

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on October 20, 2020 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Owen; Mr. David Shatterly; Mrs. Ethel Gwynn; Mrs. Patricia Thompson; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mr. Owen and second by Mrs. Gwynn. Minutes of the meeting held September 15, 2020 were reviewed and approved upon a motion by Mr. Shatterly and second by Mrs. Thompson.

Budget Amendment #4 – a CP&L Energy allocation in the amount of \$1,800.00 was approved upon a motion by Mrs. Thompson and second by Mr. Owen.

A quarterly review of the Trust Fund Accounts was conducted and approved upon a motion by Mrs. Gwynn and second by Mr. Shatterly.

Board Members were informed that Renisha Brown, a Child Support agent, received a “State Shout Out” for collecting a child support payment in the amount of \$8,361.72 from a parent.

It was reported that \$20,219.00 was received in APS and CPS COVID funding. Given limitations on the use of the funding, the agency will purchase equipment and software for the units.

Mr. Owen announced that the Commissioners approved for staff to receive a 2% pay raise.

Board Members were informed that there are two vacancies in our clerical unit.

It was reported that no funds were paid in overtime in the November payroll.

Reports submitted by the Supervisors were reviewed.

The next regularly scheduled meeting of the Social Services Board was scheduled for November 17, 2020 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mr. Owen the Social Services Board meeting was adjourned at 9:38 a.m.

Respectfully Submitted:



Mr. Jeremiah Jeffries, Chairman



Ms. Dianne Moorefield, Secretary

Date: 11/17/2020

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