

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on November 19, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Shatterly; Mrs. Patricia Thompson; Mrs. Ethel Gwynn; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board. Mr. David Owen was absent from the meeting.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The Agenda was reviewed and approved upon a motion by Mrs. Gwynn and second by Mrs. Thompson. Minutes of the meeting held October 15, 2019 were reviewed and approved upon a motion by Mr. Shatterly and second by Mrs. Gwynn. There was no public address to the Board.

Budget Amendment #4 – CP&L Energy Allocation in the amount of \$890.00 was approved upon a motion by Mrs. Thompson and second by Mr. Shatterly.

Board Members reviewed and approved the Trust Fund accounts upon a motion by Mrs. Gwynn and second by Mrs. Thompson.

It was reported that \$75.56 was paid in overtime in the November payroll.

Board Members were informed that the State representatives are arriving on this date to monitor our In-Home Aide program. Subsidy monitoring is also being conducted on this date.

Results of the on-site Fiscal Audit conducted by the State Fiscal Compliance Monitor on October 1 and 2, 2019 were shared with Board Members. This monitoring addressed fiscal reporting for staff costs and purchases of services for Food & Nutrition Services, Medicaid, NC Health Choice, Child Support, TANF, Work First Maintenance of Effort, Low Income Home Energy Assistance Program (LIEAP), Foster Care Title IV-E Administration, Adoption Assistance Title IV-E Administration and Social Services Block Grant (SSBG).

Board Members were informed of the termination of a NEMT (Non-emergency Medical Transportation) contract. Board Members were also updated on the status of the agency's intercom system.

Information was provided about a fund raiser activity by staff resulting in a \$135.00 donation to the Caswell Cancer Resource Fund and a fundraiser planned for November 30, 2019 by Still Clucking to collect funds for the agency's Christmas Cheer program.

Board Members were made aware of agency efforts to resolve an Unclaimed Body situation.

Supervisors attended the meeting and reported on work within their respective units. Mrs. Moyer and Ms. Hughes were not available due to other job responsibilities outside of the office.

The next regularly scheduled meeting of the Social Services Board was scheduled for December 17, 2019 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mrs. Gwynn the meeting of the Social Services Board was adjourned at 9:30 a.m.

Respectfully Submitted:

X Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

12/17/19

Date

Dianne Moorefield

Ms. Dianne Moorefield, Secretary

12/17/19

Date