

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on February 19, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mrs. Ethel Gwynn; Mrs. Patricia Thompson; Mr. David Shatterly; Mr. David Owen; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mr. Owen and second by Mrs. Thompson. Minutes from the meeting held January 15, 2019 were reviewed and approved upon a motion by Mr. Shatterly and second by Mrs. Thompson. There was no Public Address to the Board.

Budget Amendment #7, an additional Low Income Energy Assistance (LIEAP) allocation in the amount of \$57,685.00 was approved upon a motion by Mr. Owen and second by Mrs. Gwynn. Discussion was held on ways to let the public know about the availability of these funds given that we requested \$10,000.00 and received \$57,686.00 and funds must be spent by the end of March 2019. Fliers have been posted at the Library, Senior Center, Caswell Parish, in the agency's lobby and on the county website. Other media sources have also been contacted.

Board Members were informed that \$198.43 was paid in overtime in the February payroll. An update was provided on the Federal Government Shutdown related to early benefit issuances and the state's plan for meeting timeframes for future issuances. Changes resulting from Judicial Redistricting as it impacts the Child Welfare court schedule was discussed. An update on Child Welfare Services in NCFASST was provided as it relates to training and the purchase of equipment to prepare for our go-live schedule.

Board Members were made aware of an alert received regarding a malware threat to our e-mail system and action taken county wide to address the issue. Information was also provided on a notice received from the state that a Privacy and Security Review is in the process of being scheduled on our computer and network system. This will include a scan of our network to identify security risks and recommendations to address any identified concerns.

Updates were provided on training on the new telephone system, NC FAST training scheduled in Roxboro and the need for second desktop monitors for social workers performing tasks in Child Welfare.

Supervisors attended the meeting and reported on work within their respective units. All Supervisors except Mrs. Anderson, who was in training, were present.

The next regularly scheduled meeting of the Social Services Board was scheduled for March 19, 2019 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Gwynn and second by Mrs. Thompson, the meeting of the Social Services Board was adjourned at 9:33 a.m.

Respectfully Submitted:

X Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

3-19-2019

Date

Dianne C. Moorefield

Dianne C. Moorefield, Secretary

3/19/19

Date