

CASWELL COUNTY
SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on February 23, 2021 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Owen; ~~Mrs. Ethel Gwynn~~; Mr. David Shatterly; Mrs. Patricia Thompson; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mr. Owen and second by Mrs. Thompson. The Minutes of the meeting held January 12, 2021 were reviewed and approved upon a motion by Mr. Shatterly and second by Mrs. Thompson. There was no public address to the Board.

Budget Amendment #8, an additional CP&L Energy Allocation for \$900.00; an Additional LIEAP (Low Income Energy Assistance) allocation for \$5,000.00 and a reduction in Fuel Emergencies/CIP for \$24,750.00 was approved upon a motion by Mr. Owen and second by Mr. Shatterly.

A quarterly review of Trust Fund Accounts was completed and approved upon a motion by Mr. Owen and second by Mrs. Thompson.

The following Informational items were shared:

A staffing update was provided to Board Members.

\$5,000.00 In additional LIEAP funding was requested and received.

Cardinal Innovations will begin holding monthly meetings with Administrators to discuss progress in their efforts to provide more prompt responses to clients' needs and service improvements.

Shelter Operations were opened at 5:00 p.m. on Thursday, February 18, 2021 due to power outages throughout the county. The shelter closed at 10:00 p.m. February 18, 2021. No citizens utilized the shelter facility. A discussion was held related to staff responsibility for participating in shelter duty, the fact that all staff are advised of this when hired, and recent situations of concern that have arisen. A signed Acknowledgement of Disaster/Shelter Duty will now be required outlining the responsibility and possible consequences for refusal.

Reorganization of staff responsibilities is being implemented to manage the workloads in some programs.

Supervisory reports were shared with Board Members.

The next regularly scheduled meeting of the Social Services Board was scheduled for March 16, 2021 at 9:00 a.m. in the Conference Room of the Department of Social Services.

The meeting of the Social Services Board was adjourned at 9:48 a.m. upon a motion by Mrs. Thompson and second by Mr. Shatterly.

Respectfully Submitted:

x Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

3/16/2021

Date

x Dianne C. Moorefield

Ms. Dianne C. Moorefield, Secretary

3/16/2021

Date