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## CASWELL COUNTY BOARD OF ELECTIONS

140 Main Street  
Yanceyville, N.C. 27379

### MEETING AGENDA

- Oath of Office
- New Board Appointments/ Structure
- Board Member Social Media Notice(SBOE)
- County Budget
- SBOE Training Program for Board Members

### INFORMATIONAL ITEMS

#### New Board Appointments/Structure

The chair calls the first meeting, board members decide upon Vice-Chair and Secretary

#### Notice Regarding Social Media

Per SBOE requirements all board members are given this document

#### County Budget Draft

County Budget is due, in the absence of a board I made a draft budget and had to submit it to Finance with the understanding it is a draft and has not been seen by this board. I spoke with her yesterday and told her this board would be given the draft to look over and any changes would be submitted to her.

#### SBOE Training Program for Board Members

The SBOE has said in past webinars that they will be stepping up training for local county board members. This will also include online based material and modules. In light of this I was thinking about converting the spare office up front into a training room/study/meeting room for board members possibly. The room would require some minor work from maintenance (ceiling tiles and a fresh carpet shampoo) to get it ready. It would be a good place to concentrate and be away from the general public and disturbances. We would need to acquire an inexpensive computer and monitor dedicated to this training purpose. We may also need a desk chair. I'd like to hear your opinions on this please.