

CASWELL COUNTY
SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on June 18, 2019 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mrs. Patricia Thompson; Mr. David Owen; Mr. David Shatterly; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board. Mrs. Ethel Gwynn was absent from the meeting.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mr. Owen and second by Mrs. Thompson. Minutes of the meeting held May 21, 2019 were reviewed and approved upon a motion by Mr. Shatterly and second by Mr. Owen. There was no Public Address to the Board.

Budget Amendment #10, an additional CP&L Energy Assistance allocation in the amount of \$450.00 was approved upon a motion by Mrs. Thompson and second by Mr. Shatterly.

The Energy Outreach Plan was presented to the Board for review. Upon a motion by Mr. Owen and second by Mr. Shatterly the Energy Outreach Plan was approved. Contract letters were presented and approved by the Board upon a motion by Mrs. Thompson and second by Mr. Owen.

Board Members were informed that \$7.58 was paid in overtime in the June payroll. It was announced that Mrs. Patricia Thompson was reappointed to the Social Services Board by the County Commissioners. Information was also shared on efforts to resolve the miscommunication related to the Social Services Commission's appointment to the Social Services Board. The Agency received verbal confirmation that Mrs. Ethel Gwynn was reappointed to the Social Services Board, however written confirmation has not yet been received. There was discussion about continued efforts needed to correct The State Commission's records showing that there is currently a second vacancy on the Board.

An update on NEMT was provided to Board Members regarding the continued uncertainty about how Medicaid Managed Care will impact these services.

A staffing update was provided welcoming Mrs. Sylvia Slade back to the Child Protective Services Unit. Efforts continue to fill a second CPS SW position and an Adult Services position.

Information was provided on the required IRS Vulnerability Security Scan. In attempting to comply with completing this scan it was learned that the agency does not have the ability to complete the scan and that additional equipment is needed. As a result, the Agency did not pass this area on the recent IRS Review and will be put under corrective action until this scan is completed.

All Supervisors attended the meeting and reported on work within their respective units. Mrs. Moyer was asked, and responded that there continues to be a statewide waiting list for Child Care Subsidy services.

The next regular meeting of the Social Services Board was scheduled for July 16, 2019 at 9:00 a.m. in the Conference Room at the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mr. Owen, the meeting of the Social Services Board was adjourned at 9:40 a.m.

Respectfully Submitted:

X Jeremiah Jeffries
Mr. Jeremiah Jeffries, Chairman

X Dianne C. Moorefield
Dianne C. Moorefield, Secretary

7-16-19
Date

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