

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on March 19, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mrs. Ethel Gwynn; Mrs. Patricia Thompson; Mr. David Owen; Mr. David Shatterly; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mrs. Gwynn and a second by Mrs. Thompson. Minutes from the meeting held February 19, 2019 were reviewed and approved upon a motion by Mr. Shatterly and second by Mrs. Gwynn. There was no Public Address to the Board.

Budget Amendment #8, an additional CP&L Energy Allocation in the amount of \$903.66 was approved upon a motion by Mrs. Thompson and second by Mr. Owen.

It was reported that \$107.97 was paid in overtime in the March Payroll. Training on the new telephone system was presented on February 22, 2019 and Mandatory Civil Rights training was held from 9:00 a.m. until 4:00 p.m. on February 26, 2019. An update on the spending of the additional LIEAP funds received was provided.

The IT Director, Health Department Director, Social Services Director and Mrs. Tammy Paschal, Administrative Officer participated in a telephone conference as the initial phase of a DHHS Data-Privacy and Security Compliance Review. This was an on-site visit conducted March 7, 2019 and included a physical walk through our facility and a scan of our Network System. The submission of an extensive questionnaire must be submitted and we will receive a final report outlining any concerns and requirements for securing our agency and programs.

Board Members were informed of the Court Collaboration Convening being held on March 22, 2019 in Raleigh. The Director and Ms. Hughes will attend as well as the DSS Attorney. The purpose of this meeting is to promote collaboration between DSS, the Judicial System and Attorneys involved with Child Welfare in an effort to establish plans for meeting requirements outlined in the Memorandum of Agreement between counties and the State. Board Members were informed that NC FAST is scheduled to go-live in CPS Intake and Assessments on Monday March 25, 2019 and that we may have an Unclaimed Body if efforts to locate family are unsuccessful. It was shared that a number of the agency's staff have had/have the flu.

Social Services Board Members scheduled a budget meeting for April 8, 2019 at 9:00 a.m.

Supervisors attended the meeting and reported on work within their respective Units. Ms. Holt was absent due to illness but the remaining members were present.

The next regularly scheduled meeting of the Social Services Board was scheduled for April 16, 2019 at 9:00 a.m. in the Conference Room of the Department of Social Services. Upon a motion by Mrs. Gwynn and second by Mrs. Thompson the meeting of the Social Services Board was adjourned at 9:40 a.m.

Respectfully Submitted:

X Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

4/16/19

Date

Dianne Moorefield

Dianne C. Moorefield, Secretary

4/16/19

Date