
| Fleet Management | **2,000** |
| Non-Departmental | 1,026,225 |
| Subtotal - General Government | **$4,468,420** |
| **Public Safety** |  |
| Sheriff Department | 2,503,699 |
| Detention Center | 1,607,432 |
| School Resource Officer Program | 170,616 |
| 911Telecommunications | **612,494** |
| Building Inspections | 194,929 |
| Coroner/Medical Examiner | 21,500 |
| Emergency Management | 83,278 |
| Emergency Medical Services | 2,156,903 |
| Subtotal - Public Safety | $7,350,851 |

*FY 2019-2020 Budget Ordintmce*

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| --- | --- |
| **Economic** & PII lcal**Develo men** |  |
| Economic Development | 79,239 |
| Planning Department | 72,332 |
| Cooperative Extension Services | 399,968 |
| Subtotal - Economic & Physical Development | $551,539 |
| **Environmental Protection** |  |
| Soll & Water Conservation | 115,860 |
| Subtotal - Envlronmental Protection | $115,860 |
| **Human Services** |  |
| Animal Control | 101,432 |
| Senior Services | 443,ns |
| Drug Court/Primary Intervention | 2,500 |
| DPS/Community **Based** Alternatlves | 107,534 |
| ROAP/Transportation Grant | 133,892 |
| Subtotal - Human Services | $789,133 |
| **Cultural** & **Rea tlonal Services** |  |
| **Parks** & Recreation | 254,229 |
| Farmer Lake | 72,666 |
| Arts Council | 2,500 |
| Subtotal - Cultural & Recreational Services | 329,395 |
| Bel!onal AUnc;es  Cardinal Innovations Healthcare | 97,197 |
| Subtotal - Regional Agencies | $97,197 |
| SpecJal Appropriations  Caswell Parish | 10,000 |
| Caswell County P;irtnershlp for Children | 3,000 |
| Cooperative Forestry Services | 69,732 |
| Animal Protection Society (APS) | 130,000 |
| Local Food Council | 1,000 |
| Ceswe11 Historical Foundation | 2,500 |
| Subtotal - Special Appropriations | $216,232 |

**Pllbllc Education**

Public Schools

Current Expense

Teacher Supplements Teacher Incentive Program

Special Appropriation/Social Worker

Capital Outlay

Subtotal - Public Schools

2,600,000

0

50,000

SS,000

465,000

$3,170,000

|  |  |
| --- | --- |
| Piedmont Community College |  |
| Current Expense | 326,195 |
| capital Outlay | 65,000 |
| Subtotal - Community College | $391,195 |
| Re rve for **Bond Pa** ments |  |
| Article 40 & 42 Restricted | 889,040 |
| Subtotal - Reserve for Bond Payments | $889,040 |

*FY 2019-2020 Budget0rdi11a11ce*

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|  |  |
| --- | --- |
| **Debt Services** / **School Bond** & **Private Placement** |  |
| School Bonds/Prlnclpal & Interest | 222,800 |
| Detention Center/Principal & Interest | 814,171 |
| Subtotal • School Bond & Private Placement | $1,036,971 |
| **Debt Services** / **lndallments**  PEMC/EMS Ambulance | 72,000 |
| 2016 Courthouse HVAC Project | 113,814 |
| Fleet Vehicles | 54,400 |
| 2018 PEMC/Library Construction Project | 99,S24 |
| Subtotal• Installments | $339,738 |
| **Debt Services / Vehicle Lease Program** |  |
| Vehide Lease/Sheriff | 71,216 |
| Vehide lease/County | 33,490 |
| Subtotal -Vehicle lease Program | $104,706 |

Transfers **to Other Funds**

Revaluatlon Fund Public Library Fund

Family Services/Crisis Intervention Fund Section 8 Housing Authority

Court Facility Fund Fire Rescue Operations

local Law Enforcement/Special Separation Department of Social Services Fund

Public Health Fund library Expansion Project

Subtotal • Contributions

Total **General Fund Expenditure5**

30,000

256,866

13,000

0

33,100

31,500

78,714

1,379,600

963,266

350,000

$3,136,046

Total $22,986,323

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***Thefollowltlfl amounts ore herell'/ approprlotf!d*** *In* ***the General Fund/S,.Funds.***

**Court FacUltles Fund**

# Revenues

|  |  |  |
| --- | --- | --- |
| Court Facllltles **Fees** |  | 29,700 |
| Transfer from General Fund |  | 33,100 |
| Appropriated Fund Balance |  | 0 |
|  | Total | **$62,800** |

**Expenditures**

court Facllltles Expenses **62,800**

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Total **$62,800**

**Register of Deeds Automation Enhancement** & **Preservation Fund**

**Revenues**

Automation/Preservation Reserve Interest on Investments

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Total $8,275

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**Expenditures**

Automation Enhancement Expenses 7,000

Automation Enhancement Reserve 1,27

Total $8,275

**Department of** Soclal **services Fund**

## Beuoues

|  |  |  |
| --- | --- | --- |
| State & Federal Funding |  | **2,836,960** |
| Transfer/General Fund |  | 1,379,600 |
|  | Total | $4,216,560 |

**Expenditures**

|  |  |  |
| --- | --- | --- |
| Administration |  | 2,980,378 |
| Purchased Services |  | 122,279 |
| Work First |  | 22,000 |
| Aid for Dependent Children |  | 459,968 |
| General Assistance |  | 256,407 |
| Medical Assist11nce |  | 50,208 |
| Aid to Blind |  | 2,541 |
| Transportation Assistance |  | 37,000 |
| Energy Assistance |  | 255,779 |
| Capital Outlay |  | 30,000 |
|  | Total | **$4,216,560** |
| Publlc **Heald! Fund** |  |  |
| **Ravenues** |  |  |
| State Funding |  | **537,614** |
| **Direct Fees** |  | **84,200** |
| **Insurance** Fees |  | **39,600** |
| **Medicaid** |  | **465,375** |
| **Medicare** |  | **384,544** |
| **Medicare-HMO** |  | **20,000** |
| **Appropriated** Fund **Balance** |  | **246,979** |
| Transfer/General Fund |  | **933,290** |
|  | Total | **$2,761,602** |
| **EllDendltures** |  |  |
| Administration |  | **2,095,321** |
| **Operations** |  | **605,281** |
| **Capital** Outlay |  | **61,000** |
|  | Total | **$2,761,602** |
| **UbraryFund**  Revenues  StateGn1nt |  | 87,352 |
| Fines& Fees |  | 12,500 |
| Gifts & Reimbursements |  | 3,000 |
| Donations |  | 950 |
| Transfer/General Fund |  | 249,336 |
|  | Total | $353,138 |
| **Expenditures** |  |  |
| Library/ State |  | 87,352 |
| Library/ Local |  | 265,786 |
|  | Total | $353,138 |

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Family Services/Crisis **Intervention Fund**

Revenues

|  |  |
| --- | --- |
| NC Council for Women | **45,000** |
| Marriage Ucense Fees | 20,000 |
| Governor's Crime Commission | 70,157 |
| FamilvViolence Prevention | 20,915 |
| Divorce Filing **Fees** | **20,000** |
| The Caswell Fund | **2,000** |
| Fundralsers & Donations | **2,000** |
| Tnmsfer/General Fund | **13,000** |
|  | Total ====-$=19=3,.0..7...2... |
| **Expenditures** |  |
| Administration | 140,515 |
| Operations | 52,557 |
|  | Total $193,072 |
| **Economic Development/Tourism Development Authority** |  |

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Occupancy Tax **$9,500**

Total **$9,500**

**Expenditures**

Tourism Development $9,500

Total **$9,500**

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**Section 8 Housing Authority Fund**

Revenues

|  |  |
| --- | --- |
| Housing Authority Allocatlon | 1,037,180 |
| Refunds and Fraud Recovery | 5,000 |
| HUD Portability Fund | 6,413 |
| Appropriated Fund Balance | 14,856 |
|  | Total.-:::a:c==$=1=,=06=3=,=44=9= |
| **Expenditures** |  |
| Housing Authority Payments | 893,000 |
| Administration | 142,098 |
| Operations | 28,351  Total $1,063,449 |

***SECTION*** *Ill,*

***Thefollowing omounis ore hereby appropriated In the Special Revenue Funds.***

**Special Fire** District **Fund**

**Revenues**

|  |  |
| --- | --- |
| Casville Sales & Use Tax Revenue | 6,ZSO |
| CasvilleSpecial Fire District/Tax Collections | 39,206 |
| Special Are Service District Tax Collections | 507,405 |
| Fire Tax Collections | 319,195 |
| Contribution from General Fund/Rescue Operations | 30,000 |
| Contribution from General Fund/Fire Marshal | 1,500  Total ===. ,;,.$;,9,0;,3..,.5;5;,6:: |

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| --- | --- | --- |
| Casvllle VFD Operating Expense |  | 48,071 |
| Fire Tax Distributions |  | 316,580 |
| Rescue Operations |  | 31,500 |
| Special Fire Service District Tax Distributions |  | 507,405 |
|  | Total | $903,556 |

**Revaluatkln Fund**

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|  |  |  |
| --- | --- | --- |
| Interest on Investment |  | 300 |
| Contribution from General Fund |  | 30,000 |
| Appropriated Fund Balance |  | 0 |
|  | Total | $30,300 |

**Expenditures**

|  |  |  |
| --- | --- | --- |
| Revaluation Expense |  | 0 |
| Revaluation Reserve |  | 30,300 |
|  | Total | $30,300 |

**Emersency** Telephone System Fund ReVenues

|  |  |  |
| --- | --- | --- |
| State Distributions |  | **259,576** |
| Interest on Investments |  | 0 |
| Appropriated Fund Balance |  | 0 |
|  | Total | **259,576** |

**Expenditures**

|  |  |  |
| --- | --- | --- |
| Admlnlstration |  | **54,041** |
| Operatloos |  | **199,SOO** |
| Capltal Outlay |  | **6,035** |
|  | Total | **$259,576** |

***SECTION IV.***

***The following amounts are hereby appropriated*** *In* **the *Capitol Funds.***

**School tapltal Reserve Fund**

# Revenues

Sales Tax Distributions / Re$trlcted **894,040**

Total **$894,040**

**endltures**

|  |  |  |
| --- | --- | --- |
| Transfers to General Fund/GO Bond Debt |  | 0 |
| Transfer to General Fund/School capital Outlay |  | **465,000** |
| Reserve |  | 429,040 |
|  | Total | $894,040 |

**Ubrary Construction/Expansion Capital Fund Revenues**

Tramsfer from General Fund 350,000

Total $350,000

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**Expenditures**

New Construction 350,000

Total $350,000

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***Thefol/owing amounts ore hereby appropriated In the Enterprise Funds.***

**Solid Waste Management Fund**

**Revenues**

|  |  |  |
| --- | --- | --- |
| **Availability Fees** |  | **545,088** |
| Tipplng Fees |  | **85,000** |
| Recydlng |  | 3,500 |
| Property Rental Fee |  | **13,600** |
| Interest and Investments |  | 700 |
| Sale of Fixed Assets |  | 0 |
| Restricted Disposal Taxes |  | **58,100** |
| Transfer from General Fund |  | 0 |
| Appropriated Fund Balance |  | **250,806** |
|  | Total | **$956,794** |

**endltures**

|  |  |  |
| --- | --- | --- |
| Administration |  | 136,453 |
| Operation Expenses |  | 699,259 |
| capital Outlay |  | 121,082 |
| Transfer to Other Funds/GF |  | 0 |
|  | Total | $956,794 |

caswell **Division** ofTransportatlon **Fund**

## Revenues

|  |  |  |
| --- | --- | --- |
| State / Administration Reimbursements |  | 92,000 |
| State/ Cepltal Reimbursements |  | 148,728 |
| Work First Program |  | **500** |
| **ROAPGrant** |  | 133,892 |
| Departmental & Agency Transportation |  | 15,700 |
| Medicaid Transportation |  | 165,000 |
| Other Agency Transportation |  | 500 |
| Interest on Investments |  | 200 |
| Sale of Fbced Assets |  | 18,000 |
| Appropriated Fund Balance |  | 71,444 |
|  | Total | **$645,964** |

**Expenditures**

|  |  |
| --- | --- |
| Admlnistnttlon | **164,543** |
| Operation Expenses | **481,421** |
| Capital Outlay | 0 |
| Transfer to General Fund | 0  Total **$645,964** |

***SECTION VI.***

***Thefollowing amounts aie hereby appropriatn In* the *A,ency Funds.***

**Spedal Separation Trust Fund Revenues**

Contribution from General Fund 78,714

Total ========$7=1=,7=1=4

*FY 2019-2020 Budget Ordinance*

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Separation Trust Expense

78,714

Total $78,714

|  |  |  |
| --- | --- | --- |
| ***Total Geneml Fund Tohll Other Funds 10h11 Enterprise Funds***  ***Totol.ludJiet*** |  | $ **22,986,323** |
| $ **11,184,SSZ**  $ **1,602,758**  $ **35,771,663** |

***SECTION VII,***

A, There Is hereby levied an ad valorem tax at the rate of seventy three and frve tenths ($.7350)

per one hundred dollars **($100)** valuation of property listed for taxes as of Januarv l, 2019, for the purpose of raising the revenue Included In "Ad Valorem• taxes in the General Fund revenues of this Ordinance. This rate of tax is based on an estimated total valuation of property for the purpose of taxation of $1,502,439,289 and an estimated collection rate of 98.40%. This collectlon rate is based on the collection rate stated in the June 30, 201B audited financial $tatements.

* 1. There Is hereby levied an ad valorem tax at the rate of $0,0069 per one hundred dollars ($100) valuation of property listed for taxes as of January 1, 2019. This rate of tax Is based on an estimated total valuation of property for the purpose of taxation of $96,426,225 for Casvllle Special **Fire Tax** Dlstr1CI and an estimated collection rate of 98.40%. The collection rate Is based on the collection rate stated In the June 30, 2018 audited financial statements.
  2. There is hereby levied an ad valorem tax at the rate of $0.0369·per one hundred dollars {$100) valuation of property llsted for taxes as of January 1, 2019. This rate of ta:ic is based on an estimated total valuation of proP.erty for the purpose of taxation of $1,103,539,765 for the

**County Fire SeNice District** and an estimated collection rate of 98.40%. The collection rate ls based

on the collection rate stated in the June 30, 2018 audited financial statements.

* 1. Household solid waste fees for the Soild Waste Management Fund are hereby levied

at $59 per household based on an esti"1:ated household of 9,239 ,md a collection rate of 98.40%.

|  |  |  |
| --- | --- | --- |
| **FUND** --- | **RATE** | **YIELD** |
| Ad Valorem Tax Collections | $0.73S0 | $10,865,242 |
| casville Special Fire Tax District | $0.0369 | $39,206 |
| Fire Service District | $0.0369 | $507,405 |
| Solid Waste Management Fund | $S9.00 | $545,088 |

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The county Manager, as Budget Officer, Is hereby authoriied to reallocate appropriations

as contained herein and to enforce policy under the following condltlons:

* + 1. The Budget Officer may not transfer any amounts between funds without the

approval of the Board of Commissioners.

* + 1. Federal and State srant funds may only be transferred between departments as

allowed by regulations.

* + 1. The budget shall be approved and maintained by function.
    2. The Budget Officer has authority to approve expenditures up to $5,000 within functions and must present budget amendment(s) to the Board of Commissioners In a timely manner.
    3. The Budget Officer has authority to approve capital outlay items appropriated in the

current budget.

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* + 1. The Budget Officer must present all non-recurring contracts, consulting services

and/or professional services agreements In excess of $5,000 the Board of Commissioners for approval.

* + 1. The Budget Officer must present salary adjustments and/or merit raise requests,

with the exception of state reclassifications, to the Board of Commissioners for

approval.

h, The Budget Officer must present all budget amendments to the Board of Commissioners for approval.

I. The bucfcet includes acost of li ng adjustment of 2.2S,t, for full time and permanent part-time employees.

1. Effective July 1, 2019, the minimum annual salary for all full time no robatlonary positions will be no less than $25,000.
2. Effective July 1, 2019, the minimum annual salary for new hires wiH increase to $25,000 after

completion ofthe required probationary period.

* 1. The budget lndudes funding for capital outlay expenditures ldentlfed during the budget process.

***SEr:nONIK,***

Copies of this Budget Ordinance shall be furnished to the County Manager, Finance Director

and Tax Administrator to be kept on file for the direction In the c11rrying out their duties.

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Adopted this.!]\_ day of June 2019.

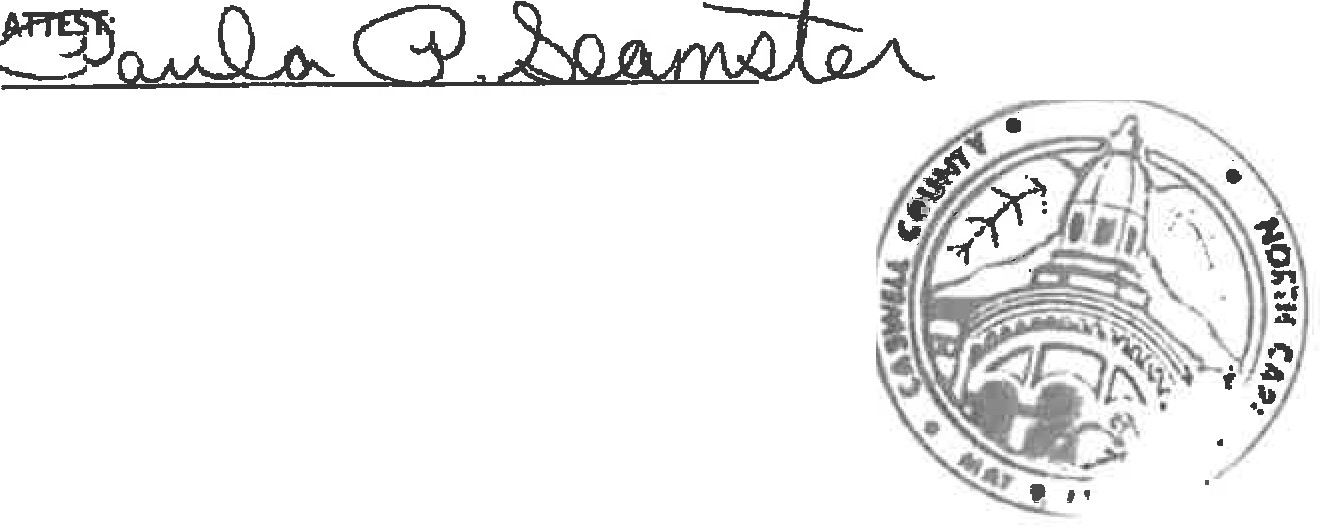


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R1,ck M\_c.,,.;.Jev, Chair

Caswell County Board of Commisslooers



Paula P. Seamster,

Clerk to the Board of County Commissioners

*FY 2019-2020 Budget Ordinance*

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Commissioner Owen made a motion to approve the FY 2019-2020 Budget, seconded by Commissioner Oestreicher. The motion carried, 6 voting yes and Commissioner Jefferies voting no.

**APPOINTMENTS TO BOARDS AND COMMITTEES**

Chairman McVey stated that Commissioner S. Carter will be taking his place on the Farmer Lake Board and Chairman McVey will be taking Commissioner S. Carter's place on the Northwest Piedmont Workforce Consortium.

**ABC Board**

Commissioner W. Carter moved, seconded by Vice-Chairman Jefferies, to appoint Graham Dailey to the ABC Board. The motion carried unanimously.

**Agriculture Advisory Committee**

Vice-Chairman Jefferies moved, seconded by Commissioner Owen, to appoint Hester Vernon to the Agriculture Advisory Committee. The motion carried unanimously.

**Board of Health**

Commissioner W. Carter moved, seconded by Vice-Chairman Jefferies, to appoint James "Walter'' Michael to the Board of Health. The motion carried unanimously.

**Casville Volunteer Fire Department Relief Fund**

Commissioner W. Carter moved, seconded by Vice-Chairman Jefferies, to appoint Jesse Thomas Pugh, III (Tom) to the Casville Volunteer Fire Department Relief Fund. The motion carried unanimously.

**Caswell County Regional Economic Development Commission**

Commissioner W. Carter moved, seconded by Vice-Chairman Jefferies, to appoint Nathaniel Hall to the Caswell County Regional Economic Development Commission. The motion carried unanimously.

**Farmer Lake Board**

Commissioner Owen moved, seconded by Commissioner S. Carter, to appoint Sam Seamster and Kenneth Travis to the Farmer Lake Board. The motion carried unanimously.

**Gunn Memorial Library Advisory Board**

Commissioner S. Carter moved, seconded by Commissioner Owen, to appoint Sherri Brandon to the Gunn Memorial Library Advisory Board. The motion carried unanimously.

**Heritage and Cultural Preservation Committee**

Commissioner W. Carter moved, seconded by Commissioner Owen, to appoint Patricia Price Lea to the Heritage and Cultural Preservation Committee. The motion carried unanimously.

**Jury Commission**

Vice-Chairman Jefferies moved, seconded by Commissioner Owen, to appoint Diane Moorefield to the Jury Commission. The motion carried unanimously.

**Juvenile Crime Prevention Council**

Commissioner S. Carter moved, seconded by Commissioner Owen, to appoint Sandra Hudspeth, Rose L. Farmer, Shana L. Mebane, Larry Darnell Simpson Jr., and Cynthia B. Claiborne to the Juvenile Crime Prevention Council. The motion carried unanimously.

**Recreation Commission**

Vice-Chairman Jefferies moved, seconded by Commissioner Owen, to appoint Stephen Harrelson Jr., and Amanda Hodges to the Recreation Commission. The motion carried unanimously.

**Senior Center Advisory Committee**

Commissioner Owen moved, seconded by Vice-Chairman Jefferies, to appoint Edith Gentry, Rachel Smith, and Lloyd Lipscomb to the Senior Center Advisory Committee. The motion carried unanimously

**Social Services Board**

Commissioner Owen moved, seconded by Vice-Chairman Jefferies, to appoint Patricia Thompson to the Social Services Board. The motion carried unanimously.

**Tourism Development Authority**

Commissioner S. Carter stated "Mr. Chairman I'd like to make a motion that we postpone the appointments for the Tourism Development Authority, subject to this Board increasing the amount of members that serve on that Board. The proper entities that should serve on that authority can be represented and bring it back for a vote at the next meeting. Hopefully we will have more applicants that could be added to the list July 1st." Mr. Ferrell questioned, was this just to make sure to have enough members on the Board. Commissioner S. Carter stated "yes, we are required to have at least three, but we want to increase it to five members. Mr. Owen didn't you say there in another county that had 11 members." Commissioner Owen replied yes, we know that some of those members have certain qualifications. Commissioner S. Carter stated "Question Mr. Chairman what is the process of us changing that number on that Board." Mr. Ferrell replied, we will look into the process and bring it back to the Board at the next meeting. Commissioner S. Carter stated "so we would like to add this to the next meeting's agendas as well as an item, subject to information provided."

Commissioner Hall suggested looking at the mission statements of all the Boards and publish their goals that way the public and the Board is aware. The Economic Development Authority should take some of the responsibility in finding members for the Tourism Development Authority. Commissioner S. Carter stated "Back to your first point Mr. Hall I would be interested in offering a motion, or vice versa, that we direct these Boards to provide their bi-laws to our Clerk to the Board or the County Manager, that they can be kept in this building, because when I went to look up something I couldn't find it and that would save us a headache in that process." Commissioner Hall replied, if you make that a motion, I'll second it. Commissioner S. Carter stated "I make a motion that we direct the County Boards and Committee's to provide a copy of their updated bi-laws and minutes of their meeting to the Clerk to the Board and copies be kept in this building." Seconded by Commissioner Hall. The motion carried unanimously.

**COUNTY MANAGER UPDATES**

Mr. Miller stated that currently at Farmer Lake we have 52 trees down due to possible tornado/straight line winds. We have a quote process pending, we have received one quote and expecting two more; they are for tree removal. They have yet to assess the damage of the shelter due to the trees being on top of the shelter, we assume it is a total loss. The adjusters have been out and we are working closely with them.

Commissioner W. Carter questioned who the quote was from that they received. Mr. Miller replied, Skeeter Butts, and we are expecting two more quotes tomorrow.

Commissioner Hall questioned, do the quotes include selling the timber. Mr. Miller replied the quote includes removing the trees, stump grinding, and erosion control. Commissioner S. Carter stated "Then they can do what they wish." Mr. Miller replied, if they sell the timber that would reduce the amount of the quote.

Chairman McVey suggested having the Forestry Service to look at the timber to get an estimated value, then proceed from there. Mr. Miller agreed.

Commissioner Owen questioned if there were any updates on the timber being cut in Pelham. Mr. Miller replied he had not received any updates.

Mr. Miller stated that at the next Board meeting he would be presenting the Board with the architect and engineer contracts for the high school project and the co-working space on the square. At the last Board meeting the Board had requested some information on SSA and he has received that information. He then proceeded to question if the Board wanted to review the information today or bring it back at the next meeting. Chairman McVey suggested bringing it back at the next meeting and send the information out to the Board.

Commissioner W**.** Carter questioned if he had received any updates from the Aviation Department. Mr. Miller replied he had not. Commissioner W. Carter questioned if the County would be able to receive any grants. Mr. Miller replied, to be considered you have to become a part of the plan to receive the 95% reimbursable grant, and once the feasibility study is completed then we can become part of the plan.

Commissioner Hall questioned Mr. Miller if he had received any updates on the G.R.E.A.T. grant. Mr. Miller replied he and Matthew Hoagland have requested dates from Broad Band LLC. We do know that their goal is to have their first customer activated January 1, 2020. Commissioner Hall questioned why have they not met with the Board. Mr. Miller replied, we are awaiting dates from them to set up a meeting. These grants are very restrictive; it will go by census tracks. They can use their own monies but, the grant money will go by census tracks. Commissioner Hall questioned if the county was a aware of this at time the application was submitted. Mr. Miller replied yes, we knew there was census tracks that would not be approved. Commissioner S. Carter stated "In this county." Mr. Miller replied yes.

Commissioner S. Carter stated "other than Yanceyville." Mr. Miller replied Yanceyville is excluded because they have Comcast and other carriers but, they can use their own monies. Commissioner S. Carter stated "Other than Yanceyville are there any other census tracks that are not include." Mr. Miller replied he was not sure, there are other providers in the county. Commissioner S. Carter stated "Above l0MB." Mr. Miller replied, he was not aware of the speeds. The implementation will cover roughly 1,200 households within the county it will not be county wide coverage. Commissioner S. Carter stated "How do they choose who they will provide service to." Mr. Miller replied census tracks. Commissioner S. Carter stated "I'm confused on how this whole thing works." Mr. Miller replied this is not confined to one census track. Commissioner S. Carter stated "we are not talking about a wired system." Mr. Miller replied yes, they will have fiber run to the main hub station then the signal is broadcasted over towers.

Commissioner S. Carter stated "And these are existing towers." Mr. Miller replied LLC will be able to provide all that information.

**ANNOUNCEMENTS AND UPCOMING EVENTS**

112th NCACC Annual Conference-August 22-24, 2019 Guilford County, NC

Commissioner S. Carter stated "I would like to add two agenda items to the next meeting. I'd like to brief you on those. Firstly, I'd like to bring up the Farmer Lake Ordinance at the next meeting. I'd like to start the conversation and possible amendments to that ordinance, I can foresee maybe having a community meeting in the future with the landowners around the lake and the public. To update them with possible changes to the ordinance and I'd like to start that conversation. I still have a little bit more research to do. And the second item I'd like to add is, bring back up zoning for Caswell County. I know we had those community meetings, in the future I'd like to suggest one in the next month or so for the County as a whole to take place in this building so we can cover individuals who may have missed attending one of those community meetings and get a better consensus or suggestions or arguments against from the citizens. If there are no objections, I would like to have this put on the agenda for the next meeting."

There were no objections.

Commissioner W. Carter stated, the Farmer Lake Board meets quarterly. Commissioner S. Carter stated "They have no authority of their own ordinance and I was quite shocked; we are the authority on that ordinance."

Mr. Miller stated he would like to congratulate the Wellness Committee on the success of the Kick Ball Tournament that was held on June 15, 2019 and he thinks that more of these events are needed.

Commissioner Oestreicher questioned if the meeting had been scheduled with the Person County Commissioners. Commissioner S. Carter stated "The Person County Commissioners and the Hyco Lake Authority Board." Mr. Miller replied he would check with the Clerk to the Board.

**ADJOURNMENT**

Commissioner Owen moved to adjourn the Caswell County Board of Commissioners meeting at 7:27p.m., seconded by Commissioner W. Carter. The motion carried unanimously.

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Ashley Kirby Powell Rick McVey

Administrative Assistant Chairman

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