



**MAJOR GOVERNMENTAL FUNDS**

**GENERAL FUND REVENUES**

FY 2020-2021 REVENUE WORKBUDGET

|    | FUND ACCOUNT                              | DESCRIPTION                | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|----|---|----------------------------|--------------------|---------------------------------|-------------------------------------|---|
|    | <b>TAX COLLECTIONS UNCLASSIFIED</b>       |                            |                    |                                 |                                     |   |
| 1  | 100.3100.000.000                          | TAX COLLECTIONS/UNCLASSIFI | 12,105             | 0                               | 0                                   | 0                                       |
| 2  | 100.3100.000.100                          | TAX COLLECTIONS/CREDIT CAR | 0                  | 0                               | 0                                   | 0                                       |
| 3  | 100.3100.000.200                          | TAX COLLECTIONS/VDS        | 19,564             | 0                               | 0                                   | 0                                       |
| 4  | 100.3100.010.000                          | PRIOR YEARS TAXES          | 217,389            | 275,000                         | 250,000                             | 250,000                                 |
| 5  | 100.3100.170.000                          | LATE LISTING               | 24                 | 0                               | 0                                   | 0                                       |
| 6  | 100.3100.180.000                          | TAX PENALTIES & INTEREST   | 139,176            | 130,000                         | 130,000                             | 130,000                                 |
| 7  | 100.3100.181.000                          | COST & JUDGMENT            | 7,658              | 5,000                           | 5,000                               | 5,000                                   |
| 8  | 100.3100.182.000                          | FORECLOSURE FEES           | 145,747            | 98,000                          | 98,000                              | 98,000                                  |
| 9  | 100.3100.199.000                          | CASH REGISTER OVERAGES/TAX | 8                  | 0                               | 0                                   | 0                                       |
| 10 | 100.3100.200.000                          | REFUNDS/PREPAYMENTS        | 76,315             | 0                               | 0                                   | 0                                       |
| 11 | 100.3100.200.100                          | REFUNDS/CURRENT YR         | 933                | 0                               | 0                                   | 0                                       |
| 12 | <b>TOTAL</b>                              |                            | <b>618,919</b>     | <b>508,000</b>                  | <b>483,000</b>                      | <b>483,000</b>                          |
| 13 |   |                            |                    |                                 |                                     |   |
| 14 | <b>CURRENT YEAR / AD VALOREM TAX LEVY</b> |                            |                    |                                 |                                     |   |
| 15 | 100.3200.000.000                          | CURRENT YR/TAX LEVY        | 10,379,600         | 10,866,242                      | 10,631,000                          | 10,631,000                              |
| 16 | <b>TOTAL</b>                              |                            | <b>10,379,600</b>  | <b>10,866,242</b>               | <b>10,631,000</b>                   | <b>10,631,000</b>                       |
| 17 |   |                            |                    |                                 |                                     |   |
| 18 | <b>NC VEHICLE TAX COLLECTIONS (NCVTS)</b> |                            |                    |                                 |                                     |   |
| 19 | 100.3220.000.100                          | NCVTS-CASWELL VEHICLE TAX  | 1,277,506          | 1,173,800                       | 1,100,000                           | 1,100,000                               |
| 20 | 100.3220.000.200                          | NCVTS-CASWELL FEES         | -47,849            | 0                               | 0                                   | 0                                       |
| 21 | 100.3220.000.300                          | NCVTS-CASWELL REFUNDS      | -5,027             | 0                               | 0                                   | 0                                       |
| 22 | 100.3220.000.400                          | NCVTS-INTEREST             | 2,157              | 0                               | 0                                   | 0                                       |
| 23 | 100.3230.000.000                          | DEBT SET-OFF               | 0                  | 0                               | 0                                   | 0                                       |
| 24 | <b>TOTAL</b>                              |                            | <b>1,226,787</b>   | <b>1,173,800</b>                | <b>1,100,000</b>                    | <b>1,100,000</b>                        |
| 25 |   |                            |                    |                                 |                                     |   |
| 26 | <b>SALES TAX DISTRIBUTIONS</b>            |                            |                    |                                 |                                     |   |
| 27 | 100.3200.000.200                          | SALES TAX EXPANSION        | 1,247,920          | 1,247,900                       | 1,247,900                           | 1,247,900                               |
| 28 | <b>TOTAL</b>                              |                            | <b>1,247,920</b>   | <b>1,247,900</b>                | <b>1,247,900</b>                    | <b>1,247,900</b>                        |
| 29 |   |                            |                    |                                 |                                     |   |
| 30 | 100.3231.310.000                          | ART 39/ONE CENT UNRESTRICT | 854,714            | 863,800                         | 729,698                             | 729,698                                 |
| 31 | 100.3232.310.000                          | ART 40/HALF CENT UNRESTRIC | 989,136            | 984,600                         | 803,233                             | 803,233                                 |
| 32 | 100.3232.330.000                          | ART 40/HALF CENT RESTRICTE | 441,717            | 444,740                         | 360,468                             | 360,468                                 |
| 33 | 100.3233.310.000                          | ART 42/HALF CENT UNRESTRIC | 370,282            | 325,408                         | 267,090                             | 267,090                                 |
| 34 | 100.3233.330.000                          | ART 42/HALF CENT RESTRICTE | 400,900            | 444,300                         | 363,927                             | 363,927                                 |
| 35 | 100.3234.310.000                          | ART 44/HALF CENT UNRESTRIC | -40                | 0                               | 0                                   | 0                                       |
| 36 | <b>TOTAL</b>                              |                            | <b>3,056,708</b>   | <b>3,062,848</b>                | <b>2,524,416</b>                    | <b>2,524,416</b>                        |
| 37 |   |                            |                    |                                 |                                     |   |
| 38 | <b>BOTTLE TAX</b>                         |                            |                    |                                 |                                     |   |
| 39 | 100.3250.330.000                          | ABC 5 CENTS PER BOTTLE     | 7,874              | 7,500                           | 5,500                               | 5,500                                   |
| 40 | <b>TOTAL</b>                              |                            | <b>7,874</b>       | <b>7,500</b>                    | <b>5,500</b>                        | <b>5,500</b>                            |
| 41 |   |                            |                    |                                 |                                     |   |

**FY 2020-2021 REVENUE WORKBUDGET**

|    | FUND ACCOUNT     | DESCRIPTION                                    | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|----|------------------|--|--------------------|---------------------------------|-------------------------------------|---|
| 42 |                  | <b>PRIVILEGE TAX</b>                           |                    |                                 |                                     |   |
| 43 | 100.3260.310.000 | PRIVILEGE TAX (BEER & WINE                     | 380                | 600                             | 0                                   | 0                                       |
| 44 |                  | <b>TOTAL</b>                                   | <b>380</b>         | <b>600</b>                      | <b>0</b>                            | <b>0</b>                                |
| 45 |                  |  |                    |                                 |                                     |   |
| 46 |                  | <b>BEER &amp; WINE TAX</b>                     |                    |                                 |                                     |   |
| 47 | 100.3322.310.000 | BEER & WINE TAX                                | 90,988             | 94,225                          | 90,000                              | 90,000                                  |
| 48 |                  | <b>TOTAL</b>                                   | <b>90,988</b>      | <b>94,225</b>                   | <b>90,000</b>                       | <b>90,000</b>                           |
| 49 |                  |  |                    |                                 |                                     |   |
| 50 |                  | <b>CLERK OF SUPERIOR COURT</b>                 |                    |                                 |                                     |   |
| 51 | 100.3323.310.000 | COURT FACILITIES FEES                          | 24,495             | 20,000                          | 18,000                              | 18,000                                  |
| 52 |                  | <b>TOTAL</b>                                   | <b>24,495</b>      | <b>20,000</b>                   | <b>18,000</b>                       | <b>18,000</b>                           |
| 53 |                  |  |                    |                                 |                                     |   |
| 54 |                  | <b>MOTOR FUEL REFUND</b>                       |                    |                                 |                                     |   |
| 55 | 100.3325.352.000 | GAS TAX REFUND                                 | 1,653              | 0                               | 4,000                               | 4,000                                   |
| 56 |                  | <b>TOTAL</b>                                   | <b>1,653</b>       | <b>0</b>                        | <b>4,000</b>                        | <b>4,000</b>                            |
| 57 |                  |  |                    |                                 |                                     |   |
| 58 |                  | <b>INDIRECT COSTS</b>                          |                    |                                 |                                     |   |
| 59 | 100.3329.060.000 | LANDFILL INDIRECT COSTS                        | 46,285             | 46,285                          | 56,053                              | 56,053                                  |
| 60 | 100.3329.065.000 | CATS/INDIRECT COST                             | 31,788             | 361,788                         | 35,535                              | 35,535                                  |
| 61 |                  | <b>TOTAL</b>                                   | <b>78,073</b>      | <b>408,073</b>                  | <b>91,588</b>                       | <b>91,588</b>                           |
| 62 |                  |  |                    |                                 |                                     |   |
| 63 |                  | <b>BUILDING INSPECTIONS PERMITS &amp; FEES</b> |                    |                                 |                                     |   |
| 64 | 100.3345.410.000 | BLDG PERMITS & FIRE INSPEC                     | 159,532            | 230,000                         | 230,000                             | 230,000                                 |
| 65 | 100.3345.000.000 | SUBDIVISION FEES                               | 160                | 0                               | 0                                   | 0                                       |
| 66 |                  | <b>TOTAL</b>                                   | <b>159,692</b>     | <b>230,000</b>                  | <b>230,000</b>                      | <b>230,000</b>                          |
| 67 |                  |  |                    |                                 |                                     |   |
| 68 |                  | <b>TAX, MAPS, CARDS, CDS</b>                   |                    |                                 |                                     |   |
| 69 | 100.3348.000.000 | TAX/MAPS, CARDS, CDS                           | 338                | 500                             | 500                                 | 500                                     |
| 70 | 100.3348.000.100 | GIS DATA                                       | 1,018              | 1,200                           | 1,200                               | 1,200                                   |
| 71 |                  | <b>TOTAL</b>                                   | <b>1,357</b>       | <b>1,700</b>                    | <b>1,700</b>                        | <b>1,700</b>                            |
| 72 |                  |  |                    |                                 |                                     |   |
| 73 |                  | <b>TAX COLLECTION FEES</b>                     |                    |                                 |                                     |   |
| 74 | 100.3349.000.000 | TAX COLLECTION FEES MILTON                     | 1,106              | 1,126                           | 1,126                               | 1,013                                   |
| 75 | 100.3349.002.000 | YANCEYVILLE TAX COLL FEES                      | 9,442              | 9,500                           | 9,500                               | 8,550                                   |
| 76 |                  | <b>TOTAL</b>                                   | <b>10,548</b>      | <b>10,626</b>                   | <b>10,626</b>                       | <b>9,563</b>                            |
| 77 |                  |  |                    |                                 |                                     |   |
| 78 |                  | <b>DWI STATE FEES</b>                          |                    |                                 |                                     |   |
| 79 | 100.3416.310.000 | CIVIL LICENSE REVOCATION                       | 1,771              | 2,000                           | 2,000                               | 2,000                                   |
| 80 |                  | <b>TOTAL</b>                                   | <b>1,771</b>       | <b>2,000</b>                    | <b>2,000</b>                        | <b>2,000</b>                            |
| 81 |                  |  |                    |                                 |                                     |   |
| 82 |                  | <b>ELECTIONS FEES</b>                          |                    |                                 |                                     |   |
| 83 | 100.3417.000.000 | ELECTION REIMBURSEMENTS                        | 2,325              | 5,000                           | 0                                   | 0                                       |
|    | 100.3417.000.100 | MISCELLANEOUS REVENUE                          | 0                  | 0                               | 0                                   | 0                                       |

**FY 2020-2021 REVENUE WORKBUDGET**

|     | FUND ACCOUNT                                 | DESCRIPTION                | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|-----|--|----------------------------|--------------------|---------------------------------|-------------------------------------|---|
| 85  | 100.3417.001.000                             | ELECTIONS FEES             | 21                 | 0                               | 0                                   | 0                                       |
| 86  | <b>TOTAL</b>                                 |                            | <b>2,346</b>       | <b>5,000</b>                    | <b>0</b>                            | <b>0</b>                                |
| 87  |  |                            |                    |                                 |                                     |   |
| 88  | <b>REGISTER OF DEEDS FEES</b>                |                            |                    |                                 |                                     |   |
| 89  | 100.3418.000.000                             | REGISTER OF DEEDS FEES     | 170,190            | 171,651                         | 167,645                             | 167,645                                 |
| 90  | <b>TOTAL</b>                                 |                            | <b>170,190</b>     | <b>171,651</b>                  | <b>167,645</b>                      | <b>167,645</b>                          |
| 91  |  |                            |                    |                                 |                                     |   |
| 92  | <b>SHERIFF DEPARTMENT PERMITS &amp; FEES</b> |                            |                    |                                 |                                     |   |
| 93  | 100.3431.000.000                             | SHERIFF MISC REVENUE       | 4,880              | 0                               | 0                                   | 0                                       |
| 94  | 100.3431.000.100                             | CLERK OF COURT/RESTITUTION | 739                | 0                               | 0                                   | 0                                       |
| 95  | 100.3431.000.200                             | SHERIFF DONATIONS/K-9      | 0                  | 6,000                           | 0                                   | 0                                       |
| 96  | 100.3431.410.000                             | SHERIFFS FEES & PERMITS    | 0                  | 0                               | 0                                   | 0                                       |
| 97  | 100.3431.410.001                             | CONCEALED WEAPONS PERMITS  | 36,685             | 32,500                          | 32,500                              | 32,500                                  |
| 98  | 100.3431.410.002                             | SSA INCENTIVE              | 2,000              | 1,200                           | 1,200                               | 1,200                                   |
| 99  | 100.3431.410.003                             | IMPOUND FEE                | 5,345              | 2,500                           | 2,500                               | 2,500                                   |
| 100 | 100.3431.410.004                             | SHF/CSC CIVIL FEES         | 21,076             | 23,500                          | 23,500                              | 23,500                                  |
| 101 | 100.3431.410.005                             | DOMESTIC VIOLENCE/GUN STOR | 298                | 500                             | 500                                 | 500                                     |
| 102 | 100.3431.410.006                             | FINGERPRINTING FEES        | 1,565              | 1,000                           | 1,000                               | 1,000                                   |
| 103 | 100.3431.410.007                             | GUN PERMIT FEES            | 2,675              | 2,500                           | 2,500                               | 2,500                                   |
| 104 | 100.3431.410.100                             | SHERIFF SECURITY SERVICES  | 0                  | 1,000                           | 1,000                               | 1,000                                   |
| 105 | 100.3431.410.200                             | SHERIFF SECURITY/PCC       | 30,000             | 30,000                          | 0                                   | 0                                       |
| 106 | <b>TOTAL</b>                                 |                            | <b>105,263</b>     | <b>100,700</b>                  | <b>64,700</b>                       | <b>64,700</b>                           |
| 107 |  |                            |                    |                                 |                                     |   |
| 108 | <b>DETENTION CENTER REVENUE</b>              |                            |                    |                                 |                                     |   |
| 109 | 100.3432.000.000                             | INMATE TRANSPORTATION      | 0                  | 0                               | 0                                   | 0                                       |
| 110 | 100.3432.351.000                             | SALES TAX                  | 0                  | 0                               | 0                                   | 0                                       |
| 111 | 100.3432.410.000                             | JAIL FEES                  | 10,017             | 7,300                           | 7,300                               | 7,300                                   |
| 112 | 100.3432.410.001                             | JAIL/PAY TEL REVENUES      | 23,367             | 18,000                          | 18,000                              | 18,000                                  |
| 113 | 100.3432.410.100                             | INMATE COMMISARY FEES      | 38,401             | 21,000                          | 21,000                              | 21,000                                  |
| 114 | 100.3432.410.300                             | INMATE FEES                | 0                  | 2,300                           | 2,300                               | 2,300                                   |
| 115 | <b>TOTAL</b>                                 |                            | <b>71,784</b>      | <b>48,600</b>                   | <b>48,600</b>                       | <b>48,600</b>                           |
| 116 |  |                            |                    |                                 |                                     |   |
| 117 | <b>EMERGENCY MANAGEMENT REVENUE</b>          |                            |                    |                                 |                                     |   |
| 118 | 100.3433.000.100                             | EM/FEMA REIMBURSEMENTS     | 0                  | 0                               | 0                                   | 0                                       |
| 119 | 100.3433.360.100                             | EMPG/BASELINE              | 0                  | 20,625                          | 20,625                              | 20,625                                  |
| 120 | 100.3433.360.200                             | EMPG/SUPPLEMENTAL          | 38,524             | 17,000                          | 17,000                              | 17,000                                  |
| 121 | <b>TOTAL</b>                                 |                            | <b>38,524</b>      | <b>37,625</b>                   | <b>37,625</b>                       | <b>37,625</b>                           |
| 122 |  |                            |                    |                                 |                                     |   |
| 123 | <b>SCHOOL RESOURCE OFFICERS</b>              |                            |                    |                                 |                                     |   |
| 124 | 100.3434.000.000                             | SCHOOL RESOURCE OFFICERS P | 131,432            | 131,432                         | 131,432                             | 131,432                                 |
| 125 | <b>TOTAL</b>                                 |                            | <b>131,432</b>     | <b>131,432</b>                  | <b>131,432</b>                      | <b>131,432</b>                          |
| 126 |  |                            |                    |                                 |                                     |   |

**FY 2020-2021 REVENUE WORKBUDGET**

|            | FUND ACCOUNT                                  | DESCRIPTION                | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|------------|---|----------------------------|--------------------|---------------------------------|-------------------------------------|---|
| <b>127</b> | <b>SHERIFF INMATE HOUSING</b>                 |                            |                    |                                 |                                     |   |
| <b>128</b> | 100.3435.360.000                              | US MARSHALS SERVICE        | 506,926            | 320,000                         | 320,000                             | 320,000                                 |
| <b>129</b> | 100.3435.360.100                              | MISDEMENANT REVENUE        | 281,393            | 250,000                         | 250,000                             | 250,000                                 |
| <b>130</b> | 100.3435.360.200                              | INMATE HOUSING             | 112,560            | 80,000                          | 80,000                              | 80,000                                  |
| <b>131</b> | 100.3435.360.300                              | INMATE HOUSING-DPS BACKLOG | 6,480              | 0                               | 10,000                              | 10,000                                  |
| <b>132</b> | <b>TOTAL</b>                                  |                            | <b>907,359</b>     | <b>650,000</b>                  | <b>660,000</b>                      | <b>660,000</b>                          |
| <b>133</b> |   |                            |                    |                                 |                                     |   |
| <b>134</b> | <b>EMERGENCY MEDICAL SERVICE S REVENUES</b>   |                            |                    |                                 |                                     |   |
| <b>135</b> | 100.3437.000.100                              | EMS/DEBT SET-OFF           | 10,790             | 2,000                           | 2,000                               | 2,000                                   |
| <b>136</b> | 100.3437.410.000                              | AMBULANCE RECEIPTS         | 17,006             | 10,000                          | 10,000                              | 10,000                                  |
| <b>137</b> | 100.3437.410.001                              | BILLING COMPANY EFTS       | 808,893            | 775,000                         | 825,000                             | 825,000                                 |
| <b>138</b> | 100.3437.410.002                              | BILLING COMPANY-RECEIPTS   | 102,264            | 25,150                          | 25,000                              | 25,000                                  |
| <b>139</b> | 100.3437.410.100                              | EMS MEDICAID COST SETTLEME | 370,418            | 100,677                         | 70,000                              | 70,000                                  |
| <b>140</b> | 100.3437.890.000                              | DONATIONS/EMS              | 0                  | 0                               | 0                                   | 0                                       |
| <b>141</b> | 100.3437.890.001                              | EMS/TRANSPORTATION/MED EXA | 0                  | 0                               | 0                                   | 0                                       |
| <b>142</b> | <b>TOTAL</b>                                  |                            | <b>1,309,370</b>   | <b>912,827</b>                  | <b>932,000</b>                      | <b>932,000</b>                          |
| <b>143</b> |   |                            |                    |                                 |                                     |   |
| <b>144</b> | <b>SOIL &amp; WATER CONSERVATION SERVICES</b> |                            |                    |                                 |                                     |   |
| <b>145</b> | 100.3473.330.000                              | SCS STATE SUPPLEMENT       | 24,748             | 24,803                          | 24,803                              | 24,803                                  |
| <b>146</b> | 100.3473.330.100                              | MISCELLANEOUS              | 0                  | 3,600                           | 0                                   | 0                                       |
| <b>147</b> | <b>TOTAL</b>                                  |                            | <b>24,748</b>      | <b>28,403</b>                   | <b>24,803</b>                       | <b>24,803</b>                           |
| <b>148</b> |   |                            |                    |                                 |                                     |   |
| <b>149</b> | <b>PLANNING DEPARTMENT REVENUES</b>           |                            |                    |                                 |                                     |   |
| <b>150</b> | 100.3492.410.000                              | SUBDIVISION FEES           | 2,200              | 2,000                           | 1,260                               | 1,260                                   |
| <b>151</b> | 100.3492.410.200                              | OUTDOOR STORAGE FEES       | 650                | 550                             | 300                                 | 300                                     |
| <b>152</b> | 100.3492.410.300                              | FARM PRESERVATION APP FEE  | 10                 | 0                               | 0                                   | 0                                       |
| <b>153</b> | 100.3492.410.500                              | COMMUNICATION TOWER FEE    | 9,425              | 6,900                           | 0                                   | 0                                       |
| <b>154</b> | 100.3492.410.600                              | SHOOTING RANGE FEES        | 150                | 100                             | 0                                   | 0                                       |
| <b>155</b> | 100.3492.410.700                              | PLANNING/AMENDMENTS        | 0                  | 0                               | 0                                   | 0                                       |
| <b>156</b> | 100.3492.410.710                              | PLANNING/VARIANCES         | 150                | 0                               | 0                                   | 0                                       |
| <b>157</b> | 100.3492.410.800                              | ZONING PERMITS             | 200                | 300                             | 250                                 | 250                                     |
| <b>158</b> | 100.3492.410.810                              | SITE VISIT FEES            | 0                  | 100                             | 0                                   | 0                                       |
| <b>159</b> | 100.3492.410.820                              | SITE PLAN REVIEW FEES      | 190                | 100                             | 50                                  | 50                                      |
| <b>160</b> | 100.3492.410.900                              | ROAD INSPECTION FEES       | 0                  | 0                               | 100                                 | 100                                     |
| <b>161</b> | 100.3492.410.910                              | SEXUALLY ORIENTED BUSINESS | 0                  | 0                               | 0                                   | 0                                       |
| <b>162</b> | 100.3492.410.920                              | DEVELOPMENT REVIEW FEES    | 3,300              | 0                               | 1,500                               | 1,500                                   |
| <b>163</b> | 100.3492.410.930                              | WATERSHED PERMITS          | 25                 | 0                               | 0                                   | 0                                       |
| <b>164</b> | 100.3492.410.940                              | RECREATIONAL VEHICLE FEES  | 50                 | 0                               | 0                                   | 0                                       |
| <b>165</b> | 100.3492.580.000                              | CIVIL PENALTIES            | 250                | 0                               | 0                                   | 0                                       |
| <b>166</b> | <b>TOTAL</b>                                  |                            | <b>16,600</b>      | <b>10,050</b>                   | <b>3,460</b>                        | <b>3,460</b>                            |
| <b>167</b> |   |                            |                    |                                 |                                     |   |

FY 2020-2021 REVENUE WORKBUDGET

|            | FUND ACCOUNT                                  | DESCRIPTION                | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|------------|---|----------------------------|--------------------|---------------------------------|-------------------------------------|---|
| <b>179</b> | <b>ANIMAL CONTROL PERMITS &amp; FEES</b>      |                            |                    |                                 |                                     |   |
| <b>180</b> | 100.3519.100.000                              | ANIMAL CONTROL VIOLATION F | 700                | 300                             | 500                                 | 500                                     |
| <b>181</b> | <b>TOTAL</b>                                  |                            | <b>700</b>         | <b>300</b>                      | <b>500</b>                          | <b>500</b>                              |
| <b>182</b> |   |                            |                    |                                 |                                     |   |
| <b>198</b> | <b>NC DEPARTMENT OF PUBLIC SAFETY FUNDING</b> |                            |                    |                                 |                                     |   |
| <b>199</b> | 100.3553.000.000                              | JCPC - OTHER FUNDS         | 1,197              | 0                               | 0                                   | 0                                       |
| <b>200</b> | 100.3553.000.100                              | DPS/DISCRETIONARY FUNDS    | 573                | 0                               | 0                                   | 0                                       |
| <b>201</b> | 100.3553.360.004                              | YOUTH RESTITUTION          | 300                | 0                               | 0                                   | 0                                       |
| <b>202</b> | 100.3553.360.011                              | JCPC ADMINISTRATION        | 97,534             | 97,534                          | 116,058                             | 116,058                                 |
| <b>203</b> | <b>TOTAL</b>                                  |                            | <b>99,604</b>      | <b>97,534</b>                   | <b>116,058</b>                      | <b>116,058</b>                          |
| <b>204</b> |   |                            |                    |                                 |                                     |   |
| <b>205</b> | <b>SENIOR SERVICES</b>                        |                            |                    |                                 |                                     |   |
| <b>206</b> | 100.3870.320.100                              | HCCBG/SENIOR CENTER OPS    | 310,038            | 271,042                         | 272,543                             | 272,543                                 |
| <b>207</b> | 100.3874.360.100                              | MILITARY & VETERANS AFFAIR | -39                | 0                               | 0                                   | 0                                       |
| <b>208</b> | 100.3874.360.200                              | SR SERV/CFMC PATIENT SERV  | 0                  | 0                               | 0                                   | 0                                       |
| <b>209</b> | <b>TOTAL</b>                                  |                            | <b>309,999</b>     | <b>271,042</b>                  | <b>272,543</b>                      | <b>272,543</b>                          |
| <b>210</b> |   |                            |                    |                                 |                                     |   |
| <b>211</b> | <b>PARKS &amp; RECREATION REVENUES</b>        |                            |                    |                                 |                                     |   |
| <b>212</b> | 100.3612.000.000                              | MISCELLANEOUS REVENUE      | -1                 | 0                               | 0                                   | 0                                       |
| <b>213</b> | 100.3612.002.000                              | RECREATION CONCESSION FEES | 8,319              | 9,000                           | 9,000                               | 9,000                                   |
| <b>214</b> | 100.3612.003.000                              | RECREATION FACILITY FEES   | 2,555              | 3,000                           | 3,000                               | 3,000                                   |
| <b>215</b> | 100.3612.004.000                              | RECREATION GATE FEES       | 8,212              | 12,000                          | 12,000                              | 12,000                                  |
| <b>216</b> | 100.3612.005.000                              | RECREATION ATHLETIC FEES   | 0                  | 0                               | 0                                   | 0                                       |
| <b>217</b> | 100.3612.007.000                              | YOUTH UNIFORM FEES         | 195                | 0                               | 0                                   | 0                                       |
| <b>218</b> | 100.3612.009.000                              | DONATIONS/SPONSORSHIPS     | 50                 | 3,000                           | 3,000                               | 3,000                                   |
| <b>219</b> | 100.3612.011.000                              | SUMMER CAMP PROGRAMS       | 80                 | 500                             | 0                                   | 0                                       |
| <b>220</b> | 100.3612.012.000                              | YOUTH ATHLETIC CAMPS       | 0                  | 500                             | 500                                 | 500                                     |
| <b>221</b> | 100.3612.015.000                              | YOUTH PROGRAMMING FEES     | 20,073             | 22,000                          | 22,000                              | 22,000                                  |
| <b>222</b> | 100.3612.015.100                              | ADULT PROGRAMMING FEES     | 81                 | 500                             | 500                                 | 500                                     |
| <b>223</b> | 100.3612.310.300                              | YOUTH/FOOTBALL FEES        | -25                | 0                               | 0                                   | 0                                       |
| <b>224</b> | <b>TOTAL</b>                                  |                            | <b>39,539</b>      | <b>50,500</b>                   | <b>50,000</b>                       | <b>50,000</b>                           |
| <b>225</b> |   |                            |                    |                                 |                                     |   |
| <b>226</b> | <b>FARMER LAKE REVENUES</b>                   |                            |                    |                                 |                                     |   |
| <b>227</b> | 100.3613.310.000                              | CANOE & KAYAK RENTAL FEES  | 303                | 500                             | 400                                 | 400                                     |
| <b>228</b> | 100.3613.310.001                              | FACILITY RENTAL FEE        | 685                | 500                             | 500                                 | 500                                     |
| <b>229</b> | 100.3613.310.002                              | SEASONAL PASSES            | 6,875              | 6,000                           | 6,500                               | 6,500                                   |
| <b>230</b> | 100.3613.310.003                              | DAILY PASSES               | 891                | 1,000                           | 1,000                               | 1,000                                   |
| <b>231</b> | 100.3613.310.004                              | BANK FISHING PASSES        | 266                | 150                             | 300                                 | 300                                     |
| <b>232</b> | 100.3613.310.007                              | LAKE CITATION              | 50                 | 200                             | 50                                  | 50                                      |
| <b>233</b> | 100.3613.310.008                              | DUCK PERMITS               | 0                  | 200                             | 0                                   | 0                                       |
| <b>234</b> | <b>TOTAL</b>                                  |                            | <b>9,070</b>       | <b>8,550</b>                    | <b>8,750</b>                        | <b>8,750</b>                            |
| <b>235</b> |   |                            |                    |                                 |                                     |   |

FY 2020-2021 REVENUE WORKBUDGET

|            | FUND ACCOUNT                             | DESCRIPTION                | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|------------|--|----------------------------|--------------------|---------------------------------|-------------------------------------|---|
| <b>236</b> | <b>UTILITIES REIMBURSEMENTS</b>          |                            |                    |                                 |                                     |   |
| <b>237</b> | 100.3720.000.000                         | WELCOME CENTER/REIMB       | 2,190              | 1,300                           | 3,000                               | 3,000                                   |
| <b>238</b> | 100.3720.000.200                         | NORAG TECH REIMBURSEMENT   | 232                | 100                             | 1,200                               | 1,200                                   |
| <b>239</b> | <b>TOTAL</b>                             |                            | <b>2,422</b>       | <b>1,400</b>                    | <b>4,200</b>                        | <b>4,200</b>                            |
| <b>240</b> |  |                            |                    |                                 |                                     |   |
| <b>241</b> | <b>FRANCHISE FEES</b>                    |                            |                    |                                 |                                     |   |
| <b>242</b> | 100.3740.490.000                         | CABLE TV REVENUE           | 12,549             | 14,500                          | 12,500                              | 12,500                                  |
| <b>243</b> | <b>TOTAL</b>                             |                            | <b>12,549</b>      | <b>14,500</b>                   | <b>12,500</b>                       | <b>12,500</b>                           |
| <b>244</b> |  |                            |                    |                                 |                                     |   |
| <b>245</b> | <b>CATS/TRANSPORTATION GRANT FUNDING</b> |                            |                    |                                 |                                     |   |
| <b>246</b> | 100.3742.000.000                         | CDOT/ROAP GRANT            | 122,906            | 126,392                         | 144,164                             | 144,164                                 |
| <b>247</b> | 100.3743.000.000                         | TTAP E&D GRANT             | 0                  | 7,500                           | 0                                   | 0                                       |
| <b>248</b> | <b>TOTAL</b>                             |                            | <b>122,906</b>     | <b>133,892</b>                  | <b>144,164</b>                      | <b>144,164</b>                          |
| <b>249</b> |  |                            |                    |                                 |                                     |   |
| <b>250</b> | <b>INTEREST ON INVESTMENTS</b>           |                            |                    |                                 |                                     |   |
| <b>251</b> | 100.3831.490.000                         | INTEREST ON INVEST/FIDELIT | 5,317              | 1,500                           | 1,500                               | 1,500                                   |
| <b>252</b> | 100.3831.490.001                         | INTEREST ON INVEST/CAP MAN | 119,441            | 65,000                          | 45,000                              | 45,000                                  |
| <b>253</b> | <b>TOTAL</b>                             |                            | <b>124,758</b>     | <b>66,500</b>                   | <b>46,500</b>                       | <b>46,500</b>                           |
| <b>254</b> |  |                            |                    |                                 |                                     |   |
| <b>255</b> | <b>FACILITY RENTALS</b>                  |                            |                    |                                 |                                     |   |
| <b>256</b> | 100.3834.860.000                         | ASC OFFICE RENT            | 17,676             | 17,676                          | 17,676                              | 17,676                                  |
| <b>257</b> | 100.3834.864.000                         | POSTOFFICE RENT            | 28,750             | 28,750                          | 28,750                              | 28,750                                  |
| <b>258</b> | 100.3834.865.000                         | GUILFORD MILLS RENT        | 14,784             | 15,000                          | 10,000                              | 10,000                                  |
| <b>259</b> | 100.3834.866.000                         | HISTORIC COURHOUSE RENT    | 1,779              | 0                               | 0                                   | 0                                       |
| <b>260</b> | <b>TOTAL</b>                             |                            | <b>62,989</b>      | <b>61,426</b>                   | <b>56,426</b>                       | <b>56,426</b>                           |
| <b>261</b> |  |                            |                    |                                 |                                     |   |
| <b>262</b> | <b>INSURANCE SETTLEMENTS</b>             |                            |                    |                                 |                                     |   |
| <b>263</b> | 100.3835.821.000                         | INSURANCE SETTLEMENT       | 27,367             | 32,013                          | 0                                   | 0                                       |
| <b>264</b> | <b>TOTAL</b>                             |                            | <b>27,367</b>      | <b>32,013</b>                   | <b>0</b>                            | <b>0</b>                                |
| <b>265</b> |  |                            |                    |                                 |                                     |   |
| <b>266</b> | <b>ABC BOARD PROFITS</b>                 |                            |                    |                                 |                                     |   |
| <b>267</b> | 100.3837.310.000                         | ABC BOARD PROFITS          | 19,051             | 17,000                          | 15,000                              | 15,000                                  |
| <b>268</b> | <b>TOTAL</b>                             |                            | <b>19,051</b>      | <b>17,000</b>                   | <b>15,000</b>                       | <b>15,000</b>                           |
| <b>269</b> |  |                            |                    |                                 |                                     |   |
| <b>270</b> | <b>MISCELLANEOUS REVENUES</b>            |                            |                    |                                 |                                     |   |
| <b>271</b> | 100.3839.000.000                         | MISCELLANEOUS REVENUES     | 12,168             | 29,679                          | 0                                   | 0                                       |
| <b>272</b> | 100.3839.007.000                         | NSF CHECK CHARGES          | 0                  | 0                               | 0                                   | 0                                       |
| <b>273</b> | <b>TOTAL</b>                             |                            | <b>12,168</b>      | <b>29,679</b>                   | <b>0</b>                            | <b>0</b>                                |
| <b>274</b> |  |                            |                    |                                 |                                     |   |
| <b>275</b> | <b>MEDICAID RELIEF</b>                   |                            |                    |                                 |                                     |   |
| <b>276</b> | 100.3850.000.000                         | MEDICAID HOLD HARMLESS PAY | 294,665            | 287,000                         | 229,600                             | 229,600                                 |
| <b>277</b> | <b>TOTAL</b>                             |                            | <b>294,665</b>     | <b>287,000</b>                  | <b>229,600</b>                      | <b>229,600</b>                          |

**FY 2020-2021 REVENUE WORKBUDGET**

|            | FUND ACCOUNT                     | DESCRIPTION                | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|------------|----------------------------------|----------------------------|--------------------|---------------------------------|-------------------------------------|---|
| <b>279</b> | <b>SENIOR SERVICES REVENUES</b>  |                            |                    |                                 |                                     |   |
| <b>280</b> | 100.3871.840.100                 | MOW CONSUMER CONTRIBUTIONS | 2,203              | 2,000                           | 2,000                               | 2,000                                   |
| <b>281</b> | 100.3871.840.200                 | CONGREGATE/CONSUMER CONTRI | 864                | 1,000                           | 1,000                               | 1,000                                   |
| <b>282</b> | 100.3871.840.300                 | CONGREGATE TRANSP/CONS CON | 394                | 300                             | 0                                   | 0                                       |
| <b>283</b> | 100.3872.410.000                 | SENIOR CTR/CLASS FEES      | 4,004              | 2,500                           | 2,500                               | 2,500                                   |
| <b>284</b> | 100.3872.860.000                 | SENIOR CTR/FACILITY RENT   | 1,260              | 1,000                           | 1,000                               | 1,000                                   |
| <b>285</b> | <b>TOTAL</b>                     |                            | <b>8,725</b>       | <b>6,800</b>                    | <b>6,500</b>                        | <b>6,500</b>                            |
| <b>286</b> |                                  |                            |                    |                                 |                                     |   |
| <b>287</b> | <b>OTHER FUNDING</b>             |                            |                    |                                 |                                     |   |
| <b>288</b> | 100.xxx.xxx.xxx                  | TOY/SHERIFF SERVICES       | 0                  | 0                               | 40,140                              | 40,140                                  |
| <b>289</b> | 100.xxx.xxx.xxx                  | GCC/SHERIFF INVESTIGATOR   | 0                  | 0                               | 59,025                              | 59,025                                  |
| <b>290</b> | 100.xxx.xxx.xxx                  | DRF/CO-SQUARE              | 0                  | 0                               | 50,000                              | 50,000                                  |
| <b>291</b> | 100.xxx.xxx.xxx                  | ENTRE ECOSYSTEM            | 0                  | 0                               | 15,000                              | 15,000                                  |
| <b>292</b> | 100.xxx.xxx.xxx                  | CO-SQUARE USER FEES        | 0                  | 0                               | 10,000                              | 10,000                                  |
| <b>293</b> | <b>TOTAL</b>                     |                            | <b>0</b>           | <b>0</b>                        | <b>174,165</b>                      | <b>174,165</b>                          |
| <b>298</b> |                                  |                            |                    |                                 |                                     |   |
| <b>299</b> | <b>TRANSFER FROM OTHER FUNDS</b> |                            |                    |                                 |                                     |   |
| <b>296</b> | 100.3910.000.100                 | MS LOAN FROM SCH SYSTEM    | 0                  | 222,800                         | 206,500                             | 206,500                                 |
| <b>300</b> | 100.3980.000.000                 | TR/SCH CAP RESERVE-BOE     | 465,000            | 465,000                         | 620,000                             | 465,000                                 |
| <b>301</b> | 100.3980.042.000                 | TRANSFER FROM SCH CAP RESE | 234,250            | 0                               | 0                                   | 0                                       |
| <b>302</b> | 100.3980.220.100                 | TR/911 WIRELESS BALANCE    | 0                  | 0                               | 0                                   | 0                                       |
| <b>303</b> | <b>TOTAL</b>                     |                            | <b>699,250</b>     | <b>687,800</b>                  | <b>826,500</b>                      | <b>671,500</b>                          |
| <b>304</b> |                                  |                            |                    |                                 |                                     |   |
| <b>305</b> | <b>APPROPRIATED FUND BALANCE</b> |                            |                    |                                 |                                     |   |
| <b>306</b> | 100.3991.991.000                 | APPROPRIATED FUND BALANCE  | 0                  | 1,894,828                       | 1,842,500                           | 1,927,018                               |
|            | <b>TOTAL</b>                     |                            | <b>0</b>           | <b>1,894,828</b>                | <b>1,842,500</b>                    | <b>1,927,018</b>                        |
|            |                                  |                            | <b>21,530,840</b>  | <b>23,390,566</b>               | <b>22,315,901</b>                   | <b>22,244,356</b>                       |



# MAJOR GOVERNMENTAL FUNDS

## GENERAL GOVERNMENT

- Governing Body
- Administration
- Finance
- Tax
- Elections
- Register of Deeds
- Information Technology
- Maintenance
- Non-Departmental

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>   | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|-----------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>GOVERNING BODY</b> |                            |                              |                           |                           |   |   |
| 100.4110.120.000      | BOARD MEMBERS COMPENSA     | 53,880                       | 53,880                    | 44,900                    | 53,880  | 53,880  |
| 100.4110.181.000      | FICA                       | 3,511                        | 4,822                     | 2,954                     | 5,470   | 5,470   |
| 100.4110.190.000      | PROFESSIONAL SERVICES      | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4110.251.000      | MOTOR FUEL                 | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4110.260.000      | SUPPLIES                   | 2,117                        | 1,500                     | 902                       | 1,500   | 1,500   |
| 100.4110.295.000      | SMALL TOOLS & EQUIPMENT    | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4110.311.000      | TRAVEL                     | 5,599                        | 10,000                    | 2,792                     | 10,000  | 10,000  |
| 100.4110.321.000      | TELECOMMUNICATION          | 80                           | 80                        | 67                        | 80  | 80  |
| 100.4110.412.000      | RENTAL FEES                | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4110.491.000      | DUES & SUBSCRIPTIONS       | 0                            | 0                         | 0                         | 0   | 0   |
| <b>TOTAL</b>          |                            | <b>65,188</b>                | <b>70,282</b>             | <b>51,614</b>             | <b>70,930</b>                                 | <b>70,930</b>                                   |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>   | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|-----------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>ADMINISTRATION</b> |                            |                              |                           |                           |   |   |
| 100.4120.121.000      | SALARIES                   | 220,512                      | 222,276                   | 185,230                   | 222,276                                       | 222,276   |
| 100.4120.126.000      | PART-TIME SALARIES         | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4120.127.000      | LONGEVITY/FRINGE           | 1,027                        | 1,927                     | 1,938                     | 2,464   | 2,464   |
| 100.4120.181.000      | FICA                       | 15,847                       | 17,152                    | 13,370                    | 17,642  | 17,642  |
| 100.4120.182.000      | RETIREMENT                 | 17,324                       | 20,067                    | 16,883                    | 22,811  | 22,811  |
| 100.4120.183.000      | HEALTH INSURANCE           | 28,463                       | 30,400                    | 25,332                    | 30,800  | 30,800  |
| 100.xxxx.xxx.xxx      | INTERNS                    | 0                            | 0                         | 0                         | 45,000  | 0   |
| 100.4120.189.000      | PROFESSIONAL SERV          | 65,296                       | 60,000                    | 47,629                    | 60,000  | 60,000  |
| 100.4120.190.000      | ECONOMIC DEVELOPMENT       | 216                          | 0                         | 26                        | 0   | 0   |
| 100.4120.250.000      | VEHICLE PARTS & SUPPLIES   | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4120.251.000      | MOTOR FUEL                 | 262                          | 500                       | 52                        | 300   | 300   |
| 100.4120.260.000      | SUPPLIES                   | 3,487                        | 3,500                     | 3,145                     | 3,000   | 3,000   |
| 100.4120.265.000      | RESEARCH MATERIALS         | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4120.295.000      | SMALL TOOLS/EQUIPMENT      | 687                          | 1,500                     | 1,019                     | 1,500   | 1,500   |
| 100.4120.311.000      | TRAVEL                     | 1,041                        | 2,500                     | 2,268                     | 2,500   | 2,500   |
| 100.4120.312.000      | MILEAGE REIMBURSEMENT      | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4120.321.000      | ADMIN TELECOMMUNICATION    | 334                          | 335                       | 296                       | 335   | 335   |
| 100.4120.325.000      | POSTAGE                    | 293                          | 200                       | 78                        | 200   | 200   |
| 100.4120.340.000      | PRINTING                   | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4120.352.000      | M & R EQUIPMENT            | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4120.353.000      | VEHICLE SERVICE & REPAIRS  | 0                            | 0                         | 39                        | 0   | 0   |
| 100.4120.370.000      | ADVERTISING                | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4120.395.000      | TRAINING                   | 1,513                        | 5,000                     | 4,272                     | 5,000   | 5,000   |
| 100.4120.491.000      | DUES & SUBSCRIPTIONS       | 275                          | 994                       | 225                       | 350   | 350   |
| 100.4120.500.000      | CAPITAL OUTLAY             | 0                            | 0                         | 0                         | 0   | 0   |
| <b>TOTAL</b>          |                            | <b>356,579</b>               | <b>366,351</b>            | <b>301,801</b>            | <b>414,178</b>                                | <b>369,178</b>                                  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b> | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|---------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>FINANCE</b>      |                            |                              |                           |                           |   |   |
| 100.4130.121.000    | SALARIES                   | 155,176                      | 193,788                   | 139,802                   | 202,240                                       | 202,240   |
| 100.4130.126.000    | PART/TIME SALARIES         | 16,274                       | 11,610                    | 8,998                     | 19,141  | 19,141  |
| 100.4130.127.000    | LONGEVITYFRINGE            | 1,884                        | 1,884                     | 1,926                     | 2,270   | 2,270   |
| 100.4130.127.100    | SPECIAL PAY/BONUS          | 0                            | 0                         | 0                         | 0   | 0   |
| 100.4130.181.000    | FICA                       | 13,161                       | 15,859                    | 11,346                    | 17,557  | 17,557  |
| 100.4130.182.000    | RETIREMENT                 | 12,287                       | 17,513                    | 13,375                    | 22,701  | 22,701  |
| 100.4130.183.000    | HEALTH INSURANCE           | 29,662                       | 38,000                    | 25,332                    | 38,515  | 38,515  |
| 100.4130.199.000    | CONTRACTED SERVICES        | 0                            | 5,500                     | 0                         | 5,500   | 5,500   |
| 100.4130.260.000    | SUPPLIES                   | 1,857                        | 2,000                     | 441                       | 2,000   | 2,000   |
| 100.4130.295.000    | SMALL TOOLS/EQUIPMENT      | 0                            | 1,000                     | 1,046                     | 1,000   | 1,000   |
| 100.4130.311.000    | TRAVEL                     | 1,665                        | 2,500                     | 650                       | 2,500   | 2,500   |
| 100.4130.321.000    | TELECOMMUNICATIONS         | 357                          | 360                       | 306                       | 360   | 360   |
| 100.4130.325.000    | POSTAGE                    | 87                           | 1,000                     | 806                       | 500   | 500   |
| 100.4130.352.000    | M & R EQUIPMENT            | 0                            | 150                       | 0                         | 0   | 0   |
| 100.4130.395.000    | TRAINING                   | 610                          | 2,500                     | 44                        | 2,500   | 2,500   |
| 100.4130.491.000    | DUES & SUBSCRIPTIONS       | 271                          | 455                       | 330                       | 455   | 455   |
| 100.4130.500.000    | CAPITAL OUTLAY             | 0                            | 414,990                   | 0                         | 0   | 0   |
| <b>TOTAL</b>        |                            | <b>233,291</b>               | <b>709,109</b>            | <b>204,403</b>            | <b>317,239</b>                                | <b>317,239</b>                                  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>TAX</b>       |                           |                      |                   |                   |                                     |                                       |
| 100.4140.121.000 | SALARIES                  | 152,639              | 178,704           | 153,823           | 183,732                             | 183,732                               |
| 100.4140.122.000 | OVERTIME SALARIES         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4140.126.000 | SALARIES/PT               | 36,952               | 48,250            | 21,706            | 49,904                              | 49,904                                |
| 100.4140.127.000 | LONGEVITYFRINGE           | 3,492                | 3,665             | 3,681             | 3,966                               | 3,966                                 |
| 100.4140.181.000 | FICA                      | 14,441               | 17,644            | 13,057            | 17,878                              | 17,878                                |
| 100.4140.182.000 | RETIREMENT                | 13,938               | 19,072            | 15,870            | 21,888                              | 21,888                                |
| 100.4140.183.000 | HEALTH INSURANCE          | 24,864               | 38,000            | 28,499            | 38,000                              | 38,000                                |
| 100.4140.190.000 | PROF SERV/FORECLOSURE     | 173,148              | 98,000            | 97,544            | 98,000                              | 98,000                                |
| 100.4140.190.100 | PROF SERV/COMPUTER SOFTW  | 1,714                | 2,000             | 1,500             | 2,000                               | 2,000                                 |
| 100.4140.199.000 | PROF SERV/CONTRACTED SERV | 57,585               | 55,800            | 59,234            | 60,800                              | 60,800                                |
| 100.4140.199.100 | PROF SERV/BILLING         | 25,791               | 40,000            | 21,991            | 40,000                              | 40,000                                |
| 100.4140.260.000 | SUPPLIES                  | 3,972                | 5,000             | 2,173             | 5,000                               | 5,000                                 |
| 100.4140.295.000 | SMALL TOOLS/EQUIPMENT     | 452                  | 5,000             | 0                 | 8,000                               | 8,000                                 |
| 100.4140.311.000 | TRAVEL                    | 2,698                | 2,800             | 5,744             | 6,000                               | 6,000                                 |
| 100.4140.312.000 | MILEAGE REIMB/APPRaiser   | 295                  | 1,500             | 292               | 1,500                               | 1,500                                 |
| 100.4140.321.000 | TELECOMMUNICATIONS        | 6,621                | 4,800             | 6,133             | 6,000                               | 6,000                                 |
| 100.4140.325.000 | POSTAGE                   | 0                    | 3,000             | 56                | 3,000                               | 3,000                                 |
| 100.4140.352.000 | M & R EQUIPMENT           | 0                    | 2,000             | 0                 | 2,000                               | 2,000                                 |
| 100.4140.370.000 | ADVERTISING               | 2,990                | 4,500             | 1,702             | 4,500                               | 4,500                                 |
| 100.4140.491.000 | DUES & SUBSCRIPTIONS      | 1,630                | 1,700             | 1,455             | 1,700                               | 1,700                                 |
| 100.4140.499.000 | OFFICE RENOVATION         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4140.500.000 | CAPITAL OUTLAY            | 0                    | 112,225           | 10,000            | 0                                   | 0                                     |
| 100.4140.501.000 | SOFTWARE & PROGRAMMING    | 5,160                | 10,000            | 3,400             | 10,000                              | 10,000                                |
| <b>TOTAL</b>     |                           | <b>528,380</b>       | <b>653,660</b>    | <b>447,858</b>    | <b>563,868</b>                      | <b>563,868</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION    | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>ELECTIONS</b> |                        |                      |                   |                   |                                     |                                       |
| 100.4170.120.000 | BOARD MEMBERS COMPENSA | 10,542               | 8,800             | 14,048            | 11,250                              | 11,250                                |
| 100.4170.121.000 | SALARIES               | 39,320               | 48,756            | 46,164            | 48,756                              | 48,756                                |
| 100.4170.122.000 | SALARIES/OT            | 2,287                | 3,000             | 722               | 3,000                               | 3,000                                 |
| 100.4170.126.000 | SALARIES/PT            | 16,730               | 8,000             | 7,795             | 23,600                              | 23,600                                |
| 100.4170.127.000 | LONGEVITYFRINGE        | 1,430                | 1,431             | 1,463             | 1,463                               | 1,463                                 |
| 100.4170.170.000 | ELECTION OFFICIALS     | 15,206               | 26,000            | 12,645            | 26,000                              | 26,000                                |
| 100.4170.181.000 | FICA                   | 4,566                | 4,583             | 4,287             | 5,876                               | 5,876                                 |
| 100.4170.182.000 | RETIREMENT             | 3,219                | 4,761             | 4,328             | 4,664                               | 4,949                                 |
| 100.4170.183.000 | HEALTH INSURANCE       | 5,941                | 7,600             | 6,333             | 7,600                               | 7,703                                 |
| 100.4170.199.000 | CONTRACTED SERVICES    | 2,535                | 5,000             | 346               | 5,000                               | 5,000                                 |
| 100.4170.260.000 | SUPPLIES               | 1,506                | 3,500             | 2,744             | 4,500                               | 4,500                                 |
| 100.4170.295.000 | SMALL TOOLS/EQUIPMENT  | 3,329                | 3,000             | 1,027             | 4,800                               | 4,800                                 |
| 100.4170.311.000 | TRAVEL                 | 1,746                | 3,000             | 2,203             | 3,000                               | 3,000                                 |
| 100.4170.312.000 | BOARD TRAVEL           | 4,016                | 5,830             | 2,467             | 5,830                               | 5,830                                 |
| 100.4170.321.000 | TELECOMMUNICATIONS     | 1,785                | 1,500             | 1,218             | 1,500                               | 1,500                                 |
| 100.4170.325.000 | POSTAGE                | 1,133                | 3,000             | 1,237             | 3,300                               | 3,300                                 |
| 100.4170.340.000 | PRINTING               | 683                  | 3,400             | 3,900             | 4,200                               | 4,200                                 |
| 100.4170.352.000 | M&R VOTING MACHINES    | 35,741               | 36,000            | 27,511            | 7,000                               | 7,000                                 |
| 100.4170.370.000 | ADVERTISING            | 776                  | 2,500             | 649               | 2,800                               | 2,800                                 |
| 100.4170.410.000 | RENT                   | 200                  | 720               | 0                 | 720                                 | 720                                   |
| 100.4170.431.000 | EQUIPMENT RENTAL       | 946                  | 4,100             | 866               | 2,000                               | 2,000                                 |
| 100.4170.491.000 | DUES & SUBSCRIPTIONS   | 15                   | 70                | 0                 | 0                                   | 0                                     |
| 100.4170.500.000 | CAPITAL OUTLAY         | 0                    | 165,000           | 166,902           | 52,000                              | 52,000                                |
| <b>TOTAL</b>     |                        | <b>153,653</b>       | <b>349,551</b>    | <b>308,853</b>    | <b>228,859</b>                      | <b>229,247</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT             | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|--------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>REGISTER OF DEEDS</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4180.121.000         | SALARIES                  | 99,786               | 109,852           | 87,277            | 111,516                             | 111,516                               |
| 100.4180.127.000         | LONGEVITYFRINGE           | 1,261                | 1,261             | 1,318             | 1,682                               | 1,318                                 |
| 100.4180.181.000         | FICA                      | 6,498                | 8,584             | 5,877             | 8,660                               | 8,632                                 |
| 100.4180.182.000         | RETIREMENT                | 7,907                | 10,042            | 7,991             | 11,490                              | 11,453                                |
| 100.4180.183.000         | HEALTH INSURANCE          | 20,772               | 22,800            | 17,099            | 22,800                              | 23,109                                |
| 100.4180.189.100         | ROD SUPPLEMENTAL RETIREM  | 1,388                | 1,430             | 1,330             | 1,435                               | 1,435                                 |
| 100.4180.190.000         | CONTRACTED SERVICES       | 12,600               | 13,230            | 12,600            | 13,892                              | 13,892                                |
| 100.4180.260.000         | SUPPLIES                  | 821                  | 1,000             | 905               | 1,000                               | 1,000                                 |
| 100.4180.295.000         | SMALL TOOLS/EQUIPMENT     | 0                    | 1,000             | 450               | 1,000                               | 1,000                                 |
| 100.4180.311.000         | TRAVEL                    | 1,899                | 2,200             | 523               | 2,200                               | 2,200                                 |
| 100.4180.321.000         | TELECOMMUNICATIONS        | 1,759                | 1,245             | 1,722             | 1,502                               | 1,502                                 |
| 100.4180.325.000         | POSTAGE                   | 275                  | 490               | 0                 | 490                                 | 490                                   |
| 100.4180.352.000         | M&R EQUIPMENT             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4180.352.100         | M & R COMPUTER            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4180.431.000         | EQUIPMENT LEASE/RENTAL    | 2,654                | 3,031             | 2,116             | 3,183                               | 3,183                                 |
| 100.4180.432.000         | RENTAL/POSTAGE METER      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4180.491.000         | DUES & SUBSCRIPTIONS      | 25                   | 450               | 350               | 450                                 | 450                                   |
| 100.4180.500.000         | CAPITAL OUTLAY            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4180.699.000         | CHILDRENS TRUST FUND      | 440                  | 520               | 265               | 480                                 | 480                                   |
| 100.4180.699.100         | DOMESTIC VIOLENCE REMIT/S | 2,640                | 2,898             | 1,590             | 2,769                               | 2,769                                 |
| 100.4180.699.200         | EXCISE TAX REMIT/STATE    | 45,609               | 44,672            | 38,105            | 45,140                              | 45,140                                |
| <b>TOTAL</b>             |                           | <b>206,335</b>       | <b>224,705</b>    | <b>179,519</b>    | <b>229,689</b>                      | <b>229,569</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                  | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>INFORMATION TECHNOLOGY</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4210.121.000              | SALARIES                  | 43,703               | 105,153           | 65,883            | 118,872                             | 88,872                                |
| 100.4210.127.000              | LONGEVITY                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4210.181.000              | FICA                      | 3,345                | 3,877             | 5,033             | 9,094                               | 6,799                                 |
| 100.4210.182.000              | RETIREMENT                | 3,422                | 4,535             | 5,943             | 12,066                              | 9,021                                 |
| 100.4210.183.000              | HEALTH INSURANCE          | 2,949                | 7,600             | 4,433             | 22,800                              | 15,406                                |
| 100.4210.190.000              | CONTRACTED SERVICES       | 1,043                | 3,500             | 7,582             | 12,000                              | 12,000                                |
| 100.4210.190.100              | CONTRACTED SERVICES/WEBP. | 0                    | 12,000            | 0                 | 0                                   | 0                                     |
| 100.4210.260.000              | SUPPLIES                  | 1,495                | 2,500             | 981               | 2,500                               | 2,500                                 |
| 100.4210.295.000              | SMALL TOOLS/EQUIPMENT     | 20,239               | 28,000            | 30,900            | 40,700                              | 40,700                                |
| 100.4210.311.000              | TRAVEL                    | 52                   | 300               | 0                 | 500                                 | 500                                   |
| 100.4210.321.000              | TELEPHONE                 | 856                  | 1,000             | 1,261             | 1,000                               | 1,000                                 |
| 100.4210.325.000              | POSTAGE                   | 0                    | 0                 | 19                | 50                                  | 50                                    |
| 100.4210.500.000              | CAPITAL OUTLAY            | 8,835                | 30,000            | 53,649            | 104,500                             | 104,500                               |
| <b>TOTAL</b>                  |                           | <b>85,939</b>        | <b>198,465</b>    | <b>175,683</b>    | <b>324,082</b>                      | <b>281,348</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT       | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|--------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>MAINTENANCE</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4260.121.000   | SALARIES                  | 170,194              | 205,165           | 158,236           | 198,111                             | 202,644                               |
| 100.4260.126.000   | TPT/SUMMER EMPLOY         | 3,314                | 0                 | 0                 | 3,314                               | 0                                     |
| 100.4260.127.000   | LONGEVITYFRINGE           | 3,231                | 2,750             | 3,081             | 3,231                               | 2,305                                 |
| 100.4260.181.000   | FICA                      | 12,723               | 15,907            | 11,572            | 15,156                              | 15,679                                |
| 100.4260.182.000   | RETIREMENT                | 13,460               | 18,610            | 14,551            | 13,997                              | 20,803                                |
| 100.4260.183.000   | HEALTH INSURANCE          | 39,775               | 63,200            | 32,932            | 42,048                              | 53,921                                |
| 100.4260.190.000   | PROFESSIONAL SERVICES     | 43,175               | 35,000            | 24,812            | 35,000                              | 35,000                                |
| 100.4260.200.000   | MAINTENANCE SUPPLIES      | 31,968               | 30,000            | 33,313            | 30,000                              | 30,000                                |
| 100.4260.212.000   | UNIFORMS                  | 1,295                | 2,400             | 2,364             | 2,400                               | 2,400                                 |
| 100.4260.250.000   | VEHICLE PARTS & SUPPLIES  | 2,658                | 2,500             | 2,272             | 2,500                               | 2,500                                 |
| 100.4260.251.000   | MOTOR FUEL                | 5,380                | 5,500             | 3,946             | 5,500                               | 5,500                                 |
| 100.4260.260.000   | OFFICE SUPPLIES           | 254                  | 600               | 352               | 600                                 | 600                                   |
| 100.4260.295.000   | SMALL TOOLS/EQUIPMENT     | 8,264                | 13,000            | 9,826             | 11,500                              | 11,500                                |
| 100.4260.311.000   | TRAVEL                    | 737                  | 750               | 245               | 750                                 | 750                                   |
| 100.4260.321.000   | TELEPHONE                 | 10,111               | 14,000            | 8,049             | 1,400                               | 1,400                                 |
| 100.4260.331.000   | ELECTRICITY               | 59,492               | 45,000            | 42,143            | 45,000                              | 45,000                                |
| 100.4260.332.000   | UTILITIES/ENERGY FUEL     | 8,454                | 7,500             | 6,788             | 7,500                               | 7,500                                 |
| 100.4260.334.000   | WATER & SEWER             | 4,070                | 3,500             | 2,374             | 3,500                               | 3,500                                 |
| 100.4260.335.000   | GUILFORD MILLS UTILITIES  | 35,488               | 35,000            | 26,761            | 35,000                              | 35,000                                |
| 100.4260.351.000   | M & R BUILDING            | 37,993               | 25,000            | 13,783            | 25,000                              | 25,000                                |
| 100.4260.352.000   | M & R EQUIPMENT           | 47,562               | 25,000            | 26,035            | 25,000                              | 25,000                                |
| 100.4260.353.000   | VEHICLE SERVICE & REPAIRS | 553                  | 1,500             | 3,252             | 1,500                               | 1,500                                 |
| 100.4260.357.000   | GRAVEL/LAKE/EMS/PARK      | 2,158                | 1,500             | 1,162             | 1,500                               | 1,500                                 |
| 100.4260.359.000   | GROUNDS/PARKING LOTS      | 1,124                | 2,000             | 867               | 2,000                               | 2,000                                 |
| 100.4260.430.000   | EQUIPMENT RENTAL          | 0                    | 800               | 20                | 800                                 | 800                                   |
| 100.4260.435.000   | JANITORAL SUPPLIES        | 24,230               | 30,000            | 37,634            | 30,000                              | 30,000                                |
| 100.4260.498.000   | SIGNS                     | 222                  | 400               | 281               | 400                                 | 400                                   |
| 100.4260.499.000   | GROUNDS CLEANUP           | 0                    | 5,000             | 89                | 5,000                               | 5,000                                 |
| 100.4260.500.000   | CAPITAL OUTLAY            | 195,057              | 240,049           | 224,123           | 208,000                             | 208,000                               |
| 100.4260.500.100   | NON-CAP BUILD&MAINT       | 0                    | 0                 | 62,299            | 0                                   | 0                                     |
| <b>TOTAL</b>       |                           | <b>762,941</b>       | <b>831,631</b>    | <b>753,162</b>    | <b>755,707</b>                      | <b>775,202</b>                        |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                          |                      |                   |                   |                                     |                                       |
|-------------------------------------|--------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION      | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
| <b>HEALTH BUILDING</b>              |                          |                      |                   |                   |                                     |                                       |
| 100.4261.331.000                    | ELECTRICITY              | 14,439               | 14,500            | 11,294            | 14,500                              | 14,500                                |
| 100.4261.332.000                    | FUEL                     | 2,502                | 3,000             | 1,508             | 3,000                               | 3,000                                 |
| 100.4261.334.000                    | WATER & SEWER            | 1,661                | 2,650             | 1,741             | 2,560                               | 2,560                                 |
| <b>TOTAL</b>                        |                          | <b>18,601</b>        | <b>20,150</b>     | <b>14,544</b>     | <b>20,060</b>                       | <b>20,060</b>                         |
| <b>WELCOME CENTER</b>               |                          |                      |                   |                   |                                     |                                       |
| 100.4262.190.000                    | WATER SYSTEMS OPERATOR   | 9,600                | 9,600             | 8,000             | 9,600                               | 9,600                                 |
| 100.4262.334.000                    | WATER & SEWER            | 4,873                | 4,000             | 4,432             | 4,000                               | 4,000                                 |
| 100.4262.499.000                    | WELCOME CENTER OPERATION | 16,954               | 28,000            | 15,474            | 28,000                              | 28,000                                |
| <b>TOTAL</b>                        |                          | <b>31,427</b>        | <b>41,600</b>     | <b>27,906</b>     | <b>41,600</b>                       | <b>41,600</b>                         |
| <b>FLEET MAINTENANCE</b>            |                          |                      |                   |                   |                                     |                                       |
| 100.4265.353.000                    | VEHICLE SERV & REPAIR    | 837                  | 2,000             | 1,701             | 2,000                               | 2,000                                 |
| <b>TOTAL</b>                        |                          | <b>837</b>           | <b>2,000</b>      | <b>1,701</b>      | <b>2,000</b>                        | <b>2,000</b>                          |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT            | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>NON-DEPARTMENTAL</b> |                            |                      |                   |                   |                                     |                                       |
| 100.4200.121.100        | EMPLOYEE COLA              | 0                    | 51,411            | 0                 | 0                                   | 0                                     |
| 100.4200.121.200        | COUNTY FACILITY ATTENDANT  | 587                  | 1,000             | 860               | 1,000                               | 1,000                                 |
| 100.4200.181.000        | FICA                       | 44                   | -13,463           | 78                | 100                                 | 100                                   |
| 100.4200.182.000        | RETIREMENT                 | 46                   | -14,715           | 96                | 100                                 | 100                                   |
| 100.4200.183.000        | HEALTH INS/RETIRES         | 126,054              | 143,930           | 77,491            | 128,630                             | 128,630                               |
| 100.4200.185.000        | UNEMPLOYMENT INSURANCE     | 0                    | 15,000            | 26,813            | 45,000                              | 45,000                                |
| 100.4200.186.000        | WORKERS' COMPENSATION      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4200.190.000        | PROF SERV/SERVICE AGREEME  | 38,164               | 29,705            | 16,268            | 29,705                              | 29,705                                |
| 100.4200.190.400        | PROF SERV/WEBPAGE          | 0                    | 2,472             | 2,472             | 2,472                               | 2,472                                 |
| 100.4200.190.500        | PHONE SYSTEM UPGRADE       | 0                    | 1,000             | 4,506             | 1,000                               | 1,000                                 |
| 100.4200.191.000        | PROF SERVICES/FIN&TAX      | 97,384               | 103,376           | 75,369            | 95,000                              | 95,000                                |
| 100.4200.192.000        | PROF SERV/AUDIT            | 56,250               | 56,250            | 52,250            | 56,250                              | 56,250                                |
| 100.4200.194.000        | PROF SERV/COST ALLOCATION  | 11,200               | 5,600             | 0                 | 5,600                               | 5,600                                 |
| 100.4200.195.000        | PROF SERV/EMP ASSISTANCE P | 4,710                | 4,775             | 3,925             | 4,775                               | 4,775                                 |
| 100.4200.196.000        | PROF SERV/DRUG TESTING     | 3,120                | 4,000             | 2,728             | 4,000                               | 4,000                                 |
| 100.4200.197.000        | AFLAC/DDC&URM COUNTY CO    | 2,576                | 2,400             | 3,073             | 4,500                               | 4,500                                 |
| 100.4200.230.000        | VACCINE/EMPL & FIREMEN     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4200.260.000        | SUPPLIES                   | 2,428                | 4,000             | 2,877             | 4,000                               | 4,000                                 |
| 100.4200.295.000        | SMALL TOOLS & EQUIPMENT    | 11                   | 0                 | 639               | 0                                   | 0                                     |
| 100.4200.311.000        | TRAVEL                     | 0                    | 0                 | 44                | 0                                   | 0                                     |
| 100.4200.321.000        | M & R PHONE SYSTEM         | 10,805               | 5,000             | 1,453             | 5,000                               | 5,000                                 |
| 100.4200.321.200        | COUNTY BROADBAND SERV      | 1,345                | 5,000             | 3,196             | 5,000                               | 5,000                                 |
| 100.4200.325.000        | POSTAGE                    | 2,694                | 500               | 2,370             | 2,500                               | 2,500                                 |
| 100.4200.352.000        | M & R COPIER               | 322                  | 0                 | 0                 | 0                                   | 0                                     |
| 100.4200.352.100        | M & R COMPUTER             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4200.370.000        | ADVERTISING                | 207                  | 1,500             | 337               | 1,500                               | 1,500                                 |
| 100.4200.395.000        | PROFESSIONAL DEVELOPMENT   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4200.431.000        | COPIER RENTAL FEE          | 12,199               | 11,000            | 9,433             | 11,000                              | 11,000                                |
| 100.4200.432.000        | RENT POSTAGE METER         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4200.450.000        | INSURANCE & BONDS          | 287,616              | 360,000           | 305,934           | 360,517                             | 360,517                               |
| 100.4200.491.000        | DUES/SUBSCRIPTIONS         | 28,559               | 28,047            | 6,868             | 28,047                              | 28,047                                |
| 100.4200.499.000        | COUNTY APPRECIATION EVENT  | 3,322                | 7,500             | 6,008             | 6,000                               | 6,000                                 |
| 100.4200.499.100        | COUNTY WELLNESS PROGRAM    | 473                  | 4,000             | 70                | 4,000                               | 4,000                                 |
| 100.4200.580.000        | PURCHASE OF PROPERTY       | 7,000                | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>            |                            | <b>697,111</b>       | <b>819,288</b>    | <b>605,157</b>    | <b>805,696</b>                      | <b>805,696</b>                        |



# MAJOR GOVERNMENTAL FUNDS

## PUBLIC SAFETY

- Sheriff
- Detention Center
- School Resource Officers
- 911 Communication
- Building Inspections
- Emergency Management
- Emergency Medical Services
- Animal Control

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>SHERIFF</b>   |                           |                      |                   |                   |                                     |                                       |
| 100.4310.121.000 | SALARIES                  | 1,345,008            | 1,413,924         | 1,171,503         | 1,573,240                           | 1,575,216                             |
| 100.4310.122.000 | OVERTIME SALARIES         | 51,063               | 40,000            | 36,749            | 40,000                              | 40,000                                |
| 100.4310.126.000 | PART-TIME SALARIES        | 16,089               | 37,120            | 12,905            | 40,000                              | 40,000                                |
| 100.4310.127.000 | LONGEVITY/FRINGE          | 15,921               | 19,798            | 19,797            | 21,946                              | 21,946                                |
| 100.4310.127.100 | SPECIAL PAY/K-9           | 5,110                | 10,780            | 4,270             | 10,780                              | 10,780                                |
| 100.4310.181.000 | FICA                      | 106,265              | 124,514           | 92,784            | 120,353                             | 134,924                               |
| 100.4310.182.000 | RETIREMENT                | 120,125              | 154,280           | 119,634           | 171,484                             | 184,437                               |
| 100.4310.183.000 | HEALTH INSURANCE          | 235,615              | 266,000           | 211,272           | 300,417                             | 300,417                               |
| 100.4310.189.000 | COUNTY 401K CONTRIBUTION  | 68,596               | 77,574            | 57,262            | 75,670                              | 75,768                                |
| 100.4310.190.000 | PROFESSIONAL SERVICES     | 50,707               | 34,862            | 25,734            | 35,000                              | 35,000                                |
| 100.4310.190.100 | PROF SERV/OTHER           | 0                    | 0                 | 12,277            | 0                                   | 0                                     |
| 100.4310.212.000 | UNIFORMS                  | 16,971               | 12,250            | 8,762             | 13,000                              | 13,000                                |
| 100.4310.250.000 | VEHICLE PARTS & SUPPLIES  | 520                  | 5,000             | 1,021             | 5,000                               | 5,000                                 |
| 100.4310.251.000 | MOTOR FUEL                | 78,062               | 80,000            | 50,092            | 80,000                              | 80,000                                |
| 100.4310.260.000 | SUPPLIES                  | 14,708               | 15,000            | 8,421             | 15,000                              | 15,000                                |
| 100.4310.260.100 | CANINE UNIT/SUPPLIES      | 0                    | 750               | 557               | 0                                   | 0                                     |
| 100.4310.295.000 | SMALL TOOLS/EQUIPMENT     | 11,825               | 16,500            | 10,085            | 16,500                              | 16,500                                |
| 100.4310.299.000 | DRUG ENFORCEMENT FUND     | 8,999                | 15,000            | 10,000            | 15,000                              | 15,000                                |
| 100.4310.311.000 | TRAVEL                    | 11,872               | 18,000            | 20,552            | 18,000                              | 23,000                                |
| 100.4310.321.000 | TELEPHONES                | 32,634               | 36,250            | 33,216            | 36,250                              | 36,250                                |
| 100.4310.321.100 | SHERIFF PAK               | 19,883               | 22,000            | 9,521             | 22,000                              | 22,000                                |
| 100.4310.325.000 | POSTAGE                   | 1,781                | 3,700             | 2,047             | 3,700                               | 3,700                                 |
| 100.4310.351.000 | M&R BUILDING              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4310.352.000 | M & R EQUIPMENT           | 1,782                | 6,500             | 925               | 6,500                               | 6,500                                 |
| 100.4310.353.000 | VEHICLE SERVICE & REPAIRS | 78,364               | 70,000            | 33,249            | 50,000                              | 50,000                                |
| 100.4310.370.000 | ADVERTISING               | 600                  | 500               | 425               | 600                                 | 600                                   |
| 100.4310.395.000 | TRAINING                  | 1,035                | 5,000             | 0                 | 0                                   | 0                                     |
| 100.4310.430.000 | EQUIPMENT RENTAL          | 4,254                | 6,500             | 6,574             | 6,600                               | 6,600                                 |
| 100.4310.431.000 | COPIER LEASE/RENTAL       | 4,847                | 5,600             | 2,826             | 6,000                               | 6,000                                 |
| 100.4310.491.000 | DUES & SUBSCRIPTIONS      | 620                  | 4,500             | 714               | 4,500                               | 4,500                                 |
| 100.4310.499.000 | CANINE UNIT               | 2,745                | 2,250             | 6,211             | 2,250                               | 2,250                                 |
| 100.4310.499.200 | SHERIFF DONATIONS/K-9     | 0                    | 6,000             | 6,000             | 0                                   | 0                                     |
| 100.4310.499.400 | ST SHARE/CONC WEAPONS FE  | 20,370               | 17,800            | 10,905            | 17,800                              | 17,800                                |
| 100.4310.500.000 | CAPITAL OUTLAY            | -840                 | 7,637             | 6,253             | 7,637                               | 7,637                                 |
| 100.4310.500.700 | CAP OUTLAY ARMORED VESTS  | 4,579                | 9,200             | 7,304             | 9,200                               | 9,200                                 |
| 100.4310.540.000 | CAP OUTLAY/MOTOR VEHICLE  | 3,525                | 0                 | 0                 | 50,000                              | 50,000                                |
| <b>TOTAL</b>     |                           | <b>2,333,634</b>     | <b>2,544,789</b>  | <b>1,999,848</b>  | <b>2,774,427</b>                    | <b>2,809,025</b>                      |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT            | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>DETENTION CENTER</b> |                            |                      |                   |                   |                                     |                                       |
| 100.4320.121.000        | SALARIES                   | 637,521              | 709,895           | 552,171           | 746,476                             | 746,476                               |
| 100.4320.122.000        | OVERTIME SALARIES          | 60,662               | 35,000            | 38,437            | 35,000                              | 35,000                                |
| 100.4320.126.000        | PART-TIME SALARIES         | 7,655                | 29,000            | 8,633             | 30,000                              | 30,000                                |
| 100.4320.127.000        | LONGEVITY/FRINGE           | 5,418                | 6,845             | 6,324             | 7,825                               | 7,825                                 |
| 100.4320.181.000        | FICA                       | 53,442               | 59,885            | 45,350            | 57,105                              | 57,105                                |
| 100.4320.182.000        | RETIREMENT                 | 55,167               | 71,672            | 54,001            | 81,366                              | 81,366                                |
| 100.4320.183.000        | HEALTH INSURANCE           | 125,900              | 152,000           | 108,423           | 154,060                             | 154,060                               |
| 100.4320.189.000        | 401 K COUNTY CONTRIBUTION  | 3,187                | 2,045             | 1,559             | 2,045                               | 2,045                                 |
| 100.4320.190.000        | PROFESSIONAL SERVICES      | 6,468                | 21,000            | 16,360            | 21,000                              | 21,000                                |
| 100.4320.199.100        | CONTRACT SERV/FOOD SERVICE | 183,189              | 170,340           | 134,337           | 180,561                             | 180,561                               |
| 100.4320.199.200        | CONTRACT SERV/MEDICAL SER  | 174,228              | 168,245           | 146,040           | 174,975                             | 174,975                               |
| 100.4320.200.000        | SUPPLIES                   | 15,516               | 19,500            | 17,788            | 20,500                              | 20,500                                |
| 100.4320.212.000        | UNIFORMS                   | 7,149                | 8,000             | 3,709             | 8,000                               | 8,000                                 |
| 100.4320.220.000        | LODGING & MEALS            | 17,584               | 18,000            | 2,209             | 18,000                              | 18,000                                |
| 100.4320.230.000        | PROF SERVICES / INMATES    | 6,490                | 14,700            | 13,467            | 16,000                              | 16,000                                |
| 100.4320.238.000        | MEDICINE                   | 10                   | 2,000             | 0                 | 2,000                               | 2,000                                 |
| 100.4320.250.000        | VEHICLE PARTS & SUPPLIES   | 0                    | 1,000             | 215               | 1,000                               | 1,000                                 |
| 100.4320.251.000        | MOTOR FUEL                 | 4,174                | 5,500             | 4,081             | 5,500                               | 5,500                                 |
| 100.4320.260.000        | OFFICE SUPPLIES            | 23                   | 700               | 82                | 0                                   | 0                                     |
| 100.4320.295.000        | SMALL TOOLS/EQUIPMENT      | 359                  | 1,000             | 3,219             | 2,000                               | 2,000                                 |
| 100.4320.310.000        | TRANSPORTATION/INMATES     | 0                    | 1,000             | 22                | 1,000                               | 1,000                                 |
| 100.4320.311.000        | TRAVEL                     | 1,251                | 5,000             | 738               | 5,000                               | 5,000                                 |
| 100.4320.321.000        | TELECOMMUNICATION          | 194                  | 2,000             | 221               | 2,000                               | 2,000                                 |
| 100.4320.331.000        | ELECTRICITY                | 51,622               | 58,000            | 40,579            | 58,000                              | 58,000                                |
| 100.4320.332.000        | FUEL                       | 9,531                | 10,000            | 4,865             | 10,000                              | 10,000                                |
| 100.4320.334.000        | WATER & SEWER              | 27,231               | 30,000            | 26,799            | 30,000                              | 30,000                                |
| 100.4320.351.000        | M&R BUILDING/GROUNDS       | 4,362                | 4,000             | 1,152             | 4,000                               | 4,000                                 |
| 100.4320.352.000        | M&R EQUIPMENT              | 15,266               | 12,000            | 1,689             | 12,000                              | 12,000                                |
| 100.4320.353.000        | VEHICLE SERVICE & REPAIRS  | 531                  | 3,000             | 1,284             | 3,000                               | 3,000                                 |
| 100.4320.395.000        | TRAINING                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4320.430.000        | EQUIPMENT RENTAL           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4320.431.000        | COPIER LEASE/RENTAL        | 1,182                | 2,000             | 1,431             | 2,000                               | 2,000                                 |
| 100.4320.491.000        | DUES & SUBSCRIPTIONS       | 0                    | 150               | 100               | 200                                 | 200                                   |
| 100.4320.500.000        | CAPITAL OUTLAY             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>            |                            | <b>1,475,313</b>     | <b>1,623,477</b>  | <b>1,235,286</b>  | <b>1,690,613</b>                    | <b>1,690,613</b>                      |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                           |                      |                   |                   |                                     |                                       |
|-------------------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
| <b>SCHOOL RESOURCE OFFICERS</b>     |                           |                      |                   |                   |                                     |                                       |
| 100.4339.121.000                    | SALARIES/FT               | 104,287              | 109,488           | 91,531            | 109,452                             | 109,452                               |
| 100.4339.122.000                    | SALARIES/OT               | 599                  | 3,500             | 512               | 3,500                               | 3,500                                 |
| 100.4339.127.000                    | LONGEVITY                 | 1,909                | 1,909             | 1,606             | 2,299                               | 2,299                                 |
| 100.4339.181.000                    | FICA                      | 8,011                | 9,341             | 6,968             | 8,374                               | 9,235                                 |
| 100.4339.182.000                    | RETIREMENT                | 9,065                | 11,844            | 9,084             | 11,931                              | 12,917                                |
| 100.4339.183.000                    | HEALTH INSURANCE          | 20,182               | 22,800            | 18,999            | 23,109                              | 23,109                                |
| 100.4339.189.000                    | 401K COUNTY CONTRIBUTIONS | 5,244                | 5,819             | 4,602             | 5,473                               | 5,473                                 |
| 100.4339.212.000                    | UNIFORMS                  | 587                  | 750               | 284               | 750                                 | 750                                   |
| 100.4339.250.000                    | VEHICLE PARTS & SUPPLIES  | 1,235                | 750               | 610               | 1,500                               | 1,500                                 |
| 100.4339.251.000                    | MOTOR FUEL                | 670                  | 3,000             | 372               | 3,000                               | 3,000                                 |
| 100.4339.270.000                    | SUPPLIES & MATERIALS      | 0                    | 150               | 0                 | 150                                 | 150                                   |
| 100.4339.295.000                    | SMALL TOOLS & EQUIPMENT   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4339.311.000                    | TRAVEL                    | 1,369                | 1,000             | 70                | 1,000                               | 1,000                                 |
| 100.4339.321.000                    | TELECOMMUNICATIONS        | 23                   | 25                | 19                | 25                                  | 25                                    |
| 100.4339.353.000                    | VEHICLE SERVICE & REPAIRS | 0                    | 3,250             | 4,092             | 3,250                               | 3,250                                 |
| 100.4339.395.000                    | TRAINING                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4339.540.000                    | CAPITAL OUTLAY/VEHICLES   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                        |                           | <b>153,181</b>       | <b>173,626</b>    | <b>138,750</b>    | <b>173,813</b>                      | <b>175,660</b>                        |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                           |                      |                   |                   |                                     |                                       |
|-------------------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
| <b>911 COMMUNICATIONS</b>           |                           |                      |                   |                   |                                     |                                       |
| 100.4335.121.000                    | SALARIES                  | 387,711              | 330,497           | 266,658           | 376,500                             | 376,500                               |
| 100.4335.122.000                    | OVERTIME/ON CALL SALARIES | 26,092               | 26,604            | 17,554            | 28,730                              | 28,730                                |
| 100.4335.126.000                    | P/T TELECOMMUNICATOR/FRI  | 20,366               | 30,000            | 22,272            | 53,648                              | 53,648                                |
| 100.4335.127.000                    | LONGEVITYFRINGE           | 4,523                | 3,345             | 3,095             | 3,761                               | 3,761                                 |
| 100.4335.181.000                    | FICA                      | 32,504               | 29,870            | 23,140            | 28,803                              | 31,487                                |
| 100.4335.182.000                    | RETIREMENT                | 32,697               | 35,007            | 25,915            | 38,215                              | 41,777                                |
| 100.4335.183.000                    | HEALTH INSURANCE          | 75,379               | 76,000            | 55,731            | 83,600                              | 77,030                                |
| 100.4335.190.000                    | PROFESSIONAL SERVICES     | 922                  | 3,000             | 347               | 3,000                               | 3,000                                 |
| 100.4335.212.000                    | UNIFORMS                  | 1,522                | 2,300             | 2,106             | 2,300                               | 2,300                                 |
| 100.4335.250.000                    | VEHICLE PARTS & SUPPLIES  | 151                  | 500               | 0                 | 500                                 | 500                                   |
| 100.4335.251.000                    | MOTOR FUEL                | 1,002                | 2,500             | 1,017             | 2,500                               | 2,500                                 |
| 100.4335.260.000                    | SUPPLIES                  | 2,016                | 2,500             | 1,667             | 2,500                               | 2,500                                 |
| 100.4335.295.000                    | SMALL TOOLS/EQUIPMENT     | 2,002                | 7,700             | 7,278             | 4,500                               | 4,500                                 |
| 100.4335.311.000                    | TRAVEL                    | 132                  | 500               | 225               | 500                                 | 500                                   |
| 100.4335.321.000                    | TELEPHONES                | 49,252               | 47,359            | 52,530            | 47,359                              | 47,359                                |
| 100.4335.329.000                    | PSAP INELIGIBLE CHARGES   | 3,350                | 3,360             | 1,763             | 2,800                               | 2,800                                 |
| 100.4335.332.000                    | FUEL                      | 1,175                | 1,000             | 741               | 1,000                               | 1,000                                 |
| 100.4335.352.000                    | M & R EQUIPMENT           | 2,616                | 3,035             | 1,810             | 3,352                               | 3,352                                 |
| 100.4335.352.100                    | TOWER SITE REPAIRS        | 0                    | 1,000             | 0                 | 1,000                               | 1,000                                 |
| 100.4335.353.000                    | VEHICLE SERVICE & REPAIRS | 715                  | 3,588             | 1,833             | 2,480                               | 2,480                                 |
| 100.4335.370.000                    | PUBLIC EDUCATION          | 1,499                | 1,500             | 0                 | 1,500                               | 1,500                                 |
| 100.4335.395.000                    | TRAINING/TRAVEL           | 108                  | 800               | 667               | 3,500                               | 3,500                                 |
| 100.4335.491.000                    | DUES & SUBSCRIPTIONS      | 0                    | 147               | 0                 | 946                                 | 946                                   |
| 100.4335.499.000                    | SIGNS MAINTENANCE/SUPPLIE | 6,419                | 5,000             | 4,180             | 6,000                               | 6,000                                 |
| 100.4335.500.000                    | CAPITAL OUTLAY            | 0                    | 5,000             | 1,029             | 0                                   | 0                                     |
| <b>TOTAL</b>                        |                           | <b>652,152</b>       | <b>622,112</b>    | <b>491,559</b>    | <b>698,994</b>                      | <b>698,670</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-----------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>BUILDING INSPECTIONS</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4350.121.000            | SALARIES                  | 89,619               | 122,169           | 98,004            | 146,028                             | 146,028                               |
| 100.4350.126.000            | PART-TIME SALARIES        | 423                  | 3,000             | 0                 | 0                                   | 0                                     |
| 100.4350.127.000            | LONGEVITYFRINGE           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4350.181.000            | FICA                      | 6,816                | 9,346             | 6,902             | 11,171                              | 11,171                                |
| 100.4350.182.000            | RETIREMENT                | 7,014                | 10,934            | 8,840             | 14,822                              | 14,822                                |
| 100.4350.183.000            | HEALTH INSURANCE          | 13,018               | 17,733            | 15,199            | 22,800                              | 23,109                                |
| 100.4350.199.000            | CONTRACTED SERVICES       | 16,599               | 14,550            | 24,977            | 0                                   | 0                                     |
| 100.4350.231.000            | EDUCATIONAL SUPPLIES      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4350.250.000            | VEHICLE PARTS & SUPPLIES  | 769                  | 1,000             | 528               | 2,000                               | 2,000                                 |
| 100.4350.251.000            | MOTOR FUEL                | 1,709                | 1,600             | 1,293             | 3,200                               | 3,200                                 |
| 100.4350.260.000            | OFFICE SUPPLIES           | 645                  | 750               | 203               | 750                                 | 750                                   |
| 100.4350.295.000            | SMALL TOOLS/EQUIPMENT     | 0                    | 5,000             | 608               | 5,000                               | 5,000                                 |
| 100.4350.311.000            | TRAVEL/TRAINING           | 1,634                | 3,000             | 2,875             | 8,000                               | 8,000                                 |
| 100.4350.312.000            | MILEAGE REIMBURSEMENT     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4350.321.000            | TELEPHONES                | 1,683                | 1,375             | 1,537             | 1,800                               | 1,800                                 |
| 100.4350.325.000            | POSTAGE                   | 72                   | 74                | 76                | 120                                 | 120                                   |
| 100.4350.334.000            | WATER & SEWER             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4350.340.000            | PRINTING                  | 0                    | 500               | 212               | 500                                 | 500                                   |
| 100.4350.352.000            | M & R EQUIPMENT           | 0                    | 300               | 0                 | 0                                   | 0                                     |
| 100.4350.353.000            | VEHICLE SERVICE & REPAIRS | 0                    | 500               | 168               | 500                                 | 500                                   |
| 100.4350.431.000            | COPIER RENTAL FEE         | 688                  | 790               | 399               | 790                                 | 790                                   |
| 100.4350.491.000            | DUES & SUBSCRIPTIONS      | 1,167                | 3,000             | 230               | 2,000                               | 2,000                                 |
| 100.4350.699.000            | HOMEOWNERS RECOVERY FUND  | 378                  | 50                | 252               | 0                                   | 0                                     |
| <b>TOTAL</b>                |                           | <b>142,233</b>       | <b>195,671</b>    | <b>162,304</b>    | <b>219,481</b>                      | <b>219,790</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-----------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>EMERGENCY MANAGEMENT</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4330.121.000            | SALARIES                  | 7,983                | 42,005            | 59,951            | 42,962                              | 42,962                                |
| 100.4330.122.000            | SALARIES/OT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4330.126.000            | SALARIES/PT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4330.127.000            | LONGEVITY/FRINGE          | 0                    | 420               | 430               | 859                                 | 859                                   |
| 100.4330.181.000            | FICA                      | 654                  | 3,246             | 4,633             | 3,287                               | 3,353                                 |
| 100.4330.182.000            | RETIREMENT                | 624                  | 3,797             | 5,446             | 4,360                               | 4,448                                 |
| 100.4330.183.000            | HEALTH INSURANCE          | 970                  | 4,560             | 7,600             | 4,560                               | 4,622                                 |
| 100.4330.190.000            | PROFESSIONAL SERVICES     | 0                    | 5,150             | 0                 | 5,150                               | 5,150                                 |
| 100.4330.212.000            | UNIFORMS                  | 0                    | 200               | 126               | 250                                 | 250                                   |
| 100.4330.250.000            | VEHICLE PARTS & SUPPLIES  | 41                   | 500               | 40                | 500                                 | 500                                   |
| 100.4330.251.000            | MOTOR FUEL                | 4,873                | 4,500             | 2,214             | 4,500                               | 4,500                                 |
| 100.4330.260.000            | OFFICE SUPPLIES           | 837                  | 1,000             | 979               | 500                                 | 500                                   |
| 100.4330.260.100            | LOCAL EMERG PLANNING COM  | 58                   | 500               | 354               | 500                                 | 500                                   |
| 100.4330.295.000            | SMALL TOOLS/EQUIPMENT     | 2,633                | 4,600             | 1,760             | 5,600                               | 5,600                                 |
| 100.4330.295.100            | LEPC SMALL TOOLS/EQUIP    | 139                  | 0                 | 0                 | 0                                   | 0                                     |
| 100.4330.311.000            | TRAVEL                    | 848                  | 1,500             | 493               | 2,500                               | 2,500                                 |
| 100.4330.321.000            | TELECOMMUNICATIONS        | 1,706                | 300               | 930               | 1,700                               | 1,700                                 |
| 100.4330.352.000            | M&R EQUIPMENT             | 387                  | 0                 | 73                | 1,200                               | 1,200                                 |
| 100.4330.353.000            | VEHICLE SERVICE & REPAIRS | 24,048               | 1,800             | 1,228             | 2,200                               | 2,200                                 |
| 100.4330.370.000            | ADVERTISING               | 220                  | 8,000             | 130               | 800                                 | 800                                   |
| 100.4330.395.000            | TRAINING/EM               | 1,583                | 1,000             | 370               | 1,000                               | 1,000                                 |
| 100.4330.399.000            | RESCUE/SHELTER OPS        | 1,840                | 0                 | 806               | 0                                   | 0                                     |
| 100.4330.491.000            | DUES & SUBSCRIPTIONS      | 100                  | 200               | 285               | 200                                 | 200                                   |
| 100.4330.499.100            | EMERGENCY MANAGEMENT/F    | 0                    | 0                 | 14,217            | 0                                   | 0                                     |
| 100.4330.500.000            | CAPITAL OUTLAY            | 0                    | 0                 | 0                 | 7,500                               | 7,500                                 |
| <b>TOTAL</b>                |                           | <b>49,543</b>        | <b>83,278</b>     | <b>102,066</b>    | <b>90,128</b>                       | <b>90,344</b>                         |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                            | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|---|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>EMERGENCY MEDICAL SERVICES (EMS)</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4370.121.000                        | SALARIES                  | 1,101,995            | 1,005,750         | 880,415           | 1,018,194                           | 1,018,194                             |
| 100.4370.122.000                        | OVERTIME SALARIES         | 85,064               | 50,000            | 101,863           | 70,000                              | 70,000                                |
| 100.4370.126.000                        | PART TIME SALARIES        | 35,630               | 25,000            | 46,865            | 40,000                              | 40,000                                |
| 100.4370.127.000                        | LONGEVITY/FRINGE          | 5,587                | 7,395             | 5,547             | 4,936                               | 7,888                                 |
| 100.4370.181.000                        | FICA                      | 91,646               | 83,244            | 76,404            | 86,307                              | 86,911                                |
| 100.4370.182.000                        | RETIREMENT                | 89,143               | 95,152            | 86,867            | 110,452                             | 115,313                               |
| 100.4370.183.000                        | HEALTH INSURANCE          | 178,270              | 197,600           | 151,272           | 193,040                             | 187,954                               |
| 100.4370.190.000                        | PROFESSIONAL SERVICES     | 30,272               | 24,400            | 19,167            | 24,400                              | 24,400                                |
| 100.4370.190.100                        | PROF SERV/COLLECTION FEES | 47,827               | 46,500            | 35,381            | 46,500                              | 46,500                                |
| 100.4370.196.000                        | DRUG TESTING/VACCINES     | 0                    | 1,000             | 0                 | 1,000                               | 1,000                                 |
| 100.4370.199.000                        | CONTRACTED SERVICES       | 5,788                | 19,190            | 49,850            | 22,000                              | 22,000                                |
| 100.4370.212.000                        | UNIFORMS                  | 5,769                | 10,000            | 8,286             | 8,000                               | 8,000                                 |
| 100.4370.238.000                        | MEDICAL SUPPLIES          | 61,009               | 60,000            | 52,087            | 62,500                              | 62,500                                |
| 100.4370.250.000                        | VEHICLE PARTS & SUPPLIES  | 3,221                | 2,000             | 11,504            | 15,000                              | 15,000                                |
| 100.4370.251.000                        | MOTOR FUEL                | 48,141               | 60,000            | 24,938            | 64,000                              | 64,000                                |
| 100.4370.260.000                        | DEPARTMENTAL SUPPLIES     | 2,885                | 2,000             | 1,397             | 1,500                               | 1,500                                 |
| 100.4370.295.000                        | SMALL TOOLS/EQUIPMENT     | 2,100                | 8,300             | 6,014             | 5,000                               | 5,000                                 |
| 100.4370.311.000                        | TRAVEL                    | 252                  | 2,500             | 2,141             | 2,500                               | 2,500                                 |
| 100.4370.312.000                        | MILEAGE REIMBURSEMENT     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4370.321.000                        | TELEPHONES                | 10,283               | 9,000             | 7,136             | 10,200                              | 10,200                                |
| 100.4370.325.000                        | POSTAGE                   | 34                   | 200               | 284               | 500                                 | 500                                   |
| 100.4370.331.000                        | ELECTRICITY               | 4,181                | 4,500             | 3,288             | 4,500                               | 4,500                                 |
| 100.4370.332.000                        | FUEL                      | 906                  | 1,000             | 676               | 1,000                               | 1,000                                 |
| 100.4370.334.000                        | WATER & SEWER             | 719                  | 800               | 679               | 800                                 | 800                                   |
| 100.4370.351.000                        | M&R BUILDING              | 2,775                | 10,000            | 3,644             | 10,000                              | 10,000                                |
| 100.4370.352.000                        | M & R EQUIPMENT           | 4,294                | 0                 | 766               | 2,500                               | 2,500                                 |
| 100.4370.353.000                        | VEHICLE SERVICE & REPAIRS | 59,507               | 40,000            | 30,136            | 40,000                              | 40,000                                |
| 100.4370.395.000                        | TRAINING                  | 3,564                | 6,000             | 2,816             | 6,000                               | 6,000                                 |
| 100.4370.431.000                        | COPIER RENTAL FEE         | 2,105                | 2,172             | 1,556             | 2,172                               | 2,172                                 |
| 100.4370.437.000                        | LEASE/EQUIPMENT           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4370.491.000                        | DUES & SUBSCRIPTIONS      | 2,369                | 3,200             | 2,211             | 3,200                               | 3,200                                 |
| 100.4370.499.000                        | SPECIAL EVENTS            | 335                  | 0                 | 0                 | 0                                   | 0                                     |
| 100.4370.500.000                        | CAPITAL OUTLAY            | 0                    | 380,000           | 224,955           | 0                                   | 0                                     |
| <b>TOTAL</b>                            |                           | <b>1,885,672</b>     | <b>2,156,903</b>  | <b>1,838,146</b>  | <b>1,856,201</b>                    | <b>1,859,532</b>                      |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT          | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-----------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>ANIMAL CONTROL</b> |                            |                      |                   |                   |                                     |                                       |
| 100.5191.121.000      | SALARIES                   | 60,144               | 61,512            | 51,260            | 61,512                              | 61,512                                |
| 100.5191.127.000      | LONGEVITY                  | 645                  | 646               | 660               | 660                                 | 660                                   |
| 100.5191.181.000      | FICA                       | 4,630                | 4,756             | 3,887             | 4,756                               | 4,756                                 |
| 100.5191.182.000      | RETIREMENT                 | 4,743                | 5,563             | 4,683             | 6,310                               | 6,310                                 |
| 100.5191.183.000      | HEALTH INSURANCE           | 14,241               | 15,200            | 12,666            | 15,400                              | 15,406                                |
| 100.5191.188.000      | OTHER FRINGE/VEHICLE       | -84                  | 0                 | 0                 | 0                                   | 0                                     |
| 100.5191.199.000      | CONTRACTED SERVICES        | 146                  | 200               | 125               | 200                                 | 200                                   |
| 100.5191.199.200      | ANIMAL CRUELTY INVESTIGATI | 120                  | 300               | 120               | 300                                 | 300                                   |
| 100.5191.212.000      | UNIFORMS                   | 648                  | 650               | 663               | 650                                 | 650                                   |
| 100.5191.230.000      | VACCINE/RABIES             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5191.250.000      | VEHICLE PARTS & SUPPLIES   | 0                    | 500               | 315               | 500                                 | 500                                   |
| 100.5191.251.000      | MOTOR FUEL                 | 4,032                | 4,000             | 2,334             | 4,000                               | 4,000                                 |
| 100.5191.260.000      | OFFICE SUPPLIES            | 219                  | 400               | 988               | 400                                 | 400                                   |
| 100.5191.261.000      | EQUIPMENT/SUPPLIES         | 623                  | 1,000             | 1,065             | 1,000                               | 1,000                                 |
| 100.5191.295.000      | SMALL TOOLS/EQUIPMENT      | 0                    | 0                 | 385               | 0                                   | 0                                     |
| 100.5191.311.000      | TRAVEL                     | 4,171                | 3,500             | 828               | 3,500                               | 3,500                                 |
| 100.5191.321.000      | TELEPHONE                  | 1,418                | 1,400             | 1,099             | 1,400                               | 1,400                                 |
| 100.5191.325.000      | POSTAGE                    | 165                  | 200               | 159               | 200                                 | 200                                   |
| 100.5191.352.000      | M&R EQUIPMENT              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5191.353.000      | VEHICLE SERVICE & REPAIRS  | 817                  | 1,000             | 925               | 1,000                               | 1,000                                 |
| 100.5191.435.000      | UNIFORM RENTAL             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5191.500.000      | CAPITAL OUTLAY             | 0                    | 2,200             | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>          |                            | <b>96,679</b>        | <b>103,027</b>    | <b>82,162</b>     | <b>101,788</b>                      | <b>101,794</b>                        |



# MAJOR GOVERNMENTAL FUNDS

## ECONOMIC & PHYSICAL DEVELOPMENT

- Economic Development
- Planning
- Cooperative Extension Services
- Tourism Development Authority

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-----------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>ECONOMIC DEVELOPMENT</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4910.121.000            | SALARIES                  | 0                    | 63,888            | 54,440            | 108,888                             | 108,888                               |
| 100.4910.126.000            | SALARIES/PT               | 0                    | 0                 | 8,099             | 14,000                              | 14,000                                |
| 100.4910.127.000            | LONGEVITYFRINGE           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4910.181.000            | FICA                      | 0                    | 4,887             | 4,428             | 12,843                              | 8,440                                 |
| 100.4910.182.000            | RETIREMENT                | 0                    | 5,718             | 4,911             | 13,773                              | 11,199                                |
| 100.4910.183.000            | HEALTH INSURANCE          | 0                    | 4,746             | 6,333             | 23,100                              | 15,406                                |
| 100.4910.190.000            | PROFESSIONAL SERVICES     | 0                    | 0                 | 849               | 17,000                              | 17,000                                |
| 100.4910.251.000            | MOTOR FUEL                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4910.260.000            | SUPPLIES                  | 0                    | 0                 | 0                 | 1,500                               | 1,500                                 |
| 100.4910.295.000            | SMALL TOOLS/EQUIPMENT     | 0                    | 0                 | 1,567             | 0                                   | 0                                     |
| 100.4910.311.000            | TRAVEL                    | 0                    | 0                 | 1,614             | 7,000                               | 7,000                                 |
| 100.4910.311.100            | BUSINESS RECRUITMENT      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4910.311.200            | COHORT TRAINING EXP       | 0                    | 0                 | 5,860             | 0                                   | 0                                     |
| 100.4910.321.000            | TELECOMMUNICATIONS        | 0                    | 0                 | 607               | 800                                 | 800                                   |
| 100.4910.325.000            | POSTAGE                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4910.331.000            | ELECTRICITY               | 0                    | 0                 | 0                 | 5,900                               | 5,900                                 |
| 100.4910.332.000            | FUEL                      | 0                    | 0                 | 0                 | 1,500                               | 1,500                                 |
| 100.4910.334.000            | WATER & SEWER             | 0                    | 0                 | 0                 | 1,500                               | 1,500                                 |
| 100.4910.340.000            | PRINTING                  | 0                    | 0                 | 0                 | 500                                 | 500                                   |
| 100.4910.352.000            | M & R EQUIPMENT           | 0                    | 0                 | 0                 | 300                                 | 300                                   |
| 100.4910.353.000            | VEHICLE SERVICE & REPAIRS | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4910.370.000            | ADVERTISING               | 0                    | 0                 | 0                 | 7,500                               | 7,500                                 |
| 100.4910.395.000            | TRAINING                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4910.431.000            | COPIER RENTAL FEE         | 0                    | 0                 | 0                 | 1,200                               | 1,200                                 |
| 100.4910.491.000            | DUES & SUBSCRIPTIONS      | 0                    | 0                 | 0                 | 3,000                               | 3,000                                 |
| 100.4910.499.000            | PROGRAMMING               | 0                    | 0                 | 0                 | 25,000                              | 25,000                                |
| 100.4910.499.100            | ECONOMIC DEVELOPMENT/PC   | 77,826               | 0                 | 0                 | 0                                   | 0                                     |
| 100.4910.500.000            | CAPITAL OUTLAY            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                |                           | <b>77,826</b>        | <b>79,239</b>     | <b>88,706</b>     | <b>245,304</b>                      | <b>230,633</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>PLANNING</b>  |                           |                      |                   |                   |                                     |                                       |
| 100.4920.120.000 | PLANNING BOARD COMPENSA   | 1,020                | 2,160             | 580               | 2,160                               | 2,160                                 |
| 100.4920.121.000 | SALARIES                  | 42,913               | 46,440            | 38,700            | 45,408                              | 59,173                                |
| 100.4920.126.000 | SALARIES/PT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.127.000 | LONGEVITY                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.181.000 | FICA                      | 2,777                | 3,553             | 2,448             | 3,474                               | 4,527                                 |
| 100.4920.182.000 | RETIREMENT                | 3,360                | 4,157             | 3,491             | 4,065                               | 6,007                                 |
| 100.4920.183.000 | HEALTH INSURANCE          | 6,531                | 7,600             | 6,333             | 7,600                               | 7,703                                 |
| 100.4920.199.000 | CONTRACTED SERVICES       | 2,333                | 3,000             | 2,333             | 3,000                               | 3,000                                 |
| 100.4920.231.000 | EDUCATIONAL SUPPLIES      | 0                    | 100               | 0                 | 100                                 | 100                                   |
| 100.4920.250.000 | VEHICLE PARTS & SUPPLIES  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.251.000 | MOTOR FUEL                | 25                   | 100               | 0                 | 100                                 | 100                                   |
| 100.4920.260.000 | OFFICE SUPPLIES           | 233                  | 700               | 7                 | 300                                 | 300                                   |
| 100.4920.295.000 | SMALL TOOLS/EQUIPMENT     | 739                  | 1,025             | 0                 | 1,025                               | 1,025                                 |
| 100.4920.311.000 | TRAVEL                    | 2,410                | 1,500             | 1,274             | 1,500                               | 1,500                                 |
| 100.4920.321.000 | TELEPHONES                | 1,225                | 1,105             | 1,016             | 1,105                               | 1,105                                 |
| 100.4920.325.000 | POSTAGE                   | 128                  | 300               | 135               | 300                                 | 300                                   |
| 100.4920.340.000 | PRINTING                  | 684                  | 200               | 33                | 200                                 | 200                                   |
| 100.4920.351.000 | M&R BUILDING              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.352.000 | M&R EQUIPMENT             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.353.000 | VEHICLE SERVICE & REPAIRS | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.370.000 | ADVERTISING               | 134                  | 800               | 0                 | 500                                 | 500                                   |
| 100.4920.410.000 | RENTAL FEE                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.431.000 | COPIER RENTAL FEE         | 688                  | 795               | 399               | 795                                 | 795                                   |
| 100.4920.491.000 | DUES & SUBSCRIPTIONS      | 50                   | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.499.000 | NON-CAPITALIZED EQUIPMENT | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4920.500.000 | CAPITAL OUTLAY            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>     |                           | <b>65,250</b>        | <b>73,535</b>     | <b>56,749</b>     | <b>71,632</b>                       | <b>88,495</b>                         |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                          |                      |                   |                   |                                     |                                       |
|-------------------------------------|--------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION      | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
| <b>COOPERATIVE EXTENSION</b>        |                          |                      |                   |                   |                                     |                                       |
| 100.4950.121.000                    | SALARIES                 | 181,625              | 296,521           | 178,834           | 260,155                             | 260,155                               |
| 100.4950.126.000                    | PART-TIME SALARIES       | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4950.127.000                    | LONGEVITYFRINGE          | 3,502                | 1,880             | 2,357             | 3,900                               | 3,900                                 |
| 100.4950.127.100                    | SPECIAL PAY/BONUS        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.4950.181.000                    | FICA                     | 16,075               | 14,800            | 12,949            | 19,902                              | 19,902                                |
| 100.4950.182.000                    | RETIREMENT               | 29,308               | 33,654            | 30,924            | 52,954                              | 52,954                                |
| 100.4950.183.000                    | HEALTH INSURANCE         | 19,902               | 25,639            | 25,340            | 36,638                              | 36,638                                |
| 100.4950.185.000                    | UNEMPLOYMENT INSURANCE   | 147                  | 195               | 0                 | 200                                 | 200                                   |
| 100.4950.199.000                    | CONTRACTED SERVICES      | 1,276                | 2,000             | 0                 | 5,800                               | 5,800                                 |
| 100.4950.251.000                    | MOTOR FUEL               | 0                    | 1,500             | 0                 | 400                                 | 400                                   |
| 100.4950.260.000                    | OFFICE SUPPLIES          | 7,762                | 4,000             | 2,833             | 4,500                               | 4,500                                 |
| 100.4950.261.000                    | 4 H MATERIALS            | 422                  | 1,000             | 597               | 1,000                               | 1,000                                 |
| 100.4950.261.100                    | FAMILY/CONSUMER SCI      | 0                    | 1,000             | 150               | 0                                   | 0                                     |
| 100.4950.290.000                    | AGRICULTURAL SUPPLIES    | 0                    | 1,000             | 423               | 1,500                               | 1,500                                 |
| 100.4950.295.000                    | SMALL TOOLS/EQUIPMENT    | 4,021                | 5,000             | 3,133             | 1,200                               | 1,200                                 |
| 100.4950.311.000                    | TRAVEL/STAFF DEVELOPMENT | 809                  | 3,500             | 400               | 5,000                               | 5,000                                 |
| 100.4950.321.000                    | TELEPHONES               | 2,510                | 1,700             | 2,266             | 2,508                               | 2,508                                 |
| 100.4950.325.000                    | POSTAGE                  | 740                  | 500               | 76                | 500                                 | 500                                   |
| 100.4950.352.000                    | M & R EQUIPMENT          | 46                   | 500               | 500               | 500                                 | 500                                   |
| 100.4950.431.000                    | COPIER RENTAL FEE        | 3,073                | 4,000             | 2,414             | 3,300                               | 3,300                                 |
| 100.4950.491.000                    | DUES & SUBSCRIPTIONS     | 622                  | 4,000             | 799               | 2,080                               | 2,080                                 |
| 100.4950.499.100                    | 4H ACTIVITIES/PROJECTS   | 56                   | 0                 | 0                 | 0                                   | 0                                     |
| 100.4950.500.000                    | CAPITAL OUTLAY           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                        |                          | <b>271,897</b>       | <b>402,389</b>    | <b>263,996</b>    | <b>402,037</b>                      | <b>402,037</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                         | ACCOUNT DESCRIPTION | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|--------------------------------------|---------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>TOURISM DEVELOPMENT AUTHORITY</b> |                     |                      |                   |                   |                                     |                                       |
| 170.4921.000.000                     | ECO DEV/TOURISM     | 0                    | 9,500             | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                         |                     | <b>0</b>             | <b>9,500</b>      | <b>0</b>          | <b>0</b>                            | <b>0</b>                              |
|                                      |                     |                      |                   |                   |                                     |                                       |



# MAJOR GOVERNMENTAL FUNDS

## ENVIRONMENTAL PROTECTION

- Soil & Water Conservation

| FY 2020-2021 EXPENDITURE WORKBUDGET  |                           |                      |                   |                   |                                     |                                       |
|--------------------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| FUND ACCOUNT                         | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
| <b>SOIL &amp; WATER CONSERVATION</b> |                           |                      |                   |                   |                                     |                                       |
| 100.4960.121.000                     | SALARY SOIL TECHNICIAN    | 72,552               | 74,196            | 61,830            | 74,196                              | 74,196                                |
| 100.4960.127.000                     | LONGEVITYFRINGE           | 1,699                | 1,700             | 1,738             | 2,046                               | 2,007                                 |
| 100.4960.181.000                     | FICA                      | 5,204                | 5,806             | 4,426             | 5,833                               | 5,830                                 |
| 100.4960.182.000                     | RETIREMENT                | 5,807                | 6,793             | 5,734             | 7,739                               | 7,735                                 |
| 100.4960.183.000                     | HEALTH INSURANCE          | 14,241               | 15,200            | 12,666            | 15,200                              | 15,406                                |
| 100.4960.251.000                     | MOTOR FUEL                | 353                  | 500               | 245               | 500                                 | 500                                   |
| 100.4960.260.000                     | SUPPLIES                  | 249                  | 250               | 249               | 250                                 | 250                                   |
| 100.4960.295.000                     | SMALL TOOLS/EQUIPMENT     | 0                    | 0                 | 10                | 0                                   | 0                                     |
| 100.4960.311.000                     | TRAVEL                    | 313                  | 500               | 195               | 500                                 | 500                                   |
| 100.4960.321.000                     | TELEPHONES                | 11                   | 0                 | 1                 | 0                                   | 0                                     |
| 100.4960.325.000                     | POSTAGE                   | 200                  | 220               | 220               | 220                                 | 220                                   |
| 100.4960.353.000                     | VEHICLE SERVICE & REPAIRS | 357                  | 500               | 50                | 500                                 | 500                                   |
| 100.4960.395.000                     | TRAINING                  | 598                  | 1,000             | -124              | 1,000                               | 1,000                                 |
| 100.4960.491.000                     | DUES & SUBSCRIPTIONS      | 1,385                | 4,512             | 4,385             | 4,512                               | 4,512                                 |
| 100.4960.491.100                     | RC&D DUES                 | 2,000                | 3,000             | 0                 | 3,000                               | 3,000                                 |
| 100.4960.499.000                     | SPECIAL EVENTS            | 0                    | 3,600             | 0                 | 3,600                               | 3,600                                 |
| 100.4960.500.000                     | CAPITAL OUTLAY            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                         |                           | <b>104,969</b>       | <b>117,777</b>    | <b>91,624</b>     | <b>119,096</b>                      | <b>119,256</b>                        |



# MAJOR GOVERNMENTAL FUNDS

## HUMAN SERVICES

- Senior Services
- DPS-Youth Outreach/Enrichment Programs
- Cardinal Innovations – Mental Health
- Drug Court & Primary Intervention
- ROAP Transportation

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>    | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|------------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>SENIOR SERVICES</b> |                            |                              |                           |                           |   |   |
| 100.5870.121.000       | SALARY/FT                  | 151,871                      | 157,008                   | 131,839                   | 156,684                                       | 156,684   |
| 100.5870.126.000       | SALARY/PT                  | 11,843                       | 14,124                    | 10,771                    | 14,448  | 14,448  |
| 100.5870.127.000       | LONGEVITY                  | 2,450                        | 2,450                     | 2,650                     | 2,506   | 2,506   |
| 100.5870.127.100       | SPECIAL PAY/BONUS          | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.181.000       | FICA                       | 11,893                       | 13,279                    | 10,875                    | 13,092  | 13,283  |
| 100.5870.182.000       | RETIREMENT                 | 12,971                       | 14,272                    | 13,103                    | 17,370  | 17,625  |
| 100.5870.183.000       | HEALTH INSURANCE           | 34,356                       | 30,400                    | 31,651                    | 38,515  | 38,515  |
| 100.5870.190.000       | PROFESSIONAL SERVICES      | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.199.000       | CONTRACTED SERVICES        | 828                          | 2,000                     | 628                       | 3,500   | 3,500   |
| 100.5870.220.000       | HOME DELIVERED&SHELF STAFF | 135,073                      | 149,095                   | 125,976                   | 165,630                                       | 165,630   |
| 100.5870.220.200       | OTHER FOOD                 | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.221.000       | DISCARDED MEALS            | 0                            | 2,500                     | 0                         | 2,520   | 2,520   |
| 100.5870.240.000       | GENERAL SUPPLIES           | 966                          | 2,300                     | 1,000                     | 5,500   | 5,054   |
| 100.5870.251.000       | MOTOR FUEL                 | 1,400                        | 1,400                     | 639                       | 0   | 0   |
| 100.5870.260.000       | OFFICE SUPPLIES            | 1,956                        | 2,000                     | 1,692                     | 0   | 0   |
| 100.5870.295.000       | SMALL TOOLS/EQUIPMENT      | 2,259                        | 2,500                     | 3,721                     | 0   | 0   |
| 100.5870.299.000       | SITE SUPPLIES              | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.311.000       | TRAVEL                     | 374                          | 3,000                     | 1,448                     | 2,500   | 2,500   |
| 100.5870.312.000       | CONGREGATE TRANSPORTATION  | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.313.000       | MEDICAL TRANSPORTATION     | 8,364                        | 0                         | 0                         | 0   | 0   |
| 100.5870.321.000       | TELECOMMUNICATIONS         | 6,073                        | 3,000                     | 5,470                     | 4,400   | 4,400   |
| 100.5870.325.000       | POSTAGE                    | 1,921                        | 2,500                     | 1,760                     | 4,300   | 4,300   |
| 100.5870.329.000       | COMMUNICATIONS/RADIO       | 800                          | 960                       | 640                       | 1,000   | 1,000   |
| 100.5870.331.000       | UTILITIES/NEW CENTER       | 18,315                       | 19,800                    | 16,239                    | 23,629  | 23,629  |
| 100.5870.332.000       | FUEL                       | 629                          | 656                       | 458                       | 800   | 800   |
| 100.5870.334.000       | WATER & SEWER              | 595                          | 800                       | 667                       | 800   | 800   |
| 100.5870.340.000       | PRINTING                   | 0                            | 600                       | 0                         | 0   | 0   |
| 100.5870.351.000       | M&R BUILDING & GROUNDS     | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.352.000       | M&R EQUIPMENT              | 683                          | 1,500                     | 3,073                     | 5,000   | 5,000   |
| 100.5870.353.000       | VEHICLE SERVICE & REPAIRS  | 753                          | 800                       | 25                        | 1,000   | 1,000   |
| 100.5870.370.000       | ADVERTISING                | 676                          | 1,000                     | 1,204                     | 0   | 0   |
| 100.5870.395.000       | TRAVEL & TRAINING          | 1,590                        | 500                       | 1,194                     | 2,500   | 2,500   |
| 100.5870.399.100       | M I S                      | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.431.000       | COPIER RENTAL FEE          | 2,934                        | 2,700                     | 3,084                     | 4,000   | 4,000   |
| 100.5870.450.000       | INSURANCE/L&P              | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.479.100       | DUES & SUBSCRIPTIONS       | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.491.000       | DUES & SUBSCRIPTIONS       | 110                          | 500                       | 60                        | 0   | 0   |
| 100.5870.499.000       | VOLUNTEER APPRECIATION     | 3,848                        | 2,000                     | 2,503                     | 2,200   | 2,200   |
| 100.5870.499.100       | CAREGIVERS                 | 3,040                        | 0                         | 1,430                     | 0   | 0   |
| 100.5870.499.200       | GENERAL PURPOSE            | 2,700                        | 0                         | 3,420                     | 0   | 0   |
| 100.5870.500.000       | CAPITAL OUTLAY             | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5870.590.000       | SENIOR CTR DEVELOPMENT     | 0                            | 0                         | 0                         | 9,500   | 9,500   |
| 100.5870.699.000       | SR SERV/PROGRAMMING        | 8,505                        | 15,000                    | 4,031                     | 9,500   | 9,500   |
| 100.5870.699.100       | SR SERV/CONGREGATE         | 0                            | 0                         | 0                         | 0   | 0   |
| <b>TOTAL</b>           |                            | <b>429,776</b>               | <b>448,644</b>            | <b>381,249</b>            | <b>490,894</b>                                | <b>490,894</b>                                  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                          | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|---------------------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>JUVENILE CRIME PREVENTION</b>      |                            |                      |                   |                   |                                     |                                       |
| 100.5830.190.000                      | PROFESSIONAL SERVICES      | 2,920                | 3,500             | 2,920             | 12,919                              | 12,919                                |
| 100.5830.220.000                      | FOOD & PROVISIONS          | 1,454                | 2,880             | 1,568             | 0                                   | 0                                     |
| 100.5830.260.000                      | OFFICE SUPPLIES            | 719                  | 0                 | 14                | 0                                   | 0                                     |
| 100.5830.260.100                      | OTHER SUPPLIES/MATERIALS   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5830.295.000                      | SMALL TOOLS/EQUIPMENT      | 179                  | 0                 | 0                 | 0                                   | 0                                     |
| 100.5830.311.000                      | TRAVEL & TRANSPORTATION    | 1,367                | 1,847             | 3,133             | 0                                   | 0                                     |
| 100.5830.370.000                      | ADVERTISING                | 481                  | 0                 | 439               | 0                                   | 0                                     |
| 100.5830.390.300                      | OTHER SERVICES             | 3,158                | 0                 | 763               | 0                                   | 0                                     |
| 100.5830.641.000                      | JCPC/ADMINISTRATION        | 323                  | 0                 | 0                 | 0                                   | 0                                     |
| 100.5830.699.100                      | REFUND TO STATE            | 56                   | 2,312             | 2,312             | 0                                   | 0                                     |
| <b>TOTAL</b>                          |                            | <b>10,657</b>        | <b>10,539</b>     | <b>11,150</b>     | <b>12,919</b>                       | <b>12,919</b>                         |
| <b>JCPC-YOUTH ENRICHMENT-OUTREACH</b> |                            |                      |                   |                   |                                     |                                       |
| 100.5834.121.000                      | SALARIES/FT                | 35,484               | 35,484            | 32,786            | 73,944                              | 73,944                                |
| 100.5834.126.000                      | SALARIES/PT                | 0                    | 0                 | -52               | 0                                   | 0                                     |
| 100.5834.127.000                      | LONGEVITY                  | 355                  | 357               | 363               | 0                                   | 0                                     |
| 100.5834.181.000                      | FICA                       | 2,672                | 2,715             | 2,461             | 0                                   | 0                                     |
| 100.5834.182.000                      | RETIREMENT                 | 2,803                | 2,839             | 2,985             | 0                                   | 0                                     |
| 100.5834.183.000                      | HEALTH INSURANCE           | 7,068                | 7,600             | 7,093             | 0                                   | 0                                     |
| 100.5834.190.000                      | BACKGROUND CHECKS          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.199.000                      | TRAINING SUPPLIES          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.220.000                      | FOOD & PROVISIONS          | 133                  | 400               | 319               | 0                                   | 0                                     |
| 100.5834.250.000                      | VEHICLE SUPPLIES & MATERIA | 4                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.251.000                      | MOTOR FUEL                 | 283                  | 500               | 222               | 0                                   | 0                                     |
| 100.5834.260.000                      | OFFICE SUPPLIES            | 226                  | 400               | 190               | 0                                   | 0                                     |
| 100.5834.290.000                      | PROGRAM SUPPLIES           | 0                    | 0                 | 225               | 0                                   | 0                                     |
| 100.5834.295.000                      | SMALL TOOLS & EQUIPMENT    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.310.000                      | TRAVEL/TRANSP PARTICIPANTS | 3,391                | 2,408             | 521               | 0                                   | 0                                     |
| 100.5834.311.000                      | MILEAGE REIMBURSEMENT      | 0                    | 0                 | 40                | 0                                   | 0                                     |
| 100.5834.312.000                      | CONFERENCE TRAVEL&SUBSIST  | 1,420                | 2,000             | 1,299             | 0                                   | 0                                     |
| 100.5834.321.000                      | TELEPHONE                  | 2,842                | 2,500             | 2,346             | 0                                   | 0                                     |
| 100.5834.325.000                      | POSTAGE                    | 118                  | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.353.000                      | VEHICLE SERVICE/REPAIR     | 459                  | 400               | 55                | 0                                   | 0                                     |
| 100.5834.370.000                      | ADVERTISING                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.390.000                      | PROGRAM ACTIVITIES         | 0                    | 500               | 345               | 0                                   | 0                                     |
| 100.5834.395.000                      | TRAINING & MATERIALS       | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.399.000                      | RESTITUTION                | 900                  | 950               | 233               | 0                                   | 0                                     |
| 100.5834.413.000                      | RENTAL FEE/OFFICE          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.430.000                      | RENTAL FEE/COPIER          | 368                  | 0                 | 91                | 0                                   | 0                                     |
| 100.5834.491.000                      | DUES & SUBSCRIPTIONS       | 155                  | 150               | 75                | 0                                   | 0                                     |
| 100.5834.499.000                      | OTHER SERVICES             | 0                    | 6,000             | 0                 | 0                                   | 0                                     |
| 100.5834.499.100                      | YOE/DONATION EXPENSES      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.5834.500.000                      | CAPITAL OUTLAY             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                          |                            | <b>58,680</b>        | <b>65,203</b>     | <b>51,599</b>     | <b>73,944</b>                       | <b>73,944</b>                         |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>                     | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|---|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>JCPC-PARENTING &amp; LIFE SKILLS</b> |                            |                              |                           |                           |   |   |
| 100.5835.126.000                        | SALARIES/PART TIME         | 23,321                       | 25,300                    | 17,207                    | 39,559  | 39,559  |
| 100.5835.181.000                        | FICA                       | 1,780                        | 1,935                     | 1,316                     | 0   | 0   |
| 100.5835.182.000                        | RETIREMENT                 | 759                          | 0                         | 0                         | 0   | 0   |
| 100.5835.189.000                        | OTHER FRINGE BENEFITS      | 0                            | 759                       | 0                         | 0   | 0   |
| 100.5835.190.000                        | CONTRACTED SERVICES        | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5835.220.000                        | FOOD & PROVISIONS          | 481                          | 880                       | 195                       | 0   | 0   |
| 100.5835.251.000                        | MOTOR FUEL                 | 801                          | 1,700                     | 236                       | 0   | 0   |
| 100.5835.260.000                        | OFFICE/INSTRUCTIONAL SUPPL | 2,365                        | 900                       | 849                       | 0   | 0   |
| 100.5835.295.000                        | SMALL TOOLS/EQUIPMENT      | 0                            | 0                         | 1,110                     | 0   | 0   |
| 100.5835.311.000                        | MILEAGE REIMBURSEMENT      | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5835.312.000                        | TRAVEL                     | 255                          | 0                         | 647                       | 0   | 0   |
| 100.5835.321.000                        | TELECOMMUNICATION          | 1,935                        | 1,380                     | 1,420                     | 0   | 0   |
| 100.5835.325.000                        | POSTAGE                    | 0                            | 0                         | 51                        | 0   | 0   |
| 100.5835.353.000                        | VEHICLE SERVICE & REPAIRS  | 777                          | 0                         | 242                       | 0   | 0   |
| 100.5835.390.000                        | SPECIAL EVENTS             | 173                          | 0                         | 0                         | 0   | 0   |
| 100.5835.410.000                        | RENTAL FEE                 | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5835.450.000                        | INSURANCE/L&P              | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5835.451.000                        | INSURANCE/L&P-WC           | 1,615                        | 1,250                     | 1,495                     | 0   | 0   |
| 100.5835.490.000                        | AUDIT                      | 416                          | 0                         | 397                       | 0   | 0   |
| 100.5835.499.000                        | MENTORING                  | 0                            | 0                         | 0                         | 0   | 0   |
| 100.5835.499.100                        | DISCRETIONARY FUNDS        | 0                            | 0                         | 0                         | 0   | 0   |
| <b>TOTAL</b>                            |                            | <b>34,677</b>                | <b>34,104</b>             | <b>25,165</b>             | <b>39,559</b>                                 | <b>39,559</b>                                   |

| <b>FY 2020-2021 EXPENDITURE WORKBUDGET</b>                |                            |                              |                           |                           |   |   |
|---|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>FUND ACCOUNT</b>                                       | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
| <b>CARDINAL INNOVATION - MENTAL HEALTH REHABILITATION</b> |                            |                              |                           |                           |   |   |
| 100.5200.630.000  | PAYMENTS MH ALCOHOL REHA   | 5,691                        | 5,000                     | 0                         | 5,000   | 5,000   |
| 100.5200.693.100  | PAYMENTS MENTAL HEALTH     | 69,148                       | 92,197                    | 46,099                    | 85,447  | 85,447  |
| <b>TOTAL</b>  |                            | <b>74,839</b>                | <b>97,197</b>             | <b>46,099</b>             | <b>90,447</b>                                 | <b>90,447</b>                                   |
| <b>DRUG COURT &amp; PRIMARY INTERVENTION</b>              |                            |                              |                           |                           |   |   |
| 100.5263.230.000  | TESTING SUPPLIES           | 1,779                        | 1,500                     | 0                         | 0   | 0   |
| 100.5263.311.000  | TRAVEL REIMBURSEMENT       | 261                          | 1,000                     | 0                         | 0   | 0   |
| <b>TOTAL</b>  |                            | <b>2,040</b>                 | <b>2,500</b>              | <b>0</b>                  | <b>0</b>                                      | <b>0</b>  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT               | ACCOUNT DESCRIPTION | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|----------------------------|---------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>ROAP TRANSPORTATION</b> |                     |                      |                   |                   |                                     |                                       |
| 100.6500.650.100           | EDTAP               | 56,598               | 56,941            | 52,365            | 66,484                              | 66,484                                |
| 100.6500.650.200           | EMPLOYMENT FUNDS    | 7,539                | 7,539             | 9,237             | 8,618                               | 8,618                                 |
| 100.6500.650.300           | RGP                 | 65,030               | 59,112            | 37,569            | 69,062                              | 69,062                                |
| 100.6500.650.400           | RGP RIDERS FARE     | 0                    | 2,800             | 0                 | 0                                   | 0                                     |
| 100.6500.650.700           | CCATS/E&D TTAP      | 0                    | 7,500             | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>               |                     | <b>129,167</b>       | <b>133,892</b>    | <b>99,170</b>     | <b>144,164</b>                      | <b>144,164</b>                        |



## **MAJOR GOVERNMENTAL FUNDS**

### **CULTURAL & RECREATIONAL RESOURCES**

- Parks & Recreation
- Farmer Lake

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                  | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>PARKS &amp; RECREATION</b> |                            |                      |                   |                   |                                     |                                       |
| 100.6120.121.000              | SALARIES/FT                | 96,189               | 99,360            | 79,846            | 97,356                              | 95,604                                |
| 100.6120.122.000              | SALARIES/OT                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.126.000              | SALARIES/PT                | 16,807               | 12,000            | 1,855             | 12,000                              | 12,000                                |
| 100.6120.126.100              | SALARIES/OFFICIALS         | 15,054               | 12,000            | 4,557             | 12,000                              | 12,000                                |
| 100.6120.126.200              | SALARIES/SUMMER CAMP       | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.126.300              | SALARIES/CONCESSION & GAT  | 12,358               | 7,500             | 6,608             | 7,500                               | 7,500                                 |
| 100.6120.127.000              | LONGEVITY                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.181.000              | FICA                       | 10,542               | 10,011            | 6,966             | 9,858                               | 9,724                                 |
| 100.6120.182.000              | RETIREMENT                 | 7,431                | 8,894             | 6,805             | 8,715                               | 9,704                                 |
| 100.6120.183.000              | HEALTH INSURANCE           | 15,377               | 22,800            | 6,422             | 22,800                              | 23,109                                |
| 100.6120.190.000              | PROFESSIONAL SERVICES      | 3,700                | 0                 | 0                 | 10,000                              | 0                                     |
| 100.6120.193.000              | PARTICIPANTS INSURANCE     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.199.000              | CONTRACTED SERVICES        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.212.000              | UNIFORMS/STAFF             | 8,954                | 500               | 3,328             | 750                                 | 750                                   |
| 100.6120.212.100              | UNIFORMS/YOUTH             | 4,782                | 15,000            | 1,828             | 15,000                              | 15,000                                |
| 100.6120.251.000              | MOTOR FUEL                 | 1,562                | 1,500             | 594               | 1,500                               | 1,500                                 |
| 100.6120.260.000              | OFFICE SUPPLIES            | 2,508                | 2,000             | 1,356             | 4,000                               | 4,000                                 |
| 100.6120.261.000              | RECREATION EQUIP. SUPPLIES | 1,544                | 5,000             | 3,707             | 5,000                               | 5,000                                 |
| 100.6120.262.000              | CAMP/SUPPLIES&ACTIVIY      | 0                    | 2,000             | 0                 | 2,000                               | 2,000                                 |
| 100.6120.270.000              | CONCESSION PURCHASES       | 8,624                | 8,000             | 3,829             | 8,000                               | 8,000                                 |
| 100.6120.295.000              | SMALL TOOLS/EQUIPMENT      | 2,916                | 3,000             | 1,000             | 5,000                               | 5,000                                 |
| 100.6120.310.000              | SUMMER CAMP/TRANSPORTA     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.311.000              | TRAVEL & TRAINING          | 626                  | 500               | 316               | 500                                 | 500                                   |
| 100.6120.321.000              | TELECOMMUNICATION          | 3,211                | 2,500             | 2,038             | 2,500                               | 2,500                                 |
| 100.6120.325.000              | POSTAGE                    | 29                   | 300               | 19                | 750                                 | 750                                   |
| 100.6120.331.000              | ELECTRICITY                | 24,222               | 21,500            | 18,539            | 21,500                              | 21,500                                |
| 100.6120.332.000              | UTILITIES/ENERGY FUEL      | 2,890                | 2,500             | 1,045             | 2,500                               | 2,500                                 |
| 100.6120.334.000              | WATER & SEWER              | 2,167                | 2,000             | 5,252             | 2,000                               | 2,000                                 |
| 100.6120.340.000              | PRINTING                   | 0                    | 0                 | 0                 | 500                                 | 500                                   |
| 100.6120.352.000              | M & R FACILITY             | 5,994                | 8,000             | 4,130             | 10,000                              | 10,000                                |
| 100.6120.353.000              | VEHICLE & SERVICE REPAIRS  | 1,106                | 1,500             | 1,111             | 1,500                               | 1,500                                 |
| 100.6120.370.000              | ADVERTISING                | 150                  | 500               | 845               | 750                                 | 750                                   |
| 100.6120.399.000              | YOUTH PROGRAMMING          | 6,122                | 5,000             | 282               | 5,000                               | 5,000                                 |
| 100.6120.399.100              | ADULT PROGRAMMING          | 903                  | 1,000             | 158               | 1,000                               | 1,000                                 |
| 100.6120.419.000              | RENTAL SPACE               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.431.000              | COPIER RENTAL FEE          | 1,104                | 1,200             | 953               | 1,200                               | 1,200                                 |
| 100.6120.450.000              | INSURANCE & BONDING        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6120.491.000              | DUES & SUBSCRIPTIONS       | 0                    | 500               | 0                 | 500                                 | 500                                   |
| 100.6120.699.000              | PROGRAMMING                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                  |                            | <b>256,873</b>       | <b>256,565</b>    | <b>163,387</b>    | <b>271,679</b>                      | <b>261,091</b>                        |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT       | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|--------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>FARMER LAKE</b> |                           |                      |                   |                   |                                     |                                       |
| 100.6121.121.000   | SALARY PUBLIC SAFETY      | 29,828               | 29,928            | 24,940            | 29,928                              | 29,928                                |
| 100.6121.122.000   | OVERTIME SALARIES         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6121.126.000   | PART-TIME SALARIES        | 6,615                | 8,000             | 5,585             | 6,700                               | 6,700                                 |
| 100.6121.127.000   | LONGEVITY & FRINGE        | 878                  | 879               | 898               | 898                                 | 898                                   |
| 100.6121.181.000   | FICA                      | 2,787                | 2,969             | 2,311             | 2,875                               | 2,875                                 |
| 100.6121.182.000   | RETIREMENT                | 2,358                | 2,759             | 2,331             | 3,038                               | 3,038                                 |
| 100.6121.183.000   | HEALTH INSURANCE          | 7,121                | 7,600             | 6,333             | 7,703                               | 7,703                                 |
| 100.6121.212.000   | UNIFORMS                  | 364                  | 500               | 0                 | 300                                 | 300                                   |
| 100.6121.250.000   | VEHICLE PARTS & SUPPLIES  | 698                  | 500               | 375               | 700                                 | 700                                   |
| 100.6121.251.000   | MOTOR FUEL                | 1,181                | 1,500             | 644               | 1,500                               | 1,500                                 |
| 100.6121.260.000   | SUPPLIES                  | 846                  | 700               | 663               | 1,000                               | 1,000                                 |
| 100.6121.270.000   | CONCESSION PURCHASES      | 0                    | 300               | 0                 | 300                                 | 300                                   |
| 100.6121.295.000   | SMALL TOOLS/EQUIPMENT     | 1,258                | 500               | 415               | 800                                 | 800                                   |
| 100.6121.311.000   | TRAVEL                    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6121.321.000   | TELECOMMUNICATION         | 2,657                | 2,500             | 2,541             | 3,000                               | 3,000                                 |
| 100.6121.331.000   | ELECTRICITY               | 2,297                | 2,500             | 1,733             | 2,500                               | 2,500                                 |
| 100.6121.351.000   | M&R BUILDING              | 1,863                | 3,000             | 0                 | 0                                   | 0                                     |
| 100.6121.352.000   | M & R EQUIPMENT           | 55                   | 0                 | 0                 | 200                                 | 200                                   |
| 100.6121.353.000   | VEHICLE SERVICE & REPAIRS | 55                   | 600               | 0                 | 200                                 | 200                                   |
| 100.6121.357.000   | MOWING ON DAM             | 0                    | 2,500             | 0                 | 2,500                               | 2,500                                 |
| 100.6121.359.000   | M&R BOAT RAMP/DOCK        | 0                    | 2,200             | 0                 | 2,200                               | 2,200                                 |
| 100.6121.399.000   | PROGRAMMING & SPECIAL EV  | 3,158                | 3,500             | 3,000             | 3,500                               | 3,500                                 |
| 100.6121.431.000   | LEASE/EQUIPMENT           | 0                    | 500               | 0                 | 500                                 | 500                                   |
| 100.6121.500.000   | CAPITAL OUTLAY            | 24,000               | 59,380            | 60,550            | 0                                   | 0                                     |
| <b>TOTAL</b>       |                           | <b>88,019</b>        | <b>132,815</b>    | <b>112,319</b>    | <b>70,342</b>                       | <b>70,342</b>                         |



# **MAJOR GOVERNMENTAL FUNDS**

## **PUBLIC EDUCATION**

- Caswell County Schools
- Piedmont Community College

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>                                  | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|--|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>PUBLIC EDUCATION - SCHOOLS</b>                    |                            |                              |                           |                           |   |   |
| 100.5911.499.000                                     | TEACHERS SUPPLEMENT        | 0                            | 0                         | 0                         | 300,000                                       | 0   |
| 100.5911.499.100                                     | TEACHER SIGNING BONUS      | 0                            | 50,000                    | 0                         | 0   | 0   |
| 100.5911.499.200                                     | APPROP/SOCIAL WORKER       | 55,000                       | 55,000                    | 55,000                    | 125,000                                       | 55,000  |
| 100.5911.499.xxx                                     | APPROP/SOCIAL WORKER       | 0                            | 0                         | 0                         | 49,000  | 0   |
| 100.5911.630.000                                     | CONTRIB SCHOOL CURRENT EX  | 2,600,000                    | 2,600,000                 | 2,166,667                 | 2,750,000                                     | 2,600,000                                       |
| 100.5912.500.000                                     | SCHOOLS CAPITAL OUTLAY     | 465,000                      | 465,000                   | 387,500                   | 620,000                                       | 465,000   |
| <b>TOTAL</b>   |                            | <b>3,120,000</b>             | <b>3,170,000</b>          | <b>2,609,167</b>          | <b>3,844,000</b>                              | <b>3,120,000</b>                                |
| <b>PUBLIC EDUCATION - PIEDMONT COMMUNITY COLLEGE</b> |                            |                              |                           |                           |   |   |
| 100.5920.500.000                                     | PCC CAPITAL OUTLAY         | 65,000                       | 65,000                    | 54,167                    | 217,000                                       | 65,000  |
| 100.5920.630.000                                     | CONTRIBUTION TO PCC        | 306,195                      | 326,195                   | 271,829                   | 333,014                                       | 333,014   |
| <b>TOTAL</b>   |                            | <b>371,195</b>               | <b>391,195</b>            | <b>325,996</b>            | <b>550,014</b>                                | <b>398,014</b>                                  |
| <b>TOTAL - PUBLIC EDUCATION FUNDING</b>              |                            | <b>3,491,195</b>             | <b>3,561,195</b>          | <b>2,935,163</b>          | <b>4,394,014</b>                              | <b>3,518,014</b>                                |
| <b>SCHOOL CAPITAL RESERVE</b>                        |                            |                              |                           |                           |   |   |
| 100.5912.500.100                                     | SCHOOLS ARTICLE 40 SALES T | 626,501                      | 444,740                   | 475,512                   | 360,468                                       | 360,468   |
| 100.5912.500.200                                     | SCHOOLS ARTICLE 42 SALES T | 216,341                      | 205,300                   | 147,688                   | 363,927                                       | 363,927   |
| 100.5912.500.201                                     | ART 42/SCH HOLD-HARMLESS   | 40,592                       | 239,000                   | 0                         | 0   | 0   |
| <b>TOTAL</b>   |                            | <b>883,434</b>               | <b>889,040</b>            | <b>623,201</b>            | <b>724,395</b>                                | <b>724,395</b>                                  |

# **Caswell County Board of Education**



## **Initial Budget Request To Caswell County Commissioners Fiscal Year 2020-2021**



## *Caswell County Schools*

*P.O. Box 160, Yanceyville, North Carolina*

*Ph: 336-694-4116 / Fax: 336-694-5154*

*Dr. Sandra E. Carter, Superintendent*

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### **CASWELL COUNTY BOARD OF EDUCATION BUDGET REQUEST MESSAGE 2020-2021 FISCAL YEAR**

To the Members of the Caswell County Board of County Commissioners:

Included herein is the 2020-2021 budget request for Caswell County Schools. The North Carolina General Assembly convened on January 14<sup>th</sup>, the Senate sustaining Governor Cooper's veto on Senate Bill 354 (Strengthening Educators' Pay Act). The legislature is scheduled to reconvene on Tuesday, April 28<sup>th</sup>. The failure of the state government to pass an overall education budget for two consecutive years would be highly concerning for all school districts and could prevent us from moving forward with some of our budget priorities. With that being said, the Caswell County Board of Education has not received the State planning allotment for the upcoming school year. In addition, we have not received any information regarding federal allocations for the 2020-2021 school year. As a result, planning for federal and state funding are best guess estimates at this time and are subject to change once the state and federal legislative actions are taken. The Board of Education continues to work through aligning its priorities for the 2020-2021 school year with all available resources. Therefore, this request remains subject to change until final adoption.

#### **LOCAL CURRENT EXPENSE FUND BUDGET REQUEST: (\$2,750,000) (\$2,600,000 for 2019-20)**

The Local Current Expense is the primary operating fund of the Caswell County Board of Education. These funds are used to supplement the State Public School Fund revenues. These expenditures cover the current operating expenses of the school district to ensure we are meeting the requirements of the state and federal educational policies. Over the past several years, budget cuts at the state level have required the district to use local current expense funding to absorb unfunded mandates putting more of a burden on the local current expense fund, yet local funding has remained virtually unchanged for the past ten years despite these budget cuts at the state level. As a result, the Board of Education has had to rely on using unassigned funds as a safety net to cover funding shortfalls. While we recognize at times it is necessary to use fund balance to maintain operational stability, we further recognize that over reliance on the use of fund balance to meet these needs could significantly destabilize our financial position and deplete the availability of funding should we have an emergency arise.

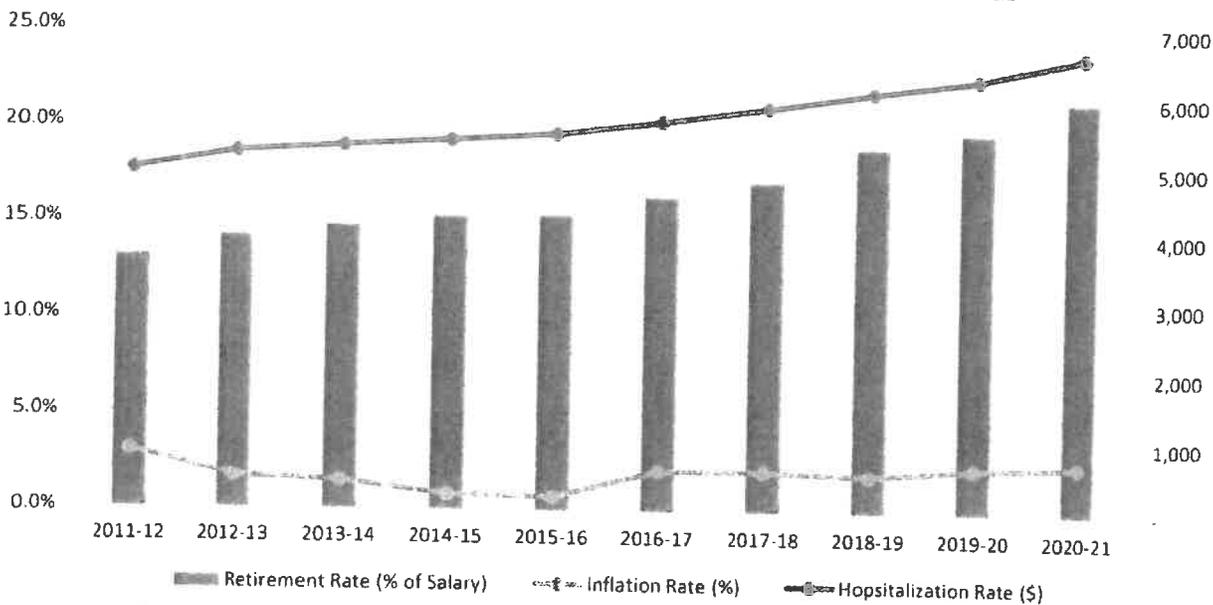
In an effort to continue our current level of educational and operational services, we respectfully request a 3.5% increase over the current appropriation of \$1,095 per pupil funding to an appropriation of \$1,134 per pupil funding, resulting in an appropriation of \$2,750,000 for the 2020-2021 school year. (A chart of estimated expenses is included on page 7). As a result, we will maintain our current service model to students. While we fully understand the economic difficulties facing small districts like ours, we also understand the need to improve our school system as an asset for long-term economic development.

**PER PUPIL RANKING (2018-19 SY)**

|   | <b>Fiscal Year</b> | <b>Caswell Appropriation</b> | <b>FINAL ADM</b> | <b>Per Pupil</b> | <b>State Average</b> | <b>LEA Rank (1=highest)</b> |
|---|--------------------|------------------------------|------------------|------------------|----------------------|-----------------------------|
| Local Current Expense including Supplements | 2018-2019          | \$2,655,000                  | 2,425            | \$1,095 (Local)  | \$2,073              | 106 out of 115              |

The continual rise in statutory operating expenses outside of our control continues to hamper our ability to direct funds towards improving instruction and innovation in the classroom. We also find ourselves facing continued state mandates which must be met with no additional funding. Furthermore, we anticipate an increase in the amount of employee benefit expenses, meaning an increase in the amount of funding needed for the employer matching rates. Employer health insurance costs are increasing at twice the overall rate of inflation as measured by the Consumer Price Index. Likewise, employer costs for state retirement contributions are increasing at nearly four times the overall rate of inflation. **For fiscal year 2020-2021, the employer matching retirement rate will increase 1.74% from 19.7% to 21.44% and the employer matching hospitalization expense will increase \$341 from \$6,306 per employee to \$6,647 per employee. Both of these trends place ever increasing pressure on the local budget.**

**Employment Health Insurance and Retirement Cost Trends**



In addition to the employee benefits increase, we are continuing to see a rise in other areas including utilities and liability insurance. In FY 2019-2020 we have seen a 5.5% increase in liability insurance alone, resulting from higher worker's compensation claims and premium increases across the board for automobile liability, property insurance, boiler and machinery, cyber liability, active shooter coverage, and student accident insurance. We have included a 9.5% increase for liability insurance in the budget

request as we prepare for a higher worker's compensation comp rate as well as a higher property insurance premium with result of the new construction.

Caswell County students attending charter schools continues to be a challenge. For the 2019-2020 school year, approximately \$210,000 will be paid by June 30, 2020 to eleven charter schools (221 Caswell County students) in nearby regions. This amount equates to approximately 9% of the student population. It is worth noting none of these schools are located in Caswell County. This means as a result, Caswell County tax dollars are going to supplement the education of students in other counties. Internally, we are working to develop strategies to reclaim students to the school district, as well as strategies to recruit and retain high quality teachers. (A yearly amount of \$210,000 is budgeted to cover estimated charter school expenses.)

**PERSONNEL (\$474,000) (\$55,000 for 2019-20)**

For the 2020-2021 fiscal year, the Caswell County Board of Education is requesting funding for **teacher supplements** be reinstated in the amount of **\$300,000**. (The County Commissioners appropriated \$300,000 in 2017-2018, but did not appropriate any in 2018-2019 or 2019-2020). For FY 2018-2019, the Board of Education voted to fund the \$300,000 for teacher supplements from fund balance, however was unable to do so in FY 2019-2020.

Fund Balance is intended to be a reserve for when emergencies arise. For example, as mentioned previously, the state of North Carolina legislature has yet to pass a full budget. If the budget impasse continues and funding levels remain constant with no increase, the local fund will have to make up the difference from fund balance.

In FY 2018-2019, the \$300,000 appropriated for teacher supplements resulted in a 2.38%, or an average of \$1,108 per teacher, supplement for all certified staff. Teacher supplements help recruit and retain qualified teachers. **Caswell County Schools continually loses teachers to surrounding districts due to higher pay.** Below is a chart of average teacher supplements of surrounding and/or comparable districts:

| <b>District</b>               | <b>Average Teacher Supplement</b> |
|-------------------------------|-----------------------------------|
| Person County                 | \$4,724                           |
| Rockingham County             | \$2,251                           |
| Alamance-Burlington           | \$4,812                           |
| Polk County – Avg ADM 2,223   | \$2,224                           |
| Warren County – Avg ADM 2,282 | \$1,900                           |

The Caswell County Board of Education is also requesting recurring funding for two significantly needed district **School Social Workers** at approximately **\$125,000** (includes benefits). Our first Social Worker has been a strong advocate in assisting families with services supporting student learning including medical needs and financial issues. Our Social Worker has also been a strong influence in keeping students in school and addressing barriers with families in regard to school attendance, while emphasizing the value of an education as it relates to career readiness and postsecondary opportunities. The increase in school attendance is evidenced by our dropout rate of 2.05%, which aligns with the state average of 2.01%. Nevertheless, students' needs are greater than what one social worker can support, even in a district our size. The second Social worker Caswell County Schools received in the 2018-2019 school

year was due to a grant from the Department of Public Instruction. This grant, however, was only for one year and expired June 30, 2019.

In addition to the teacher supplement and social workers, the Caswell County Board of Education is also requesting funding for a School Resource Officer (SRO). Caswell County Schools received a grant from the Department of Public Instruction in 2018 for two fiscal years to fund an additional SRO. The grant will expire June 30, 2020. At development of this request, we are continuing to seek additional grant funds, however at this time none have been secured. This SRO currently serves all four elementary schools and has been an instrumental part in keeping schools safe, building relationships, as well as providing resources for school safety.

The below chart includes our personnel requests greatly needed for Caswell County Schools.

| <b>Personnel</b>                     | <b>Amount</b>    |
|--------------------------------------|------------------|
| Supplement for Teachers              | \$300,000        |
| Two Social Workers-Salary & Benefits | \$125,000        |
| School Resource Officer              | \$49,000         |
| <b>TOTAL</b>                         | <b>\$474,000</b> |

**CAPITAL OUTLAY REQUEST (\$620,000) (\$465,000 for 2019-20)**

While we are grateful for the support of the Bartlett Yancey Senior High School initiative, we recognize that continued maintenance and repair of our other facilities remains a central issue. Below is a chart of the numerous items which are in the greatest need for the upcoming school year.

| <b>Description</b>   | <b>Estimated Amount</b> |
|--|-------------------------|
| New Activity Bus   | \$90,000                |
| Roof Replacements/Repairs - Including Oakwood and Civic Center                   | \$200,000               |
| HVAC Upgrades-Including Civic Center   | \$40,000                |
| Electrical Upgrades-to include lighting upgrades to LED to be code compliant     | \$40,000                |
| School Repairs/Weatherization – to include the old gym and district wide repairs | \$130,000               |
| School Grounds-Landscaping, Paving, etc. – district wide                         | \$120,000               |
| <b>TOTAL</b>   | <b>\$620,000</b>        |

**SUMMARY OF REQUESTED BUDGETARY NEEDS FOR CASWELL COUNTY SCHOOLS:**

| <b>BUDGET REQUEST</b>          | <b>Amount Allocated for 2019-2020 SY</b> | <b>Increase</b>  | <b>Amount Requested for 2020-2021 SY</b> |
|--------------------------------|--|------------------|--|
| Local Operating Budget Request | \$2,600,000                              | \$150,000        | \$2,750,000                              |
| Personnel Request              | 55,000                                   | 419,000          | 474,000                                  |
| Capital Outlay Fund Request    | 465,000                                  | 155,000          | 620,000                                  |
| <b>TOTAL BUDGET REQUEST</b>    | <b>\$3,120,000</b>                       | <b>\$724,000</b> | <b>\$3,844,000</b>                       |

**CASWELL COUNTY BOARD OF EDUCATION  
GENERAL INFORMATION  
FUND BALANCES – CURRENT STATUS  
As of March 26, 2020**

| <b>Fund Balances--Current Status</b> | <b>Description</b> | <b>Amount</b>       |
|--------------------------------------|--------------------|---------------------|
| Unrestricted General Fund Balance    |                    | \$ 2,273,619*       |
| Capital Outlay Fund Balance          |                    | 409,558             |
| <b>Total</b>                         |                    | <b>\$ 2,683,177</b> |

\*As a rule of thumb, Caswell County Schools tries to reach a fund balance equal to three months of operating expenses. One month operating expense (based on months in which all staff are employed) totals \$2,200,000. Therefore, three months equates to \$6,600,000. The current unrestricted General Fund Balance for Caswell County Schools is \$2,273,619, slightly above one month of operating expenses.

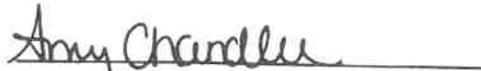
**CASWELL COUNTY BOARD OF EDUCATION  
GENERAL INFORMATION  
LOCAL CURRENT EXPENSE FUND  
PROJECTED EXPENSES BY PROGRAM  
2020-2021**

| <b>Code</b> | <b>County Appropriation Description</b>                     | <b>Requested Amount</b> |
|-------------|---|-------------------------|
| 5000        | Instructional Services                                      | \$612,000               |
| 6100        | Support & Development Services (Curriculum)                 | 7,000                   |
| 6400        | Technology Support Services                                 | 50,000                  |
| 6500        | Operational Support Services (Utilities, Maintenance, etc.) | 1,641,700               |
| 6600        | Financial & Human Resource Services                         | 347,000                 |
| 6700        | Accountability Services                                     | 96,300                  |
| 6900        | Student Services  | 230,000                 |
| 7100        | Community Services (Civic Center Loss) *                    | 30,000                  |
| 8100        | Payments to Other Governmental Units (Charter Schools)      | 210,000                 |
|             | <b>Total</b>  | <b>\$3,224,000</b>      |

\*The Civic Center is rented out to earn income to offset some of the cost associated with operations. However, the rental income does not completely cover the operating costs. Utility expenses, for example, continue regardless of whether the building is rented or not. There are also instructional classes being held in the civic center, which is utilizing the space, but not recovering income. Due to upcoming construction at Bartlett Yancey Senior High School and the need to relocate classrooms and offices, the future use of the Civic Center may limit rental income during this time.

**Respectfully requested and submitted April 27, 2020:**

  
**Dr. Sandra Carter**  
**Superintendent**

  
**Mrs. Amy Chandler**  
**Finance Officer**



# OPERATING BUDGET - CASWELL COUNTY

## 2020 - 2021

**PROPOSED**

| BUDGET CODE                   | DESCRIPTION                        | BUDGET            |
|-------------------------------|------------------------------------|-------------------|
|                               |                                    | 2020-2021         |
| <b>CASWELL COUNTY</b>         |                                    |                   |
| <b>GENERAL ADMINISTRATION</b> | <b>30501</b>                       |                   |
| 21-130-97-519000-30501        | Legal Services                     | \$1,000           |
| 21-130-97-519020              | System Implementation              | \$5,000           |
| 21-130-97-532200              | Utilities - Telephone              | \$11,000          |
|                               |                                    | <b>\$17,000</b>   |
| <b>OPERATIONS</b>             |                                    |                   |
| 21-610-80-514000              | Salaries FT Service/Maintenance/Sk | \$26,292          |
| 21-610-80-514010              | Salaries PT Service/Maintenance/Sk | \$51,000          |
| 21-610-80-518100              | FICA                               | \$5,913           |
| 21-610-80-518200              | Retirement                         | \$6,599           |
| 21-610-80-518300              | Medical Insurance                  | \$6,348           |
| 21-610-80-518500              | Unemployment Insurance             | \$2,041           |
| 21-610-80-518600              | Worker's Compensation              | \$928             |
| 21-610-80-518700              | Plant Operation Longevity Payme    | \$383             |
| 21-610-80-519090              | Contracts - Waste Removal          | \$3,800           |
| 21-610-80-521000              | Custodial Supplies                 | \$7,800           |
| 21-610-80-522000              | Maintenance Supplies               | \$1,250           |
| 21-610-80-525000              | Fuel - Gasoline                    | \$1,500           |
| 21-610-80-531110              | In-State Ground Transportation     | \$1,000           |
| 21-610-80-533100              | Utilities - Heat                   | \$6,000           |
| 21-610-80-533200              | Utilities - Water/Wastewater       | \$2,300           |
| 21-610-80-533300              | Utilities - Electricity            | \$63,000          |
| 21-610-80-535300              | Motor Vehicle Repairs              | \$3,196           |
| 21-610-80-539500              | Other Current Expense              | \$1,000           |
| 21-610-80-545000              | Insurance - Property               | \$10,500          |
|                               |                                    | <b>\$ 200,850</b> |
| <b>MAINTENANCE</b>            | <b>30501</b>                       |                   |
| 21-620-80-514000-30501        | Salaries FT Service/Maintenance/Sk | \$54,994          |
| 21-620-80-518100              | FICA                               | \$3,254           |
| 21-620-80-518200              | Retirement                         | \$8,379           |
| 21-620-80-518300              | Medical Insurance                  | \$6,348           |
| 21-620-80-518500              | Unemployment Insurance             | \$1,333           |
| 21-620-80-518600              | Worker's Compensation              | \$1,128           |
| 21-620-80-518700              | Longevity                          | \$1,000           |
| 21-620-80-522000              | Maintenance Supplies               | \$3,327           |
| 21-620-80-522010              | Grounds Maintenance Supplies       | \$555             |
| 21-620-80-525000              | Fuel - Gasoline                    | \$600             |
| 21-620-80-531110              | In-State Ground Transportation     | \$96              |
| 21-620-80-535100              | Equipment Repair                   | \$8,400           |
| 21-620-80-535200              | Facilities Repair                  | \$15,000          |
| 21-620-80-535300              | Motor Vehicle Repair               | \$3,550           |
| 21-620-80-535400              | Contracts - Service                | \$7,200           |
|                               |                                    | <b>\$ 115,184</b> |

|   |  | <b>CASWELL COUNTY</b> |                  |
|---|--|-----------------------|------------------|
| <b>EQUIPMENT</b>                          | <b>30501</b>                                 |                       |                  |
| 27-920-80-553000-30501                    | Security Cameras                             |                       | \$0              |
|   | P Building Roof                              | \$200,000             |                  |
|   | Suspended ceiling and lights- relocated PSTC | \$0                   |                  |
|   | Safety Lighting and street lighting          | \$15,000              |                  |
|   | Information Technology Server/Switch         | \$0                   |                  |
|   | Storage Facility                             | \$2,000               |                  |
|   |  | <b>\$217,000</b>      |                  |
| <b>Total Caswell County Appropriation</b> |  |                       | <b>\$550,014</b> |



# **MAJOR GOVERNMENTAL FUNDS**

## **DEBT SERVICE**

- Private Placement Loans
- General Obligation Bonds
- Installment Loans

## **TRANSFERS TO OTHER FUNDS**

| FY 2020-2021 EXPENDITURE WORKBUDGET   |                              |                      |                   |                   |                                     |                                       |
|---------------------------------------|------------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| FUND ACCOUNT                          | ACCOUNT DESCRIPTION          | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
| <b>DEBT SERVICE-PRIVATE PLACEMENT</b> |                              |                      |                   |                   |                                     |                                       |
| 100.9000.710.000                      | DETENTION CTR/PRINIPAL       | 656,000              | 656,000           | 656,000           | 656,000                             | 656,000                               |
| 100.9000.720.000                      | DETENTION CTR/INTEREST       | 179,982              | 158,171           | 158,110           | 136,359                             | 136,359                               |
| <b>TOTAL</b>                          |                              | <b>835,982</b>       | <b>814,171</b>    | <b>814,110</b>    | <b>792,359</b>                      | <b>792,359</b>                        |
| <b>DEBT SERVICE-SCHOOL BOND</b>       |                              |                      |                   |                   |                                     |                                       |
| 100.9100.700.100                      | MIDDLE SCHOOL BOND PRINCIPAL | 215,000              | 210,000           | 210,000           | 200,000                             | 200,000                               |
| 100.9100.720.100                      | N&S ELEM BOND INTEREST PAY   | 0                    | 0                 | 0                 | 6,500                               | 6,500                                 |
| 100.9100.720.200                      | MIDDLE SCHOOL BOND INTEREST  | 19,249               | 12,800            | 12,800            | 0                                   | 0                                     |
| <b>TOTAL</b>                          |                              | <b>234,249</b>       | <b>222,800</b>    | <b>222,800</b>    | <b>206,500</b>                      | <b>206,500</b>                        |
| <b>DEBT SERVICE-INSTALLMENTS</b>      |                              |                      |                   |                   |                                     |                                       |
| 100.9200.700.101                      | COURTHOUSE HVAC 2016         | 115,942              | 113,814           | 113,814           | 111,685                             | 111,685                               |
| 100.9200.700.150                      | LIBRARY/2018 PEMC            | 99,523               | 99,524            | 99,523            | 99,524                              | 99,524                                |
| 100.9200.700.203                      | EMS AMBULANCE/PEMC           | 72,000               | 72,000            | 0                 | 0                                   | 0                                     |
| 100.9200.700.xxx                      | CO-SQUARE LOAN/PEMC          | 0                    | 0                 | 0                 | 10,000                              | 10,000                                |
| 100.9200.700.700                      | SHERIFF VEHICLE PURCHASE     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.9200.700.701                      | SHERIFF/2016-17 REQUEST      | 54,380               | 0                 | 0                 | 0                                   | 0                                     |
| 100.9200.700.800                      | FLEET MANAGEMENT/PURCHASE    | 54,893               | 54,400            | 54,465            | 0                                   | 0                                     |
| <b>TOTAL</b>                          |                              | <b>396,738</b>       | <b>339,738</b>    | <b>267,802</b>    | <b>221,209</b>                      | <b>221,209</b>                        |
| <b>DEBT SERVICE-LEASE VEHICLES</b>    |                              |                      |                   |                   |                                     |                                       |
| 100.9400.433.000                      | VEHICLE LEASE/SHERIFF        | 22,369               | 71,216            | 27,602            | 71,216                              | 71,216                                |
| 100.9400.433.100                      | VEHICLE LEASE/COUNTY         | 0                    | 33,490            | 15,078            | 33,490                              | 33,490                                |
| <b>TOTAL</b>                          |                              | <b>22,369</b>        | <b>104,706</b>    | <b>42,679</b>     | <b>104,706</b>                      | <b>104,706</b>                        |
| <b>TOTAL - DEBT SERVICE</b>           |                              | <b>1,489,338</b>     | <b>1,481,415</b>  | <b>1,347,391</b>  | <b>1,324,774</b>                    | <b>1,324,774</b>                      |
| <b>TRANSFER TO OTHER FUNDS</b>        |                              |                      |                   |                   |                                     |                                       |
| 100.9840.980.110                      | TRANSFER/COURT FACILITY FUND | 28,480               | 33,100            | 16,550            | 28,100                              | 28,100                                |
| 100.9840.980.130                      | TRANSFER/DSS                 | 1,335,082            | 1,426,009         | 689,800           | 1,420,146                           | 1,420,146                             |
| 100.9840.980.140                      | TRANSFER/PUBLIC HEALTH       | 1,087,821            | 1,017,614         | 481,633           | 1,146,367                           | 1,146,367                             |
| 100.9840.980.160                      | TRANSFER/FAMILY SERVICES     | 13,000               | 13,000            | 13,000            | 13,000                              | 13,000                                |
| 100.9840.980.180                      | TRANSFER/SECTION 8           | 0                    | 2,658             | 0                 | 0                                   | 0                                     |
| 100.9840.980.460                      | TRANSFER/SPECIAL PROJ        | 300,000              | 0                 | 0                 | 0                                   | 0                                     |
| 100.9840.980.470                      | TR/LIBRARY EXPANSION PROJ    | 0                    | 350,000           | 350,000           | 0                                   | 0                                     |
| 100.9840.980.500                      | TRANSFER/REVAL FUND          | 30,000               | 30,000            | 30,000            | 30,000                              | 30,000                                |
| 100.9840.980.900                      | TRANSFER/LIBRARY FUND        | 205,450              | 262,015           | 256,866           | 289,734                             | 289,734                               |
| 100.9840.980.901                      | TRANSFER/FIRE RESCUE OPS     | 31,500               | 31,500            | 31,500            | 31,500                              | 31,500                                |
| 100.9840.980.902                      | VFD COUNTY ALLOCATION        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.9840.980.906                      | TRANSFER/LEO SP SEPARATION   | 74,655               | 78,714            | 39,357            | 78,714                              | 78,714                                |
| <b>TOTAL</b>                          |                              | <b>3,105,988</b>     | <b>3,244,610</b>  | <b>1,908,706</b>  | <b>3,037,561</b>                    | <b>3,037,561</b>                      |

Caswell County Local Government  
DEBT SERVICE SCHEDULE

|                                | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | TOTALS  |
|--------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|---------|
| <b>GENERAL OBLIGATION DEBT</b> |          |          |          |          |          |          |          |          |         |
| Dillard MS - TOTAL P/I         | 206,500  | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 206,500 |
| Due dates: 08/01 & 02/01       |          |          |          |          |          |          |          |          |         |
| BYHS - TOTAL P/I               | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0       |

|                              | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | TOTALS    |
|------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| <b>PRIVATE PLACEMENT</b>     |          |          |          |          |          |          |          |          |           |
| Detention Center - TOTAL P/I | 792,358  | 770,546  | 748,734  | 726,922  | 705,110  | 683,298  | 334,470  | 0        | 4,761,438 |
| Due dates: 08/01 & 02/01     |          |          |          |          |          |          |          |          |           |

|                               |        |        |        |        |        |        |        |        |        |         |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| 2018 Library Improvement Proj | 99,523 | 99,523 | 99,523 | 99,523 | 99,523 | 99,523 | 99,523 | 99,523 | 99,523 | 796,185 |
| Due dates: 02/20              |        |        |        |        |        |        |        |        |        |         |

|                             | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | TOTALS  |
|-----------------------------|----------|----------|----------|----------|----------|----------|----------|----------|---------|
| <b>INSTALLMENT LOAN</b>     |          |          |          |          |          |          |          |          |         |
| Courthouse HVAC - TOTAL P/I | 111,685  | 109,557  | 106,428  | 104,321  | 102,214  | 100,107  | 0        | 0        | 634,312 |
| Due dates: 08/01 & 02/01    |          |          |          |          |          |          |          |          |         |

|                                     |   |   |   |   |   |   |   |   |   |   |
|-------------------------------------|---|---|---|---|---|---|---|---|---|---|
| 2014-15 Ambulance (PEMC)            |   |   |   |   |   |   |   |   |   | 0 |
| Fleet Vehicles (12) / ANB (2015-16) |   |   |   |   |   |   |   |   |   | 0 |
| Total INSTALLMENT LOANS             | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

|                           |                  |                |                |                |                |                |                |               |                  |
|---------------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|------------------|
| <b>TOTAL DEBT SERVICE</b> | <b>1,210,066</b> | <b>979,626</b> | <b>954,685</b> | <b>930,766</b> | <b>906,847</b> | <b>882,928</b> | <b>433,993</b> | <b>99,523</b> | <b>6,398,435</b> |
|---------------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|------------------|



## **MAJOR GOVERNMENTAL FUNDS**

### **SPECIAL APPROPRIATIONS**

- Caswell County/NC Forestry Services
- Caswell Council for the Arts
- Caswell County Parish
- Animal Protection Society (APS)
- Caswell County Partnership for Children
- Caswell Historical Association
- Caswell Local Food Council
- Caswell Horticulture Club

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                  | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>SPECIAL APPROPRIATIONS</b> |                            |                      |                   |                   |                                     |                                       |
| 100.6140.699.000              | PAYMENT ARTS COUNCIL       | 2,500                | 2,500             | 2,500             | 2,500                               | 2,500                                 |
| 100.6900.352.000              | REPLACE HEAT PUMPS/CIVIC C | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6900.630.000              | CASWELL PARISH             | 10,000               | 10,000            | 20,833            | 15,000                              | 15,000                                |
| 100.6900.xxx.xxx              | CASWELL HORTICULTURAL CLU  | 0                    | 0                 | 0                 | 12,000                              | 12,000                                |
| 100.6900.630.200              | APS/ANIMAL PROTECTION SER  | 130,000              | 130,000           | 75,833            | 130,000                             | 130,000                               |
| 100.6900.630.909              | CC PARTNERSHIP/CCR&R       | 3,000                | 3,000             | 3,000             | 3,000                               | 3,000                                 |
| 100.6900.630.910              | CASWELL HISTORICAL ASSOC   | 2,500                | 2,500             | 2,500             | 2,500                               | 2,500                                 |
| 100.6900.630.914              | LOCAL FOOD COUNCIL         | 1,000                | 1,000             | 1,000             | 1,000                               | 1,000                                 |
| 100.6900.630.915              | CASWELL ARBORETUM GRANT    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 100.6900.693.000              | COOPERATIVE FORESTRY       | 61,938               | 69,732            | 52,600            | 76,966                              | 76,966                                |
| <b>TOTAL</b>                  |                            | <b>210,938</b>       | <b>218,732</b>    | <b>158,267</b>    | <b>242,966</b>                      | <b>242,966</b>                        |



# MAJOR GOVERNMENTAL FUNDS

## GENERAL FUND/SUB-FUNDS

- Court Facilities Fund
- Register of Deeds / Automation  
& Preservation Fund
- Department of Social Services
- Public Health
- Public Library Fund
- Family Services / Domestic Violence Fund
- Section 8 Housing Authority Fund
- Special Separation Fund

**FY 2020-2021 REVENUE WORKBUDGET**

|  | <b>FUND ACCOUNT</b>          | <b>DESCRIPTION</b>         | <b>ACTUAL<br/>FYE 2019</b> | <b>REVISED<br/>BUDGET<br/>FY 2019-20</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER'S<br/>RECOMM</b> |
|--|------------------------------|----------------------------|----------------------------|--|---|---|
|  | <b>COURT FACILITIES FUND</b> |                            |                            |  |   |   |
|  | 110.3323.330.000             | COURT FACILITY FEES        | 32,340                     | 29,700                                   | 29,700  | 29,700  |
|  | 110.3831.490.000             | INTEREST / INVESTMENT      | 0                          | 0  | 0   | 0   |
|  | 110.3831.490.100             | INTEREST / COURT FAC FEES  | 344                        | 0  | 0   | 0   |
|  | 110.3981.000.000             | TRANSFER FROM GF           | 28,480                     | 33,100                                   | 28,100  | 28,100  |
|  | 110.3991.991.000             | APPROPRIATED FUND BALANCE  | 0                          | 0  | 0   | 0   |
|  | 110.3991.991.001             | APPROP BALANCE/ENCUMBRANCE | 0                          | 0  | 0   | 0   |
|  | <b>TOTAL</b>                 |                            | <b>61,164</b>              | <b>62,800</b>                            | <b>57,800</b>                                 | <b>57,800</b>                                     |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>     | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|-------------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>COURT FACILITIES</b> |                            |                              |                           |                           |   |   |
| 110.4160.190.000        | CONTRACTED SERVICES        | 2,600                        | 2,600                     | 2,600                     | 2,600   | 2,600   |
| 110.4160.260.000        | SUPPLIES/MATERIALS         | 0                            | 0                         | 220                       | 0   | 0   |
| 110.4160.295.000        | SMALL TOOLS/EQUIPMENT      | 3,441                        | 5,000                     | 1,317                     | 0   | 0   |
| 110.4160.321.000        | TELECOMMUNICATIONS         | 0                            | 0                         | 0                         | 0   | 0   |
| 110.4160.331.000        | UTILITIES                  | 41,795                       | 49,500                    | 35,928                    | 49,500  | 49,500  |
| 110.4160.351.000        | M&R BUILDING               | 0                            | 0                         | 0                         | 0   | 0   |
| 110.4160.352.000        | M&R TELECOM/SECURITY       | 909                          | 2,000                     | 959                       | 2,000   | 2,000   |
| 110.4160.419.000        | PARKING LOT RENTAL         | 0                            | 2,500                     | 0                         | 2,500   | 2,500   |
| 110.4160.499.000        | CSC SUPPLIES               | 0                            | 0                         | 0                         | 0   | 0   |
| 110.4160.500.000        | CSC CAPITAL OUTLAY         | 0                            | 0                         | 0                         | 0   | 0   |
| 110.4160.560.000        | LAW LIBRARY BOOKS          | 20                           | 1,200                     | 0                         | 1,200   | 1,200   |
| <b>TOTAL</b>            |                            | <b>48,765</b>                | <b>62,800</b>             | <b>41,025</b>             | <b>57,800</b>                                 | <b>57,800</b>                                   |



| FY 2020-2021 EXPENDITURE WORKBUDGET                  |                           |                      |                   |                   |                                     |                                       |
|--|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| FUND ACCOUNT   | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
| <b>AUTOMATION ENHANCEMENT &amp; PREVENTION (ROD)</b> |                           |                      |                   |                   |                                     |                                       |
| 120.4180.190.000                                     | PROF SERVICE/SYSTEM UPDAT | 5,155                | 6,000             | 0                 | 0                                   | 0                                     |
| 120.4180.295.000                                     | SMALL TOOLS/EQUIPMENT     | 4,512                | 1,000             | 0                 | 0                                   | 0                                     |
| 120.4180.500.000                                     | CAPITAL OUTLAY            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 120.4180.992.000                                     | RESERVE                   | 0                    | 1,275             | 0                 | 8,095                               | 8,095                                 |
| 120.6111.295.100                                     | STATE/EDGE GRANT          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 120.9100.100.000                                     | CAPITAL LEASE/COMPUTER    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>   |                           | <b>9,667</b>         | <b>8,275</b>      | <b>0</b>          | <b>8,095</b>                        | <b>8,095</b>                          |

**FY 2020-2021 REVENUE WORKBUDGET**

|  | <b>FUND ACCOUNT</b>                  | <b>DESCRIPTION</b>         | <b>ACTUAL<br/>FYE 2019</b> | <b>REVISED<br/>BUDGET<br/>FY 2019-20</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER'S<br/>RECOMM</b> |
|--|--------------------------------------|----------------------------|----------------------------|--|---|---|
|  | <b>DEPARTMENT OF SOCIAL SERVICES</b> |                            |                            |  |   |   |
|  | 130.3530.000.000                     | SPECIAL ASSISTANCE REFUNDS | 6,246                      | 6,000                                    | 6,000   | 6,000   |
|  | 130.3530.890.000                     | DSS/MISCELLANEOUS          | 997                        | 1,500                                    | 1,500   | 1,500   |
|  | 130.3530.890.001                     | FOOD STAMP FRAUD COLLECTIO | 1,353                      | 10,639                                   | 23,982  | 23,982  |
|  | 130.3531.000.000                     | HOME STUDY                 | 0                          | 600                                      | 600   | 600   |
|  | 130.3538.360.000                     | DSS/ADMIN WCA              | 1,959,304                  | 2,311,908                                | 2,421,738                                     | 2,421,738   |
|  | 130.3538.360.001                     | DSS/ADMIN MISC             | 31,986                     | 25,000                                   | 25,000  | 25,000  |
|  | 130.3538.360.005                     | NC HEALTH CHOICE           | 5,250                      | 2,418                                    | 2,717   | 2,717   |
|  | 130.3538.360.006                     | STATE/TEA WORKFIRST FOSTER | 0                          | 15,000                                   | 15,000  | 15,000  |
|  | 130.3539.360.600                     | FAMILY REUNIFICATION       | 0                          | 13,589                                   | 9,787   | 9,787   |
|  | 130.3541.360.002                     | SMART START                | 0                          | 70,000                                   | 0   | 0   |
|  | 130.3541.360.400                     | ADOPTION PROMOTION FUND    | 13,760                     | 0  | 7,346   | 7,346   |
|  | 130.3543.360.000                     | STATE FOSTER CARE          | 31,124                     | 17,748                                   | 87,594  | 87,594  |
|  | 130.3545.360.000                     | AFDC EMERGENCY ASSISTANCE  | 0                          | 0  | 1,000   | 1,000   |
|  | 130.3545.360.100                     | MEDICAID TRANSPORTATION    | 5,611                      | 0  | 0   | 0   |
|  | 130.3545.360.130                     | MEDICAID TRANSPORTATION    | 812                        | 37,000                                   | 37,000  | 37,000  |
|  | 130.3547.360.001                     | AFDC/FOSTER CARE IV-E      | 50,779                     | 164,995                                  | 142,006                                       | 142,006   |
|  | 130.3547.360.002                     | ADOPTION ASSISTANCE IV-B   | 0                          | 26,622                                   | 27,099  | 27,099  |
|  | 130.3547.360.003                     | ADOPTION ASSISTANCE IV-E   | 0                          | 134,270                                  | 136,152                                       | 136,152   |
|  | 130.3547.360.004                     | ADOPTION ASST VENDOR PAYME | 1,413                      | 3,750                                    | 3,750   | 3,750   |
|  | 130.3981.000.000                     | TRANSFER/FROM GF           | 1,335,082                  | 1,426,009                                | 1,420,146                                     | 1,420,146   |
|  | <b>TOTAL</b>                         |                            | <b>3,443,717</b>           | <b>4,267,048</b>                         | <b>4,368,417</b>                              | <b>4,368,417</b>                                  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                         | ACCOUNT DESCRIPTION      | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|--------------------------------------|--------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>DEPARTMENT OF SOCIAL SERVICES</b> |                          |                      |                   |                   |                                     |                                       |
| <b>ADMINISTRATION</b>                |                          |                      |                   |                   |                                     |                                       |
| 130.5300.399.000                     | CLIENT ASSISTANCE        | 0                    | 0                 | 7,866             | 0                                   | 0                                     |
| 130.5310.120.000                     | BOARD MEMBER COMPENSAT   | 2,520                | 2,700             | 1,880             | 2,700                               | 2,700                                 |
| 130.5310.121.000                     | SALARIES/FT              | 1,732,430            | 1,826,085         | 1,451,044         | 1,865,768                           | 1,865,768                             |
| 130.5310.122.000                     | SALARIES/ON-CALL         | 11,402               | 12,000            | 9,058             | 21,500                              | 21,500                                |
| 130.5310.123.000                     | SALARIES/OT              | 1,299                | 10,000            | 1,444             | 10,000                              | 10,000                                |
| 130.5310.127.000                     | LONGEVITY                | 33,114               | 34,742            | 35,418            | 37,863                              | 37,863                                |
| 130.5310.181.000                     | FICA                     | 129,367              | 144,036           | 108,685           | 148,038                             | 148,038                               |
| 130.5310.182.000                     | RETIREMENT               | 139,216              | 165,346           | 135,021           | 196,416                             | 196,416                               |
| 130.5310.183.000                     | HEALTH INSURANCE         | 342,885              | 372,400           | 300,751           | 387,598                             | 387,598                               |
| 130.5310.185.000                     | UNEMPLOYMENT INSURANCE   | 0                    | 9,000             | 0                 | 9,000                               | 9,000                                 |
| 130.5310.186.000                     | WORKERS' COMPENSATION    | 15,806               | 20,000            | 0                 | 20,000                              | 20,000                                |
| 130.5310.190.000                     | PROFESSIONAL SERVICES    | 147,873              | 196,066           | 113,743           | 196,116                             | 196,116                               |
| 130.5310.251.000                     | MOTOR FUEL               | 2,002                | 6,000             | 1,148             | 6,000                               | 6,000                                 |
| 130.5310.260.000                     | OFFICE SUPPLIES          | 17,532               | 17,000            | 7,750             | 17,000                              | 17,000                                |
| 130.5310.295.000                     | SMALL TOOLS/EQUIPMENT    | 15,765               | 21,608            | 11,705            | 25,773                              | 25,773                                |
| 130.5310.311.000                     | TRAVEL                   | 26,535               | 35,000            | 18,934            | 35,000                              | 35,000                                |
| 130.5310.315.000                     | TRAVEL/NON EMPLOYEES     | 2,765                | 3,000             | 2,411             | 3,000                               | 3,000                                 |
| 130.5310.321.000                     | TELECOMMUNICATIONS       | 31,971               | 26,008            | 26,756            | 29,608                              | 29,608                                |
| 130.5310.325.000                     | POSTAGE                  | 12,796               | 17,250            | 8,289             | 17,250                              | 17,250                                |
| 130.5310.331.000                     | UTILITIES                | 13,595               | 16,500            | 10,997            | 16,500                              | 16,500                                |
| 130.5310.332.000                     | HEATING FUEL             | 755                  | 2,000             | 479               | 2,000                               | 2,000                                 |
| 130.5310.334.000                     | WATER & SEWER            | 1,775                | 3,000             | 1,766             | 3,000                               | 3,000                                 |
| 130.5310.351.000                     | M&R BUILDING             | 0                    | 2,200             | 1,189             | 2,200                               | 2,200                                 |
| 130.5310.353.000                     | VEHICLE SERVICE & REPAIR | 41                   | 0                 | 0                 | 0                                   | 0                                     |
| 130.5310.395.000                     | TRAINING                 | 7,483                | 15,000            | 7,222             | 15,000                              | 15,000                                |
| 130.5310.430.000                     | EQUIPMENT RENTAL         | 5,093                | 6,500             | 5,057             | 6,500                               | 6,500                                 |
| 130.5310.491.000                     | DUES & SUBSCRIPTIONS     | 2,024                | 2,501             | 1,354             | 2,501                               | 2,501                                 |
| 130.5310.500.000                     | CAPITAL OUTLAY           | 0                    | 30,000            | 16,765            | 30,000                              | 30,000                                |
| 130.5310.500.521                     | NETWORK                  | 547                  | 1,150             | 447               | 1,150                               | 1,150                                 |
| 130.5310.520.000                     | COMPUTER SOFTWARE        | 34,548               | 59,695            | 43,690            | 59,978                              | 59,978                                |
| <b>TOTAL</b>                         |                          | <b>2,731,137</b>     | <b>3,056,787</b>  | <b>2,330,869</b>  | <b>3,167,459</b>                    | <b>3,167,459</b>                      |
| <b>PURCHASED SERVICES</b>            |                          |                      |                   |                   |                                     |                                       |
| 130.5320.499.120                     | DAYCARE/100%             | 0                    | 70,000            | 0                 | 0                                   | 0                                     |
| 130.5320.499.140                     | STATE FOSTER HOME CARE   | 27,268               | 41,996            | 58,467            | 158,532                             | 158,532                               |
| 130.5320.499.150                     | PSYCHOLOGICAL SERVICES   | 1,350                | 3,000             | 0                 | 3,000                               | 3,000                                 |
| 130.5320.499.200                     | EBT/E-FUNDS              | 6,857                | 7,283             | 6,361             | 4,160                               | 4,160                                 |
| <b>TOTAL</b>                         |                          | <b>35,475</b>        | <b>122,279</b>    | <b>64,827</b>     | <b>165,692</b>                      | <b>165,692</b>                        |
| <b>WORK FIRST</b>                    |                          |                      |                   |                   |                                     |                                       |
| 130.5373.372.000                     | SUPPORTIVE SERVICES      | 1,620                | 7,000             | 3,124             | 7,000                               | 7,000                                 |
| 130.5373.375.000                     | TEA/WF/FOSTER CARE       | 0                    | 15,000            | 0                 | 15,000                              | 15,000                                |
| <b>TOTAL</b>                         |                          | <b>1,620</b>         | <b>22,000</b>     | <b>3,124</b>      | <b>22,000</b>                       | <b>22,000</b>                         |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                                 | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|--|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>AID FOR DEPENDENT CHILDREN (AFDC)</b>     |                            |                      |                   |                   |                                     |                                       |
| 130.5410.499.100                             | FOSTER CARE IV-E           | 96,843               | 213,596           | 72,877            | 168,084                             | 168,084                               |
| 130.5410.499.200                             | ADOPTION ASSIST/TITLE IV-B | 8,649                | 35,496            | 7,395             | 36,132                              | 36,132                                |
| 130.5410.499.300                             | ADOPTION ASST/TITLE IV-E   | 16,607               | 160,380           | 16,176            | 162,900                             | 162,900                               |
| 130.5410.499.301                             | ADOPTION ASST/GAPE         | 1,245                | 1,250             | 208               | 1,250                               | 1,250                                 |
| 130.5410.499.302                             | ADOPTION ASST/EAAE         | 3,735                | 2,500             | 3,132             | 2,500                               | 2,500                                 |
| 130.5410.499.303                             | TEMP SA PAYMENTS           | 14,552               | 20,400            | 1,173             | 20,400                              | 20,400                                |
| 130.5410.499.400                             | ADOPTION PROMOTION FUND    | 0                    | 0                 | 7,346             | 7,346                               | 7,346                                 |
| 130.5410.499.500                             | EMERGENCY ASSISTANCE/AFDC  | 425                  | 1,000             | 0                 | 1,000                               | 1,000                                 |
| 130.5410.499.600                             | FAMILY REUNIFICATION       | 4,665                | 9,787             | 7,770             | 9,787                               | 9,787                                 |
| 130.5410.499.700                             | FED/INDEP LIVING ASSISTANC | 2,309                | 5,559             | 707               | 5,149                               | 5,149                                 |
| 130.5410.499.900                             | ADOPTION ASST/VENDOR PYM   | 1,860                | 5,000             | 2,669             | 5,000                               | 5,000                                 |
| 130.5410.499.901                             | FED/LINKS TRANS HOUSING    | 251                  | 5,000             | 2,348             | 5,000                               | 5,000                                 |
| <b>TOTAL</b>                                 |                            | <b>151,142</b>       | <b>459,968</b>    | <b>121,800</b>    | <b>424,548</b>                      | <b>424,548</b>                        |
| <b>STATE &amp; COUNTY GENERAL ASSISTANCE</b> |                            |                      |                   |                   |                                     |                                       |
| 130.5420.499.000                             | AA&AD SIGHT DRAFTS         | 222,667              | 250,407           | 161,878           | 250,407                             | 250,407                               |
| 130.5420.499.100                             | REFUNDS/ST SPECIAL ASSIST  | 5,789                | 6,000             | 1,457             | 6,000                               | 6,000                                 |
| <b>TOTAL</b>                                 |                            | <b>228,456</b>       | <b>256,407</b>    | <b>163,335</b>    | <b>256,407</b>                      | <b>256,407</b>                        |
| <b>MEDICAL ASSISTANCE</b>                    |                            |                      |                   |                   |                                     |                                       |
| 130.5450.499.000                             | MEDICAL SIGHT DRAFTS       | 0                    | 50,208            | 0                 | 50,208                              | 50,208                                |
| <b>TOTAL</b>                                 |                            | <b>0</b>             | <b>50,208</b>     | <b>0</b>          | <b>50,208</b>                       | <b>50,208</b>                         |
| <b>AID TO BLIND</b>                          |                            |                      |                   |                   |                                     |                                       |
| 130.5460.499.000                             | PAYMENT SERVICES TO BLIND  | 2,486                | 2,541             | 2,540             | 2,641                               | 2,641                                 |
| <b>TOTAL</b>                                 |                            | <b>2,486</b>         | <b>2,541</b>      | <b>2,540</b>      | <b>2,641</b>                        | <b>2,641</b>                          |
| <b>ENERGY ASSISTANCE</b>                     |                            |                      |                   |                   |                                     |                                       |
| 130.5480.499.100                             | ENERGY ASST/ELECTRICITY    | 5,868                | 3,678             | 4,580             | 5,054                               | 5,054                                 |
| 130.5480.499.800                             | GENERAL ASST PAYMENTS      | 0                    | 1,500             | 60                | 1,500                               | 1,500                                 |
| 130.5480.499.900                             | FUEL EMERGENCIES/CIP       | 131,722              | 121,974           | 112,071           | 116,954                             | 116,954                               |
| 130.5480.499.910                             | LOW INCOME ASST ENERGY/LI  | 158,500              | 130,706           | 132,800           | 116,954                             | 116,954                               |
| 130.5480.499.990                             | UNCLAIMED BODIES           | 1,000                | 2,000             | 0                 | 2,000                               | 2,000                                 |
| 130.5580.313.100                             | WORK FIRST TRANSPORTATION  | 41                   | 13,000            | 2,682             | 13,000                              | 13,000                                |
| 130.5580.313.200                             | MEDICAID TRANSPORTATION    | 22,175               | 24,000            | 13,033            | 24,000                              | 24,000                                |
| <b>TOTAL</b>                                 |                            | <b>319,306</b>       | <b>296,858</b>    | <b>265,226</b>    | <b>279,462</b>                      | <b>279,462</b>                        |
| <b>TOTAL - DSS</b>                           |                            | <b>3,469,621</b>     | <b>4,267,048</b>  | <b>2,951,723</b>  | <b>4,368,417</b>                    | <b>4,368,417</b>                      |



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT         | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|----------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>PUBLIC HEALTH</b> |                           |                      |                   |                   |                                     |                                       |
| 140.5110.120.000     | BOARD MEMBERS COMPENSA    | 4,771                | 4,400             | 1,720             | 4,400                               | 4,400                                 |
| 140.5110.121.000     | SALARIES/FT               | 1,409,709            | 1,511,370         | 1,223,873         | 1,598,481                           | 1,598,481                             |
| 140.5110.122.000     | SALARIES/ON-CALL          | 21,079               | 24,000            | 16,167            | 24,000                              | 24,000                                |
| 140.5110.126.000     | SALARIES/PT               | 70,124               | 109,532           | 63,012            | 0                                   | 0                                     |
| 140.5110.127.000     | LONGEVITY                 | 15,015               | 17,127            | 16,758            | 17,583                              | 17,583                                |
| 140.5110.181.000     | FICA                      | 111,604              | 124,360           | 96,633            | 123,637                             | 123,637                               |
| 140.5110.182.000     | RETIREMENT                | 116,653              | 135,690           | 115,945           | 150,816                             | 150,816                               |
| 140.5110.183.000     | HEALTH INSURANCE          | 204,140              | 235,600           | 184,197           | 247,009                             | 247,009                               |
| 140.5110.190.000     | PROFESSIONAL SERVICES     | 0                    | 0                 | 135               | 0                                   | 0                                     |
| 140.5110.199.000     | CONTRACTED SERVICES       | 296,084              | 316,718           | 264,026           | 387,795                             | 387,795                               |
| 140.5110.220.000     | FOOD & PROVISIONS         | 219                  | 1,200             | 786               | 1,400                               | 1,400                                 |
| 140.5110.230.000     | PROGRAM SUPPLIES          | 43,819               | 49,170            | 34,953            | 61,421                              | 61,421                                |
| 140.5110.238.000     | PHARMACEUTICALS           | 34,708               | 35,924            | 16,947            | 41,232                              | 41,232                                |
| 140.5110.239.000     | HH/CAP MEDICAL SUPPLIES   | 5,454                | 35,000            | 3,336             | 20,000                              | 20,000                                |
| 140.5110.251.000     | MOTOR FUEL                | 3,764                | 4,900             | 2,738             | 13,862                              | 13,862                                |
| 140.5110.260.000     | OFFICE SUPPLIES           | 6,342                | 12,000            | 5,552             | 12,400                              | 12,400                                |
| 140.5110.295.000     | SMALL TOOLS & EQUIPMENT   | 30,828               | 33,696            | 9,462             | 42,035                              | 42,035                                |
| 140.5110.311.000     | TRAVEL                    | 21,877               | 30,200            | 15,529            | 27,820                              | 27,820                                |
| 140.5110.312.000     | TRAVEL SUBSISTENCE        | 3,534                | 5,572             | 621               | 6,193                               | 6,193                                 |
| 140.5110.321.000     | TELECOMMUNICATIONS        | 21,561               | 10,280            | 21,517            | 10,280                              | 10,280                                |
| 140.5110.325.000     | POSTAGE                   | 5,057                | 5,700             | 2,688             | 9,100                               | 9,100                                 |
| 140.5110.340.000     | PRINTING                  | 513                  | 1,075             | 3,000             | 2,050                               | 2,050                                 |
| 140.5110.351.000     | M&R BUILDING              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 140.5110.352.000     | M&R EQUIPMENT             | 4,912                | 8,695             | 1,954             | 12,525                              | 12,525                                |
| 140.5110.353.000     | VEHICLE SERVICE & REPAIR  | 2,288                | 2,200             | 704               | 1,800                               | 1,800                                 |
| 140.5110.370.000     | ADVERTISING               | 1,005                | 15,580            | 2,985             | 19,417                              | 19,417                                |
| 140.5110.392.000     | LAUNDRY/DRY CLEANING      | 147                  | 400               | 161               | 450                                 | 450                                   |
| 140.5110.395.000     | TRAINING                  | 13,532               | 18,839            | 3,802             | 20,465                              | 20,465                                |
| 140.5110.399.000     | CREDIT CARD SERVICE FEE   | 0                    | 400               | 0                 | 400                                 | 400                                   |
| 140.5110.431.000     | RENTAL FEE/COPIER         | 6,995                | 12,000            | 6,299             | 12,000                              | 12,000                                |
| 140.5110.432.000     | RENTAL FEE/POSTAGE METER  | 745                  | 1,200             | 671               | 1,300                               | 1,300                                 |
| 140.5110.450.000     | INSURANCE & BOND          | 8,321                | 4,000             | 0                 | 4,500                               | 4,500                                 |
| 140.5110.491.000     | DUES, SUBS & PUBLICATIONS | 10,347               | 26,675            | 15,290            | 33,450                              | 33,450                                |
| 140.5110.499.000     | MISC OPERATING COST       | 0                    | 0                 | 2,775             | 100                                 | 100                                   |
| 140.5110.500.000     | CAPITAL OUTLAY            | 114,650              | 61,000            | 20,562            | 34,000                              | 34,000                                |
| <b>TOTAL</b>         |                           | <b>2,589,797</b>     | <b>2,854,503</b>  | <b>2,154,798</b>  | <b>2,941,921</b>                    | <b>2,941,921</b>                      |



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT          | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-----------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>PUBLIC LIBRARY</b> |                            |                      |                   |                   |                                     |                                       |
| <b>LOCAL FUNDS</b>    |                            |                      |                   |                   |                                     |                                       |
| 150.6110.121.000      | SALARIES LOCAL FUNDS       | 107,891              | 108,985           | 91,008            | 129,917                             | 129,917                               |
| 150.6110.126.000      | PART-TIME SALARIES         | 22,030               | 30,580            | 24,956            | 11,310                              | 11,310                                |
| 150.6110.127.000      | LONGEVITY                  | 1,540                | 1,540             | 1,590             | 2,180                               | 2,180                                 |
| 150.6110.181.000      | FICA LOCAL FUNDS           | 9,988                | 10,794            | 8,846             | 10,970                              | 10,970                                |
| 150.6110.182.000      | RETIREMENT LOCAL FUNDS     | 7,749                | 9,892             | 7,959             | 13,408                              | 13,408                                |
| 150.6110.183.000      | HEALTH INSURANCE           | 20,772               | 22,800            | 20,899            | 30,400                              | 30,400                                |
| 150.6110.190.000      | CONTRACT SERV/YOUTH PROG   | 1,725                | 3,000             | 750               | 3,000                               | 3,000                                 |
| 150.6110.190.100      | CONTRACT SERV/ADULT PROG   | 0                    | 1,000             | 83                | 1,000                               | 1,000                                 |
| 150.6110.190.200      | CONTRACTED SERV/TEEN PROG  | 0                    | 750               | 200               | 750                                 | 750                                   |
| 150.6110.232.000      | AV SUPPLIES/EQUIPMENT      | 674                  | 3,500             | 2,061             | 3,500                               | 3,500                                 |
| 150.6110.233.000      | MICROFILMS                 | 0                    | 150               | 0                 | 150                                 | 150                                   |
| 150.6110.251.000      | MOTOR FUEL                 | 185                  | 250               | 46                | 250                                 | 250                                   |
| 150.6110.260.000      | SUPPLIES/MATERIALS         | 2,109                | 4,000             | 4,188             | 4,500                               | 4,500                                 |
| 150.6110.260.100      | MAKERSPACE SUPPLIES        | 0                    | 3,000             | 1,555             | 3,000                               | 3,000                                 |
| 150.6110.291.000      | COPY SUPPLIES              | 322                  | 600               | 204               | 600                                 | 600                                   |
| 150.6110.295.000      | SMALL TOOLS/EQUIPMENT      | 0                    | 4,000             | 1,010             | 4,000                               | 4,000                                 |
| 150.6110.311.000      | TRAVEL/TRAINING            | 313                  | 1,200             | 917               | 1,200                               | 1,200                                 |
| 150.6110.321.000      | TELEPHONE/AUTOMATION       | 15,911               | 15,000            | 11,238            | 18,000                              | 18,000                                |
| 150.6110.325.000      | POSTAGE                    | 42                   | 200               | 0                 | 150                                 | 150                                   |
| 150.6110.331.000      | ELECTRICITY LOCAL FUNDS    | 14,170               | 17,000            | 18,809            | 17,000                              | 17,000                                |
| 150.6110.334.000      | WATER/SEWER                | 894                  | 750               | 296               | 600                                 | 600                                   |
| 150.6110.353.000      | VEHICLE SERVICE/REPAIRS    | 752                  | 350               | 330               | 350                                 | 350                                   |
| 150.6110.370.000      | ADVERTISING                | 0                    | 400               | 0                 | 400                                 | 400                                   |
| 150.6110.399.000      | REGIONAL OPERATIONS        | 0                    | 0                 | 28                | 0                                   | 0                                     |
| 150.6110.399.100      | PROGRAMMING ACTIVITIES     | 590                  | 1,950             | 1,114             | 2,500                               | 2,500                                 |
| 150.6110.410.000      | RENTAL FEE                 | 2,515                | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.410.100      | RENTAL FEE/TEMP LOCATION   | 6,750                | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.431.000      | COPIER/RENTAL FEE          | 2,983                | 3,000             | 2,611             | 3,400                               | 3,400                                 |
| 150.6110.491.000      | DUES/SUBSCRIPTIONS         | 325                  | 475               | 275               | 1,850                               | 1,850                                 |
| 150.6110.499.000      | LIBRARY/LSTA GRANT MATCH   | 1,963                | 3,000             | 2,849             | 2,500                               | 2,500                                 |
| 150.6110.500.000      | LIBRARY RESERVE CAPITAL OU | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.520.000      | CAPITAL OUTLAY AUTOMATIO   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.521.000      | AUTOMATION RESERVE         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.522.000      | VEHICLE RESERVE            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.540.000      | CAPITAL OUTLAY/VEHICLES    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.550.000      | CAPITAL OUTLAY EQUIPMENT   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 150.6110.560.000      | BOOKS LOCAL FUNDS          | 3,065                | 19,500            | 12,331            | 19,500                              | 19,500                                |
| 150.6110.561.000      | PERIODICALS LOCAL FUNDS    | 959                  | 1,800             | 1,636             | 1,800                               | 1,800                                 |
| <b>TOTAL</b>          |                            | <b>226,217</b>       | <b>269,466</b>    | <b>217,789</b>    | <b>288,185</b>                      | <b>288,185</b>                        |
| <b>STATE FUNDS</b>    |                            |                      |                   |                   |                                     |                                       |
| 150.6111.121.000      | SALARIES STATE FUNDS       | 55,812               | 57,072            | 47,560            | 57,072                              | 57,072                                |
| 150.6111.126.000      | PART-TIME SALARIES         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 150.6111.127.000      | LONGEVITY                  | 0                    | 0                 | 0                 | 272                                 | 272                                   |
| 150.6111.181.000      | FICA STATE FUNDS           | 4,113                | 4,366             | 3,487             | 4,387                               | 4,387                                 |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>           | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|-------------------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| 150.6111.182.000              | RETIREMENT STATE FUNDS     | 4,362                        | 5,109                     | 4,290                     | 5,820   | 5,820   |
| 150.6111.183.000              | HEALTH INSURANCE           | 14,241                       | 15,200                    | 12,666                    | 15,200  | 15,200  |
| 150.6111.187.000              | SUBSTITUTE HOURS           | 0                            | 500                       | 0                         | 0   | 0   |
| 150.6111.232.000              | AV SUPPLIES/EQUIPMENT      | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.251.000              | MOTOR FUEL                 | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.260.000              | SUPPLIES/MATERIALS         | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.295.000              | SMALL TOOLS/EQUIPMENT      | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.311.000              | TRAVEL & TRAINING          | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.321.000              | TELEPHONE/AUTOMATION       | 1,573                        | 1,280                     | 1,384                     | 1,349   | 1,349   |
| 150.6111.352.000              | M&R EQUIPMENT              | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.353.000              | VEHICLE SERVICE/REPAIRS    | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.410.000              | RENTAL FEE                 | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.431.000              | COPIER LEASE               | 0                            | 0                         | 0                         | 0   | 0   |
| 150.6111.560.000              | BOOKS/STATE                | 7,114                        | 5,294                     | 3,398                     | 3,251   | 3,251   |
| <b>TOTAL</b>                  |                            | <b>87,216</b>                | <b>88,821</b>             | <b>72,785</b>             | <b>87,351</b>                                 | <b>87,351</b>                                   |
| <b>TOTAL - PUBLIC LIBRARY</b> |                            | <b>313,433</b>               | <b>358,287</b>            | <b>290,574</b>            | <b>375,536</b>                                | <b>375,536</b>                                  |



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT           | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>FAMILY SERVICES</b> |                            |                      |                   |                   |                                     |                                       |
| 160.5480.121.000       | SALARIES/FT                | 27,408               | 28,226            | 18,783            | 0                                   | 0                                     |
| 160.5480.126.000       | SALARIES/PT                | 0                    | 0                 | 3,017             | 0                                   | 0                                     |
| 160.5480.127.000       | LONGEVITY                  | 245                  | 283               | 150               | 0                                   | 0                                     |
| 160.5480.180.000       | OTHER BENEFITS             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.181.000       | FICA                       | 1,960                | 2,160             | 1,472             | 0                                   | 0                                     |
| 160.5480.182.000       | RETIREMENT                 | 2,161                | 2,233             | 1,976             | 0                                   | 0                                     |
| 160.5480.183.000       | HEALTH INSURANCE           | 5,814                | 6,308             | 4,307             | 0                                   | 0                                     |
| 160.5480.183.100       | HEALTH INS/REIMB           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.183.200       | DENTAL BENEFIT             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.185.000       | UNEMPLOYMENT INSURANCE     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.199.000       | PROFESSIONAL SERVICES      | 183                  | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.220.000       | FOOD & PROVISIONS          | 2,060                | 1,000             | 437               | 0                                   | 0                                     |
| 160.5480.251.000       | MOTOR FUEL                 | 1,500                | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.260.000       | OFFICE SUPPLIES            | 4                    | 300               | 275               | 0                                   | 0                                     |
| 160.5480.295.000       | SMALL TOOLS & EQUIPMENT    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.310.000       | TRANSPORTATION             | 0                    | 1,000             | 92                | 0                                   | 0                                     |
| 160.5480.311.000       | TRAVEL REIMB               | 28                   | 254               | 286               | 0                                   | 0                                     |
| 160.5480.321.000       | TELECOMMUNICATION          | 125                  | 300               | 38                | 0                                   | 0                                     |
| 160.5480.325.000       | POSTAGE                    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.331.000       | UTILITIES                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.351.000       | M&R BUILDING               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.410.000       | RENTAL EXPENSE             | 40                   | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.410.100       | EMERGENCY SHELTER STAY     | 587                  | 1,040             | 165               | 0                                   | 0                                     |
| 160.5480.450.000       | RISK MANAGEMENT            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5480.491.000       | DUES & SUBSCRIPTIONS       | 565                  | 200               | 183               | 0                                   | 0                                     |
| 160.5480.499.000       | CLIENT SERVICES/ASSISTANCE | 1,349                | 1,196             | 95                | 0                                   | 0                                     |
| 160.5480.499.100       | CLIENT ASSISTANCE/FURNITUR | 1,953                | 500               | 148               | 0                                   | 0                                     |
| 160.5480.499.200       | CLIENT SERV/UTILITIES-PHON | 0                    | 0                 | 138               | 0                                   | 0                                     |
| 160.5480.499.300       | CLIENT SERV/TRANSPORTATIO  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
|                        |                            |                      |                   |                   |                                     |                                       |
|                        |                            |                      |                   |                   |                                     |                                       |
|                        |                            |                      |                   |                   |                                     |                                       |
| 160.5481.121.000       | SALARIES/FT                | 15,064               | 13,278            | 9,263             | 0                                   | 0                                     |
| 160.5481.126.000       | SALARIES/PT                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.127.000       | LONGEVITY                  | 133                  | 133               | 150               | 0                                   | 0                                     |
| 160.5481.180.000       | OTHER BENEFITS             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.181.000       | FICA                       | 1,146                | 1,016             | 708               | 0                                   | 0                                     |
| 160.5481.182.000       | RETIREMENT                 | 1,188                | 1,050             | 848               | 0                                   | 0                                     |
| 160.5481.183.000       | HEALTH INSURANCE           | 3,560                | 3,504             | 2,407             | 0                                   | 0                                     |
| 160.5481.185.000       | UNEMPLOYMENT INSURANCE     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.220.000       | FOOD & PROVISIONS          | 681                  | 268               | 1,249             | 0                                   | 0                                     |
| 160.5481.251.000       | MOTOR FUEL                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.260.000       | SUPPLIES                   | 0                    | 0                 | 248               | 0                                   | 0                                     |
| 160.5481.310.000       | TRANSPORTATION             | 0                    | 0                 | 384               | 0                                   | 0                                     |
| 160.5481.311.000       | TRAVEL                     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.321.000       | TELECOMMUNICATIONS         | 0                    | 0                 | 116               | 0                                   | 0                                     |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| 160.5481.321.100 | CRISIS HOTLINE             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.325.000 | POSTAGE                    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.331.000 | UTILITIES                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.332.000 | ENERGY FUEL                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.351.000 | M&R BUILDING               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.353.000 | VEHICLE SERVICE & REPAIR   | 0                    | 0                 | 240               | 0                                   | 0                                     |
| 160.5481.410.000 | RENTAL FEE                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.410.100 | EMERGENCY SHELTER STAY     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.450.000 | WORKERS' COMPENSATION      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5481.499.000 | CLIENT SERV/BILL ASSISTANC | 572                  | 751               | 841               | 0                                   | 0                                     |
| 160.5481.499.400 | CLIENT SERV/VEHICLE ASST   | 0                    | 0                 | 80                | 0                                   | 0                                     |
|                  |                            |                      |                   |                   |                                     |                                       |
|                  |                            |                      |                   |                   |                                     |                                       |
| 160.5482.121.000 | SALARIES/FT                | 36,033               | 39,083            | 32,117            | 0                                   | 0                                     |
| 160.5482.126.000 | SALARIES/PT                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.126.100 | SUBSTITUTE HOURS           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.127.000 | LONGEVITY                  | 149                  | 113               | 0                 | 0                                   | 0                                     |
| 160.5482.180.000 | OTHER BENEFITS             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.181.000 | FICA                       | 2,687                | 2,990             | 2,110             | 0                                   | 0                                     |
| 160.5482.182.000 | RETIREMENT                 | 2,827                | 3,069             | 2,905             | 0                                   | 0                                     |
| 160.5482.183.000 | HEALTH INSURANCE           | 8,554                | 9,111             | 7,726             | 0                                   | 0                                     |
| 160.5482.183.200 | DENTAL BENEFIT             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.185.000 | UNEMPLOYMENT INSURANCE     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.199.000 | PROFESSIONAL SERVICES      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.220.000 | FOOD & PROVISIONS          | 2,761                | 2,829             | 3,492             | 0                                   | 0                                     |
| 160.5482.251.000 | MOTOR FUEL                 | 559                  | 900               | 404               | 0                                   | 0                                     |
| 160.5482.260.000 | OFFICE SUPPLIES            | 669                  | 1,800             | 1,123             | 0                                   | 0                                     |
| 160.5482.260.100 | SUPPLIES/EDUCATION         | 367                  | 2,400             | 1,107             | 0                                   | 0                                     |
| 160.5482.295.000 | SMALL TOOLS/EQUIPMENT      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.310.000 | TRANSPORTATION             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.311.000 | TRAVEL & MILEAGE REIMBURS  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.321.000 | TELECOMMUNICATION          | 4,166                | 660               | 3,048             | 0                                   | 0                                     |
| 160.5482.321.100 | CRISIS HOTLINE             | 0                    | 35                | 0                 | 0                                   | 0                                     |
| 160.5482.325.000 | POSTAGE                    | 222                  | 1,104             | 291               | 0                                   | 0                                     |
| 160.5482.331.000 | UTILITIES                  | 0                    | 1,920             | 0                 | 0                                   | 0                                     |
| 160.5482.351.000 | M&R BUILDING               | 0                    | 360               | 0                 | 0                                   | 0                                     |
| 160.5482.352.000 | M&R EQUIPMENT              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.353.000 | VEHICLE SERVICE & REPAIR   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.410.000 | RENTAL FEE/OFFICE SPACE    | 0                    | 2,241             | 0                 | 0                                   | 0                                     |
| 160.5482.410.100 | EMERGENCY SHELTER STAY     | 2,285                | 7,329             | 794               | 0                                   | 0                                     |
| 160.5482.431.000 | RENTAL FEE/COPIER          | 3,928                | 3,084             | 1,558             | 0                                   | 0                                     |
| 160.5482.450.000 | WORKERS' COMPENSATION      | 2,904                | 2,800             | 0                 | 0                                   | 0                                     |
| 160.5482.451.000 | L&P INSURANCE              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5482.499.000 | CLIENT ASSISTANCE          | 600                  | 0                 | 2,616             | 0                                   | 0                                     |
|                  |                            |                      |                   |                   |                                     |                                       |
|                  |                            |                      |                   |                   |                                     |                                       |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
|                  |                           |                      |                   |                   |                                     |                                       |
|                  |                           |                      |                   |                   |                                     |                                       |
| 160.5483.121.000 | SALARIES/FT               | 6,118                | 11,207            | 14,388            | 0                                   | 0                                     |
| 160.5483.126.000 | SALARIES/PT               | 0                    | 0                 | 3,017             | 0                                   | 0                                     |
| 160.5483.126.999 | SALARIES/PT-PY            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.127.000 | LONGEVITY                 | 112                  | 113               | 0                 | 0                                   | 0                                     |
| 160.5483.181.000 | FICA                      | 417                  | 858               | 831               | 0                                   | 0                                     |
| 160.5483.181.999 | FICA-PY                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.182.000 | RETIREMENT                | 485                  | 886               | 1,568             | 0                                   | 0                                     |
| 160.5483.182.999 | RETIREMENT-PY             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.183.000 | HEALTH INSURANCE          | 1,075                | 2,103             | 2,787             | 0                                   | 0                                     |
| 160.5483.185.000 | UNEMPLOYMENT INSURANCE    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.190.000 | PROFESSIONAL SERVICES     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.220.000 | FOOD & PROVISIONS         | 3,159                | 2,371             | 2,233             | 0                                   | 0                                     |
| 160.5483.251.000 | MOTOR FUEL                | 156                  | 0                 | 564               | 0                                   | 0                                     |
| 160.5483.260.000 | OFFICE SUPPLIES/EQUIPMENT | 210                  | 200               | 1,213             | 0                                   | 0                                     |
| 160.5483.260.999 | SUPPLIES/MATERIALS-PY     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.280.000 | EQUIPMENT PURCHASE        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.290.000 | OTHER OPERATIONING EXPENS | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.295.000 | SMALL TOOLS/EQUIPMENT     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.295.999 | SMALL TOOLS/EQUIPMENT-PY  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.310.000 | CLIENT TRANSPORTATION     | 319                  | 1,500             | 2,118             | 0                                   | 0                                     |
| 160.5483.311.000 | TRAVEL                    | 56                   | 500               | 305               | 0                                   | 0                                     |
| 160.5483.321.000 | TELECOMMUNICATION         | 0                    | 0                 | 88                | 0                                   | 0                                     |
| 160.5483.325.000 | POSTAGE                   | 0                    | 0                 | 10                | 0                                   | 0                                     |
| 160.5483.331.000 | UTILITIES                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.340.000 | PRINTING                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.351.000 | M&R BUILDING              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5483.353.000 | VEHICLE SERVICE & REPAIRS | 364                  | 1,200             | 399               | 0                                   | 0                                     |
| 160.5483.410.000 | EMERGENCY HOTEL STAY      | 1,101                | 208               | 1,298             | 0                                   | 0                                     |
| 160.5483.410.999 | RENTAL FEE-PY             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
|                  |                           |                      |                   |                   |                                     |                                       |
|                  |                           |                      |                   |                   |                                     |                                       |
|                  |                           |                      |                   |                   |                                     |                                       |
| 160.5484.121.000 | SALARIES/FT               | 1,890                | 0                 | 5,369             | 0                                   | 0                                     |
| 160.5484.126.000 | SALARIES/PT               | 9,186                | 11,076            | 3,283             | 0                                   | 0                                     |
| 160.5484.127.000 | LONGEVITY                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.181.000 | FICA                      | 847                  | 848               | 657               | 0                                   | 0                                     |
| 160.5484.182.000 | RETIREMENT                | 867                  | 867               | 779               | 0                                   | 0                                     |
| 160.5484.183.000 | HEALTH INSURANCE          | 0                    | 0                 | 1,140             | 0                                   | 0                                     |
| 160.5484.220.000 | FOOD & PROVISIONS         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.251.000 | EDUCATIONAL SUPPLIES      | 73                   | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.260.000 | SUPPLIES/MATERIALS        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.295.000 | SMALL TOOLS & EQUIPMENT   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.321.000 | TELECOMMUNICATION         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.325.000 | POSTAGE                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.353.000 | VEHICLE SERVICE & REPAIR  | 0                    | 500               | 0                 | 0                                   | 0                                     |
| 160.5484.410.000 | RENTAL EXPENSES           | 0                    | 0                 | 1,181             | 0                                   | 0                                     |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| 160.5484.410.100 | EMERGENCY SHELTER STAY    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.450.000 | WORKERS COMPENSATION      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.451.000 | L&P INSURANCE             | 820                  | 820               | 0                 | 0                                   | 0                                     |
| 160.5484.491.000 | DUES & SUBSCRIPTIONS      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.499.000 | CLIENT SERV/RENTAL ASST   | 5,737                | 4,973             | 32                | 0                                   | 0                                     |
| 160.5484.499.100 | CLIENT SERV/JOB PLACE     | 0                    | 316               | 365               | 0                                   | 0                                     |
| 160.5484.499.200 | CLIENT SERV/EDUCATION     | 200                  | 300               | 0                 | 0                                   | 0                                     |
| 160.5484.499.300 | CLIENT SERV/DAYCARE ASST  | 300                  | 300               | 0                 | 0                                   | 0                                     |
| 160.5484.499.400 | CLIENT ASST/UTILITIES     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.499.500 | CLIENT ASST/FURNISHING    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5484.499.600 | CLIENT ASSISTANCE         | 30                   | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.121.000 | SALARIES/FT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.126.000 | SALARIES/PT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.181.000 | FICA                      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.182.000 | RETIREMENT                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.183.000 | HEALTH INSURANCE          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.190.000 | PROFESSIONAL SERVICES     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.199.000 | PROFESSIONAL SERVICES     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.220.000 | FOOD & PROVISIONS         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.230.000 | PROGRAM SUPPLIES          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.251.000 | MOTOR FUEL                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.260.000 | SUPPLIES/MATERIALS        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.295.000 | SMALL TOOLS/EQUIPMENT     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.310.000 | TRANSPORTATION            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.311.000 | TRAVEL                    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.321.000 | TELECOMMUNICATIONS        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.325.000 | POSTAGE                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.331.000 | UTILITIES                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.351.000 | M&R BUILDING              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.370.000 | ADVERTISING               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.410.000 | RENTAL FEE                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.419.000 | OTHER RENTAL/SHELTER NIGH | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.431.000 | MAINTENANCE AGREEMENT/C   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.450.000 | RISK MANAGEMENT           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5485.499.000 | MISCELLANEOUS EXPENSE     | 15                   | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.121.000 | SALARIES/FT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.126.000 | SALARIES/PT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.181.000 | FICA                      | 0                    | 0                 | -120              | 0                                   | 0                                     |
| 160.5490.182.000 | RETIREMENT                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.183.000 | HEALTH INSURANCE          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.199.000 | PROFESSIONAL SERVICES     | 0                    | 0                 | 0                 | 0                                   | 0                                     |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION    | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------|------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| 160.5490.220.000 | FOOD & PROVISIONS      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.251.000 | MOTOR FUEL             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.260.000 | OFFICE SUPPLIES        | 0                    | 0                 | 7                 | 0                                   | 0                                     |
| 160.5490.295.000 | SMALL TOOLS/EQUIPMENT  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.310.000 | TRANSPORTATION         | 0                    | 5,098             | 0                 | 0                                   | 0                                     |
| 160.5490.311.000 | TRAVEL                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.321.000 | TELECOMMUNICATIONS     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.325.000 | POSTAGE                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.331.000 | UTILITIES              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.351.000 | M&R BUILDING           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.353.000 | M&R SERVICE & REPAIRS  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.410.000 | RENTAL EXPENSE         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.431.000 | RENTAL FEE/COPIER      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.450.000 | RISK MANAGEMENT        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.451.000 | L/P INSURANCE          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5490.499.000 | MISCELLANEOUS          | 1,093                | 0                 | -396              | 0                                   | 0                                     |
| 160.5490.500.100 | COMM FOUNDATION/PLAYGR | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.5800.499.200 | GRANT/MISC             | 264                  | 0                 | 0                 | 0                                   | 0                                     |
| 160.5800.500.200 | COMMUNITY FOUND GRANT  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 160.6900.000.000 | GRANT REFUNDS          | 0                    | 0                 | 0                 | 0                                   | 0                                     |



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b>                | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|------------------------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| <b>SECTION 8 HOUSING AUTHORITY</b> |                            |                              |                           |                           |   |   |
| 180.5860.121.000                   | SALARIES                   | 100,380                      | 102,660                   | 85,550                    | 100,380                                       | 100,380   |
| 180.5860.126.000                   | SALARIES/PT                | 0                            | 0                         | 0                         | 0   | 0   |
| 180.5860.127.000                   | LONGEVITY                  | 1,932                        | 1,933                     | 2,306                     | 945   | 945   |
| 180.5860.181.000                   | FICA                       | 7,646                        | 8,001                     | 6,529                     | 7,853   | 7,853   |
| 180.5860.182.000                   | RETIREMENT                 | 8,000                        | 9,362                     | 7,925                     | 10,420  | 10,420  |
| 180.5860.183.000                   | HEALTH INSURANCE           | 21,362                       | 22,800                    | 18,366                    | 22,800  | 22,800  |
| 180.5860.199.000                   | PROFESSIONAL FEES          | 8,135                        | 6,500                     | 6,786                     | 6,500   | 6,500   |
| 180.5860.250.000                   | VEHICLE PARTS & SUPPLIES   | 0                            | 0                         | 0                         | 0   | 0   |
| 180.5860.251.000                   | MOTOR FUEL                 | 1,404                        | 1,200                     | 766                       | 1,200   | 1,200   |
| 180.5860.260.000                   | OFFICE SUPPLIES            | 2,187                        | 1,800                     | 1,502                     | 1,800   | 1,500   |
| 180.5860.295.000                   | SMALL TOOLS/EQUIPMENT      | 0                            | 1,200                     | 1,746                     | 1,200   | 1,000   |
| 180.5860.311.000                   | TRAVEL                     | 100                          | 3,000                     | 0                         | 3,000   | 2,000   |
| 180.5860.321.000                   | TELEPHONE                  | 1,954                        | 1,350                     | 1,242                     | 1,350   | 1,350   |
| 180.5860.325.000                   | POSTAGE                    | 2,120                        | 2,000                     | 1,811                     | 2,000   | 2,000   |
| 180.5860.352.000                   | M&R OFFICE EQUIPMENT       | 0                            | 500                       | 0                         | 500   | 500   |
| 180.5860.353.000                   | M&R VEHICLES               | 212                          | 1,000                     | 0                         | 1,000   | 1,000   |
| 180.5860.370.000                   | ADVERTISING                | 0                            | 0                         | 0                         | 0   | 0   |
| 180.5860.432.000                   | RENTAL FEE/POSTAL          | 478                          | 888                       | 932                       | 888   | 888   |
| 180.5860.437.000                   | LEASE/EQUIPMENT            | 2,307                        | 2,400                     | 2,001                     | 2,400   | 2,400   |
| 180.5860.450.000                   | WORKERS COMP INSURANCE     | 0                            | 0                         | 0                         | 0   | 0   |
| 180.5860.491.000                   | DUES & SUBSCRIPTIONS       | 130                          | 100                       | 46                        | 100   | 100   |
| 180.5860.497.000                   | HOUSING AUTHORITY PROGRA   | 866,353                      | 893,000                   | 779,813                   | 893,000                                       | 893,000   |
| 180.5860.497.100                   | HAP-PORTABILITY            | 0                            | 0                         | 0                         | 0   | 0   |
| 180.5860.500.000                   | CAPITAL OUTLAY             | 0                            | 0                         | 0                         | 0   | 0   |
| 180.5862.497.000                   | HUD/PORTABILITY            | 0                            | 6,413                     | 0                         | 0   | 0   |
| <b>TOTAL</b>                       |                            | <b>1,024,700</b>             | <b>1,066,107</b>          | <b>917,322</b>            | <b>1,057,336</b>                              | <b>1,055,836</b>                                |



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| <b>FUND ACCOUNT</b> | <b>ACCOUNT DESCRIPTION</b> | <b>ACTUAL<br/>06-30-2019</b> | <b>REVISED<br/>BUDGET</b> | <b>YTD<br/>04-30-2020</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER<br/>RECOMM</b> |
|---------------------|----------------------------|------------------------------|---------------------------|---------------------------|---|---|
| 720.9810.121.000    | LEO/RETIREEES SALARIES     | 69,332                       | 73,120                    | 65,476                    | 73,120  | 73,120  |
| 720.9810.181.000    | FICA                       | 5,304                        | 5,594                     | 5,009                     | 5,594   | 5,594   |
| 720.9810.992.000    | RESERVE                    | 0                            | 0                         | 0                         | 0   | 0   |
| <b>TOTAL</b>        |                            | <b>74,636</b>                | <b>78,714</b>             | <b>70,485</b>             | <b>78,714</b>                                 | <b>78,714</b>                                   |
|                     |                            |                              |                           |                           |   |   |
|                     |                            |                              |                           |                           |   |   |
|                     |                            |                              |                           |                           |   |   |
|                     |                            |                              |                           |                           |   |   |



## **NON-MAJOR GOV. FUNDS**

- Special Fire District Fund
- Emergency Telephone Fund

## **COMMITTED FUNDS**

- Revaluation Fund
- School Capital Reserve Fund

## **CAPITAL PROJECT FUNDS**

- Financial Software Project
- Caswell Enterprise Center Project
- Public School Building Projects



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                          | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|---------------------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>SPECIAL FIRE DISTRICT</b>          |                            |                      |                   |                   |                                     |                                       |
| 200.4120.000.100                      | NCVTS-CASVILLE             | 0                    | 2,615             | 2,019             | 4,155                               | 4,155                                 |
| 200.4340.600.000                      | CASVILLE-TAX ASSESSMENT    | 35,555               | 39,206            | 32,476            | 39,267                              | 39,267                                |
| 200.4340.310.000                      | SALES&USE TAX DISTRIBUTION | 5,554                | 6,250             | 2,396             | 6,000                               | 6,000                                 |
| <b>TOTAL</b>                          |                            | <b>41,109</b>        | <b>48,071</b>     | <b>36,891</b>     | <b>49,422</b>                       | <b>49,422</b>                         |
| 200.4341.630.000                      | ANDERSON VOL FIRE DEPT     | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.100                      | CASVILLE VOL FIRE DEPT     | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.200                      | CHERRY GROVE VOL FIRE DEPT | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.300                      | LEASBURG VOL FIRE DEPT     | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.400                      | MILTON VOL FIRE DEPT       | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.500                      | PELHAM VOL FIRE DEPT       | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.600                      | PROSPECT HILL VOL FIRE DEP | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.700                      | PROVIDENCE VOL FIRE DEPT   | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.800                      | SEMORA VOL FIRE DEPT       | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| 200.4341.630.900                      | YANCEYVILLE VOL FIRE DEPT  | 0                    | 0                 | 0                 | 5,532                               | 5,532                                 |
| <b>TOTAL - NCVTS FSD COLLECTIONS</b>  |                            | <b>0</b>             | <b>0</b>          | <b>0</b>          | <b>55,320</b>                       | <b>55,320</b>                         |
| 200.4341.630.000                      | ANDERSON VOL FIRE DEPT     | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.100                      | CASVILLE VOL FIRE DEPT     | 16,202               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.200                      | CHERRY GROVE VOL FIRE DEPT | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.300                      | LEASBURG VOL FIRE DEPT     | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.400                      | MILTON VOL FIRE DEPT       | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.500                      | PELHAM VOL FIRE DEPT       | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.600                      | PROSPECT HILL VOL FIRE DEP | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.700                      | PROVIDENCE VOL FIRE DEPT   | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.800                      | SEMORA VOL FIRE DEPT       | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| 200.4341.630.900                      | YANCEYVILLE VOL FIRE DEPT  | 24,234               | 31,658            | 16,544            | 33,581                              | 33,581                                |
| <b>TOTAL - NCVTS VEHICLE FIRE TAX</b> |                            | <b>234,307</b>       | <b>316,580</b>    | <b>165,438</b>    | <b>335,810</b>                      | <b>335,810</b>                        |
| 200.4345.699.000                      | ANDERSON VFD               | 57,192               | 63,306            | 41,161            | 51,287                              | 51,287                                |
| 200.4345.699.200                      | CHERRY GROVE VFD           | 58,776               | 64,965            | 57,675            | 76,384                              | 76,384                                |
| 200.4345.699.300                      | LEASBURG VFD               | 33,895               | 35,895            | 23,450            | 32,314                              | 32,314                                |
| 200.4345.699.400                      | MILTON VFD                 | 33,743               | 35,743            | 31,623            | 24,833                              | 24,833                                |
| 200.4345.699.500                      | PELHAM VFD                 | 56,513               | 61,469            | 51,375            | 76,745                              | 76,745                                |
| 200.4345.699.600                      | PROSPECT HILL VFD          | 56,584               | 61,561            | 45,108            | 56,575                              | 56,575                                |
| 200.4345.699.700                      | PROVIDENCE VFD             | 57,378               | 64,068            | 24,162            | 56,968                              | 56,968                                |
| 200.4345.699.800                      | SEMORA VFD                 | 55,440               | 58,217            | 42,467            | 56,022                              | 56,022                                |
| 200.4345.699.900                      | YANCEYVILLE VFD            | 58,702               | 62,181            | 33,896            | 39,766                              | 39,766                                |
| <b>TOTAL - FSD COUNTY COLLECTIONS</b> |                            | <b>468,224</b>       | <b>507,405</b>    | <b>350,916</b>    | <b>470,894</b>                      | <b>470,894</b>                        |
| 200.4342.311.000                      | TRAVEL/FIRE MARSHALL       | 1,500                | 1,500             | 0                 | 1,500                               | 1,500                                 |
| 200.4342.399.000                      | FIRE DEPT/RESCUE OPS       | 30,000               | 30,000            | 30,000            | 30,000                              | 30,000                                |
| <b>TOTAL - RESCUE OPERATIONS</b>      |                            | <b>31,500</b>        | <b>31,500</b>     | <b>30,000</b>     | <b>31,500</b>                       | <b>31,500</b>                         |
| 200.4341.699.000                      | FIRE TAX BALANCE           | 77,074               | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                          |                            | <b>77,074</b>        | <b>0</b>          | <b>0</b>          | <b>0</b>                            | <b>0</b>                              |
| <b>TOTAL - SPECIAL FIRE DISTRICT</b>  |                            | <b>852,214</b>       | <b>903,556</b>    | <b>583,245</b>    | <b>942,946</b>                      | <b>942,946</b>                        |



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                        | ACCOUNT DESCRIPTION      | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------------------|--------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>EMERGENCY TELEPHONE SERVICES</b> |                          |                      |                   |                   |                                     |                                       |
| 220.4330.121.000                    | SALARIES/FT              | 0                    | 39,492            | 28,600            | 0                                   | 0                                     |
| 220.4330.122.000                    | SALARIES/OT              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.126.000                    | SALARIES/PT              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.127.000                    | LONGEVITY                | 0                    | 336               | 343               | 0                                   | 0                                     |
| 220.4330.181.000                    | FICA                     | 0                    | 3,048             | 2,189             | 0                                   | 0                                     |
| 220.4330.182.000                    | RETIREMENT               | 0                    | 3,565             | 2,611             | 0                                   | 0                                     |
| 220.4330.183.000                    | HEALTH INSURANCE         | 0                    | 7,600             | 5,066             | 0                                   | 0                                     |
| 220.4330.190.000                    | PROFESSIONAL SERVICES    | 0                    | 1,000             | 0                 | 0                                   | 0                                     |
| 220.4330.295.000                    | SMALL TOOLS/EQUIPMENT    | 2,561                | 1,500             | 1,526             | 240,000                             | 240,000                               |
| 220.4330.311.000                    | TRAVEL                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.321.000                    | BASIC & FAX LINE CHARGES | 21,020               | 18,000            | 17,933            | 20,000                              | 20,000                                |
| 220.4330.329.000                    | TARIFF/CENDEL            | 22,501               | 25,000            | 19,948            | 25,000                              | 25,000                                |
| 220.4330.351.000                    | SIGNS                    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.352.000                    | M & R EQUIPMENT          | 19,257               | 38,000            | 52,786            | 38,000                              | 38,000                                |
| 220.4330.353.000                    | SOFTWARE MAINTENANCE     | 44,660               | 50,000            | 5,302             | 60,000                              | 60,000                                |
| 220.4330.354.000                    | DATABASE MAINTENANCE     | 3,557                | 3,500             | 2,588             | 8,000                               | 8,000                                 |
| 220.4330.355.000                    | SELECTIVE ROUTING        | 7,424                | 7,500             | 6,200             | 10,000                              | 10,000                                |
| 220.4330.356.000                    | 911 TRUNK COST           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.357.000                    | INTERPRETIVE SERVICES    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.370.000                    | PUBLIC EDUCATION         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.395.000                    | TRAINING                 | 3,832                | 5,000             | 5,619             | 20,000                              | 20,000                                |
| 220.4330.400.000                    | MAPPING PROJECT          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.430.000                    | EQUIPMENT RENTAL         | 0                    | 50,000            | 0                 | 50,000                              | 50,000                                |
| 220.4330.499.000                    | OPERATING RESERVE        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 220.4330.500.000                    | CAPITAL OUTLAY           | 9,000                | 6,035             | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                        |                          | <b>133,813</b>       | <b>259,576</b>    | <b>150,712</b>    | <b>471,000</b>                      | <b>471,000</b>                        |

**FY 2020-2021 REVENUE WORKBUDGET**

|  | <b>FUND ACCOUNT</b>     | <b>DESCRIPTION</b>         | <b>ACTUAL<br/>FYE 2019</b> | <b>REVISED<br/>BUDGET<br/>FY 2019-20</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER'S<br/>RECOMM</b> |
|--|-------------------------|----------------------------|----------------------------|--|---|---|
|  | <b>REVALUATION FUND</b> |                            |                            |  |   |   |
|  | 210.3414.000.000        | ONEMAP ORTHO COST SHARE    | 0                          | 0  | 0   | 0   |
|  | 210.3831.494.000        | INTEREST EARNED ON INVESTM | 1,433                      | 300                                      | 300   | 300   |
|  | 210.3981.000.000        | CONTRIB FROM GENERAL FUND  | 30,000                     | 30,000                                   | 30,000  | 30,000  |
|  | 210.3981.000.100        | GF CONTRIB/ORTHO IMAGERY   | 0                          | 0  | 0   | 0   |
|  | 210.3981.000.200        | 911 CONTRIB/ORTHO IMAGERY  | 0                          | 0  | 0   | 0   |
|  | 210.3991.991.000        | APPROPRIATED FUND BALANCE  | 0                          | 0  | 0   | 0   |
|  | <b>TOTAL</b>            |                            | <b>31,433</b>              | <b>30,300</b>                            | <b>30,300</b>                                 | <b>30,300</b>                                     |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT            | ACCOUNT DESCRIPTION | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------|---------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>REVALUATION FUND</b> |                     |                      |                   |                   |                                     |                                       |
| 210.4140.500.000        | REVALUATION RESERVE | 0                    | 30,300            | 0                 | 30,300                              | 30,300                                |
| 210.4140.999.000        | REVALUATION EXPENSE | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>            |                     | <b>0</b>             | <b>30,300</b>     | <b>0</b>          | <b>30,300</b>                       | <b>30,300</b>                         |

| FY 2020-2021 REVENUE WORKBUDGET |                                    |                           |                    |                                 |                                     |   |
|---------------------------------|------------------------------------|---------------------------|--------------------|---------------------------------|-------------------------------------|---|
|                                 |                                    |                           |                    |                                 |                                     |   |
|                                 | FUND ACCOUNT                       | DESCRIPTION               | ACTUAL<br>FYE 2019 | REVISED<br>BUDGET<br>FY 2019-20 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER'S<br>RECOMM |
|                                 | <b>SCHOOL CAPITAL RESERVE FUND</b> |                           |                    |                                 |                                     |   |
|                                 | 420.3232.100.000                   | ART 40/HALF CENTS         | 441,717            | 444,740                         | 360,468                             | 360,468                                 |
|                                 | 420.3232.200.000                   | ART 42/HALF CENTS         | 216,341            | 444,300                         | 363,927                             | 363,927                                 |
|                                 | 420.3232.300.000                   | ART 42/SCH HOLD-HARMLESS  | 225,376            | 0                               | 0                                   | 0                                       |
|                                 | 420.3831.496.000                   | INTEREST ON INVESTMENTS   | 13,077             | 5,000                           | 3,000                               | 3,000                                   |
|                                 | 420.3980.100.000                   | TRANSFER FROM GF          | 0                  | 0                               | 0                                   | 0                                       |
|                                 | 420.3991.991.000                   | APPROPRIATED FUND BALANCE | 0                  | 0                               | 0                                   | 0                                       |
|                                 | <b>TOTAL</b>                       |                           | <b>896,511</b>     | <b>894,040</b>                  | <b>727,395</b>                      | <b>727,395</b>                          |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                  | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>SCHOOL CAPITAL RESERVE</b> |                           |                      |                   |                   |                                     |                                       |
| 420.8168.750.000              | T/GF PAYMT 86 WATER & SEW | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 420.9810.980.000              | LOTTERY BOND PROCEEDS     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 420.9810.980.600              | T/FOR BOARD OF EDUCATION  | 465,000              | 465,000           | 0                 | 0                                   | 465,000                               |
| 420.9810.980.700              | T/FOR SCHOOL BOND PAYMEN  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 420.9810.980.800              | T/FOR MIDDLE SCHOOL BOND  | 234,249              | 0                 | 222,800           | 0                                   | 206,500                               |
| 420.9810.991.000              | RESERVE                   | 0                    | 429,040           | 0                 | 0                                   | 55,895                                |
| <b>TOTAL</b>                  |                           | <b>699,249</b>       | <b>894,040</b>    | <b>222,800</b>    | <b>0</b>                            | <b>727,395</b>                        |



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                                | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|---|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>FINANCIAL SOFTWARE PROJECT</b>           |                            |                      |                   |                   |                                     |                                       |
| 445.8168.190.000                            | THIRD PARTY SERVICES       | 0                    | 1,650             | 0                 | 0                                   | 0                                     |
| 445.8168.295.000                            | EQUIPMENT                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 445.8168.311.000                            | CONSULTANT TRAVEL          | 0                    | 49,320            | 0                 | 0                                   | 0                                     |
| 445.8168.380.000                            | SAAS & APPLICATION SERVICE | 0                    | 273,129           | 120,660           | 0                                   | 0                                     |
| 445.8168.500.000                            | CAPITAL OUTLAY/HARDWARE    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 445.8168.500.100                            | SUPPORTING SOFTWARE        | 0                    | 0                 | 3,254             | 0                                   | 0                                     |
| 445.8168.500.200                            | SUPPORTING HARDWARE        | 0                    | 0                 | 5,311             | 0                                   | 0                                     |
| 445.8168.991.000                            | CONTINGENCY                | 0                    | 27,480            | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                                |                            | <b>0</b>             | <b>351,579</b>    | <b>129,224</b>    | <b>0</b>                            | <b>0</b>                              |
| <b>BUSINESS INCUBATOR-CO SQUARE PROJECT</b> |                            |                      |                   |                   |                                     |                                       |
| 460.8170.190.000                            | ADMIN/ENGINEER/ARCHIT      | 0                    | 0                 | 54,582            | 0                                   | 0                                     |
| 460.8170.190.100                            | ENVIRON & OTHER TESTING    | 2,500                | 0                 | 10,433            | 0                                   | 0                                     |
| 460.8170.580.000                            | BUILDING RENOVATION        | 0                    | 0                 | 155,461           | 0                                   | 0                                     |
| 460.8170.580.100                            | PLUMBING/HVAC/ELEC         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 460.8170.582.000                            | FIXTURES/EQUIPMENT         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 460.9840.980.100                            | TRANSFER TO GF             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                                |                            | <b>2,500</b>         | <b>0</b>          | <b>220,477</b>    | <b>0</b>                            | <b>0</b>                              |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                                | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|---|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>PUBLIC SCHOOL BUILDING CAPITAL FUND</b>  |                            |                      |                   |                   |                                     |                                       |
| 480.8181.190.000                            | SCHOOL SECURITY/DESIGN     | 0                    | 0                 | 6,975             | 0                                   | 0                                     |
| 480.8181.581.000                            | LOTTERY/DEBT SERVICE       | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 480.8181.581.100                            | SCHOOL SECURITY            | 2,000                | 0                 | 0                 | 0                                   | 0                                     |
| 480.8181.581.200                            | SCHOOL SECURITY/CONST-REN  | 0                    | 73,000            | 43,138            | 0                                   | 0                                     |
| 480.8181.581.300                            | SCHOOL SECURITY/VESTIBULES | 0                    | 1,031,522         | 262,191           | 0                                   | 0                                     |
| 480.8181.980.100                            | TR LOTTERY/MS GO BOND      | 0                    | 422,900           | 422,900           | 0                                   | 0                                     |
| <b>TOTAL</b>                                |                            | <b>2,000</b>         | <b>1,527,422</b>  | <b>735,205</b>    | <b>0</b>                            | <b>0</b>                              |
| <b>PUBLIC EDUCATION CAPITAL PROJECTS</b>    |                            |                      |                   |                   |                                     |                                       |
| <b>FIELD HOUSE CONSTRUCTION</b>             |                            |                      |                   |                   |                                     |                                       |
| 490.5900.195.000                            | ARCHITECT/ADMIN            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5900.580.000                            | CONSTRUCTION               | 0                    | 0                 | 158,840           | 0                                   | 0                                     |
| <b>TOTAL</b>                                |                            | <b>0</b>             | <b>0</b>          | <b>158,840</b>    | <b>0</b>                            | <b>0</b>                              |
| <b>BYHS CONSTRUCTION/RENOVATION PROJECT</b> |                            |                      |                   |                   |                                     |                                       |
| 490.5912.190.000                            | LEGAL/ADMIN                | 54,293               | 0                 | 729,701           | 0                                   | 0                                     |
| 490.5912.190.100                            | DESIGN COST                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.190.200                            | INSPECTION COST            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.500.000                            | RELOCATION COST            | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.550.000                            | FURNITURE & EQUIPMENT      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.580.000                            | CONSTRUCTION COST          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.580.100                            | HEATING/MECHANICAL         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.580.200                            | ELECTRICAL                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.580.300                            | PLUMBING                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.580.400                            | MISCELLANEOUS CONTRACTS    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.580.500                            | SITE IMPROVEMENTS          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.581.000                            | PURCHASE/SECURITY EQUIP    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.582.000                            | COMPUTER EQUIPMENT/WIRIN   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.593.000                            | LANDSCAPING                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 490.5912.991.000                            | CONTINGENCY                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                                |                            | <b>54,293</b>        | <b>0</b>          | <b>729,701</b>    | <b>0</b>                            | <b>0</b>                              |



# **ENTERPRISE FUND**

## **REVENUES & EXPENDITURES**

- Solid Waste Fund
- Caswell Area Transportation Fund



**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                       | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>SOLID WASTE MANAGEMENT FUND</b> |                            |                      |                   |                   |                                     |                                       |
| 600.4700.199.000                   | FEMA/BRUSH GRINDING        | 19,000               | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.121.000                   | SALARIES                   | 91,751               | 93,843            | 81,239            | 93,843                              | 93,843                                |
| 600.4720.122.000                   | OVERTIME SALARIES          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.126.000                   | PART-TIME SALARIES         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.127.000                   | LONGEVITY & FRINGE         | 2,181                | 2,172             | 942               | 2,172                               | 2,172                                 |
| 600.4720.127.100                   | SPECIAL PAY/BONUS          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.129.001                   | ACCRUED LEAVE              | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.181.000                   | FICA                       | 7,253                | 7,598             | 6,127             | 7,598                               | 7,598                                 |
| 600.4720.182.000                   | RETIREMENT                 | 511                  | 8,889             | 7,413             | 8,889                               | 8,889                                 |
| 600.4720.183.000                   | HEALTH INSURANCE           | 18,572               | 21,812            | 18,999            | 21,812                              | 21,812                                |
| 600.4720.185.000                   | UNEMPLOYMENT INSURANCE     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.187.000                   | OPEB EXPENSE               | 5,677                | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.189.000                   | PENSION EXPENSE            | 9,007                | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.190.000                   | PROF SERV & LEGAL          | 2,500                | 2,500             | 1,000             | 2,500                               | 2,500                                 |
| 600.4720.199.000                   | CONTRACTED SERVICES        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.199.100                   | BRUSH GRINDING SERVICES    | 0                    | 7,500             | 0                 | 10,000                              | 10,000                                |
| 600.4720.199.200                   | FEMA/BRUSH GRINDING        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.199.500                   | MONITORING WELL SAMPLING   | 0                    | 11,900            | 6,378             | 94,000                              | 94,000                                |
| 600.4720.212.000                   | PERSONAL PROTECTIVE EQUIP  | 0                    | 0                 | 252               | 0                                   | 0                                     |
| 600.4720.250.000                   | VEHICLE PARTS & SUPPLIES   | 1,095                | 1,200             | 604               | 1,200                               | 1,200                                 |
| 600.4720.251.000                   | MOTOR FUEL                 | 8,013                | 4,000             | 8,431             | 7,000                               | 7,000                                 |
| 600.4720.251.100                   | OFF-ROAD FUEL              | 1,058                | 910               | 591               | 900                                 | 900                                   |
| 600.4720.260.000                   | OFFICE SUPPLIES            | 774                  | 150               | 30                | 150                                 | 150                                   |
| 600.4720.261.000                   | OPERATING SUPPLIES         | 1,342                | 1,500             | 2,583             | 1,500                               | 1,500                                 |
| 600.4720.262.000                   | CONVENIENCE CTR SET UP     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.263.000                   | CONVENIENT CTR SURCHARGE   | 4,054                | 4,000             | 2,956             | 4,175                               | 4,175                                 |
| 600.4720.295.000                   | SMALL TOOLS/EQUIPMENT      | 2,239                | 0                 | 564               | 500                                 | 500                                   |
| 600.4720.300.000                   | CONVEN CTR MGMT FEE        | 40,000               | 57,600            | 48,000            | 57,600                              | 57,600                                |
| 600.4720.301.000                   | CONVENIENCE CTR HAULING    | 202,886              | 165,384           | 157,123           | 170,345                             | 170,345                               |
| 600.4720.302.000                   | CONVENIENCE CTR. TIPPING   | 384,833              | 250,312           | 295,493           | 257,821                             | 257,821                               |
| 600.4720.303.000                   | CONVENIENCE CTR. RECYCLING | 0                    | 500               | 707               | 500                                 | 500                                   |
| 600.4720.303.100                   | COUNTY RECYCLING           | 14,690               | 12,000            | 12,871            | 12,000                              | 12,000                                |
| 600.4720.311.000                   | TRAVEL                     | 0                    | 300               | 120               | 300                                 | 300                                   |
| 600.4720.321.000                   | TELEPHONE                  | 2,275                | 1,500             | 3,176             | 2,500                               | 2,500                                 |
| 600.4720.331.000                   | ELECTRICITY                | 6,095                | 5,950             | 8,040             | 8,500                               | 8,500                                 |
| 600.4720.340.000                   | PRINTING                   | 0                    | 0                 | 53                | 300                                 | 300                                   |
| 600.4720.351.000                   | M & R BUILDING             | 7,586                | 6,000             | 274               | 6,000                               | 6,000                                 |
| 600.4720.352.000                   | M & R EQUIPMENT            | 18,748               | 14,000            | 22,657            | 15,000                              | 15,000                                |
| 600.4720.353.000                   | VEHICLE SERVICE & REPAIRS  | 4,580                | 2,500             | 3,909             | 2,500                               | 2,500                                 |
| 600.4720.354.000                   | M & R SCALES               | 634                  | 800               | 324               | 800                                 | 800                                   |
| 600.4720.355.000                   | DRIVEWAY MAINTENANCE       | 4,053                | 6,000             | 1,649             | 6,000                               | 6,000                                 |
| 600.4720.355.100                   | FEMA/DRIVEWAY              | 5,988                | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.357.000                   | EROSION CONTROL            | 4,460                | 500               | 7,750             | 1,000                               | 1,000                                 |
| 600.4720.357.100                   | FEMA EROSION CONTROL       | 475                  | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.358.000                   | SERVICES FREON REMOVAL     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.370.000                   | ADVERTISING                | 0                    | 200               | 192               | 200                                 | 200                                   |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT      | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|-------------------|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| 600.4720.371.000  | PUBLIC EDUCATION           | 0                    | 300               | 0                 | 300                                 | 300                                   |
| 600.4720.395.000  | TRAINING                   | 0                    | 0                 | 425               | 500                                 | 500                                   |
| 600.4720.396.000  | SCRAP TIRE DISPOSAL        | 0                    | 0                 | 3,618             | 0                                   | 0                                     |
| 600.4720.397.000  | USED OIL DISPOSAL          | 225                  | 300               | 225               | 300                                 | 300                                   |
| 600.4720.430.000  | EQUIPMENT RENTAL           | -8,536               | 0                 | 8,475             | 5,000                               | 5,000                                 |
| 600.4720.433.000  | WHITE GOODS DISPOSAL EXPE  | 917                  | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.433.100  | WHITE GOODS TRUCK EXPENSE  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.434.000  | RENTAL ROLL OFF CONTAINERS | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.435.000  | RENTAL UNIFORMS            | 1,620                | 1,000             | 1,235             | 1,000                               | 1,000                                 |
| 600.4720.450.000  | INSURANCE                  | 8,606                | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.460.000  | DEPRECIATION               | 39,058               | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.480.000  | INDIRECT COST              | 46,285               | 46,285            | 0                 | 46,285                              | 56,053                                |
| 600.4720.490.000  | NC DISPOSAL TAX            | 0                    | 0                 | 827               | 0                                   | 0                                     |
| 600.4720.491.000  | DUES & SUBSCRIPTIONS       | 1,025                | 1,025             | 273               | 1,025                               | 1,025                                 |
| 600.4720.492.000  | UNCOLLECTIBLE ACCOUNTS     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.498.000  | SIGN MAINTENANCE/SUPPLIES  | 0                    | 0                 | 0                 | 500                                 | 500                                   |
| 600.4720.499.000  | CONVENIENCE SITE MAINT     | 0                    | 18,099            | 17,747            | 12,000                              | 12,000                                |
| 600.4720.499.100  | SOLID WASTE/FEMA           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.500.000  | CAPITAL OUTLAY             | 0                    | 0                 | 7,376             | 0                                   | 0                                     |
| 600.4720.540.000  | CAPITAL OUTLAY USED TRUCK  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.550.000  | CAPITAL OUTLAY/EQUIPMENT   | 38,521               | 32,000            | 7,391             | 22,000                              | 22,000                                |
| 600.4720.560.000  | WHITE GOODS/CAP IMP/EQUIP  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.580.000  | CONVEN CENTER CONSTRUCTI   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4720.599.000  | SIGNS                      | 1,313                | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>      |                            | <b>1,001,363</b>     | <b>790,529</b>    | <b>748,038</b>    | <b>886,515</b>                      | <b>896,283</b>                        |
| <b>SCRAP TIRE</b> |                            |                      |                   |                   |                                     |                                       |
| 600.4721.121.000  | SALARIES/FT                | 1,560                | 1,597             | 0                 | 1,597                               | 1,597                                 |
| 600.4721.127.000  | LONGEVITY                  | 15                   | 15                | 0                 | 15                                  | 15                                    |
| 600.4721.181.000  | FICA                       | 120                  | 132               | 0                 | 132                                 | 132                                   |
| 600.4721.182.000  | RETIREMENT                 | 141                  | 154               | 0                 | 154                                 | 154                                   |
| 600.4721.183.000  | HEALTH INSURANCE           | 471                  | 456               | 0                 | 456                                 | 456                                   |
| 600.4721.190.000  | PROF SERV/MANAGEMENT FEE   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4721.212.000  | PERSONAL PROTECTIVE EQUIP  | 0                    | 500               | 40                | 500                                 | 500                                   |
| 600.4721.250.000  | VEHICLE PARTS & SUPPLIES   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4721.251.100  | OFF-ROAD FUEL              | 1,506                | 1,295             | 247               | 1,300                               | 1,300                                 |
| 600.4721.260.000  | OFFICE SUPPLIES            | 0                    | 150               | 258               | 150                                 | 150                                   |
| 600.4721.261.000  | OPERATING SUPPLIES         | 0                    | 500               | 0                 | 500                                 | 500                                   |
| 600.4721.295.000  | SMALL TOOLS/EQUIPMENT      | 137                  | 2,000             | 609               | 2,000                               | 2,000                                 |
| 600.4721.331.000  | ELECTRICITY                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4721.340.000  | PRINTING                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4721.352.000  | M&R EQUIPMENT              | 0                    | 10,000            | 4,217             | 10,000                              | 10,000                                |
| 600.4721.353.000  | VEHICLE SERVICE & REPAIRS  | 0                    | 500               | 0                 | 500                                 | 500                                   |
| 600.4721.395.000  | TRAINING                   | 0                    | 1,500             | 0                 | 1,500                               | 1,500                                 |
| 600.4721.396.000  | SCRAP TIRE DISPOSAL        | 0                    | 12,000            | 5,784             | 12,000                              | 12,000                                |
| 600.4721.430.000  | EQUIPMENT RENTAL           | 14,675               | 4,000             | 0                 | 4,000                               | 4,000                                 |
| 600.4721.433.000  | SCRAP TIRE DISPOSAL        | 0                    | 0                 | 23,550            | 0                                   | 0                                     |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT           | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| 600.4721.433.100       | WHITE GOOD DISPOSAL       | 0                    | 0                 | 396               | 0                                   | 0                                     |
| 600.4721.433.200       | WHITE GOODS TRUCK EXPENSE | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4721.433.400       | NC DISPOSAL TAX           | 0                    | 0                 | 6,906             | 7,000                               | 7,000                                 |
| 600.4721.435.000       | RENTAL/UNIFORMS           | 0                    | 500               | 24                | 500                                 | 500                                   |
| 600.4721.498.000       | SIGN MAINT/SUPPLIES       | 0                    | 1,000             | 1,092             | 1,000                               | 1,000                                 |
| 600.4721.499.000       | CONVENIENCE SITE MAINT    | 0                    | 0                 | 1,500             | 0                                   | 0                                     |
| 600.4721.500.000       | CAPITAL OUTLAY            | 0                    | 70,980            | 28,579            | 79,000                              | 79,000                                |
| <b>TOTAL</b>           |                           | <b>18,626</b>        | <b>107,279</b>    | <b>73,202</b>     | <b>122,304</b>                      | <b>122,304</b>                        |
| <b>WHITE GOODS</b>     |                           |                      |                   |                   |                                     |                                       |
| 600.4722.121.000       | SALARIES/FT               | 1,993                | 2,040             | 0                 | 2,040                               | 2,040                                 |
| 600.4722.127.000       | LONGEVITY                 | 32                   | 32                | 0                 | 32                                  | 32                                    |
| 600.4722.181.000       | FICA                      | 155                  | 166               | 0                 | 166                                 | 166                                   |
| 600.4722.182.000       | RETIREMENT                | 181                  | 195               | 0                 | 195                                 | 195                                   |
| 600.4722.183.000       | HEALTH INSURANCE          | 550                  | 532               | 0                 | 532                                 | 532                                   |
| 600.4722.190.000       | PROF SERV/MANAGEMENT FEE  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4722.212.000       | PERSONAL PROTECTIVE EQUIP | 0                    | 150               | 296               | 150                                 | 150                                   |
| 600.4722.251.100       | OFF-ROAD FUEL             | 1,506                | 1,295             | 695               | 1,300                               | 1,300                                 |
| 600.4722.260.000       | OFFICE SUPPLIES           | 0                    | 150               | 0                 | 150                                 | 150                                   |
| 600.4722.261.000       | OPERATING SUPPLIES        | 0                    | 500               | 99                | 500                                 | 500                                   |
| 600.4722.295.000       | SMALL TOOLS/EQUIPMENT     | 15                   | 6,000             | 0                 | 1,500                               | 1,500                                 |
| 600.4722.331.000       | ELECTRICITY               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4722.340.000       | PRINTING                  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4722.352.000       | M&R EQUIPMENT             | 0                    | 10,000            | 5,150             | 8,000                               | 8,000                                 |
| 600.4722.353.000       | VEHICLE SERVICE & REPAIRS | 0                    | 500               | 0                 | 500                                 | 500                                   |
| 600.4722.358.000       | SERVICES/FREON REMOVAL    | 0                    | 1,500             | 0                 | 1,500                               | 1,500                                 |
| 600.4722.395.000       | TRAINING                  | 0                    | 1,500             | 0                 | 1,500                               | 1,500                                 |
| 600.4722.396.000       | WHITE GOODS DISPOSAL      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4722.430.000       | EQUIPMENT RENTAL          | 3,567                | 0                 | 0                 | 0                                   | 0                                     |
| 600.4722.435.000       | RENTAL/UNIFORMS           | 0                    | 500               | 0                 | 500                                 | 500                                   |
| 600.4722.498.000       | SIGN MAINT/SUPPLIES       | 0                    | 1,000             | 94                | 1,000                               | 1,000                                 |
| 600.4722.499.000       | CONVENIENCE SITE MAINT    | 0                    | 6,900             | 10,900            | 0                                   | 0                                     |
| 600.4722.500.000       | CAPITAL OUTLAY            | 0                    | 7,000             | 7,000             | 0                                   | 0                                     |
| <b>TOTAL</b>           |                           | <b>7,999</b>         | <b>39,960</b>     | <b>24,234</b>     | <b>19,565</b>                       | <b>19,565</b>                         |
| <b>NC DISPOSAL TAX</b> |                           |                      |                   |                   |                                     |                                       |
| 600.4723.121.000       | SALARIES/FT               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.127.000       | LONGEVITY                 | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.181.000       | FICA                      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.182.000       | RETIREMENT                | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.183.000       | HEALTH INSURANCE          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.190.000       | PROF SERV/MANAGEMENT FEE  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.212.000       | PERSONAL PROTECTIVE EQUIP | 0                    | 150               | 576               | 200                                 | 200                                   |
| 600.4723.251.100       | OFF-ROAD FUEL             | 0                    | 0                 | 225               | 150                                 | 150                                   |
| 600.4723.260.000       | OFFICE SUPPLIES           | 199                  | 150               | 0                 | 150                                 | 150                                   |
| 600.4723.261.000       | OPERATING SUPPLIES        | 0                    | 500               | 536               | 500                                 | 500                                   |
| 600.4723.295.000       | SMALL TOOLS/EQUIPMENT     | 637                  | 500               | 4,120             | 500                                 | 500                                   |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                          | ACCOUNT DESCRIPTION       | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|---------------------------------------|---------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| 600.4723.300.000                      | CONVENIENCE CTR MGMT FEE  | 0                    | 576               | 0                 | 500                                 | 500                                   |
| 600.4723.331.000                      | ELECTRICITY               | 2,580                | 2,550             | 0                 | 2,550                               | 2,550                                 |
| 600.4723.340.000                      | PRINTING                  | 739                  | 600               | 628               | 800                                 | 800                                   |
| 600.4723.352.000                      | M&R EQUIPMENT             | 6,058                | 6,000             | 5,213             | 5,000                               | 5,000                                 |
| 600.4723.353.000                      | VEHICLE SERVICE & REPAIRS | 0                    | 500               | 0                 | 500                                 | 500                                   |
| 600.4723.395.000                      | TRAINING                  | 0                    | 1,500             | 375               | 1,500                               | 1,500                                 |
| 600.4723.396.000                      | NC DISPOSAL               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.430.000                      | EQUIPMENT RENTAL          | 33,475               | 0                 | 0                 | 0                                   | 0                                     |
| 600.4723.435.000                      | PROMOTIONAL MATERIALS     | 0                    | 500               | 584               | 500                                 | 500                                   |
| 600.4723.498.000                      | SIGN MAINT/SUPPLIES       | 0                    | 500               | 75                | 500                                 | 500                                   |
| 600.4723.499.000                      | CONVENIENCE SITE MAINT    | 0                    | 5,000             | 2,411             | 5,000                               | 5,000                                 |
| 600.4723.500.000                      | CAPITAL OUTLAY            | 0                    | 0                 | 1,015             | 0                                   | 0                                     |
| 600.4723.550.000                      | CAPITAL OUTLAY/EQUIPMENT  | 8,457                | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                          |                           | <b>52,145</b>        | <b>19,026</b>     | <b>15,759</b>     | <b>18,350</b>                       | <b>18,350</b>                         |
| <b>TOTAL - SOLID WASTE MANAGEMENT</b> |                           | <b>1,080,133</b>     | <b>956,794</b>    | <b>861,232</b>    | <b>1,046,734</b>                    | <b>1,056,502</b>                      |

**FY 2020-2021 REVENUE WORKBUDGET**

|  | <b>FUND ACCOUNT</b>                       | <b>DESCRIPTION</b>         | <b>ACTUAL<br/>FYE 2019</b> | <b>REVISED<br/>BUDGET<br/>FY 2019-20</b> | <b>FY 2020-<br/>2021<br/>DEPT<br/>REQUEST</b> | <b>FY 2020-<br/>2021<br/>MANAGER'S<br/>RECOMM</b> |
|--|---|----------------------------|----------------------------|--|---|---|
|  | <b>CASWELL AREA TRANSPORTATION SYSTEM</b> |                            |                            |  |   |   |
|  | 650.3452.360.000                          | ADMINISTRATIVE REIMBURSEME | 83,251                     | 92,000                                   | 104,879                                       | 104,879   |
|  | 650.3452.360.100                          | CAPITAL REIMBURSEMENT      | 172,675                    | 148,728                                  | 54,315  | 54,315  |
|  | 650.3454.410.000                          | WORK FIRST                 | 52                         | 500                                      | 1,000   | 1,000   |
|  | 650.3454.410.100                          | GOLDEN FRIENDS TRANSPORTAT | 8,364                      | 0  | 0   | 0   |
|  | 650.3456.360.100                          | EDTAP                      | 56,598                     | 56,941                                   | 66,484  | 66,484  |
|  | 650.3456.360.200                          | EMPLOYMENT FUNDS           | 7,539                      | 7,539                                    | 8,618   | 8,618   |
|  | 650.3456.360.210                          | EMPLOYMENT FUNDS/SUPPLEMEN | 0                          | 0  | 0   | 0   |
|  | 650.3456.360.300                          | RGP TRANSPORTATON          | 65,030                     | 59,112                                   | 69,062  | 69,062  |
|  | 650.3456.360.400                          | RGP RIDERS FARE            | 1,695                      | 2,800                                    | 2,000   | 2,000   |
|  | 650.3457.360.000                          | TTAP E&D GRANT             | 13,867                     | 7,500                                    | 12,500  | 12,500  |
|  | 650.3458.360.000                          | MEDICAID                   | 117,337                    | 165,000                                  | 130,000                                       | 130,000   |
|  | 650.3500.313.000                          | PIEDMONT COMM COLLEGE      | 833                        | 700                                      | 0   | 0   |
|  | 650.3500.313.100                          | PARTNERSHIP FOR CHILDREN   | 0                          | 0  | 0   | 0   |
|  | 650.3500.313.200                          | OE-ORANGE ENTERPRISES      | 23,639                     | 14,000                                   | 10,000  | 10,000  |
|  | 650.3500.313.300                          | VOCATIONAL REHABILITATION  | 0                          | 0  | 0   | 0   |
|  | 650.3500.313.400                          | SENIOR GAMES               | 0                          | 1,000                                    | 0   | 0   |
|  | 650.3500.313.500                          | PARKS & RECREATION         | 0                          | 0  | 0   | 0   |
|  | 650.3500.313.900                          | OTHER TRANSPORTATION REVEN | 2,782                      | 500                                      | 500   | 500   |
|  | 650.3831.490.000                          | INTEREST ON INVESTMENTS    | 1,706                      | 200                                      | 200   | 200   |
|  | 650.3831.490.100                          | ROAP INTEREST              | 0                          | 0  | 0   | 0   |
|  | 650.3835.820.000                          | SALE OF FIXED ASSETS       | 0                          | 18,000                                   | 6,000   | 6,000   |
|  | 650.3991.991.000                          | APPROPRIATED FB            | 0                          | 71,444                                   | 79,211  | 82,958  |
|  | <b>TOTAL</b>                              |                            | <b>555,368</b>             | <b>645,964</b>                           | <b>544,769</b>                                | <b>548,516</b>                                    |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                              | ACCOUNT DESCRIPTION      | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|---|--------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| <b>CASWELL AREA TRANSPORTATION SYSTEM</b> |                          |                      |                   |                   |                                     |                                       |
| <b>ADMINISTRATION</b>                     |                          |                      |                   |                   |                                     |                                       |
| 650.4520.121.000                          | SALARIES                 | 59,483               | 58,104            | 49,520            | 59,424                              | 59,424                                |
| 650.4520.126.000                          | PART-TIME SALARIES       | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.127.000                          | LONGEVITY                | 2,324                | 2,324             | 2,377             | 2,377                               | 2,377                                 |
| 650.4520.127.100                          | SPECIAL PAY/BONUS        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.181.000                          | FICA                     | 4,517                | 4,625             | 3,864             | 4,625                               | 4,625                                 |
| 650.4520.182.000                          | RETIREMENT               | -7,346               | 5,410             | 4,681             | 5,410                               | 5,410                                 |
| 650.4520.183.000                          | HEALTH INSURANCE         | 10,681               | 11,400            | 9,500             | 11,400                              | 11,400                                |
| 650.4520.185.000                          | UNEMPLOYMENT INSURANCE   | 0                    | 1,092             | 0                 | 1,092                               | 1,092                                 |
| 650.4520.186.000                          | WORKERS COMPENSATION     | 0                    | 1,400             | 0                 | 1,400                               | 1,400                                 |
| 650.4520.187.000                          | OPEB EXPENSE             | 4,511                | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.189.000                          | PENSION EXPENSES         | 15,758               | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.190.000                          | LEGAL SERVICES           | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.197.000                          | DRUG TESTING             | 1,030                | 760               | 1,044             | 850                                 | 850                                   |
| 650.4520.198.000                          | BACKGROUND CHECK         | 450                  | 500               | 427               | 500                                 | 500                                   |
| 650.4520.199.000                          | PROFESSIONAL SERVICES    | 1,350                | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.211.000                          | JANITORIAL SUPPLIES      | 284                  | 650               | 209               | 650                                 | 650                                   |
| 650.4520.212.000                          | UNIFORMS                 | 1,699                | 2,000             | 734               | 2,000                               | 2,000                                 |
| 650.4520.260.000                          | OFFICE SUPPLIES          | 1,127                | 800               | 333               | 800                                 | 800                                   |
| 650.4520.281.000                          | HVAC SUPPLIES            | 0                    | 100               | 0                 | 75                                  | 75                                    |
| 650.4520.291.000                          | COMPUTER SUPPLIES        | 0                    | 400               | 0                 | 300                                 | 300                                   |
| 650.4520.311.000                          | TRAVEL                   | 333                  | 500               | 0                 | 400                                 | 400                                   |
| 650.4520.312.000                          | TRAVEL SUBSISTENCE       | 60                   | 50                | 0                 | 50                                  | 50                                    |
| 650.4520.321.000                          | TELEPHONE                | 6,787                | 6,800             | 5,175             | 6,800                               | 6,800                                 |
| 650.4520.322.000                          | INTERNET SERV PROVIDER   | 1,920                | 1,965             | 1,856             | 1,965                               | 1,965                                 |
| 650.4520.325.000                          | POSTAGE                  | 54                   | 150               | 56                | 150                                 | 150                                   |
| 650.4520.331.000                          | ELECTRICITY              | 2,219                | 2,300             | 1,619             | 2,300                               | 2,300                                 |
| 650.4520.333.000                          | NATURAL GAS              | 446                  | 500               | 332               | 500                                 | 500                                   |
| 650.4520.334.000                          | WATER & SEWER            | 354                  | 550               | 335               | 550                                 | 550                                   |
| 650.4520.340.000                          | CONTRACT REPRODUCTION    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.352.000                          | M&R OFFICE EQUIPMENT     | 0                    | 200               | 0                 | 100                                 | 100                                   |
| 650.4520.357.000                          | M&R COMMUNICATIONS EQU   | 0                    | 200               | 0                 | 100                                 | 100                                   |
| 650.4520.359.000                          | M&R EQUIPMENT LEASE      | 3,335                | 3,700             | 2,414             | 3,600                               | 3,600                                 |
| 650.4520.370.100                          | LEGAL ADVERTISING        | 167                  | 400               | 0                 | 250                                 | 250                                   |
| 650.4520.371.000                          | MARKETING                | 2,375                | 2,700             | 1,509             | 2,255                               | 2,255                                 |
| 650.4520.372.000                          | PROMOTIONAL MATERIALS    | 1,230                | 700               | 0                 | 564                                 | 564                                   |
| 650.4520.390.000                          | OTHER SERVICES           | 326                  | 200               | 164               | 1,460                               | 1,460                                 |
| 650.4520.391.000                          | OTHER REPAIRS & MAINT    | 0                    | 275               | 245               | 200                                 | 200                                   |
| 650.4520.395.000                          | PROFESSIONAL DEVELOPMENT | 959                  | 1,250             | 80                | 1,000                               | 1,000                                 |
| 650.4520.431.000                          | COPIER LEASE/RENTAL      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.441.000                          | MAINT CONTRACTS/COMM EC  | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.452.000                          | VEHICLE INSURANCE        | 18,896               | 20,000            | 0                 | 14,000                              | 14,000                                |
| 650.4520.460.000                          | DEPRECIATION             | 62,193               | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.480.000                          | INDIRECT COST            | 31,788               | 31,788            | 0                 | 31,788                              | 35,535                                |
| 650.4520.491.000                          | DUES & SUBSCRIPTIONS     | 699                  | 750               | 400               | 400                                 | 400                                   |
| 650.4520.499.100                          | FIBER OPTIC PROJECT      | 0                    | 0                 | 0                 | 0                                   | 0                                     |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                               | ACCOUNT DESCRIPTION        | ACTUAL<br>06-30-2019 | REVISED<br>BUDGET | YTD<br>04-30-2020 | FY 2020-<br>2021<br>DEPT<br>REQUEST | FY 2020-<br>2021<br>MANAGER<br>RECOMM |
|--|----------------------------|----------------------|-------------------|-------------------|-------------------------------------|---------------------------------------|
| 650.4520.580.000                           | CAPITAL OUTLAY/BUILDING RE | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.690.000                           | SERVICE PLAN/GRANT MATCH   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4520.992.000                           | RESERVE FOR FUND BALANCE   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                               |                            | <b>230,009</b>       | <b>164,543</b>    | <b>86,872</b>     | <b>159,335</b>                      | <b>163,082</b>                        |
| <b>OPERATIONS</b>                          |                            |                      |                   |                   |                                     |                                       |
| 650.4521.121.000                           | SALARIES                   | 81,100               | 83,388            | 73,096            | 92,916                              | 92,916                                |
| 650.4521.122.000                           | OVERTIME/ON CALL SALARIES  | 0                    | 500               | 0                 | 0                                   | 0                                     |
| 650.4521.126.000                           | PART-TIME SALARIES         | 56,667               | 72,800            | 50,966            | 73,000                              | 73,000                                |
| 650.4521.127.000                           | LONGEVITY                  | 930                  | 931               | 966               | 966                                 | 966                                   |
| 650.4521.127.100                           | SPECIAL PAY/BONUS          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.181.000                           | FICA                       | 10,490               | 12,058            | 9,423             | 12,766                              | 12,766                                |
| 650.4521.182.000                           | RETIREMENT                 | 6,519                | 7,592             | 6,680             | 9,430                               | 9,430                                 |
| 650.4521.183.000                           | HEALTH INSURANCE           | 23,743               | 26,600            | 20,266            | 26,600                              | 26,600                                |
| 650.4521.185.000                           | UNEMPLOYMENT INSURANCE     | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.197.000                           | DRUG TESTING               | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.212.000                           | UNIFORMS                   | 230                  | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.250.000                           | VEHICLE PARTS & SUPPLIES   | 171                  | 600               | 305               | 600                                 | 600                                   |
| 650.4521.251.000                           | MOTOR FUEL                 | 43,056               | 45,000            | 27,655            | 45,000                              | 45,000                                |
| 650.4521.260.000                           | OPERATIONS/SUPPLIES        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.295.000                           | SMALL TOOLS/EQUIPMENT      | 0                    | 8,204             | 0                 | 0                                   | 0                                     |
| 650.4521.313.000                           | ROAP/CDOT GRANT MATCH      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.321.000                           | TELECOMMUNICATION          | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.353.000                           | VEHICLE SERVICE & REPAIRS  | 30,673               | 45,000            | 13,517            | 45,000                              | 45,000                                |
| 650.4521.390.000                           | OTHER SERVICES             | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.395.000                           | PROFESSIONAL DEVELOPMENT   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.452.000                           | WORKERS' COMP INS          | 0                    | 14,000            | 0                 | 14,000                              | 14,000                                |
| 650.4521.452.100                           | P&L VEHICLE INSURANCE      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.500.000                           | CAPITAL OUTLAY             | 217                  | 156,000           | 151,561           | 60,000                              | 60,000                                |
| 650.4521.500.100                           | HIGHWAY USAGE TAX          | 5,798                | 4,698             | 4,481             | 1,806                               | 1,806                                 |
| 650.4521.500.200                           | VEHICLE LETTERING/LOGO     | 1,300                | 1,050             | 950               | 350                                 | 350                                   |
| 650.4521.501.000                           | COMPUTER/TECHNOLOGY        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.580.000                           | CAPITAL OUTLAY/BLDG RENO   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4521.699.000                           | MISCELLANEOUS              | 1,240                | 3,000             | 755               | 3,000                               | 3,000                                 |
| 650.4525.313.000                           | EDTAP                      | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4525.313.100                           | EDTAP / SUPPLEMENTAL       | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4525.313.200                           | WORK 1ST                   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4525.313.300                           | WORK 1ST / SUPPLEMENTAL    | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4525.313.400                           | RGP                        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4525.313.500                           | RGP / SUPPLEMENTAL         | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.4525.313.600                           | PCC/JOB LINK CENTER        | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| 650.9840.980.100                           | TRANSFER TO GENERAL FUND   | 0                    | 0                 | 0                 | 0                                   | 0                                     |
| <b>TOTAL</b>                               |                            | <b>262,135</b>       | <b>481,421</b>    | <b>360,620</b>    | <b>385,434</b>                      | <b>385,434</b>                        |
| <b>TOTAL - CASWELL AREA TRANSPORTATION</b> |                            | <b>492,144</b>       | <b>645,964</b>    | <b>447,492</b>    | <b>544,769</b>                      | <b>548,516</b>                        |
| <b>SPECIAL SEPARATION FUND</b>             |                            |                      |                   |                   |                                     |                                       |



**DEPARTMENTAL & AGENCIES  
REFERENCE  
INFORMATION**





## DEPARTMENTAL & AGENCIES REFERENCE INFORMATION

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# MAJOR GOVERNMENTAL FUNDS

## GENERAL GOVERNMENT

- Governing Body
- Administration
- Finance
- Tax
- Elections
- Register of Deeds
- Information Technology
- Maintenance
- Non-Departmental



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department:** Finance

**Department description and purpose:**

*The Finance Department operates a financial accounting and reporting system in accordance with North Carolina General Statutes, federal laws and regulations. The primary purpose of the department is to establish and maintain a centralized county-wide system of financial planning, reporting and control. The department is responsible for preparing the bond sales and other debt management, accounting for the County's receipts and disbursements, payroll, managing investments, accounting for the County's fixed asset inventory, purchasing, coordinating the annual audit for the independent certified public accountants in preparation of the comprehensive annual financial report (CAFR), and preparation of the annual budget for submission to the County Manager.*

**Major accomplishments for preceding fiscal year.**

- 1) *The Finance Department received the Certificate of Achievement award for the fiscal year end 2018. The award reflects the quality of the comprehensive financial report award.*
- 2) *Continue to manage proactively.*
- 3) *Recommendation and approval to implement a new financial software system, Tyler Technologies. The new software will streamline, automate and integrate business processes and practices. Implementation will provide tools to produce and access information efficiently. The software will enable and empower users to become more effective.  
The implementation process began January 2021.*

**Goals and objectives for proposed budget year.**

- 1) *Maintain financial accounting and reporting at a high standard while providing transparency in work.*
  - a. *Adhere to NCGS and new pronouncements to aid in transparency of work.*
- 2) *Pursue and implement enhanced services to assist in daily activities and aid in the efficiency of the department.*
  - a. *Implement more automated services to aid in ease of services for staff & citizens.*
- 3) *Implement a schedule for training opportunities for finance staff and provide finance workshops for departments.*
  - a. *Utilize expertise of area community college and School of Government to provide training for staff.*
  - b. *Empower staff to work on "Mini-training Sessions", "Lunch & Learns", etc. for departments.*
- 4) *Continue cross-training efforts for staff and create plan for staff turnover.*

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022, FY 2022-2023**

**Department:** Finance

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) *Maintain financial accounting and reporting at a high standard while providing transparency in work.*
  - a. *Adhere to NCGS and new pronouncements to aid in transparency of work.*
- 2) *Pursue and implement enhanced services to assist in daily activities and aid in the efficiency of the department.*
  - a. *Implement more automated services to aid in ease of services for staff & citizens.*
- 3) *Implement a schedule for training opportunities for finance staff and provide finance workshops for departments.*
  - a. *Utilize expertise of area community college and School of Government to provide training for staff.*
  - b. *Empower staff to seek and achieve on continued education.*

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) *Maintain financial accounting and reporting at a high standard while providing transparency in work.*
  - a. *Adhere to NCGS and new pronouncements to aid in transparency of work.*
- 2) *Pursue and implement enhanced services to assist in daily activities and aid in the efficiency of the department.*
  - a. *Implement more automated services to aid in ease of services for staff & citizens.*
- 3) *Implement a schedule for training opportunities for finance staff and provide finance workshops for departments.*
  - a. *Utilize expertise of area community college and School of Government to provide training for staff.*
  - b. *Empower staff to seek and achieve on continued education.*

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Finance

**Current Revised                      Requested                      Over/Under**  
**FY 2019-2020                      FY 2020-2021                      Prior Year**  
See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                        |             |             |               |
|------------------------|-------------|-------------|---------------|
| Salaries               | 205,398     | 221,381     | 15,983        |
| Benefits               | 73,256      | 81,043      | 7,787         |
| Operating Expense      | 15,465      | 14,815      | (650)         |
| Capital Outlay         | 414,990     | 0           | (414,990)     |
| <br>Total expenditures | <br>709,109 | <br>317,239 | <br>(391,870) |

**REVENUES**

*(List description of revenues)*

|                    |  |          |
|--------------------|--|----------|
|                    |  | 0.00     |
|                    |  | 0.00     |
|                    |  | 0.00     |
|                    |  | 0.00     |
| <br>Total revenues |  | <br>0.00 |

*Salaries: Increase includes Deputy Finance Officer position & increased part-time staffing.*

*Benefits: Increase due to retirement and health insurance rate changes.*



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Departm                      Tax**

***Department description and purpose:***

List, appraise, assess, bill and collect tax. Review all appeals. Issue all beer and wine license  
Issue mobile home moving permits. Administer the Land use Value Program and the  
Property Tax Relief Program. Foreclosures, garnishments, bank attachment, bankruptcy  
claims.

All GIS for the county, including fire departments, addressing, parks & recreation and  
*Planning.*

*All cadastral mapping for property inventory.*

***Major accomplishments for preceding fiscal year.***

- 1) Maintained a higher than state average tax rate
- 2) Worked with E-911 to get addresses corrected
- 3) Stayed up to date on processing deeds

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Improve collection rate
- 2) Continue to strive to get all personal property listed
- 3) Continue to improve collection of delinquent bills

***Overview of FY 2020-2021 Proposed Budget:***

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Tax

|                            |                            |                          |
|----------------------------|----------------------------|--------------------------|
| <b>Current Revised</b>     | <b>Requested</b>           | <b>Over/Under</b>        |
| <b><u>FY 2019-2020</u></b> | <b><u>FY 2020-2021</u></b> | <b><u>Prior Year</u></b> |

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                    |         |         |            |
|--------------------|---------|---------|------------|
| Salaries           | 231,519 | 233,636 | 2,117.00   |
| Benefits           | 73,469  | 81,732  | 8,263.00   |
| Operating Expense  | 249,900 | 248,500 | (1,400.00) |
| Capital Outlay     | 0       |         | 0.00       |
| <br>               |         |         |            |
| Total expenditures |         |         | 8,980.00   |

**REVENUES**

*(List description of revenues)*

|                |  |  |      |
|----------------|--|--|------|
|                |  |  | 0.00 |
|                |  |  | 0.00 |
|                |  |  | 0.00 |
|                |  |  | 0.00 |
| <br>           |  |  |      |
| Total revenues |  |  | 0.00 |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                            |                         |                         |                     |  |
|-------------------------------------|----------------------------|-------------------------|-------------------------|---------------------|--|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION  |
| <b>TAX DEPARTMENT</b>               |                            |                         |                         |                     |  |
| 100.4140.120.000                    | COMPENSATION PLANNING BOAR | 0.00                    | 0.00                    | 0.00                |  |
| 100.4140.121.000                    | SALARIES                   | 175,836.00              | 175,836.00              | 183,732.00          |  |
| 100.4140.122.000                    | OVERTIME SALARIES          | 0.00                    | 0.00                    | 0.00                |  |
| 100.4140.126.000                    | SALARIES/PT                | 48,250.00               | 48,250.00               | 49,904.00           |  |
| 100.4140.127.000                    | LONGEVITY/FRINGE           | 3,665.00                | 3,665.00                | 3,966.00            |  |
| 100.4140.181.000                    | FICA                       | 17,425.00               | 17,425.00               | 17,878.00           |  |
| 100.4140.182.000                    | RETIREMENT                 | 18,815.00               | 18,815.00               | 21,888.00           |  |
| 100.4140.183.000                    | HEALTH INSURANCE           | 38,000.00               | 38,000.00               | 38,000.00           |  |
| 100.4140.190.000                    | PROF SERV/FORECLOSURE      | 98,000.00               | 98,000.00               | 98,000.00           | Foreclosures/George Daniel                                   |
| 100.4140.190.100                    | PROF SERV/COMPUTER SOFTWAR | 2,000.00                | 2,000.00                | 2,000.00            | ARCGIS Maintenance/Microsoft Office                          |
| 100.4140.199.000                    | PROF SERV/CONTRACTED SERV  | 55,800.00               | 55,800.00               | 60,800.00           | Web Hosting/New Construction,Appraisal/Mapping               |
| 100.4140.199.100                    | PROF SERV/BILLING          | 40,000.00               | 40,000.00               | 40,000.00           | South Data   |
| 100.4140.260.000                    | SUPPLIES                   | 5,000.00                | 5,000.00                | 5,000.00            | Receipt paper,Plotter paper&ink,office supplies              |
| 100.4140.295.000                    | SMALL TOOLS/EQUIPMENT      | 5,000.00                | 5,000.00                | 8,000.00            | Replacement computers/printers,etc                           |
| 100.4140.311.000                    | TRAVEL                     | 2,800.00                | 2,800.00                | 6,000.00            | Continuing ed and travel (2 new employees<br>certifications) |
| 100.4140.312.000                    | MILEAGE REIMB/APPRaiser    | 1,500.00                | 1,500.00                | 1,500.00            | Appraisal  |
| 100.4140.321.000                    | TELECOMMUNICATIONS         | 4,800.00                | 4,800.00                | 6,000.00            | Electronic Solutions,Inc                                     |
| 100.4140.325.000                    | POSTAGE                    | 3,000.00                | 3,000.00                | 3,000.00            | Correspondence and certified mail,stamped letters            |
| 100.4140.352.000                    | M & R EQUIPMENT            | 2,000.00                | 2,000.00                | 2,000.00            | Repair of printers, plotter and copiers                      |
| 100.4140.370.000                    | ADVERTISING                | 4,500.00                | 4,500.00                | 4,500.00            | Delinquent taxpayers and leins, Bd of E&R                    |
| 100.4140.491.000                    | DUES & SUBSCRIPTIONS       | 1,700.00                | 1,700.00                | 1,700.00            | PO Boxes,lockbox,appraisalguides and dues                    |
| 100.4140.500.000                    | CAPITAL OUTLAY             | 112,225.00              | 112,225.00              |                     | Bi-Tek   |
| 100.4140.501.000                    | SOFTWARE & PROGRAMMING     | 10,000.00               | 10,000.00               | 10,000.00           | Apex support/GIS programming                                 |
| <b>TOTAL</b>                        |                            | <b>650,316.00</b>       | <b>650,316.00</b>       | <b>563,868.00</b>   |  |



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department:**     Elections    

***Department description and purpose:***

Register new voters, qualify voters for voting, serve voters and assist them.  
Adhere to statutes regarding election law. Fulfill requests from the board.  
Use state board mandated software for daily tasks.  
Secure elections through practices and processes that protect voter information.

***Major accomplishments for preceding fiscal year.***

- 1) As mandated by General Statute, select, test, and implement new certified voting equipment
- 2) As required by state board replace Windows 7 and 8 equipment. Implement Voter ID equipment. Replaced other broken equipment in office(see addendum for more info)
- 3) Conducted 2 elections using newly mandated equipment and paper ballots

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Protect voting equipment and voter information in accordance with state and federal guidelines. Continue to provide voter confidence in election process for Caswell County.
- 2) Hire Part-Time Deputy Director for department efficiency and business continuity.
- 3) Extensive training for all election workers concerning paper ballot handling and equipment.
- 4) Create Election Worker Recruitment Program. Successful elections require poll workers.
- 5) Replace 12 yr old printer that is used to print voter cards and election pollbooks due to jams, overheating, and end of service life.
- 6) Secure elections office (replace faulty doors and other items-see attached addendum)

***Overview of FY 2020-2021 Proposed Budget:***

Hire Part-Time Deputy Director for department efficiency and business continuity. \*critical\*  
Implement changes based on elections for process and procedures concerning paper ballots.  
Train staff on procedures at polls using situational role playing methods/drills.  
Proposing additional voting equipment add-ons and office equipment to serve voters.

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Department: ELECTIONS**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Make any changes necessary for compliance with statutes or federal guidelines
  
- 2) If not done in 2020-2021 budget, enhance building security concerning elections office space.  
(See addendum for details)
  
- 3) Purchase equipment/supplies for ability to create ballots and election definitions in-house

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Replace office PC's due to end of service life and assure business continuity.
  
- 2) Purchase electronic poll books when certified by state board

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: ELECTIONS

**Current Revised      Requested      Over/Under  
FY 2019-2020      FY 2020-2021      Prior Year**

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                           |         |         |                    |
|---------------------------|---------|---------|--------------------|
| Salaries                  | 60,107  | 76,819  | 16,712.00          |
| Benefits                  | 13,695  | 18,140  | 4,445.00           |
| Operating Expense         | 100,590 | 133,900 | 33,310.00          |
| Capital Outlay            | 165,000 | 52,000  | (113,000.00)       |
| <b>Total expenditures</b> |         |         | <b>(58,533.00)</b> |

**REVENUES**

*(List description of revenues)*

|                       |  |             |
|-----------------------|--|-------------|
|                       |  | 0.00        |
|                       |  | 0.00        |
|                       |  | 0.00        |
|                       |  | 0.00        |
| <b>Total revenues</b> |  | <b>0.00</b> |



**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Department: ELECTIONS**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Make any changes necessary for compliance with statutes or federal guidelines
  
- 2) If not done in 2020-2021 budget, enhance building security concerning elections office space.  
(See addendum for details)
  
- 3) Purchase equipment/supplies for ability to create ballots and election definitions in-house

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Replace office PC's due to end of service life and assure business continuity.
  
- 2) Purchase electronic poll books when certified by state board

Rese Farrish, Chair  
Yvonne Saul, Secretary  
Fred Smith, Member  
Gladys Graves, Member  
Larry Cowan, Member  
Robert Webb, Director

**CASWELL COUNTY  
BOARD OF ELECTIONS**  
140 Main Street  
Yanceyville, N.C. 27379

Mailing Address  
P.O. Box 698  
Yanceyville, N.C. 27379  
336-694-4011  
Fax: 336-694-9924

**To: Caswell County Finance Office**  
**Subject: 2020-2021 Budget Addendum**

**Regarding the following budget items it was necessary to use this addendum for further explanation.**

**For Major Accomplishments:**

It was required that all county election offices only use Windows 10 with the State Board mandated software. We replaced all desktops and laptops to meet that requirement.

The county's voting equipment was de-certified as of 12/01/2019 which required the county to purchase new voting equipment. The equipment had to be one of the certified solutions approved by the state board of elections. Paper ballots are now required for all counties throughout the state. This change has added a lot more workload for the elections department and also additional security needs to protect the un-voted and voted ballots.

**Under Goals and Objectives:**

Paper ballots have also created a need for more secure doors. In particular, the double wooden doors are NOT secure. There are marks from where there has been prying and required the maintenance director to come repair the doors. We have discussed this, and the need to replace those doors is very clear. In addition, the back metal door is heavily rusted on the bottom and through to the inner support. It needs to be replaced, it's simply not secure.

We need a permanent part-time Deputy Director and are requesting it as a critical item. The shift to paper ballots has caused a tremendous increase in workload. We need someone here on a regular basis that can assist with election tasks and an individual that can carry on business while the Director of Elections handles required duties of their position.

**Building Security Concerns:**

The election board members are concerned about the security of the election office spaces.

Of concern and needing to be considered are items below:

- 1) There is a concern of the ceiling tiles and ability for someone to gain entry into sensitive areas by crawling through the ceiling.
- 2) The double wooden door leading to the election office is not secure, there is a large amount of wobble in the doors and also large gap between the door lock and lock plate, thus being easy to pry open. Maintenance was shown the problem, and we also seen evidence of past prying open at some point.
- 3) The metal back door is rusted through at the bottom to the inner core. It needs replacement. The door lock also at times shows play from wear in the door itself.

**Board Compensation:**

The local election board is now comprised of 5 members. It was a 4 member board prior to that. The increase in board compensation needed in the budget reflects a 5 member board. It is also worth noting that the board met more for the 2019-2020 budget cycle due to new equipment consideration and a change to paper ballots. The state board of elections also introduced more training in 2019 for board members. We expect this additional training to continue into 2020-2021 budget.





| FY 2020-2021 REVENUE WORKBUDGET |                         |                         |                         |                     |               |
|---------------------------------|-------------------------|-------------------------|-------------------------|---------------------|---------------|
| FUND ACCOUNT                    | ACCOUNT DESCRIPTION     | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>ELECTIONS FEES</b>           |                         |                         |                         |                     |               |
| 100.3417.000.000                | ELECTION REIMBURSEMENTS | 5,000.00                | 5,000.00                |                     |               |
| 100.3417.000.100                | MISCELLANEOUS REVENUE   | 0.00                    | 0.00                    |                     |               |
| 100.3417.001.000                | ELECTIONS FEES          | 0.00                    | 0.00                    |                     |               |
| <b>TOTAL</b>                    |                         | <b>5,000.00</b>         | <b>5,000.00</b>         | <b>0.00</b>         |               |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
|------------------|----------------------------|-------------------------|-------------------------|---------------------|---------------|
| <b>ELECTIONS</b> |                            |                         |                         |                     |               |
| 170.120.000      | BOARD MEMBERS COMPENSATION | 8,800.00                | 8,800.00                | 11,250.00           |               |
| 100.4170.121.000 | SALARIES                   | 47,676.00               | 47,676.00               | 48,756.00           |               |
| 100.4170.122.000 | SALARIES/OT                | 3,000.00                | 3,000.00                | 3,000.00            |               |
| 100.4170.126.000 | SALARIES/PT                | 8,000.00                | 8,000.00                | 23,600.00           |               |
| 100.4170.127.000 | LONGEVITYFRINGE            | 1,431.00                | 1,431.00                | 1,463.00            |               |
| 100.4170.170.000 | ELECTION OFFICIALS         | 26,000.00               | 26,000.00               | 26,000.00           |               |
| 100.4170.181.000 | FICA                       | 4,500.00                | 4,500.00                | 5,876.00            |               |
| 100.4170.182.000 | RETIREMENT                 | 4,664.00                | 4,664.00                | 4,664.00            |               |
| 100.4170.183.000 | HEALTH INSURANCE           | 7,600.00                | 7,600.00                | 7,600.00            |               |
| 100.4170.199.000 | CONTRACTED SERVICES        | 5,000.00                | 5,000.00                | 5,000.00            |               |
| 100.4170.260.000 | SUPPLIES                   | 3,500.00                | 3,500.00                | 4,500.00            |               |
| 100.4170.295.000 | SMALL TOOLS/EQUIPMENT      | 3,000.00                | 3,000.00                | 4,800.00            |               |
| 100.4170.311.000 | TRAVEL                     | 3,000.00                | 3,000.00                | 3,000.00            |               |
| 100.4170.312.000 | BOARD TRAVEL               | 5,830.00                | 5,830.00                | 5,830.00            |               |
| 100.4170.321.000 | TELECOMMUNICATIONS         | 1,500.00                | 1,500.00                | 1,500.00            |               |
| 100.4170.325.000 | POSTAGE                    | 3,000.00                | 3,000.00                | 3,300.00            |               |
| 100.4170.340.000 | PRINTING                   | 3,400.00                | 3,400.00                | 4,200.00            |               |
| 100.4170.352.000 | M&R VOTING MACHINES        | 36,000.00               | 36,000.00               | 7,000.00            |               |
| 100.4170.370.000 | ADVERTISING                | 2,500.00                | 2,500.00                | 2,800.00            |               |
| 100.4170.410.000 | RENT                       | 720.00                  | 720.00                  | 720.00              |               |
| 100.4170.431.000 | EQUIPMENT RENTAL           | 4,100.00                | 4,100.00                | 2,000.00            |               |
| 100.4170.491.000 | DUES & SUBSCRIPTIONS       | 70.00                   | 70.00                   |                     |               |
| 100.4170.500.000 | CAPITAL OUTLAY             | 165,000.00              | 165,000.00              | 52,000.00           |               |
| <b>TOTAL</b>     |                            | <b>348,291.00</b>       | <b>348,291.00</b>       | <b>228,859.00</b>   |               |



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department:** \_\_\_\_\_

Register of Deeds

***Department description and purpose:***

To record and house all land and vital records to have available to the public. Make sure all records are properly acknowledge by a Notary Public. Recorded, scanned and indexed to avoid liability of careless record keeping.

***Major accomplishments for preceding fiscal year.***

- 1) Replaced old outdated scanner for recording documents.
- 2) Hired new ROD Deputy that is exceding expectations at this point.
- 3) Increase in salary for Assistant and Deputy positions

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Finish finalizing credit card machine as well as online transactions to better serve the citizens c the county and beyond
- 2) Finalize second erecording vendor to better serve out of town attorneys, their clients and the public, as well as increase in revenues for the county
- 3) Finalize collaboration with NC Vital Records office to implement customers obtaining a birth certificate from 1971 to present if born in the state
- 4) Obtain overhead book scanner and PC system that can scan all old deed books

***Overview of FY 2020-2021 Proposed Budget:***

Increase in salary, normal increase in yay benefit line items, Operating expense line items remained the same or near the same as previous year. Revenues are within the same as previous year.

**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS  
FY 2021-2022 FY 2022-2023**

**Department:**

Register of Deeds

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Continue scanning old deed books and making my office more electronically available
  
- 2) Website page for policies, procedures and updates
  
- 3) Training and continued improvement in office for the citizens the county and beyond

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) More involvement with local youth by giving presentation on what the ROD office does
  
- 2) Move to a different location to allow more room for courthouse officials
  
- 3)

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Register of Deeds

|                            |                            |                          |
|----------------------------|----------------------------|--------------------------|
| <b>Current Revised</b>     | <b>Requested</b>           | <b>Over/Under</b>        |
| <b><u>FY 2019-2020</u></b> | <b><u>FY 2020-2021</u></b> | <b><u>Prior Year</u></b> |

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                           |         |         |                  |
|---------------------------|---------|---------|------------------|
| Salaries                  | 103,692 | 111,516 | 7,824.00         |
| Benefits                  | 30,721  | 35,725  | 5,004.02         |
| Operating Expense         | 22,554  | 22,214  | (339.95)         |
| Capital Outlay            |         |         | 0.00             |
| <b>Total expenditures</b> |         |         | <b>12,488.07</b> |

**REVENUES**

*(List description of revenues)*

|                       |           |           |                   |
|-----------------------|-----------|-----------|-------------------|
| 1/2 Marriages         | 2,760     | 2,640     | (120.00)          |
| 1/2 Excise            | 50,148.50 | 46,541.68 | (3,606.82)        |
| Cnty Receipts         | 68,040.21 | 69,953.05 | 1,912.84          |
|                       |           |           | 0.00              |
| <b>Total revenues</b> |           |           | <b>(1,813.98)</b> |

| <b>FY 2020-2021 REVENUE WORKBUDGET</b>           |                            |                                 |                                 |                             |                            |  |
|--|----------------------------|---------------------------------|---------------------------------|-----------------------------|----------------------------|--|
| <b>FUND ACCOUNT</b>                              | <b>ACCOUNT DESCRIPTION</b> | <b>ADOPTED FY<br/>2019-2020</b> | <b>REVISED FY<br/>2019-2020</b> | <b>DEPT WORK<br/>BUDGET</b> | <b>JUSTIFICATION</b>       |  |
| <b>REGISTER OF DEEDS FEES</b>                    |                            |                                 |                                 |                             |                            |  |
| 100.3418.000.000                                 | REGISTER OF DEEDS FEES     | 165,100.00                      | 171,651.00                      | 167,644.50                  |                            |  |
| <b>TOTAL</b>                                     |                            | <b>165,100.00</b>               | <b>171,651.00</b>               | <b>167,644.50</b>           |                            |  |
| <b>AUTOMATION ENHANCEMENT &amp; PRESERVATION</b> |                            |                                 |                                 |                             |                            |  |
| 120.3418.000.000                                 | ROD AUTOMATION & PRESERVAT | 8,075.00                        | 8,075.00                        | 8,059.78                    | 10% Annual of Uniform Fees |  |
| 120.3418.000.200                                 | ROD LEASE PAY-OFF          | 0.00                            | 0.00                            |                             |                            |  |
| 120.3831.490.000                                 | INTEREST ON INVESTMENTS    | 200.00                          | 200.00                          |                             |                            |  |
| 120.3991.991.000                                 | APPROPRIATED FUND BALANCE  | 0.00                            | 0.00                            |                             |                            |  |
| 120.3991.991.001                                 | APPROP FB-ENCUMBRANCES     | 0.00                            | 0.00                            |                             |                            |  |
| <b>TOTAL</b>                                     |                            | <b>8,275.00</b>                 | <b>8,275.00</b>                 | <b>8,059.78</b>             |                            |  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                              | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION                   |
|---|----------------------------|-------------------------|-------------------------|---------------------|---------------------------------|
| <b>REGISTER OF DEEDS</b>                  |                            |                         |                         |                     |                                 |
| 100.4180.121.000                          | SALARIES                   | 103,692.00              | 109,156.00              | 111,516.00          | Budget Amend. For Deputy/Assist |
| 100.4180.127.000                          | LONGEVITY/FRINGE           | 1,261.00                | 1,261.00                | 1,682.16            | 2% RoD 1% Assist                |
| 100.4180.181.000                          | FICA                       | 8,030.00                | 8,531.00                | 8,659.66            | All Salaries x 7.65%            |
| 100.4180.182.000                          | RETIREMENT                 | 9,394.00                | 9,980.00                | 11,489.62           | All Salaries x 10.15 %          |
| 100.4180.183.000                          | HEALTH INSURANCE           | 22,800.00               | 22,800.00               | 22,800.00           | 10% Annual                      |
| 100.4180.189.100                          | ROD SUPPLEMENTAL RETIREMEN | 1,430.00                | 1,430.00                | 1,435.40            | 1.5 % RoD                       |
| 100.4180.190.000                          | CONTRACTED SERVICES        | 13,230.00               | 13,230.00               | 13,891.50           | 5% Annual CCS Vendor            |
| 100.4180.260.000                          | SUPPLIES                   | 1,000.00                | 1,000.00                | 1,000.00            |                                 |
| 100.4180.295.000                          | SMALL TOOLS/EQUIPMENT      | 1,000.00                | 1,000.00                | 1,000.00            |                                 |
| 100.4180.311.000                          | TRAVEL                     | 2,200.00                | 2,200.00                | 2,200.00            | Workshops/Conferences/Training  |
| 100.4180.321.000                          | TELECOMMUNICATIONS         | 1,245.00                | 1,245.00                | 1,502.25            | and Certifications              |
| 100.4180.325.000                          | POSTAGE                    | 490.00                  | 490.00                  | 490.00              |                                 |
| 100.4180.352.000                          | M&R EQUIPMENT              | 0.00                    | 0.00                    |                     |                                 |
| 100.4180.352.100                          | M & R COMPUTER             | 0.00                    | 0.00                    |                     |                                 |
| 100.4180.431.000                          | EQUIPMENT LEASE/RENTAL     | 3,031.00                | 3,031.00                | 3,182.55            | 5% aAnnual SOM Vender           |
| 100.4180.491.000                          | DUES & SUBSCRIPTIONS       | 450.00                  | 450.00                  | 450.00              | Annual RoD Dues                 |
| 100.4180.500.000                          | CAPITAL OUTLAY             | 0.00                    | 0.00                    |                     |                                 |
| 100.4180.699.000                          | CHILDRENS TRUST FUND       | 520.00                  | 520.00                  | 480.00              |                                 |
| 100.4180.699.100                          | DOMESTIC VIOLENCE REMIT/ST | 2,898.00                | 2,898.00                | 2,769.00            |                                 |
| 100.4180.699.200                          | EXCISE TAX REMIT/STATE     | 44,672.00               | 44,672.00               | 45,140.00           |                                 |
| <b>TOTAL</b>                              |                            | <b>217,343.00</b>       | <b>223,894.00</b>       | <b>229,688.14</b>   | <b>0.00</b>                     |
| <b>ROD/ENHANCEMENT &amp; PRESERVATION</b> |                            |                         |                         |                     |                                 |
| 120.4180.190.000                          | PROF SERVICE/SYSTEM UPDATE | 6,000.00                | 6,000.00                |                     |                                 |
| 120.4180.295.000                          | SMALL TOOLS/EQUIPMENT      | 1,000.00                | 1,000.00                |                     |                                 |
| 120.4180.500.000                          | CAPITAL OUTLAY             | 0.00                    | 0.00                    |                     |                                 |
| 120.4180.992.000                          | RESERVE                    | 1,275.00                | 1,275.00                |                     |                                 |
| 120.6111.295.100                          | STATE/EDGE GRANT           | 0.00                    | 0.00                    |                     |                                 |
| 120.9100.100.000                          | CAPITAL LEASE/COMPUTER     | 0.00                    | 0.00                    |                     |                                 |
| <b>TOTAL</b>                              |                            | <b>8,275.00</b>         | <b>8,275.00</b>         | <b>0.00</b>         |                                 |



| FY 2020-2021 EXPENDITURE WORKBUDGET |                            |                      |                      |                   |  |
|-------------------------------------|----------------------------|----------------------|----------------------|-------------------|--|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED FY 2019-2020 | REVISED FY 2019-2020 | DEPT WORK BUDGET  | JUSTIFICATION  |
| <b>INFORMATION TECHNOLOGY</b>       |                            |                      |                      |                   |  |
| 100.4210.121.000                    | SALARIES                   | 104,073.00           | 104,073.00           | 118,872.00        | +1 IT admin  |
| 100.4210.127.000                    | LONGEVITY                  | 0.00                 | 0.00                 | 0.00              |  |
| 100.4210.181.000                    | FICA                       | 3,794.00             | 3,794.00             | 9,094.00          |  |
| 100.4210.182.000                    | RETIREMENT                 | 4,438.00             | 4,438.00             | 12,066.00         |  |
| 100.4210.183.000                    | HEALTH INSURANCE           | 7,600.00             | 7,600.00             | 22,800.00         |  |
| 100.4210.190.000                    | CONTRACTED SERVICES        | 3,500.00             | 3,500.00             | 12,000.00         |  |
| 100.4210.190.100                    | CONTRACTED SERVICES/WEBPAG | 12,000.00            | 12,000.00            |                   |  |
| 100.4210.260.000                    | SUPPLIES                   | 2,500.00             | 2,500.00             | 2,500.00          |  |
| 100.4210.295.000                    | SMALL TOOLS/EQUIPMENT      | 28,000.00            | 28,000.00            | 40,700.00         | This will include SaaS and annual s/w maint cos            |
| 100.4210.311.000                    | TRAVEL                     | 300.00               | 300.00               | 500.00            | the NGLGISA conference registration alone is \$2           |
| 100.4210.321.000                    | TELEPHONE                  | 1,000.00             | 1,000.00             | 1,000.00          |  |
| 100.4210.325.000                    | POSTAGE                    | 0.00                 | 0.00                 | 50.00             | I noticed this hasn't been budgeted in the past            |
| 100.4210.500.000                    | CAPITAL OUTLAY             | 30,000.00            | 30,000.00            | 104,500.00        | includes more IT asset management, fiber betw<br>buildings |
| <b>TOTAL</b>                        |                            | <b>197,205.00</b>    | <b>197,205.00</b>    | <b>324,082.00</b> |  |



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2019-2020**

**Department: MAINTENANCE**

***Department description and purpose:***

Asset management and maintenance of all county owned facilities and properties.

***Major accomplishments for preceding fiscal year.***

- 1) Acquisition and installation of backflow valves at all county buildings to insure water quality and safety.
- 2) Installation of ADA compliant doors in all county buildings.
- 3) Replacement of 9 air relief valves on sewer lines at Pelham Industrial Park

***Goals and objectives for proposed FY 2019-2020 budget year.***

- 1) Continue to replace HVAC units that are 25 - 30 years old.
- 2) Work toward replacement/repair of all bad roofs.

***Overview of FY 2019-2020 Proposed Budget:***

The proposed budget for 2019-2020 covers basic necessities for the Maintenance Dept to be able to maintain County owned assets and bring properties in need of repair up to date.

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2019-2020**

Department: MAINTENANCE

**Current Revised      Requested      Over/Under**  
**FY 2018-2019      FY 2019-2020      Prior Year**  
See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                    |         |         |           |
|--------------------|---------|---------|-----------|
| Salaries           | 183,483 | 201,425 | 17,942.00 |
| Benefits           | 73,804  | 74,432  | 628.00    |
| Operating Expense  | 261,296 | 271,850 | 10,554.00 |
| Capital Outlay     | 164,589 | 208,000 | 43,411.00 |
| <br>               |         |         |           |
| Total expenditures | 683,172 | 755,707 | 72,535.00 |

**REVENUES**

Maintenance is not a revenue producing dept.

*(List description of revenues)*

|                |  |  |      |
|----------------|--|--|------|
|                |  |  | 0.00 |
|                |  |  | 0.00 |
|                |  |  | 0.00 |
|                |  |  | 0.00 |
| <br>           |  |  |      |
| Total revenues |  |  | 0.00 |



| FY 2019-2020 EXPENDITURE WORKBUDGET |                           |                       |                         |                     |               |
|-------------------------------------|---------------------------|-----------------------|-------------------------|---------------------|---------------|
| FUND & ACCOUNT                      | ACCOUNT DESCRIPTION       | ADOPTED<br>FY 2018-19 | REVISED FY<br>2018-2019 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>MAINTENANCE</b>                  |                           |                       |                         |                     |               |
| 100.4260.121.000                    | SALARIES                  | 167,328.00            | 180,679.00              | 198,111.00          |               |
| 100.4260.126.000                    | TPT/SUMMER EMPLOY         | -                     | -                       | 3,314.00            |               |
| 100.4260.127.000                    | LONGEVITYFRINGE           | 2,991.00              | 2,991.00                | 3,231.00            |               |
| 100.4260.181.000                    | FICA                      | 13,030.00             | 14,235.00               | 15,156.00           |               |
| 100.4260.182.000                    | RETIREMENT                | 13,336.00             | 14,530.00               | 13,997.00           |               |
| 100.4260.183.000                    | HEALTH INSURANCE          | 42,048.00             | 42,048.00               | 42,048.00           |               |
| 100.4260.190.000                    | PROFESSIONAL SERVICES     | 35,000.00             | 35,000.00               | 35,000.00           |               |
| 100.4260.190.100                    | DOC/INMATE SERVICES       | -                     | -                       | -                   |               |
| 100.4260.200.000                    | MAINTENANCE SUPPLIES      | 30,000.00             | 30,000.00               | 30,000.00           |               |
| 100.4260.212.000                    | UNIFORMS                  | 2,000.00              | 2,000.00                | 2,400.00            |               |
| 100.4260.250.000                    | VEHICLE PARTS & SUPPLIES  | 2,500.00              | 2,500.00                | 2,500.00            |               |
| 100.4260.251.000                    | MOTOR FUEL                | 5,500.00              | 5,500.00                | 5,500.00            |               |
| 100.4260.260.000                    | OFFICE SUPPLIES           | 600.00                | 600.00                  | 600.00              |               |
| 100.4260.295.000                    | SMALL TOOLS/EQUIPMENT     | 10,000.00             | 10,000.00               | 11,500.00           |               |
| 100.4260.311.000                    | TRAVEL                    | 600.00                | 600.00                  | 750.00              |               |
| 100.4260.321.000                    | TELEPHONE                 | 1,400.00              | 1,400.00                | 1,400.00            |               |
| 100.4260.331.000                    | ELECTRICITY               | 45,000.00             | 45,000.00               | 45,000.00           |               |
| 100.4260.332.000                    | UTILITIES/ENERGY FUEL     | 6,800.00              | 6,800.00                | 7,500.00            |               |
| 100.4260.334.000                    | WATER & SEWER             | 3,500.00              | 3,500.00                | 3,500.00            |               |
| 100.4260.335.000                    | GUILFORD MILLS UTILITIES  | 35,000.00             | 35,000.00               | 35,000.00           |               |
| 100.4260.351.000                    | M & R BUILDING            | 25,000.00             | 25,000.00               | 25,000.00           |               |
| 100.4260.352.000                    | M & R EQUIPMENT           | 20,000.00             | 20,000.00               | 25,000.00           |               |
| 100.4260.353.000                    | VEHICLE SERVICE & REPAIRS | 1,500.00              | 1,500.00                | 1,500.00            |               |
| 100.4260.357.000                    | GRAVEL/LAKE/EMS/PARK      | 1,500.00              | 1,500.00                | 1,500.00            |               |
| 100.4260.359.000                    | GROUNDS/PARKING LOTS      | 2,000.00              | 2,000.00                | 2,000.00            |               |
| 100.4260.430.000                    | EQUIPMENT RENTAL          | 800.00                | 800.00                  | 800.00              |               |
| 100.4260.435.000                    | JANITORAL SUPPLIES        | 30,000.00             | 30,000.00               | 30,000.00           |               |
| 100.4260.498.000                    | SIGNS                     | 400.00                | 400.00                  | 400.00              |               |
| 100.4260.499.000                    | GROUNDS CLEANUP           | 5,000.00              | 5,000.00                | 5,000.00            |               |
| 100.4260.500.000                    | CAPITAL OUTLAY            | 164,589.00            | 164,589.00              | 208,000.00          |               |
| 100.4260.500.100                    | NON-CAPITAL OUTLAY        | -                     | -                       |                     |               |
| <b>TOTALS</b>                       |                           | <b>667,422.00</b>     | <b>683,172.00</b>       | <b>755,707.00</b>   | -             |

| FY 2019-2020 EXPENDITURE WORKBUDGET |                           |                       |                         |                     |               |
|-------------------------------------|---------------------------|-----------------------|-------------------------|---------------------|---------------|
| FUND & ACCOUNT                      | ACCOUNT DESCRIPTION       | ADOPTED<br>FY 2018-19 | REVISED FY<br>2018-2019 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>ALTH BUILDING</b>                |                           |                       |                         |                     |               |
| 100.4261.331.000                    | ELECTRICITY               | 14,500.00             | 14,500.00               | 14,500.00           |               |
| 100.4261.332.000                    | FUEL                      | 3,000.00              | 3,000.00                | 3,000.00            |               |
| 100.4261.334.000                    | WATER & SEWER             | 2,650.00              | 2,650.00                | 2,650.00            |               |
| <b>TOTALS</b>                       |                           | <b>20,150.00</b>      | <b>20,150.00</b>        | <b>20,150.00</b>    | -             |
| <b>WELCOME CENTER</b>               |                           |                       |                         |                     |               |
| 100.4262.190.000                    | WATER SYSTEMS OPERATOR    | 9,600.00              | 9,600.00                | 9,600.00            |               |
| 100.4262.334.000                    | WATER & SEWER             | 4,000.00              | 4,000.00                | 4,000.00            |               |
| 100.4262.499.000                    | WELCOME CENTER OPERATIONS | 28,000.00             | 28,000.00               | 28,000.00           |               |
| <b>TOTALS</b>                       |                           | <b>41,600.00</b>      | <b>41,600.00</b>        | <b>41,600.00</b>    | -             |
| <b>FLEET MANAGEMENT</b>             |                           |                       |                         |                     |               |
| 100.4265.251.000                    | MOTOR FUEL                | -                     | -                       |                     |               |
| 100.4265.353.000                    | VEHICLE SERV & REPAIR     | 2,000.00              | 2,000.00                | 2,000.00            |               |
| 100.4265.450.000                    | INSURANCE                 | -                     | -                       |                     |               |
| 100.4265.500.000                    | CAPITAL OUTLAY/VEHICLES   | -                     | -                       |                     |               |
| <b>TOTALS</b>                       |                           | <b>2,000.00</b>       | <b>2,000.00</b>         | <b>2,000.00</b>     | -             |





# MAJOR GOVERNMENTAL FUNDS

## PUBLIC SAFETY

- Sheriff
- Detention Center
- School Resource Officers
- 911 Communication
- Building Inspections
- Animal Control
- Emergency Management
- Emergency Medical Services
- Animal Control



| FY 2020-2021 REVENUE WORKBUDGET            |                            |                         |                         |                     |
|--|----------------------------|-------------------------|-------------------------|---------------------|
| FUND ACCOUNT                               | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET |
| <b>SHERIFF DONATIONS</b>                   |                            |                         |                         |                     |
| 100.3431.000.200                           | SHERIFF DONATIONS/K-9      | 0.00                    | 6,000.00                |                     |
| <b>TOTAL</b>                               |                            | <b>0.00</b>             | <b>6,000.00</b>         | <b>0.00</b>         |
| <b>SHERIFF'S OFFICE PERMITS &amp; FEES</b> |                            |                         |                         |                     |
| 100.3431.000.000                           | SHERIFF MISC REVENUE       | 0.00                    | 0.00                    | 0.00                |
| 100.3431.000.100                           | CLERK OF COURT/RESTITUTION | 0.00                    | 0.00                    | 0.00                |
| 100.3431.410.000                           | SHERIFFS FEES & PERMITS    | 0.00                    | 0.00                    | 0.00                |
| 100.3431.410.001                           | CONCEALED WEAPONS PERMITS  | 32,500.00               | 32,500.00               | 32,500.00           |
| 100.3431.410.002                           | SSA INCENTIVE              | 1,200.00                | 1,200.00                | 1,200.00            |
| 100.3431.410.003                           | IMPOUND FEE                | 2,500.00                | 2,500.00                | 2,500.00            |
| 100.3431.410.004                           | SHF/CSC CIVIL FEES         | 23,500.00               | 23,500.00               | 23,500.00           |
| 100.3431.410.005                           | DOMESTIC VIOLENCE/GUN STOR | 500.00                  | 500.00                  | 500.00              |
| 100.3431.410.006                           | FINGERPRINTING FEES        | 1,000.00                | 1,000.00                | 1,000.00            |
| 100.3431.410.007                           | GUN PERMIT FEES            | 2,500.00                | 2,500.00                | 2,500.00            |
| 100.3431.410.100                           | SHERIFF SECURITY SERVICES  | 1,000.00                | 1,000.00                | 1,000.00            |
| 100.3431.410.200                           | SHERIFF SECURITY/PCC       | 30,000.00               | 30,000.00               | 0.00                |
| <b>TOTAL</b>                               |                            | <b>94,700.00</b>        | <b>94,700.00</b>        | <b>64,700.00</b>    |
| <b>DETENTION CENTER REVENUES</b>           |                            |                         |                         |                     |
| 100.3432.000.000                           | INMATE TRANSPORTATION      | 0.00                    | 0.00                    | 0.00                |
| 100.3432.351.000                           | SALES TAX                  | 0.00                    | 0.00                    | 0.00                |
| 100.3432.410.000                           | JAIL FEES                  | 7,300.00                | 7,300.00                | 7,300.00            |
| 100.3432.410.001                           | JAIL/PAY TEL REVENUES      | 18,000.00               | 18,000.00               | 18,000.00           |
| 100.3432.410.100                           | INMATE COMMISARY FEES      | 21,000.00               | 21,000.00               | 21,000.00           |
| 100.3432.410.300                           | INMATE FEES                | 2,300.00                | 2,300.00                | 2,300.00            |
| <b>TOTAL</b>                               |                            | <b>48,600.00</b>        | <b>48,600.00</b>        | <b>48,600.00</b>    |
| <b>DETENTION CENTER HOUSING REVENUES</b>   |                            |                         |                         |                     |
| 100.3435.360.000                           | US MARSHALS SERVICE        | 320,000.00              | 320,000.00              | 320,000.00          |
| 100.3435.360.100                           | MISDEMENANT REVENUE        | 250,000.00              | 250,000.00              | 250,000.00          |
| 100.3435.360.200                           | INMATE HOUSING             | 80,000.00               | 80,000.00               | 80,000.00           |
| 100.3435.360.300                           | INMATE HOUSING-DPS BACKLOG | 0.00                    | 0.00                    | 10,000.00           |
| <b>TOTAL</b>                               |                            | <b>650,000.00</b>       | <b>650,000.00</b>       | <b>660,000.00</b>   |
| <b>SCHOOL INTERVENTION/PREVENTION</b>      |                            |                         |                         |                     |
| 100.3434.000.000                           | SCHOOL RESOURCE OFFICERS P | 131,432.00              | 131,432.00              | 131,432.00          |
| <b>TOTAL</b>                               |                            | <b>131,432.00</b>       | <b>131,432.00</b>       | <b>131,432.00</b>   |
| <b>OTHER FUNDING</b>                       |                            |                         |                         |                     |
|  | GCC GRANT                  |                         |                         | 59,025.00           |
|  | TOWN OF YANCEYVILLE        |                         |                         | 57,300.00           |
| <b>TOTAL</b>                               |                            | <b>0.00</b>             | <b>0.00</b>             | <b>116,325.00</b>   |
| <b>TOTAL REVENUE</b>                       |                            |                         |                         | <b>1,021,057.00</b> |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                            |                             |                         |                     |                          |
|-------------------------------------|----------------------------|-----------------------------|-------------------------|---------------------|--------------------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED<br>FY 2019-<br>2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION            |
| <b>SHERIFF</b>                      |                            |                             |                         |                     |                          |
| 100.4310.121.000                    | SALARIES                   | 1,385,244.00                | 1,385,244.00            | 1,573,240.00        |                          |
| 100.4310.122.000                    | SALARIES/OT                | 40,000.00                   | 40,000.00               | 40,000.00           |                          |
| 100.4310.122.100                    | OT/PCC SECURITY            | 0.00                        | 0.00                    | 0.00                |                          |
| 100.4310.126.000                    | SALARIES/PT                | 37,120.00                   | 37,120.00               | 40,000.00           | as per sheriff           |
| 100.4310.127.000                    | LONGEVITYFRINGE            | 19,660.00                   | 19,798.00               | 21,946.00           |                          |
| 100.4310.127.100                    | SPECIAL PAY/K-9            | 10,780.00                   | 10,780.00               | 10,780.00           |                          |
| 100.4310.181.000                    | FICA                       | 122,320.00                  | 122,320.00              | 120,353.00          |                          |
| 100.4310.182.000                    | RETIREMENT                 | 151,498.00                  | 151,498.00              | 171,484.00          |                          |
| 100.4310.183.000                    | HEALTH INSURANCE           | 266,000.00                  | 266,000.00              | 300,417.00          |                          |
| 100.4310.189.000                    | COUNTY 401K CONTRIBUTION   | 76,140.00                   | 76,140.00               | 75,670.00           |                          |
| 100.4310.190.000                    | PROFESSIONAL SERVICES      | 35,000.00                   | 34,862.00               | 35,000.00           |                          |
| 100.4310.190.100                    | PROF SERV/OTHER            | 0.00                        | 0.00                    | 0.00                | law firm costs went here |
| 100.4310.212.000                    | UNIFORMS                   | 12,250.00                   | 12,250.00               | 13,000.00           |                          |
| 100.4310.250.000                    | VEHICLE PARTS & SUPPLIES   | 5,000.00                    | 5,000.00                | 5,000.00            |                          |
| 100.4310.251.000                    | MOTOR FUEL                 | 80,000.00                   | 80,000.00               | 80,000.00           |                          |
| 100.4310.260.000                    | SUPPLIES                   | 15,000.00                   | 15,000.00               | 15,000.00           |                          |
| 100.4310.260.100                    | CANINE UNIT/SUPPLIES       | 0.00                        | 750.00                  | 0.00                | w/Canine Unit 499 acct   |
| 100.4310.295.000                    | SMALL TOOLS/EQUIPMENT      | 10,000.00                   | 16,500.00               | 16,500.00           |                          |
| 100.4310.299.000                    | DRUG ENFORCEMENT FUND      | 15,000.00                   | 15,000.00               | 15,000.00           |                          |
| 100.4310.311.000                    | TRAVEL                     | 18,000.00                   | 18,000.00               | 18,000.00           |                          |
| 100.4310.321.000                    | TELEPHONES                 | 42,750.00                   | 36,250.00               | 36,250.00           | make PO for verizon      |
| 100.4310.321.100                    | SHERIFF PAK                | 22,000.00                   | 22,000.00               | 22,000.00           |                          |
| 100.4310.325.000                    | POSTAGE                    | 2,200.00                    | 3,700.00                | 3,700.00            |                          |
| 100.4310.334.000                    | FUEL                       | 0.00                        | 0.00                    | 0.00                |                          |
| 100.4310.351.000                    | M&R BUILDING               | 0.00                        | 0.00                    | 0.00                |                          |
| 100.4310.352.000                    | M & R EQUIPMENT            | 8,000.00                    | 6,500.00                | 6,500.00            |                          |
| 100.4310.353.000                    | VEHICLE SERVICE & REPAIRS  | 70,000.00                   | 70,000.00               | 50,000.00           |                          |
| 100.4310.370.000                    | ADVERTISING                | 500.00                      | 500.00                  | 600.00              |                          |
| 100.4310.395.000                    | TRAINING                   | 5,000.00                    | 5,000.00                | 0.00                |                          |
| 100.4310.430.000                    | EQUIPMENT RENTAL           | 6,500.00                    | 6,500.00                | 6,600.00            |                          |
| 100.4310.431.000                    | COPIER LEASE/RENTAL        | 5,600.00                    | 5,600.00                | 6,000.00            |                          |
| 100.4310.491.000                    | DUES & SUBSCRIPTIONS       | 4,500.00                    | 4,500.00                | 4,500.00            |                          |
| 100.4310.499.000                    | CANINE UNIT                | 3,000.00                    | 2,250.00                | 2,250.00            |                          |
| 100.4310.499.100                    | CIVIL CASE PROCESSING      | 0.00                        | 0.00                    | 0.00                |                          |
| 100.4310.499.200                    | SHERIFF DONATIONS/K-9      | 0.00                        | 6,000.00                | 0.00                |                          |
| 100.4310.499.400                    | ST SHARE/CONC WEAPONS FEES | 17,800.00                   | 17,800.00               | 17,800.00           |                          |
| 100.4310.500.000                    | CAPITAL OUTLAY             | 7,637.00                    | 7,637.00                | 7,637.00            | *****                    |
| 100.4310.500.500                    | DEA CAP OUTLAY RESTRICTED  | 0.00                        | 0.00                    | 0.00                |                          |
| 100.4310.500.700                    | CAP OUTLAY ARMORED VESTS   | 9,200.00                    | 9,200.00                | 9,200.00            |                          |
| 100.4310.540.000                    | CAP OUTLAY/MOTOR VEHICLES  | 0.00                        | 0.00                    | 212,544.00          |                          |
| 100.4310.540.100                    | CAPITAL OUTLAY/VEH EQUIP   | 0.00                        | 0.00                    | 0.00                |                          |
| <b>TOTAL</b>                        |                            | <b>2,503,699.00</b>         | <b>2,509,699.00</b>     | <b>2,936,971.00</b> |                          |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                            |                             |                         |                     |                      |
|-------------------------------------|----------------------------|-----------------------------|-------------------------|---------------------|----------------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED<br>FY 2019-<br>2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION        |
| <b>DETENTION CENTER</b>             |                            |                             |                         |                     |                      |
| 100.4320.121.000                    | SALARIES                   | 694,992.00                  | 694,992.00              | 746,476.00          |                      |
| 100.4320.122.000                    | OVERTIME SALARIES          | 35,000.00                   | 35,000.00               | 35,000.00           |                      |
| 100.4320.126.000                    | PART-TIME SALARIES         | 29,000.00                   | 29,000.00               | 30,000.00           |                      |
| 100.4320.127.000                    | LONGEVITY/FRINGE           | 6,845.00                    | 6,845.00                | 7,825.00            |                      |
| 100.4320.181.000                    | FICA                       | 58,743.00                   | 58,743.00               | 57,106.00           |                      |
| 100.4320.182.000                    | RETIREMENT                 | 71,672.00                   | 71,672.00               | 81,366.00           |                      |
| 100.4320.183.000                    | HEALTH INSURANCE           | 152,000.00                  | 152,000.00              | 154,060.00          |                      |
| 100.4320.189.000                    | 401 K COUNTY CONTRIBUTION  | 2,045.00                    | 2,045.00                | 2,045.00            |                      |
| 100.4320.190.000                    | PROFESSIONAL SERVICES      | 21,000.00                   | 21,000.00               | 21,000.00           |                      |
| 100.4320.199.100                    | CONTRACT SERV/FOOD SERVICE | 170,340.00                  | 170,340.00              | 180,561.00          | Contract increase 6% |
| 100.4320.199.200                    | CONTRACT SERV/MEDICAL SERV | 168,245.00                  | 168,245.00              | 174,974.80          |                      |
| 100.4320.199.300                    | CONTRACTED SERV/PAYTEL     | 0.00                        | 0.00                    | 0.00                |                      |
| 100.4320.199.400                    | CONTRACT SERV/SWANSON COMM | 0.00                        | 0.00                    | 0.00                |                      |
| 100.4320.199.500                    | INMATE COMMISSARY CKS      | 0.00                        | 0.00                    | 0.00                |                      |
| 100.4320.200.000                    | SUPPLIES                   | 19,500.00                   | 19,500.00               | 20,500.00           |                      |
| 100.4320.212.000                    | UNIFORMS                   | 8,000.00                    | 8,000.00                | 8,000.00            |                      |
| 100.4320.220.000                    | LODGING & MEALS            | 18,000.00                   | 18,000.00               | 18,000.00           |                      |
| 100.4320.230.000                    | PROF SERVICES / INMATES    | 14,700.00                   | 14,700.00               | 16,000.00           |                      |
| 100.4320.238.000                    | MEDICINE                   | 2,000.00                    | 2,000.00                | 2,000.00            |                      |
| 100.4320.250.000                    | VEHICLE PARTS & SUPPLIES   | 1,000.00                    | 1,000.00                | 1,000.00            |                      |
| 100.4320.251.000                    | MOTOR FUEL                 | 6,000.00                    | 5,500.00                | 5,500.00            |                      |
| 100.4320.260.000                    | OFFICE SUPPLIES            | 700.00                      | 700.00                  | 0.00                |                      |
| 100.4320.295.000                    | SMALL TOOLS/EQUIPMENT      | 1,000.00                    | 1,000.00                | 2,000.00            |                      |
| 100.4320.310.000                    | TRANSPORTATION/INMATES     | 1,000.00                    | 1,000.00                | 1,000.00            |                      |
| 100.4320.311.000                    | TRAVEL                     | 5,000.00                    | 5,000.00                | 5,000.00            |                      |
| 100.4320.321.000                    | TELECOMMUNICATION          | 2,000.00                    | 2,000.00                | 2,000.00            |                      |
| 100.4320.331.000                    | ELECTRICITY                | 58,000.00                   | 58,000.00               | 58,000.00           |                      |
| 100.4320.332.000                    | FUEL                       | 10,000.00                   | 10,000.00               | 10,000.00           |                      |
| 100.4320.334.000                    | WATER & SEWER              | 30,000.00                   | 30,000.00               | 30,000.00           |                      |
| 100.4320.351.000                    | M&R BUILDING/GROUNDS       | 4,000.00                    | 4,000.00                | 4,000.00            |                      |
| 100.4320.352.000                    | M&R EQUIPMENT              | 12,000.00                   | 12,000.00               | 12,000.00           |                      |
| 100.4320.353.000                    | VEHICLE SERVICE & REPAIRS  | 3,000.00                    | 3,000.00                | 3,000.00            |                      |
| 100.4320.395.000                    | TRAINING                   | 0.00                        | 0.00                    | 0.00                |                      |
| 100.4320.430.000                    | EQUIPMENT RENTAL           | 0.00                        | 0.00                    | 0.00                |                      |
| 100.4320.431.000                    | COPIER LEASE/RENTAL        | 1,500.00                    | 2,000.00                | 2,000.00            |                      |
| 100.4320.491.000                    | DUES & SUBSCRIPTIONS       | 150.00                      | 150.00                  | 200.00              |                      |
| 100.4320.500.000                    | CAPITAL OUTLAY             | 0.00                        | 0.00                    | 0.00                |                      |
| <b>TOTAL</b>                        |                            | <b>1,607,432.00</b>         | <b>1,607,432.00</b>     | <b>1,690,613.80</b> |                      |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                           |                             |                         |                     |               |
|-------------------------------------|---------------------------|-----------------------------|-------------------------|---------------------|---------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION       | ADOPTED<br>FY 2019-<br>2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>SCHOOL RESOURCE OFFICERS</b>     |                           |                             |                         |                     |               |
| 100.4339.121.000                    | SALARIES/FT               | 107,028.00                  | 107,028.00              | 109,452.00          |               |
| 100.4339.122.000                    | SALARIES/OT               | 5,000.00                    | 3,500.00                | 3,500.00            |               |
| 100.4339.127.000                    | LONGEVITY                 | 1,909.00                    | 1,909.00                | 2,299.00            |               |
| 100.4339.181.000                    | FICA                      | 9,153.00                    | 9,153.00                | 8,374.00            |               |
| 100.4339.182.000                    | RETIREMENT                | 11,605.00                   | 11,605.00               | 11,931.00           |               |
| 100.4339.183.000                    | HEALTH INSURANCE          | 22,800.00                   | 22,800.00               | 23,109.00           |               |
| 100.4339.189.000                    | 401K COUNTY CONTRIBUTIONS | 5,696.00                    | 5,696.00                | 5,473.00            |               |
| 100.4339.212.000                    | UNIFORMS                  | 750.00                      | 750.00                  | 750.00              |               |
| 100.4339.250.000                    | VEHICLE PARTS & SUPPLIES  | 1,500.00                    | 750.00                  | 1,500.00            |               |
| 100.4339.251.000                    | MOTOR FUEL                | 3,000.00                    | 3,000.00                | 3,000.00            |               |
| 100.4339.270.000                    | SUPPLIES & MATERIALS      | 150.00                      | 150.00                  | 0.00                |               |
| 100.4339.295.000                    | SMALL TOOLS & EQUIPMENT   | 0.00                        | 0.00                    | 0.00                |               |
| 100.4339.311.000                    | TRAVEL                    | 1,000.00                    | 1,000.00                | 1,000.00            |               |
| 100.4339.321.000                    | TELECOMMUNICATIONS        | 25.00                       | 25.00                   | 25.00               |               |
| 100.4339.353.000                    | VEHICLE SERVICE & REPAIRS | 1,000.00                    | 3,250.00                | 3,250.00            |               |
| 100.4339.395.000                    | TRAINING                  | 0.00                        | 0.00                    | 0.00                |               |
| 100.4339.540.000                    | CAPITAL OUTLAY/VEHICLES   | 0.00                        | 0.00                    | 0.00                |               |
| <b>TOTAL</b>                        |                           | <b>170,616.00</b>           | <b>170,616.00</b>       | <b>173,663.00</b>   |               |

**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department: 911 Emergency Communications**

***Department description and purpose:***

Caswell 911 has served as the local contact for all government services not just handling 911

emergencies. We strive to provide the best service and quick response available.

\*Get the appropriate people

\*To the appropriate place

\*At the appropriate time

***Major accomplishments for preceding fiscal year.***

- 1) Completed centers kitchen appliance replacement plan. Added storage bins for each shift to accommodate employees.
  
- 2) Software for better 911 services included: Rapid SOS, Language Line, WeatheTAP, Say Something for CC Schools and information was translated into a google drive.  
  
Addressing for the County updated to meet ESINet. New Console layout complete.
- 3) Server for the Primary and Backup PSAP upgraded.

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Completion New EMD & EFD call guide. Completion ESINet. Completion Console upgrade project.  
  
Increase Part Time Hourly Pay. Develop peak time staffing needs plus continue to finalize
- 2) our  
QA process for 911 calls ensuring we are meeting the mark defined by State 911 Board  
  
Implementation of County Communcations guide. Plan for radio upgrades related to Viper
- 3) System. Assist agencies to find funding for this project,

***Overview of FY 2020-2021 Proposed Budget:***

- 1) No salaries can be paid from State 911 funds which relates to the salary increase.
- 2) Part Time hourly rates need to be increased so we are more competitive for employee recruitment.
- 3) Operating expenses remained the same as last FY.
- 4) Add peak time person for the weekends (1100-1900)

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

|  |
|--|
| Department: 911 Emergency Communications |
|--|

|                            |                            |                          |
|----------------------------|----------------------------|--------------------------|
| <b>Current Revised</b>     | <b>Requested</b>           | <b>Over/Under</b>        |
| <b><u>FY 2019-2020</u></b> | <b><u>FY 2020-2021</u></b> | <b><u>Prior Year</u></b> |

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                        |             |             |               |
|------------------------|-------------|-------------|---------------|
| Salaries               | 378,905     | 458,878     | 79,973.00     |
| Benefits               | 142,800     | 154,379     | 11,579.00     |
| Operating Expense      | 85,789      | 85,789      | 0.00          |
| Capital Outlay         | 5,000       | 0           | (5,000.00)    |
| <br>Total expenditures | <br>612,494 | <br>699,046 | <br>86,552.00 |

**REVENUES**

*(List description of revenues)*

|                    |  |          |
|--------------------|--|----------|
|                    |  | 0.00     |
|                    |  | 0.00     |
|                    |  | 0.00     |
|                    |  | 0.00     |
| <br>Total revenues |  | <br>0.00 |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                            |                         |                         |                     |   |
|-------------------------------------|----------------------------|-------------------------|-------------------------|---------------------|---|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION   |
| <b>911 COMMUNICATIONS</b>           |                            |                         |                         |                     |   |
| 100.4335.121.000                    | SALARIES                   | 322,301.00              | 322,301.00              | 376,500.00          | 1) All Salaries Included<br>2) Fund 220 Cannot cover any salary   |
| 100.4335.122.000                    | OVERTIME/ON CALL SALARIES  | 26,604.00               | 26,604.00               | 28,730.00           | 1) Avg 120 Hrs OT per year per EE   |
| 100.4335.126.000                    | P/T TELECOMMUNICATOR/FRING | 30,000.00               | 30,000.00               | 53,648.00           | \$14/hr<br>2) 80 Hrs Month Signs- \$13440<br>3) Weekend Peak Coverage- \$11648<br>4) Part/Time- \$ 28560  |
| 100.4335.127.000                    | LONGEVITY/FRINGE           | 3,345.00                | 3,345.00                | 3,761.00            | 1) Laura- 4%<br>2) Heith- 2%<br>3) Randy- 2%<br>4) Heather- 2%<br>5) Contina- 1%  |
| 100.4335.181.000                    | FICA                       | 29,243.00               | 29,243.00               | 28,803.00           | 1) 376,500 X 7.65% = 28,803   |
| 100.4335.182.000                    | RETIREMENT                 | 34,212.00               | 34,212.00               | 38,215.00           | 1) 376,500 X 10.15%= 38,215   |
| 100.4335.183.000                    | HEALTH INSURANCE           | 76,000.00               | 76,000.00               | 83,600.00           | 1) 7,600 X 11= 83600  |
| 100.4335.190.000                    | PROFESSIONAL SERVICES      | 3,000.00                | 3,000.00                | 3,000.00            | 1) Console Cleaning<br>2) Technology Cleaning   |
| 100.4335.212.000                    | UNIFORMS                   | 2,300.00                | 2,300.00                | 2,300.00            | 1) Normal Work Wear   |
| 100.4335.250.000                    | VEHICLE PARTS & SUPPLIES   | 500.00                  | 500.00                  | 500.00              |   |
| 100.4335.251.000                    | MOTOR FUEL                 | 1,500.00                | 1,500.00                | 2,500.00            | 1) Gas Sign Truck- \$1500<br>2) Gas Pickup- \$1000  |
| 100.4335.260.000                    | SUPPLIES                   | 2,500.00                | 2,500.00                | 2,500.00            | 1) Blue Ridge Water-\$624 yr<br>2) P.O. Box- \$72<br>3) Emergency Food- \$250<br>4) Paper- \$180<br>5) Office Supplies-544<br>6) Stamps-\$60<br>7) Cleaning Suuplies- \$750 |
| 100.4335.295.000                    | SMALL TOOLS/EQUIPMENT      | 7,700.00                | 7,700.00                | 4,500.00            | 1) DCI Computer(4)- \$3300<br>2) DCI Monitor(4)-\$1200  |
| 100.4335.311.000                    | TRAVEL                     | 500.00                  | 500.00                  | 500.00              | Employees   |
| 100.4335.321.000                    | TELEPHONES                 | 47,359.00               | 47,359.00               | 47,359.00           | 1) Required Phone Service<br>Century Link- \$17,160<br>Verizon Wireless- \$660<br>AT&T- \$29,303.52<br>Electronic Solutions-\$ 144.00                                       |
| 100.4335.329.000                    | PSAP INELIGIBLE CHARGES    | 3,360.00                | 3,360.00                | 2,800.00            | 1) Reverse Notification   |
| 100.4335.332.000                    | FUEL                       | 1,000.00                | 1,000.00                | 1,000.00            | 1) Heat For The Building  |
| 100.4335.352.000                    | M & R EQUIPMENT            | 3,035.00                | 3,035.00                | 3,352.00            | 1) Copy Machine Lease-<br>\$196(12)=\$2,352<br>2) Radio Maintainence- \$1000  |
| 100.4335.352.100                    | TOWER SITE REPAIRS         | 1,000.00                | 1,000.00                | 1,000.00            | 1) Tower Site Repairs   |
| 100.4335.353.000                    | VEHICLE SERVICE & REPAIRS  | 3,588.00                | 3,588.00                | 2,480.00            | 2) Pickup Oil Change- \$160<br>3) Wipers- \$90<br>4) Tires- \$1050<br>5) LED Warning Lights Sign Truck-<br>\$1000   |
| 100.4335.370.000                    | PUBLIC EDUCATION           | 1,500.00                | 1,500.00                | 1,500.00            | 1) Children Safety Education  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION  |
|------------------|----------------------------|-------------------------|-------------------------|---------------------|--|
| 100.4335.395.000 | TRAINING/TRAVEL            | 800.00                  | 800.00                  | 3,500.00            | 1) APCO NC Conference- \$500<br>2) Hotel- \$1800<br>3) IAAI Conference- \$600<br>4) APCO Mangement- \$600                |
| 100.4335.491.000 | DUES & SUBSCRIPTIONS       | 147.00                  | 147.00                  | 946.00              | 1) NENA Annual Dues- \$202<br>2) APCO Annual Dues- \$ 188<br>3) WeatherApp Annual Fee- \$650                             |
| 100.4335.499.000 | SIGNS MAINTENANCE/SUPPLIES | 6,000.00                | 6,000.00                | 6,000.00            | 1) Normal Sign Replacement- \$2750<br>2) Replacement Tools- \$800<br>3) Posts- \$1350<br>4) Install Accessories- \$ 1100 |
| 100.4335.500.000 | CAPITAL OUTLAY             | 5,000.00                | 5,000.00                |                     |  |
| <b>TOTAL</b>     |                            | <b>612,494.00</b>       | <b>612,494.00</b>       | <b>698,994.00</b>   |  |

| FY 2020-2021 REVENUE WORKBUDGET        |                            |                         |                         |                     |               |  |
|--|----------------------------|-------------------------|-------------------------|---------------------|---------------|--|
| FUND ACCOUNT                           | ACCOUNT DESCRIPTION        | ADOPTED<br>FY 2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |  |
| <b>EMERGENCY TELEPHONE SYSTEM FUND</b> |                            |                         |                         |                     |               |  |
| 220.3255.000.000                       | NC 911 PSAP FUNDS          | 259,576.00              | 259,576.00              | 270,972.04          |               |  |
| 220.3325.000.000                       | 911 BACKUP PSAP            | 0.00                    | 0.00                    |                     |               |  |
| 220.3831.490.001                       | INTEREST/ST WIRELESS FUNDS | 0.00                    | 0.00                    |                     |               |  |
| 220.3839.000.000                       | MISCELLANEOUS              | 0.00                    | 0.00                    |                     |               |  |
| 220.3991.000.000                       | APPROPRIATED FB/WIRE       | 0.00                    | 0.00                    |                     |               |  |
| 220.3991.000.100                       | APPROPRIATED FB/WIRELESS   | 0.00                    | 0.00                    |                     |               |  |
| 220.3991.000.200                       | APPROPRIATED FB/ENCUMBRANC | 0.00                    | 0.00                    |                     |               |  |
| <b>TOTAL</b>                           |                            | <b>259,576.00</b>       | <b>259,576.00</b>       | <b>270,972.04</b>   |               |  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FY 2020-2021 EXPENDITURE WORKBUDGET |   |                         |                         |                     |               |
|-------------------------------------|---|-------------------------|-------------------------|---------------------|---------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION                         | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>EM</b>                           | <b>NCY TELEPHONE SERVICES</b>               |                         |                         |                     |               |
| 220.4325.500.000                    | CAPITAL OUTLAY/PSAP                         | 0.00                    | 0.00                    | 0.00                |               |
|                                     | <b>TOTAL/BACKUP PSAP</b>                    | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>         |               |
| 220.4330.121.000                    | SALARIES/FT                                 | 39,492.00               | 39,492.00               | 0.00                |               |
| 220.4330.122.000                    | SALARIES/OT                                 | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.126.000                    | SALARIES/PT                                 | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.127.000                    | LONGEVITY                                   | 336.00                  | 336.00                  | 0.00                |               |
| 220.4330.181.000                    | FICA  | 3,048.00                | 3,048.00                | 0.00                |               |
| 220.4330.182.000                    | RETIREMENT                                  | 3,565.00                | 3,565.00                | 0.00                |               |
| 220.4330.183.000                    | HEALTH INSURANCE                            | 7,600.00                | 7,600.00                | 0.00                |               |
| 220.4330.185.000                    | UNEMPLOYMENT INSURANCE                      | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.190.000                    | PROFESSIONAL SERVICES                       | 1,000.00                | 1,000.00                | 0.00                |               |
| 220.4330.295.000                    | SMALL TOOLS/EQUIPMENT                       | 1,500.00                | 1,500.00                | 240,000.00          |               |
| 220.4330.311.000                    | TRAVEL                                      | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.321.000                    | BASIC & FAX LINE CHARGES                    | 18,000.00               | 18,000.00               | 20,000.00           |               |
| 220.4330.329.000                    | TARIFF/CENDEL                               | 25,000.00               | 25,000.00               | 25,000.00           |               |
| 220.4330.352.000                    | M & R EQUIPMENT                             | 38,000.00               | 38,000.00               | 38,000.00           |               |
| 220.4330.353.000                    | SOFTWARE MAINTENANCE                        | 50,000.00               | 50,000.00               | 60,000.00           |               |
| 220.4330.354.000                    | DATABASE MAINTENANCE                        | 3,500.00                | 3,500.00                | 8,000.00            |               |
| 220.4330.355.000                    | SELECTIVE ROUTING                           | 7,500.00                | 7,500.00                | 10,000.00           |               |
| 220.4330.356.000                    | 911 TRUNK COST                              | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.357.000                    | INTERPRETIVE SERVICES                       | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.370.000                    | PUBLIC EDUCATION                            | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.395.000                    | TRAINING                                    | 5,000.00                | 5,000.00                | 20,000.00           |               |
| 220.4330.400.000                    | MAPPING PROJECT                             | 0.00                    | 0.00                    | 0.00                |               |
| 220.4330.430.000                    | EQUIPMENT RENTAL                            | 50,000.00               | 50,000.00               | 50,000.00           |               |
| 220.4330.499.000                    | OPERATING RESERVE                           | 0.00                    | 0.00                    |                     |               |
| 220.4330.500.000                    | CAPITAL OUTLAY                              | 6,035.00                | 6,035.00                |                     |               |
|                                     | <b>TOTAL</b>                                | <b>259,576.00</b>       | <b>259,576.00</b>       | <b>471,000.00</b>   |               |
| 220.9840.980.300                    | TR/GF-DEBT SERV                             | 0.00                    | 0.00                    |                     |               |
|                                     | <b>TOTAL</b>                                | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>         |               |
|                                     | <b>TOTAL / EMERGENCY TELEPHONE SERVICES</b> | <b>259,576.00</b>       | <b>259,576.00</b>       | <b>471,000.00</b>   |               |



**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Department: Building and Fire Inspections**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Mentor and assist the Probationary Inspector in obtainig all level two certifications.
  
- 2) Provide exemplary customer service to the citizens of Caswell County.

Audit the schedule for the NC State required fire inspections, i.e. schools, institutional

- 3) facilities, commercial buildings, assembly locations, etc. to ensure continued compliance.

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Mentor and assist the Probationary Inspector in obtainig all level three certifications.
  
- 2) Upgrade the permitting and inspections software.
  
- 3) Continue to improve the fire inspection compliance.

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Building and Fire Inspections

|                            |                            |                          |
|----------------------------|----------------------------|--------------------------|
| <b>Current Revised</b>     | <b>Requested</b>           | <b>Over/Under</b>        |
| <b><u>FY 2019-2020</u></b> | <b><u>FY 2020-2021</u></b> | <b><u>Prior Year</u></b> |

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                        |             |             |               |
|------------------------|-------------|-------------|---------------|
| Salaries               | 124,533     | 146,028     | 21,495.00     |
| Benefits               | 37,907      | 48,793      | 10,885.98     |
| Operating Expense      | 32,489      | 27,110      | (5,379.00)    |
| Capital Outlay         | 0           | 0           | 0.00          |
| <br>Total expenditures | <br>194,929 | <br>221,931 | <br>27,001.98 |

**REVENUES**

*(List description of revenues)*

|                    |         |         |          |
|--------------------|---------|---------|----------|
| Permit fees        | 230,000 | 230,000 | 0.00     |
|                    |         |         | 0.00     |
|                    |         |         | 0.00     |
|                    |         |         | 0.00     |
| <br>Total revenues |         |         | <br>0.00 |

| <b>FY 2020-2021 REVENUE WORKBUDGET</b> |                            |                                 |                                 |                             |                      |
|--|----------------------------|---------------------------------|---------------------------------|-----------------------------|----------------------|
| <b>FUND ACCOUNT</b>                    | <b>ACCOUNT DESCRIPTION</b> | <b>ADOPTED FY<br/>2019-2020</b> | <b>REVISED FY<br/>2019-2020</b> | <b>DEPT WORK<br/>BUDGET</b> | <b>JUSTIFICATION</b> |
| <b>INSPECTIONS PERMITS &amp; FEES</b>  |                            |                                 |                                 |                             |                      |
| 100.3345.410.000                       | BLDG PERMITS & FIRE INSPEC | 230,000.00                      | 230,000.00                      | 230,000.00                  |                      |
| <b>TOTAL</b>                           |                            | <b>230,000.00</b>               | <b>230,000.00</b>               | <b>230,000.00</b>           |                      |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                                   |                      |                   |                   |  |
|-------------------------------------|-----------------------------------|----------------------|-------------------|-------------------|--|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION               | ADOPTED FY 2019-2020 | FY 2019-2020      | WORK BUDGET       | JUSTIFICATION  |
| <b>INSPECTIONS</b>                  |                                   |                      |                   |                   |  |
| 100.4350.120.000                    | COMPENSATION PLANNING BOAR        | 0.00                 | 0.00              |                   |  |
| 100.4350.121.000                    | SALARIES                          | 88,884.00            | 121,533.00        | 146,028.00        |  |
| 100.4350.126.000                    | SALARIES/PT                       | 18,310.00            | 3,000.00          | 0.00              |  |
| 100.4350.127.000                    | LONGEVITY                         | 0.00                 | 0.00              | 0.00              |  |
| 100.4350.181.000                    | FICA                              | 8,201.00             | 9,297.00          | 11,171.14         |  |
| 100.4350.182.000                    | RETIREMENT                        | 9,595.00             | 10,877.00         | 14,821.84         |  |
| 100.4350.183.000                    | HEALTH INSURANCE                  | 19,000.00            | 17,733.00         | 22,800.00         |  |
| 100.4350.199.000                    | CONTRACTED SERVICES               | 33,000.00            | 14,550.00         | 0.00              |  |
| 100.4350.199.100                    | CONTRACTED/ROCKINGHAM CO          | 0.00                 | 0.00              | 0.00              |  |
| 100.4350.250.000                    | VEHICLE PARTS & SUPPLIES          | 1,000.00             | 1,000.00          | 2,000.00          | To cover 2 vehicles  |
| 100.4350.251.000                    | MOTOR FUEL                        | 1,600.00             | 1,600.00          | 3,200.00          | To cover 2 vehicles  |
| 100.4350.260.000                    | OFFICE SUPPLIES                   | 750.00               | 750.00            | 750.00            |  |
| 100.4350.295.000                    | SMALL TOOLS/EQUIPMENT             | 5,000.00             | 5,000.00          | 5,000.00          |  |
| 100.4350.311.000                    | TRAVEL/TRAINING                   | 3,000.00             | 3,000.00          | 8,000.00          | Classes and tests for probationary inspector, continuing education required. |
| 100.4350.321.000                    | TELEPHONES                        | 1,375.00             | 1,375.00          | 1,800.00          | addition of cell phone   |
| 100.4350.325.000                    | POSTAGE                           | 74.00                | 74.00             | 120.00            |  |
| 100.4350.334.000                    | WATER & SEWER                     | 0.00                 | 0.00              | 0.00              |  |
| 100.4350.340.000                    | PRINTING                          | 500.00               | 500.00            | 500.00            |  |
| 100.4350.351.000                    | M&R BUILDING                      | 0.00                 | 0.00              | 0.00              |  |
| 100.4350.352.000                    | M & R EQUIPMENT                   | 300.00               | 300.00            | 0.00              |  |
| 100.4350.353.000                    | VEHICLE SERVICE & REPAIRS         | 500.00               | 500.00            | 500.00            |  |
| 100.4350.431.000                    | COPIER RENTAL FEE                 | 790.00               | 790.00            | 790.00            |  |
| 100.4350.491.000                    | DUES & SUBSCRIPTIONS              | 3,000.00             | 3,000.00          | 2,000.00          |  |
| 100.4350.699.000                    | HOMEOWNERS RECOVERY FUND          | 50.00                | 50.00             | 450.00            |  |
|                                     | Electronic payment processing fee |                      |                   | 2,000.00          | Estimated cost \$100k at 2%  |
| <b>TOTAL</b>                        |                                   | <b>194,929.00</b>    | <b>194,929.00</b> | <b>221,930.98</b> |  |

**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department: Animal Control**

***Department description and purpose:***

To serve the citizens of Caswell County on animal related issues, by the enforcement of local county ordinance and N.C. General Statute State Laws and guidelines. Removal of and impoundment of domestic animals within the county that are stray, abandoned, unwanted etc. Handles all rabies cases and protocols, as well as animal nuisance issues within the county.

***Major accomplishments for preceding fiscal year.***

- 1) All rabies testing for 2019 produced only one positive case for 2019.
- 2) Department has completed levels I & II of the three part curriculum, through NACA/Code 3/ Colorado State University Division of Continuing Education, for NACA certification.
- 3) Use of animal control and welfare ordinance continues to be effective and productive.

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Enforcement of and educating the public of local animal control and welfare ordinance. Work with health department on rabies vaccination clinics within the county at reduced cost.
- 2) Continue efforts to reduce stray canines and feral cat population within county.
- 3) Complete third and final level III/Module C of the National Animal Control & Humane officer Certification.

***Overview of FY 2020-2021 Proposed Budget:***

Continue to use the department budget in a cost efficient manner. Continue the working requirements of the department to serve the citizens of Caswell County while enforcing local and state laws.

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Animal Control

|                            |                            |                          |
|----------------------------|----------------------------|--------------------------|
| <b>Current Revised</b>     | <b>Requested</b>           | <b>Over/Under</b>        |
| <b><u>FY 2019-2020</u></b> | <b><u>FY 2020-2021</u></b> | <b><u>Prior Year</u></b> |

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                        |            |            |               |
|------------------------|------------|------------|---------------|
| Salaries               | 60,144     | 61,512     | 61,512.00     |
| Benefits               |            |            | 0.00          |
| Operating Expense      | 13,150     | 13,150     | 0.00          |
| Capital Outlay         |            |            | 0.00          |
| <br>Total expenditures | <br>73,294 | <br>74,662 | <br>61,512.00 |

**REVENUES**

*(List description of revenues)*

|                    |     |            |
|--------------------|-----|------------|
| A.C. Violation     | 500 | 500.00     |
|                    |     | 0.00       |
|                    |     | 0.00       |
|                    |     | 0.00       |
| <br>Total revenues |     | <br>500.00 |

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Department: Animal Control**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Continue the enforcement of caswell county animal control and welfare ordinance
  
- 2) Educate the public on the importance of rabies vaccinations, in an effort to keep positive rabies cases at a minimum.
  
- 3) Attendance of NC Animal and Rabies Control Association trainings and conference.

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Continuance of education and enforcement of the animal control and welfare ordinance.
  
- 2) Continue public education on rabies transmission, and animal bite prevention.
  
- 3) Attendance of NC Animal and Rabies Control Association trainings and conference.

| FY 2020-2021 REVENUE WORKBUDGET          |                            |                         |                         |                     |                    |  |
|--|----------------------------|-------------------------|-------------------------|---------------------|--------------------|--|
| FUND ACCOUNT                             | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION      |  |
| <b>ANIMAL CONTROL PERMITS &amp; FEES</b> |                            |                         |                         |                     |                    |  |
| 100.3519.000.000                         | ANIMAL-KIND/SPAY & NEUTER  | 0.00                    | 0.00                    |                     |                    |  |
| 100.3519.000.100                         | 2 MAUDS PROGRAM            | 0.00                    | 0.00                    |                     |                    |  |
| 100.3519.000.500                         | MISCELLANEOUS/DONATIONS    | 0.00                    | 0.00                    |                     |                    |  |
| 100.3519.100.000                         | ANIMAL CONTROL VIOLATION F | 300.00                  | 300.00                  | 500.00              | Citation/Violation |  |
| 100.3519.200.000                         | ANIMAL CONTROL LICENSURE F | 0.00                    | 0.00                    |                     |                    |  |
| <b>TOTAL</b>                             |                            | <b>300.00</b>           | <b>300.00</b>           | <b>500.00</b>       |                    |  |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

|                  |                            | ADOPTED           | REVISED FY        | DEPT             |                                   |
|------------------|----------------------------|-------------------|-------------------|------------------|-----------------------------------|
|                  |                            | FY 2019-          | 2019-2020         | WORK             |                                   |
| FUND ACCOUNT     | ACCOUNT DESCRIPTION        | 2020              |                   | BUDGET           | JUSTIFICATION                     |
| <b>AN</b>        | <b>CONTROL</b>             |                   |                   |                  |                                   |
| 100.5191.121.000 | SALARIES                   | 60,144.00         | 60,144.00         | 61,512.00        | Salaries/2 FT Employees           |
| 100.5191.127.000 | LONGEVITY                  | 646.00            | 646.00            |                  |                                   |
| 100.5191.181.000 | FICA                       | 4,651.00          | 4,651.00          |                  |                                   |
| 100.5191.182.000 | RETIREMENT                 | 5,441.00          | 5,441.00          |                  |                                   |
| 100.5191.183.000 | HEALTH INSURANCE           | 15,200.00         | 15,200.00         |                  |                                   |
| 100.5191.188.000 | OTHER FRINGE/VEHICLE       | 0.00              | 0.00              |                  |                                   |
| 100.5191.199.000 | CONTRACTED SERVICES        | 200.00            | 200.00            | 200.00           | Contracted Services               |
| 100.5191.199.100 | PROFESSIONAL SERV/VET      | 0.00              | 0.00              |                  |                                   |
| 100.5191.199.200 | ANIMAL CRUELTY INVESTIGATI | 300.00            | 300.00            | 300.00           | Rollins Lab/Necropsy              |
| 100.5191.199.300 | SPAY & NEUTER PROGRAM      | 0.00              | 0.00              |                  |                                   |
| 100.5191.212.000 | UNIFORMS                   | 650.00            | 650.00            | 650.00           | Uniform Attire                    |
| 100.5191.230.000 | VACCINE/RABIES             | 0.00              | 0.00              |                  |                                   |
| 100.5191.250.000 | VEHICLE PARTS & SUPPLIES   | 500.00            | 500.00            | 500.00           | 2 Work Trucks                     |
| 100.5191.251.000 | MOTOR FUEL                 | 4,000.00          | 4,000.00          | 4,000.00         | Operation of work trucks          |
| 100.5191.260.000 | OFFICE SUPPLIES            | 400.00            | 400.00            | 400.00           | Misc supplies for office function |
| 100.5191.261.000 | EQUIPMENT/SUPPLIES         | 1,000.00          | 1,000.00          | 1,000.00         | Poles,cages,traps,bait,tools,etc  |
| 100.5191.295.000 | SMALL TOOLS/EQUIPMENT      | 0.00              | 0.00              |                  |                                   |
| 100.5191.311.000 | TRAVEL                     | 3,500.00          | 3,500.00          | 3,500.00         | NACA level 3, Rabies Conference   |
| 100.5191.321.000 | TELEPHONE                  | 1,400.00          | 1,400.00          | 1,400.00         | Office phone/County cell          |
| 100.5191.325.000 | POSTAGE                    | 200.00            | 200.00            | 200.00           | Ordinance violations, etc         |
| 100.5191.331.000 | ELECTRICITY                | 0.00              | 0.00              |                  |                                   |
| 100.5191.332.000 | FUEL                       | 0.00              | 0.00              |                  |                                   |
| 100.5191.334.000 | WATER & SEWER              | 0.00              | 0.00              |                  |                                   |
| 100.5191.352.000 | M&R EQUIPMENT              | 0.00              | 0.00              |                  |                                   |
| 100.5191.353.000 | VEHICLE SERVICE & REPAIRS  | 1,000.00          | 1,000.00          | 1,000.00         | Routine Maintenance               |
| 100.5191.435.000 | UNIFORM RENTAL             | 0.00              | 0.00              |                  |                                   |
| 100.5191.500.000 | CAPITAL OUTLAY             | 2,200.00          | 2,200.00          |                  |                                   |
| <b>TOTAL</b>     |                            | <b>101,432.00</b> | <b>101,432.00</b> | <b>74,662.00</b> |                                   |



Department: Emergency Manag

**Current Revised**      **Requested**      **Over/Under**  
**FY 2019-2020**      **FY 2020-2021**

See Expenditure & Revenue Workbudget

|                   |        |        |            |
|-------------------|--------|--------|------------|
| Salaries          | 42,005 | 42,962 | 957.00     |
| Benefits          | 12,023 | 13,066 | 1,043.00   |
| Operating Expense | 29,250 | 26,600 | (2,650.00) |
| Capital Outlay    |        | 7,500  | 7,500.00   |

|                    |  |  |          |
|--------------------|--|--|----------|
| Total expenditures |  |  | 6,850.00 |
|--------------------|--|--|----------|

|                 |        |        |      |
|-----------------|--------|--------|------|
| EMPG Base       | 20,265 | 20,265 | 0.00 |
| EMPG Supplement | 17000  | 17000  | 0.00 |
|                 |        |        | 0.00 |
|                 |        |        | 0.00 |

|                |  |  |      |
|----------------|--|--|------|
| Total revenues |  |  | 0.00 |
|----------------|--|--|------|

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: EMS

|                            |                            |                          |
|----------------------------|----------------------------|--------------------------|
| <b>Current Revised</b>     | <b>Requested</b>           | <b>Over/Under</b>        |
| <b><u>FY 2019-2020</u></b> | <b><u>FY 2020-2021</u></b> | <b><u>Prior Year</u></b> |

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                    |           |           |              |
|--------------------|-----------|-----------|--------------|
| Salaries           | 1,080,750 | 1,128,194 | 47,443.50    |
| Benefits           | 383,391   | 394,735   | 11,343.89    |
| Operating Expense  | 312,372   | 333,372   | 21,000.00    |
| Capital Outlay     | 380,000   | 1,839,388 | 1,459,388.00 |
| <br>               |           |           |              |
| Total expenditures | 2,156,513 | 3,395,688 | 1,539,175.39 |

**REVENUES**

*(List description of revenues)*

|                       |        |        |             |
|-----------------------|--------|--------|-------------|
| Debt set-off          | 2,000  | 2,000  | 0.00        |
| Ambulance Receipts    | 10000  | 10000  | 0.00        |
| EMS Billing           | 800150 | 850000 | 49,850.00   |
| Medicaid cost set-off | 100677 | 75000  | (25,677.00) |
| <br>                  |        |        |             |
| Total revenues        |        |        | 24,173.00   |

**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department EMS**

***Department description and purpose:***

Provide prehospital care and transport to the citizens and guest of Caswell County

***Major accomplishments for preceding fiscal year.***

- 1) Maintained a 90% staffing level
- 2) Community Involvement Safety Camp
- 3) Revamped our Peer review committee

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Computer CAD for Trucks
- 2) Teered Response or peak time truck
- 3) Renovation of EMS Building

***Overview of FY 2020-2021 Proposed Budget:***

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Depart EMS**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Community Paramedic
  
- 2) New Monitors
  
- 3) 2 New ambulance

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Additional Community Paramedic
  
- 2)
  
- 3)



CASWELL COUNTY LOCAL GOVERNMENT  
 FY 2020-2021 BUDGET DEVELOPMENT  
 CAPITAL NEEDS ASSESSMENT

Department: \_\_\_\_\_ EMS

Department Manager's Signature: \_\_\_\_\_

Please prioritize and categorize all items and submit supporting information with capital needs assessment form.

| Departmental Request  |   |                    | Indicate<br>Potential<br>Grant Funding |
|---|---|--------------------|--|
| Description   | Qty   | Cost               |  |
| ambulance remount to replace high milage ambulances                             | 2   | \$300,000          |  |
| Cradle points   | 6   | 16,200             |  |
| These are units that would allow ambulances to have secure wireless conectivity |   |                    |  |
| Turnout Gear  | <i>This would be to replace out dated turnout gear used patient extrication</i> |                    | \$23,188                               |
| New EMS base  | 1   | \$1,500,000.00     |  |
| <i>purchase of land and construction of a new EMS Base</i>                      |   |                    |  |
| replacement EM truck  | 1   | 7500               |  |
| <i>This would repace 2004 truck</i>   |   |                    |  |
| <b>TOTALS</b>   |   |                    | <b>0</b>                               |
|   | <b>10</b>   | <b>\$1,846,888</b> | <b>\$0</b>                             |

**FY 2020-2021 REVENUE WORKBUDGET**

| <b>FUND ACCOUNT</b>                  | <b>ACCOUNT DESCRIPTION</b> | <b>ADOPTED FY<br/>2019-2020</b> | <b>REVISED FY<br/>2019-2020</b> | <b>DEPT WORK<br/>BUDGET</b> | <b>JUSTIFICATION</b> |
|--------------------------------------|----------------------------|---------------------------------|---------------------------------|-----------------------------|----------------------|
| <b>EMERGENCY MANAGEMENT REVENUES</b> |                            |                                 |                                 |                             |                      |
| .3433.000.100                        | EM/FEMA REIMBURSEMENTS     | 0.00                            | 0.00                            |                             |                      |
| 100.3433.360.100                     | EMPG/BASELINE              | 20,625.00                       | 20,625.00                       | 20,625.00                   |                      |
| 100.3433.360.200                     | EMPG/SUPPLEMENTAL          | 17,000.00                       | 17,000.00                       | 17,000.00                   |                      |
| <b>TOTAL</b>                         |                            | <b>37,625.00</b>                | <b>37,625.00</b>                | <b>37,625.00</b>            |                      |
| <b>EMERGENCY MEDICAL SERVICES</b>    |                            |                                 |                                 |                             |                      |
| 100.3437.000.000                     | MISCELLANEOUS              | 0.00                            | 0.00                            |                             |                      |
| 100.3437.000.100                     | EMS/DEBT SET-OFF           | 2,000.00                        | 2,000.00                        | 2,000.00                    |                      |
| 100.3437.330.000                     | EMS SPECIAL EVENTS         | 0.00                            | 0.00                            |                             |                      |
| 100.3437.410.000                     | AMBULANCE RECEIPTS         | 10,000.00                       | 10,000.00                       | 10,000.00                   |                      |
| 100.3437.410.001                     | BILLING COMPANY EFTS       | 775,000.00                      | 775,000.00                      | 825,000.00                  |                      |
| 100.3437.410.002                     | BILLING COMPANY-RECEIPTS   | 25,150.00                       | 25,150.00                       | 25,000.00                   |                      |
| 100.3437.410.100                     | EMS MEDICAID COST SETTLEME | 100,677.00                      | 100,677.00                      | 70,000.00                   |                      |
| 100.3437.890.000                     | EMS/DONATIONS              | 0.00                            | 0.00                            |                             |                      |
| <b>TOTAL</b>                         |                            | <b>912,827.00</b>               | <b>912,827.00</b>               | <b>932,000.00</b>           |                      |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                           |                         |                         |                     |                   |  |
|-------------------------------------|---------------------------|-------------------------|-------------------------|---------------------|-------------------|--|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION       | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION     |  |
| <b>EMERGENCY MANAGEMENT</b>         |                           |                         |                         |                     |                   |  |
| 100.4330.121.000                    | SALARIES                  | 42,005.00               | 42,005.00               | 42,962.00           |                   |  |
| 100.4330.122.000                    | SALARIES/OT               | 0.00                    | 0.00                    |                     |                   |  |
| 100.4330.126.000                    | SALARIES/PT               | 0.00                    | 0.00                    |                     |                   |  |
| 100.4330.127.000                    | LONGEVITY/FRINGE          | 420.00                  | 420.00                  | 859.24              |                   |  |
| 100.4330.181.000                    | FICA                      | 3,246.00                | 3,246.00                | 3,286.62            |                   |  |
| 100.4330.182.000                    | RETIREMENT                | 3,797.00                | 3,797.00                | 4,360.38            |                   |  |
| 100.4330.183.000                    | HEALTH INSURANCE          | 4,560.00                | 4,560.00                | 4,560.00            |                   |  |
| 100.4330.190.000                    | PROFESSIONAL SERVICES     | 5,150.00                | 5,150.00                | 5,150.00            |                   |  |
| 100.4330.212.000                    | UNIFORMS                  | 200.00                  | 200.00                  | 250.00              |                   |  |
| 100.4330.250.000                    | VEHICLE PARTS & SUPPLIES  | 500.00                  | 500.00                  | 500.00              |                   |  |
| 100.4330.251.000                    | MOTOR FUEL                | 4,500.00                | 4,500.00                | 4,500.00            |                   |  |
| 100.4330.260.000                    | OFFICE SUPPLIES           | 1,000.00                | 1,000.00                | 500.00              |                   |  |
| 100.4330.260.100                    | LOCAL EMERG PLANNING COMM | 500.00                  | 500.00                  | 500.00              |                   |  |
| 100.4330.295.000                    | SMALL TOOLS/EQUIPMENT     | 4,600.00                | 4,600.00                | 5,600.00            |                   |  |
| 100.4330.295.100                    | LEPC SMALL TOOLS/EQUIP    | 0.00                    | 0.00                    |                     |                   |  |
| 100.4330.311.000                    | TRAVEL                    | 1,500.00                | 1,500.00                | 2,500.00            |                   |  |
| 100.4330.321.000                    | TELECOMMUNICATIONS        | 300.00                  | 300.00                  | 1,700.00            |                   |  |
| 100.4330.352.000                    | M&R EQUIPMENT             | 0.00                    | 0.00                    | 1,200.00            |                   |  |
| 100.4330.353.000                    | VEHICLE SERVICE & REPAIRS | 1,800.00                | 1,800.00                | 2,200.00            |                   |  |
| 100.4330.370.000                    | ADVERTISING               | 8,000.00                | 8,000.00                | 800.00              |                   |  |
| 100.4330.395.000                    | TRAINING/EM               | 1,000.00                | 1,000.00                | 1,000.00            |                   |  |
| 100.4330.399.000                    | RESCUE/SHELTER OPS        | 0.00                    | 0.00                    |                     |                   |  |
| 100.4330.491.000                    | DUES & SUBSCRIPTIONS      | 200.00                  | 200.00                  | 200.00              |                   |  |
| 100.4330.500.000                    | CAPITAL OUTLAY            | 0.00                    | 0.00                    | 7,500.00            | Replacement truck |  |
| <b>TOTAL</b>                        |                           | <b>83,278.00</b>        | <b>83,278.00</b>        | <b>90,128.24</b>    |                   |  |
| <b>EMERGENCY MEDICAL SERVICES</b>   |                           |                         |                         |                     |                   |  |
| 100.4370.121.000                    | SALARIES                  | 1,005,750.00            | 1,005,750.00            | 1,018,193.50        |                   |  |
| 100.4370.122.000                    | OVERTIME SALARIES         | 50,000.00               | 50,000.00               | 70,000.00           |                   |  |
| 100.4370.126.000                    | PART TIME SALARIES        | 25,000.00               | 25,000.00               | 40,000.00           |                   |  |
| 100.4370.127.000                    | LONGEVITY/FRINGE          | 7,395.00                | 7,395.00                | 4,936.43            |                   |  |
| 100.4370.181.000                    | FICA                      | 83,244.00               | 83,244.00               | 86,306.80           |                   |  |
| 100.4370.182.000                    | RETIREMENT                | 95,152.00               | 95,152.00               | 110,451.64          |                   |  |
| 100.4370.183.000                    | HEALTH INSURANCE          | 197,600.00              | 197,600.00              | 193,040.00          |                   |  |
| 100.4370.190.000                    | PROFESSIONAL SERVICES     | 24,400.00               | 24,400.00               | 24,400.00           |                   |  |
| 100.4370.190.100                    | PROF SERV/COLLECTION FEES | 46,500.00               | 46,500.00               | 46,500.00           |                   |  |
| 100.4370.196.000                    | DRUG TESTING/VACCINES     | 1,000.00                | 1,000.00                | 1,000.00            |                   |  |
| 100.4370.199.000                    | CONTRACTED SERVICES       | 19,190.00               | 19,190.00               | 22,000.00           |                   |  |
| 100.4370.212.000                    | UNIFORMS                  | 10,000.00               | 10,000.00               | 8,000.00            |                   |  |
| 100.4370.238.000                    | MEDICAL SUPPLIES          | 60,000.00               | 60,000.00               | 62,500.00           |                   |  |
| 100.4370.250.000                    | VEHICLE PARTS & SUPPLIES  | 2,000.00                | 2,000.00                | 15,000.00           |                   |  |
| 100.4370.251.000                    | MOTOR FUEL                | 60,000.00               | 60,000.00               | 64,000.00           |                   |  |
| 100.4370.260.000                    | DEPARTMENTAL SUPPLIES     | 2,000.00                | 2,000.00                | 1,500.00            |                   |  |
| 100.4370.295.000                    | SMALL TOOLS/EQUIPMENT     | 8,300.00                | 8,300.00                | 5,000.00            |                   |  |
| 100.4370.311.000                    | TRAVEL                    | 2,500.00                | 2,500.00                | 2,500.00            |                   |  |
| 100.4370.321.000                    | TELEPHONES                | 9,000.00                | 9,000.00                | 10,200.00           |                   |  |

| <b>FY 2020-2021 EXPENDITURE WORKBUDGET</b> |                            |                                 |                                 |                             |                      |
|--|----------------------------|---------------------------------|---------------------------------|-----------------------------|----------------------|
| <b>FUND ACCOUNT</b>                        | <b>ACCOUNT DESCRIPTION</b> | <b>ADOPTED FY<br/>2019-2020</b> | <b>REVISED FY<br/>2019-2020</b> | <b>DEPT WORK<br/>BUDGET</b> | <b>JUSTIFICATION</b> |
| 4370.325.000                               | POSTAGE                    | 200.00                          | 200.00                          | 500.00                      |                      |
| 4370.331.000                               | ELECTRICITY                | 4,500.00                        | 4,500.00                        | 4,500.00                    |                      |
| 100.4370.332.000                           | FUEL                       | 1,000.00                        | 1,000.00                        | 1,000.00                    |                      |
| 100.4370.334.000                           | WATER & SEWER              | 800.00                          | 800.00                          | 800.00                      |                      |
| 100.4370.351.000                           | M&R BUILDING               | 10,000.00                       | 10,000.00                       | 10,000.00                   |                      |
| 100.4370.352.000                           | M & R EQUIPMENT            | 0.00                            | 0.00                            | 2,500.00                    |                      |
| 100.4370.353.000                           | VEHICLE SERVICE & REPAIRS  | 40,000.00                       | 40,000.00                       | 40,000.00                   |                      |
| 100.4370.395.000                           | TRAINING                   | 6,000.00                        | 6,000.00                        | 6,000.00                    |                      |
| 100.4370.431.000                           | COPIER RENTAL FEE          | 2,172.00                        | 2,172.00                        | 2,172.00                    |                      |
| 100.4370.437.000                           | LEASE/EQUIPMENT            | 0.00                            | 0.00                            |                             |                      |
| 100.4370.491.000                           | DUES & SUBSCRIPTIONS       | 3,200.00                        | 3,200.00                        | 3,200.00                    |                      |
| 100.4370.499.000                           | SPECIAL EVENTS             | 0.00                            | 0.00                            |                             |                      |
| 100.4370.500.000                           | CAPITAL OUTLAY             | 380,000.00                      | 380,000.00                      |                             |                      |
| <b>TOTAL</b>                               |                            | <b>2,156,903.00</b>             | <b>2,156,903.00</b>             | <b>1,856,200.37</b>         |                      |





# MAJOR GOVERNMENTAL FUNDS

## ECONOMIC & PHYSICAL DEVELOPMENT

- Economic Development
- Planning
- Cooperative Extension Services
- Tourism Development Authority



**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

**Department: PLANNING**

***Department description and purpose:***

The Planning Department is responsible for the administration of all the county's ordinances limited to; zoning, subdivision, watersheds, manufactured homes, outdoor storage, communications towers, flood damage prevention, hazard mitigation, farmland preservation, adult businesses, environmental protection, and more. The Planning Department renders advice and guidance to the public, the Board of County Commissioners, the Planning Board, and the Agricultural Advisory Board.

***Major accomplishments for preceding fiscal year:***

Kept expenditures low.

Created a budget-neutral way to expand cell tower and internet connectivity in county.

Kept regulatory compliance high with minimal fines to citizens.

***Goals and objectives for proposed FY 2020-2021 budget year:***

Purchase drone and camera technology for easier code compliance work.

Amend communication tower related fees to conform with NCGS requirements.

Reduce unnecessary costs to help mitigate budget constraints from Covid-19.

***Overview of FY 2020-2021 Proposed Budget:***

To enhance the public's satisfaction with and overall performance of the department while maintaining or reducing expenses.

| FY 2020-2021 REVENUE WORKBUDGET     |                            |                         |                         |                     |               |
|-------------------------------------|----------------------------|-------------------------|-------------------------|---------------------|---------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>PLANNING DEPARTMENT REVENUES</b> |                            |                         |                         |                     |               |
| 100.3492.410.000                    | SUBDIVISION FEES           | 2,000.00                | 2,000.00                |                     |               |
| 100.3492.410.100                    | MANUFACTURING PARK FEES    | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.200                    | OUTDOOR STORAGE FEES       | 550.00                  | 550.00                  |                     |               |
| 100.3492.410.300                    | FARM PRESERVATION APP FEE  | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.500                    | COMMUNICATION TOWER FEE    | 6,900.00                | 6,900.00                |                     |               |
| 100.3492.410.600                    | SHOOTING RANGE FEES        | 100.00                  | 100.00                  |                     |               |
| 100.3492.410.700                    | PLANNING/AMENDMENTS        | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.710                    | PLANNING/VARIANCES         | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.800                    | ZONING PERMITS             | 300.00                  | 300.00                  |                     |               |
| 100.3492.410.810                    | SITE VISIT FEES            | 100.00                  | 100.00                  |                     |               |
| 100.3492.410.820                    | SITE PLAN REVIEW FEES      | 100.00                  | 100.00                  |                     |               |
| 100.3492.410.900                    | ROAD INSPECTION FEES       | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.910                    | SEXUALLY ORIENTED BUSINESS | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.920                    | DEVELOPMENT REVIEW FEES    | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.930                    | WATERSHED PERMITS          | 0.00                    | 0.00                    |                     |               |
| 100.3492.410.940                    | RECREATIONAL VEHICLE FEES  | 0.00                    | 0.00                    |                     |               |
| 100.3492.580.000                    | CIVIL PENALTIES            | 0.00                    | 0.00                    |                     |               |
| <b>TOTAL</b>                        |                            | <b>10,050.00</b>        | <b>10,050.00</b>        | <b>0.00</b>         |               |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT               | ACCOUNT DESCRIPTION         | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION                 |
|----------------------------|-----------------------------|-------------------------|-------------------------|---------------------|-------------------------------|
| <b>PLANNING DEPARTMENT</b> |                             |                         |                         |                     |                               |
| 100.4920.120.000           | PLANNING BOARD COMPENSATION | 2,160.00                | 2,160.00                | 2,160.00            |                               |
| 100.4920.121.000           | SALARIES                    | 45,408.00               | 45,408.00               | 45,408.00           |                               |
| 100.4920.126.000           | SALARIES/PT                 | 0.00                    | 0.00                    | 0.00                |                               |
| 100.4920.127.000           | LONGEVITY                   | 0.00                    | 0.00                    | 0.00                |                               |
| 100.4920.181.000           | FICA                        | 3,474.00                | 3,474.00                | 3,474.00            |                               |
| 100.4920.182.000           | RETIREMENT                  | 4,065.00                | 4,065.00                | 4,065.00            |                               |
| 100.4920.183.000           | HEALTH INSURANCE            | 7,600.00                | 7,600.00                | 7,600.00            |                               |
| 100.4920.199.000           | CONTRACTED SERVICES         | 3,000.00                | 3,000.00                | 3,000.00            |                               |
| 100.4920.231.000           | EDUCATIONAL SUPPLIES        | 100.00                  | 100.00                  | 100.00              |                               |
| 100.4920.250.000           | VEHICLE PARTS & SUPPLIES    | 0.00                    | 0.00                    | 0.00                |                               |
| 100.4920.251.000           | MOTOR FUEL                  | 100.00                  | 100.00                  | 100.00              |                               |
| 100.4920.260.000           | OFFICE SUPPLIES             | 700.00                  | 700.00                  | 300.00              | Budget reduction per request. |
| 100.4920.295.000           | SMALL TOOLS/EQUIPMENT       | 1,025.00                | 1,025.00                | 1,025.00            |                               |
| 100.4920.311.000           | TRAVEL                      | 1,500.00                | 1,500.00                | 1,500.00            |                               |
| 100.4920.321.000           | TELEPHONES                  | 1,105.00                | 1,105.00                | 1,105.00            |                               |
| 100.4920.325.000           | POSTAGE                     | 300.00                  | 300.00                  | 300.00              |                               |
| 100.4920.340.000           | PRINTING                    | 200.00                  | 200.00                  | 200.00              |                               |
| 100.4920.351.000           | M&R BUILDING                | 0.00                    | 0.00                    | 0.00                |                               |
| 100.4920.352.000           | M&R EQUIPMENT               | 0.00                    | 0.00                    | 0.00                |                               |
| 100.4920.353.000           | VEHICLE SERVICE & REPAIRS   | 0.00                    | 0.00                    | 0.00                |                               |
| 100.4920.370.000           | ADVERTISING                 | 800.00                  | 800.00                  | 500.00              | Budget reduction per request. |
| 100.4920.431.000           | COPIER RENTAL FEE           | 795.00                  | 795.00                  | 795.00              |                               |
| 100.4920.491.000           | DUES & SUBSCRIPTIONS        | 0.00                    | 0.00                    | 0.00                |                               |
| 100.4920.500.000           | CAPITAL OUTLAY              | 0.00                    | 0.00                    | 0.00                |                               |
| <b>TOTAL</b>               |                             | <b>72,332.00</b>        | <b>72,332.00</b>        | <b>71,632.00</b>    |                               |



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department Cooperative Extension**

***Department description and purpose:***

Cooperative extension provide trusted research based information through workshops , conferences individual consultation and through media platform to the residents of caswell c  
Programing is offered in Agriculture, Food safety, Family and consumer science and youth leadership and development.

***Major accomplishments for preceding fiscal year.***

- 1)
- 2)
- 3)

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Increase contact and educational program for residents in Caswell County.
- 2) Increase youth programing in agriculture, food safety and public safety.
- 3) Start annual county agri event targeted at agriculture education for elementary age children.

***Overview of FY 2020-2021 Proposed Budget:***

With the exception to the increase in benefits the Cooperative extension budget will only increas less than 1 percent.

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Cooperative Extension

| <b><u>Current Revised</u></b> | <b><u>Requested</u></b>    | <b><u>Over/Under</u></b> |
|-------------------------------|----------------------------|--------------------------|
| <b><u>FY 2019-2020</u></b>    | <b><u>FY 2020-2021</u></b> | <b><u>Prior Year</u></b> |

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                    |         |         |             |
|--------------------|---------|---------|-------------|
| Salaries           | 294,445 | 260,155 | (34,290.00) |
| Benefits           | 75,823  | 113,593 | 37,770.00   |
| Operating Expense  | 29,700  | 29,280  | (420.00)    |
| Capital Outlay     |         |         | 0.00        |
| <br>               |         |         |             |
| Total expenditures | 399,968 | 403,028 | 3,060.00    |

**REVENUES**

*(List description of revenues)*

|                |  |  |      |
|----------------|--|--|------|
|                |  |  | 0.00 |
|                |  |  | 0.00 |
|                |  |  | 0.00 |
|                |  |  | 0.00 |
| <br>           |  |  |      |
| Total revenues |  |  | 0.00 |

**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS  
FY 2021-2022 FY 2022-2023**

**Department:**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Partner with PCC to get CEAD incubator Farm Operational
  
- 2) Look to develop market strategies for small and emerging farmers.
  
- 3) Implement training for food safety and handling

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Build on Local food economy and strengthen markets in and surrounding counties.
  
- 2) Expand the relationship with PCC to create relevant training in crop and livestock production in local food economy.
  
- 3)

| FY 2020-2021 EXPENDITURE WORKBUDGET   |                          |                             |                         |                        |  |
|---------------------------------------|--------------------------|-----------------------------|-------------------------|------------------------|--|
| FUND ACCOUNT                          | ACCOUNT DESCRIPTION      | ADOPTED<br>FY 2019-<br>2020 | REVISED FY<br>2019-2020 | DEPT<br>WORK<br>BUDGET | JUSTIFICATION                                  |
| <b>COOPERATIVE EXTENSION SERVICES</b> |                          |                             |                         |                        |  |
| 100.4950.121.000                      | SALARIES                 | 294,445.00                  | 294,445.00              | 260,155.00             |  |
| 100.4950.126.000                      | SALARIES/PT              | 0.00                        | 0.00                    |                        |  |
| 100.4950.127.000                      | LONGEVITYFRINGE          | 1,880.00                    | 1,880.00                | 3,900.00               | Angie reaches 5 years and get 1%               |
| 100.4950.181.000                      | FICA                     | 14,641.00                   | 14,641.00               | 19,901.86              |  |
| 100.4950.182.000                      | RETIREMENT               | 33,468.00                   | 33,468.00               | 52,953.83              | Tsears goes up to 21.44%                       |
| 100.4950.183.000                      | HEALTH INSURANCE         | 25,639.00                   | 25,639.00               | 36,637.84              | Health insurance increase for county and State |
| 100.4950.185.000                      | UNEMPLOYMENT INSURANCE   | 195.00                      | 195.00                  | 200.00                 |  |
| 100.4950.199.000                      | CONTRACTED SERVICES      | 2,000.00                    | 2,000.00                | 5,800.00               | Reallocated expenses to line item              |
| 100.4950.251.000                      | MOTOR FUEL               | 1,500.00                    | 1,500.00                | 400.00                 |  |
| 100.4950.260.000                      | OFFICE SUPPLIES          | 4,000.00                    | 4,000.00                | 4,500.00               | Increased due to more Staff                    |
| 100.4950.261.000                      | 4 H MATERIALS            | 1,000.00                    | 1,000.00                | 1,000.00               |  |
| 100.4950.261.100                      | FAMILY/CONSUMER SCI      | 1,000.00                    | 1,000.00                | 1,000.00               |  |
| 100.4950.290.000                      | AGRICULTURAL SUPPLIES    | 1,000.00                    | 1,000.00                | 1,500.00               | Increased do to more agent under ag programing |
| 100.4950.295.000                      | SMALL TOOLS/EQUIPMENT    | 5,000.00                    | 5,000.00                | 1,200.00               |  |
| 100.4950.311.000                      | TRAVEL/STAFF DEVELOPMENT | 3,500.00                    | 3,500.00                | 5,000.00               | Reallocated and Increased due to more staff    |
| 100.4950.321.000                      | TELEPHONES               | 1,700.00                    | 1,700.00                | 2,508.00               |  |
| 100.4950.325.000                      | POSTAGE                  | 500.00                      | 500.00                  | 500.00                 |  |
| 100.4950.352.000                      | M & R EQUIPMENT          | 500.00                      | 500.00                  | 500.00                 |  |
| 100.4950.431.000                      | COPIER RENTAL FEE        | 4,000.00                    | 4,000.00                | 3,300.00               |  |
| 100.4950.491.000                      | DUES & SUBSCRIPTIONS     | 4,000.00                    | 4,000.00                | 2,080.00               |  |
| 100.4950.499.100                      | 4H ACTIVITIES/PROJECTS   | 0.00                        | 0.00                    |                        |  |
| 100.4950.500.000                      | CAPITAL OUTLAY           | 0.00                        | 0.00                    |                        |  |
| <b>TOTAL</b>                          |                          | <b>399,968.00</b>           | <b>399,968.00</b>       | <b>403,036.53</b>      |  |



# MAJOR GOVERNMENTAL FUNDS

## ENVIRONMENTAL PROTECTION

- Soil & Water Conservation



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department:** Caswell Soil & Water Conservation District

***Department description and purpose:***

The Caswell Soil & Water Conservation District provides technical assistance and financial incentives to Caswell landowners for the sound use of natural resources. The District is a subdivision of Caswell County Government. It is administered by a five person Board of Supervisors, three elected and two appointed. The District staff has a staff of three, consisting of two County employees and one USDA employee.

***Major accomplishments for preceding fiscal year.***

- 1) Secured funding assistance totaling \$198,824 (State and Federal funds) for landowners to improve water quality and reduce soil erosion.
- 2) Assisted over 350 landowners in Caswell County.
- 3) Provided funding for the Bartlett Yancey FFA and Dillard Middle FFA to enter teams into the Area Envirothon that is held at Elon University and for the State Envirothon teams. Provided funding to sponsor one Bartlett Yancey FFA student to attend the weeklong Resource Conservation Workshop at NC State. Assist Caswell County 4-H with school enrichment/conservation activities.
- 4) Helped with the weeklong National Envirothon at NC State, where students from across the US and China were competing.

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) To secure as much funding (State & Federal) as possible to help landowners in Caswell County
- 2) Assist as many landowners as possible in Caswell County
- 3) Continue to help and sponsor Bartlett Yancey and Dillard FFA chapters in any way possible to educate students about natural resources. Continue to offer the poster and essay contests about natural resources to all elementary schools in Caswell County. Continue to support Caswell County 4-H school enrichment/conservation activities. Continue to provide funding to sponsor one Caswell County student to attend the weeklong Resource Conservation Workshop at NC State.

***Overview of FY 2020-2021 Proposed Budget:***

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Department: Caswell Soil & Water Conservation District**

***Goals and objectives for proposed FY 2021-2022 budget year.***

1) Same as for 2020-2021

2) Same as for 2020-2021

3) Same as for 2020-2021

***Goals and objectives for proposed FY 2022-2023 budget year.***

1) Same as for 2020-2021

2) Same as for 2020-2021

3) Same as for 2020-2021

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Caswell Soil & Water Conservation District

**Current Revised                  Requested                  Over/Under  
FY 2019-2020                  FY 2020-2021                  Prior Year**

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                           |                |                |                 |
|---------------------------|----------------|----------------|-----------------|
| Salaries                  | 74,252         | 76,242         | 1,990.00        |
| Benefits                  | 27,526         | 28,772         | 1,246.00        |
| Operating Expense         | 14,082         | 14,082         | 0.00            |
| Capital Outlay            |                |                | 0.00            |
| <b>Total expenditures</b> | <b>115,860</b> | <b>119,096</b> | <b>3,236.00</b> |

**REVENUES**

*(List description of revenues)*

|                       |               |               |             |
|-----------------------|---------------|---------------|-------------|
|                       | 24,803        | 24,803        | 0.00        |
|                       | 3,600         | 3,600         | 0.00        |
|                       |               |               | 0.00        |
|                       |               |               | 0.00        |
| <b>Total revenues</b> | <b>28,403</b> | <b>28,403</b> | <b>0.00</b> |

| FY 2020-2021 REVENUE WORKBUDGET               |                      |                         |                         |                     |               |
|---|----------------------|-------------------------|-------------------------|---------------------|---------------|
| FUND ACCOUNT                                  | ACCOUNT DESCRIPTION  | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>SOIL &amp; WATER CONSERVATION SERVICES</b> |                      |                         |                         |                     |               |
| 100.3473.330.000                              | SCS STATE SUPPLEMENT | 24,803.00               | 24,803.00               |                     |               |
| 100.3473.330.100                              | MISCELLANEOUS        | 3,600.00                | 3,600.00                |                     |               |
| <b>TOTAL</b>                                  |                      | <b>28,403.00</b>        | <b>28,403.00</b>        | <b>0.00</b>         |               |
|   |                      |                         |                         |                     |               |
|   |                      |                         |                         |                     |               |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT     | ACCOUNT DESCRIPTION       | ADOPTED<br>FY 2019-<br>2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION                             |
|------------------|---------------------------|-----------------------------|-------------------------|---------------------|---|
| <b>WATER</b>     |                           |                             |                         |                     |   |
| 100.4960.121.000 | SALARIES/FT               | 72,552.00                   | 72,552.00               | 74,196.00           | District Technician & Secretary Salaries  |
| 100.4960.127.000 | LONGEVITYFRINGE           | 1,700.00                    | 1,700.00                | 2,046.00            | District Technician & Secretary Longevity |
| 100.4960.181.000 | FICA                      | 5,680.00                    | 5,680.00                | 5,833.00            | FICA                                      |
| 100.4960.182.000 | RETIREMENT                | 6,646.00                    | 6,646.00                | 7,739.00            | Retirement                                |
| 100.4960.183.000 | HEALTH INSURANCE          | 15,200.00                   | 15,200.00               | 15,200.00           | Health Insurance                          |
| 100.4960.251.000 | MOTOR FUEL                | 500.00                      | 500.00                  | 500.00              | Fuel for County Truck                     |
| 100.4960.260.000 | SUPPLIES                  | 250.00                      | 250.00                  | 250.00              | Office Supplies                           |
| 100.4960.295.000 | SMALL TOOLS/EQUIPMENT     | 0.00                        | 0.00                    |                     |   |
| 100.4960.311.000 | TRAVEL                    | 500.00                      | 500.00                  | 500.00              | Meeting & Room Reservations               |
| 100.4960.321.000 | TELEPHONES                | 0.00                        | 0.00                    |                     |   |
| 100.4960.325.000 | POSTAGE                   | 220.00                      | 220.00                  | 220.00              | Postage                                   |
| 100.4960.353.000 | VEHICLE SERVICE & REPAIRS | 500.00                      | 500.00                  | 500.00              | Vehicle Service & Repairs                 |
| 100.4960.395.000 | TRAINING                  | 1,000.00                    | 1,000.00                | 1,000.00            | Training & Registration                   |
| 100.4960.491.000 | DUES & SUBSCRIPTIONS      | 4,512.00                    | 4,512.00                | 4,512.00            | Dues & Computer Seat Fees                 |
| 100.4960.491.100 | RC&D DUES                 | 3,000.00                    | 3,000.00                | 3,000.00            | RC&D Dues                                 |
| 100.4960.499.000 | SPECIAL EVENTS            | 3,600.00                    | 3,600.00                | 3,600.00            | Matching Funds                            |
| 100.4960.500.000 | CAPITAL OUTLAY            | 0.00                        | 0.00                    |                     |   |
| <b>TOTAL</b>     |                           | <b>115,860.00</b>           | <b>115,860.00</b>       | <b>119,096.00</b>   |   |





# MAJOR GOVERNMENTAL FUNDS

## HUMAN SERVICES

- Senior Services
- DPS-Youth Outreach/Enrichment Programs
- Cardinal Innovations – Mental Health
- Drug Court & Primary Intervention



**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Senior Services

**Current Revised                  Requested                  Over/Under**  
**FY 2019-2020                  FY 2020-2021                  Prior Year**

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                           |                |                |             |
|---------------------------|----------------|----------------|-------------|
| Salaries                  | 166,956        | 166,956        | 0.00        |
| Benefits                  | 61,026         | 61,026         | 0.00        |
| Operating Expense         | 492,727        | 492,727        | 0.00        |
| Capital Outlay            |                |                | 0.00        |
| <b>Total expenditures</b> | <b>720,709</b> | <b>720,709</b> | <b>0.00</b> |

**REVENUES**

*(List description of revenues)*

|                           |                   |               |             |
|---------------------------|-------------------|---------------|-------------|
| HCCBG Operations          | 272,421           | 272,421       | 0.00        |
| HCCBG General Purpose     | 4699              | 4699          | 0.00        |
| Family Caregiver Program  | 11357             | 11357         | 0.00        |
| SHIP Grant                | 4292              | 4292          | 0.00        |
| MIPPA Grant               | 1368              | 1368          | 0.00        |
| MOW's Contributions       | 2600              | 2600          | 0.00        |
| Cong. Contributions       | 2000              | 2000          | 0.00        |
| Cong Trans. Contributions | 200               | 200           | 0.00        |
| Sr. Ctr. Contributions    | 8000              | 8000          | 0.00        |
| Sr. Ctr. Class Fees       | 4500              | 4500          | 0.00        |
| Sr. Ctr. Rent             | 3000              | 3000          | 0.00        |
| <b>Total revenues</b>     | <b>314,437.00</b> | <b>314437</b> | <b>0.00</b> |

# M-E-M-O-R-A-N-D-U-M

TO: County Managers / Finance Directors / Region G Funded Partners  
FROM: Adrienne Calhoun, Area Agency on Aging Director  
DATE: April 30, 2020  
RE: HCCBG / Legal / FCSP

Each year the Piedmont Triad Regional Council Area Agency on Aging (PTRC AAA) receives federal and state funds to support county programming for adults 60+ and their caregivers. Attached for your review are preliminary funding allocations for the following programs:

- Home and Community Care Block Grant (HCCBG)
- Legal Services
- Family Caregiver Support Program (FCSP)

## Home and Community Care Block Grant (HCCBG)

HCCBG funds are administered by the PTRC AAA and are allocated to our 12 counties based on the North Carolina Intrastate Funding Formula (IFF). The formula, which is shown below, is weighted based on population with each county receiving a base of \$60,000. Funded Partners receiving HCCBG funds are recommended by County Planning Committees and contracts are with PTRC AAA and each county. A 10% local match, cash or in-kind, is required.

SFY 2021 HCCBG allocations are less than this year's funding due to a loss of \$969,549 in the state budget and also population adjustments.

| Weight | Variable       |
|--------|----------------|
| 50%    | 60+ population |
| 30%    | 60+ poverty    |
| 10%    | 60+ rural      |
| 10%    | 60+ minority   |

## Legal Services

The chart indicates Legal Service funds for State Fiscal Year (SFY) 2021 Legal Services are required and mandated by the Older Americans Act and distributed as indicated in the chart below. A 10% local match, cash or in-kind, is required.

## Family Caregiver Support Program (FCSP)

The chart indicates Family Caregiver Support Program (FCSP) funds for State Fiscal Year 2021 to our 12 counties by organization. Each county receives a base of \$5,000 and additional funds based on the population over age 70. No match required.

**HOME AND COMMUNITY CARE BLOCK GRANT – STATE FISCAL YEAR 2021**

(Nutrition Services Incentive Program (NSIP) entitlement funds provide 75 cents per meal)

| <b>County</b>      | <b>SFY 2020<br/>HCCBG<br/>Allocation</b> | <b>Change<br/>(Cut)</b> | <b>SFY 2021<br/>HCCBG<br/>Allocation</b> |
|--------------------|--|-------------------------|--|
| Alamance           | 942,186                                  | (3,267)                 | 938,919                                  |
| Caswell            | 272,421                                  | (12,586)                | 259,835                                  |
| Davidson           | 987,064                                  | (1,002)                 | 986,062                                  |
| Davie              | 300,926                                  | (9)                     | 300,917                                  |
| Forsyth            | 1,915,465                                | (37,673)                | 1,877,792                                |
| Guilford           | 2,637,585                                | (5,827)                 | 2,631,758                                |
| Montgomery         | 268,829                                  | (13,440)                | 255,389                                  |
| Randolph           | 853,913                                  | (23,964)                | 829,949                                  |
| Rockingham         | 647,321                                  | (16,542)                | 630,779                                  |
| Stokes             | 353,797                                  | (17,686)                | 336,111                                  |
| Surry              | 577,139                                  | (26,019)                | 551,120                                  |
| Yadkin             | 287,112                                  | (8,992)                 | 278,120                                  |
| <b>TOTAL HCCBG</b> | <b>\$10,043,758</b>                      | <b>(\$167,007)</b>      | <b>\$9,876,751</b>                       |

**LEGAL SERVICES – STATE FISCAL YEAR 2021**

| <b>Agency</b>                             | <b>SFY 2020<br/>Allocation</b> | <b>Change<br/>(Cut)</b> | <b>SFY 2021<br/>Allocation</b> |
|---|--------------------------------|-------------------------|--------------------------------|
| Legal Aid of NC –<br>Greensboro Office    | 46,447                         | (8,972)                 | 37,475                         |
| Legal Aid of NC –<br>Winston-Salem Office | 0                              | 10,846                  | 10,846                         |
| Davie County -<br>Aging & Adult Services  | 1,898                          | (335)                   | 1,563                          |
| YVEDDI, Inc.                              | 8,034                          | (1,860)                 | 6,174                          |
| <b>TOTAL LEGAL</b>                        | <b>\$56,379</b>                | <b>(\$321)</b>          | <b>\$56,058</b>                |

**FAMILY CAREGIVER SUPPORT PROGRAM – STATE FISCAL YEAR 2021**

| <b>County</b>     | <b>SFY 2020<br/>FCSP Allocation</b> | <b>Change<br/>(Cut)</b> | <b>SFY 2021<br/>FCSP<br/>Allocation</b> |
|-------------------|-------------------------------------|-------------------------|---|
| <b>Alamance</b>   | <b>43,788</b>                       | <b>8,314</b>            | <b>52,102</b>                           |
| <b>Caswell</b>    | <b>11,357</b>                       | <b>1,351</b>            | <b>12,708</b>                           |
| <b>Davidson</b>   | <b>79,880</b>                       | <b>(26,891)</b>         | <b>52,989</b>                           |
| <b>Davie</b>      | <b>16,844</b>                       | <b>2,405</b>            | <b>19,249</b>                           |
| <b>Forsyth</b>    | <b>83,295</b>                       | <b>15,638</b>           | <b>98,933</b>                           |
| <b>Guilford</b>   | <b>121,440</b>                      | <b>11,974</b>           | <b>133,414</b>                          |
| <b>Montgomery</b> | <b>12,752</b>                       | <b>1,490</b>            | <b>14,242</b>                           |
| <b>Randolph</b>   | <b>39,129</b>                       | <b>6,753</b>            | <b>45,882</b>                           |
| <b>Rockingham</b> | <b>29,906</b>                       | <b>4,737</b>            | <b>34,643</b>                           |
| <b>Stokes</b>     | <b>17,950</b>                       | <b>2,500</b>            | <b>20,450</b>                           |
| <b>Surry</b>      | <b>59,889</b>                       | <b>(31,134)</b>         | <b>28,755</b>                           |
| <b>Yadkin</b>     | <b>15,348</b>                       | <b>1,921</b>            | <b>17,269</b>                           |
| <b>TOTAL FCSP</b> | <b>\$531,578</b>                    | <b>\$(942)</b>          | <b>\$530,636</b>                        |

**These preliminary allocations are tentative based on the NC General Assembly approved budget.**



## **MAJOR GOVERNMENTAL FUNDS**

### **CULTURAL & RECREATIONAL RESOURCES**

- Parks & Recreation
- Farmer Lake



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department:** \_\_\_\_\_  
Parks & Recreation

***Department description and purpose:***

Our purpose is to provide recreational activities for the citizens of Caswell County and any visitors to the county. To also provide athletic participation to all that may wish to do so.

***Major accomplishments for preceding fiscal year.***

- 1) Completed renovations to the bathroom facilities in gym.
- 2) Repairs and upgrades to the irrigation system on fields 1&2
- 3) Pending upgrades to parking lot lighting.
- 4) *Started affiliation with Cal Ripken Baseball( Hosting Area Tournament)*

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) To improve playing surfaces on fields 1&2
- 2) Repair lighting in batting cage
- 3) Contract security officer through the Sherrif's Department
- 4) *Ability to receive payments electronically*
- 5) *New computers for office(3)*

***Overview of FY 2020-2021 Proposed Budget:***

The budget for FY 2020-2021 will have some increases with the majority coming in the form of the Security Officer position. There are areas that will remain the same while there will be minimal increases. The facility and grounds will continue to be a priority to maintain and make improvements to as we see the need.

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Parks & Recreation

| <b>Current Revised<br/>FY 2019-2020</b> | <b>Requested<br/>FY 2020-2021</b> | <b>Over/Under<br/>Prior Year</b> |
|---|-----------------------------------|----------------------------------|
|---|-----------------------------------|----------------------------------|

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                        |             |             |               |
|------------------------|-------------|-------------|---------------|
| Salaries               | 97,356      | 97,356      | 0.00          |
| Benefits               | 36,515      | 36,515      | 0.00          |
| Operating Expense      | 145,315     | 162,715     | 17,400.00     |
| Capital Outlay         |             |             | 0.00          |
| <br>Total expenditures | <br>254,259 | <br>271,629 | <br>17,400.00 |

**REVENUES**

*(List description of revenues)*

|                    |           |           |          |
|--------------------|-----------|-----------|----------|
|                    | 50,500    | 50,500    | 0.00     |
|                    |           |           | 0.00     |
|                    |           |           | 0.00     |
|                    |           |           | 0.00     |
| <br>Total revenues | <br>50500 | <br>50500 | <br>0.00 |

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Department:**

Parks & Recreation

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Continue with upgrades to playing fields
  
- 2) Resurface Tennis courts
  
- 3) Exterior camera system installed

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Regrade and resurface playing fields
  
- 2) Install/upgrade field lighting to meet minimum standards for safety
  
- 3) Resurface walking track





## **MAJOR GOVERNMENTAL FUNDS**

### **SPECIAL APPROPRIATIONS**

- Caswell County/NC Forestry Services
- Caswell Council for the Arts
- Caswell County Parish
- Animal Protection Society (APS)
- Caswell County Partnership for Children
- Caswell Historical Association
- Caswell Local Food Council
- Caswell Horticulture Club





Steven W. Troxler  
Commissioner

North Carolina Department of Agriculture  
and Consumer Services  
*N.C. Forest Service*



Scott Bissette  
Assistant Commissioner

3314 NC 86 South  
Hillsborough, NC 27278  
Telephone: (919) 732-8105  
February 10, 2020

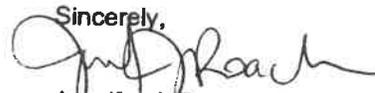
D-11 FA  
CoOp Unit  
Budget-Caswell County

Gwendolyn Vaughn, Finance Director  
Bryan Miller, County Manager  
PO Box 98  
Yanceyville, NC 27379

Ms. Vaughn:

Attached is the tentative budget for fiscal year 2020-2021 for the North Carolina Forest Service. This year's budget is \$192,414; with the State paying \$115,448 and Caswell County's share being \$76,966.

If there are any questions concerning this request, please feel free to contact County Ranger Bryan Singleton or myself.

Sincerely,  
  
Jennifer J. Roach  
District Forester

JJR:pra

cc: Bryan Singleton, Caswell County Ranger  
973 Fire Tower Road  
Yanceyville, NC 27379  
Phone: (336) 694-6131

1616 Mail Service Center, Raleigh, North Carolina 27699-1616  
Phone: (919) 857-4801 • FAX: (919) 857-4802 • [www.ncforestservation.gov](http://www.ncforestservation.gov)  
An Equal Opportunity Employer

**CASWELL COUNTY****1510-5112****FY 20-21**

|        |  |         |
|--------|--|---------|
| 532132 | OTHER PROVIDED MEDICAL SVC                     | \$150   |
| 532133 | EMPLOYEE/EMPLOYMENT PHYSICALS                  | \$125   |
| 532199 | MISC CONTRACT SERVICES                         | \$5,000 |
| 532210 | ENERGY SERVICES - ELECTRIC                     | \$1,800 |
| 532230 | ENERGY SERVICES - WATER & SEWER                | \$500   |
| 532331 | REPAIRS - MOTOR VEHICLES                       | \$500   |
| 532333 | REPAIRS - OTHER EQUIPMENT                      | \$500   |
| 532441 | MAINTENANCE AGREEMENT - OTHER SOFTWARE         | \$400   |
| 532524 | RENT/LEASE - GENERAL OFFICE EQUIPMENT (COPIER) | \$200   |
| 532590 | RENT/LEASE - OTHER PROPERTY                    | \$80    |
| 532721 | TRAVEL-LODGING                                 | \$500   |
| 532724 | TRAVEL-MEALS                                   | \$500   |
| 532811 | TELEPHONE SERVICE                              | \$1,500 |
| 532814 | CELLULAR PHONE SERVICE                         | \$1,800 |
| 532815 | EMAIL & CALENDARING                            | \$250   |
| 532817 | INTERNET SERVICE PROVIDER CHARGE               | \$600   |
| 532823 | NCID   | \$75    |
| 532840 | POSTAGE, FREIGHT & DELIVERIES                  | \$200   |
| 532850 | PRINTING, BINDING & DUPLICATING                | \$100   |
| 532912 | MOTOR VEHICLE INSURANCE                        | \$1,200 |
| 532913 | LIABILITY INSURANCE                            | \$100   |
| 532930 | REGISTRATION FEES - SCHOOLS                    | \$100   |
| 533110 | GENERAL OFFICE SUPPLIES                        | \$300   |
| 533120 | DATA PROCESSING SUPPLIES                       | \$300   |
| 533150 | SECURITY & SAFETY SUPPLIES (NOMEX ITEMS)       | \$2,000 |
| 533210 | JANITORIAL SUPPLIES                            | \$75    |
| 533240 | CARPENTRY & HARDWARE SUPPLIES                  | \$200   |
| 533260 | SAND, GRAVEL & CONCRETE                        | \$1,500 |
| 533290 | OTHER FACILITY & HARDWARE                      | \$200   |
| 533310 | GASOLINE                                       | \$9,000 |
| 533320 | DIESEL FUEL                                    | \$1,200 |
| 533330 | OIL, LUBRICANTS & FLUIDS                       | \$400   |
| 533340 | TIRES & TUBES                                  | \$1,200 |
| 533350 | MOTOR VEHICLE REPLACEMENT PARTS                | \$1,500 |
| 533410 | FOOD SUPPLIES                                  | \$50    |
| 533510 | CLOTHING & UNIFORMS                            | \$1,200 |
| 533710 | SCIENTIFIC SUPPLIES                            | \$500   |
| 533720 | INFORMATION & EDUCATIONAL SUPPLIES             | \$700   |
| 533900 | OTHER MATERIALS & SUPPLIES                     | \$100   |
| 534521 | OFFICE EQUIPMENT (FAX MACHINE)                 | \$0     |
| 534528 | EQUIPMENT - COMMUNICATIONS (RADIOS)            | \$0     |
| 534534 | EQUIPMENT - PC's & PRINTERS                    | \$1,500 |
| 534539 | OTHER EQUIPMENT (GPS, PUMPS, REELS, ETC)       | \$1,000 |
| 534541 | MOTOR VEHICLE REPLACEMENT                      | \$0     |
| 534544 | TRAILERS                                       | \$0     |
| 535120 | LICENSES & PERMIT COSTS                        | \$100   |
| 535840 | SERVICE AWARDS                                 | \$50    |

**GRAND TOTAL (ALL LINE ITEMS)****\$39,255**

Please provide the following information (attach additional pages if necessary):

1. Please give a brief description of the mission and programs of the agency.

**The North Carolina Forest Service's (NCFS) mission is to protect, manage & develop the forest resources of the state. NCFS accomplishes this mission by providing our services in all 100 NC counties. Programs provided by NCFS include, but are not limited to:**

**Forest Fire Protection - by statute**

**Forest Management Assistance - management plans on private lands**

**Urban & Community Forestry Assistance**

**Insect & Disease Protection - forest pests**

**Financial Assistance - Cost Share programs for reforestation**

**All Risk Disaster Assistance - support County EM Staff with ICS trained employees**

**Water Quality Monitoring - check logging jobs for compliance with state laws**

**A detailed report of last year's accomplishments will be provided to BOCC & County Manager.**

2. What community need(s) of the citizens of Caswell is the agency addressing in this request? (Please include a brief needs assessment or collected data which describes need the program addresses.)

**NCFS Rangers respond to hundreds of requests for assistance in Caswell County each year. This includes helping private landowners manage their woodlands by preparing over 100 Forest Management Plans annually. These plans incorporate multiple resource objectives including timber and wildlife management, water quality and aesthetics. NCFS helps landowners to reforest between 2000-2600 acres of land each year and provides thousands of dollars in financial support to these citizens. Our employees respond to dozens of wildland fires each year and co-operate closely with volunteer firefighters in the county. Our employees perform inspections and follow-up monitoring on over 100 logging and site preparation activities each year. This helps protect water quality for all Caswell citizens. Foresters and Staff specialists support the Caswell NCFS staff at no additional charge to the county. These are only a few examples of the needs we address in Caswell County.**



**COUNTY OF CASWELL**  
**Application for Outside Agency Funds**  
**Fiscal Year 2020-2021**

*Please return the **three copies** of this form by:*  
**Friday, March 13, 2020**

County of Caswell  
Attention: Gwen Vaughn, Finance Director  
PO Box 98  
Yanceyville, NC 27379  
gvaughn@caswellcountync.gov

Request Submitted By:  
Caswell Council for the Arts

|                                  |                      |
|----------------------------------|----------------------|
|                                  | Agency               |
| PO Box 689 Yanceyville, NC 27379 |                      |
|                                  | Address              |
| Denise Burnette                  |                      |
|                                  | Contact Person/Title |
| (336) 694-4474                   |                      |
|                                  | Phone/Fax            |
| caswellarts@gmail.com            |                      |
|                                  | Email                |

Amount of Funding Requested - FY 2019-2020      \$ \_\_\_\_\_ 2500 \_\_\_\_\_

Amount of Funding Received - FY 2018-2019      \$ \_\_\_\_\_ 2500 \_\_\_\_\_

Requested by: \_\_\_\_\_ Denise Burnette \_\_\_\_\_

Title: \_\_\_\_\_ Executive Director

Please provide the following information (attach additional pages if necessary):

1. Please give a brief description of the mission and programs of the agency.

The mission of the Caswell Council for the Arts is to sponsor and encourage cultural education and activities in Caswell County and the surrounding areas by increasing art awareness, educating our citizenry, providing positive opportunities for exposure to the arts, and nurturing local creative expression.

Our Programs Include:

**Youth Performance Series:**

As an essential part of our mission, we seek to provide opportunities for our youth to appreciate the arts. Our youth performance series offers 4 high quality, affordable theater performances for young audiences per year. We work with the Caswell County Schools to bring these performances to all Caswell County Students grades K-5.

**Gallery Exhibitions and Receptions:**

Our art gallery at 43 W. Main Street features monthly exhibitions from a wide variety of local and regional artists, visiting artists to our community, and group shows which showcase the creativity of Caswell artists. Some group shows have included a Juried Art Show, a Veterans' Art Show, and a Digital Arts Show held in partnership with Piedmont Community College. Receptions are free and open to the public. Not only does our gallery support local arts and provide the opportunity to appreciate the arts, it also brings valuable traffic to the downtown area and provides a creative space in Caswell County for the community to come together.

**Arts Education:**

It is our goal to make the arts accessible to people of all ages and levels of experience. Caswell Council for the Arts provides arts education opportunities for adults and children at our gallery location.

**Student Art Show:**

We organize an annual youth art show in cooperation with the Caswell County Schools to showcase the work of students in Caswell County K-12 and encourage their creative expression.

**Southern Roots Festival:**

Our newly created Southern Roots Festival showcases and celebrates the arts, music, and creative traditions at the roots of southern culture. In 2020, this event will take place on May 16<sup>th</sup> at the historic Warren Store in Prospect Hill. It is anticipated that this event will bring many new visitors to Caswell County.

**Arts E-news Letter:**

Our monthly arts e-newsletter highlights local arts events, news, classes, and opportunities. This provides a valuable tool for local artists, community organizations, arts businesses, and patrons of the arts to support and promote all that is happening in the arts in Caswell County.

2. What community need(s) of the citizens of Caswell is the agency addressing in this request? (Please include a brief needs assessment or collected data which describes need the program addresses.)

This request is addressing the community need for access and exposure to the arts, support of local arts, and nurturing of local creative expression. The arts play a vital role in a community by 1. fueling local and state economies, 2. attracting outside investment and driving tourism, 3. fostering civic engagement, 4. building skills and enhancing education opportunities for you, and 5. defining civic identity and creating a more connected community. The Caswell Council for the Arts is the primary organization in Caswell County addressing these needs, and is recognized by the NC Arts Council as such.

3. Please include a breakdown of how the funds requested will be used to help the agency accomplish its mission within the County. In this breakdown please include:
  - a. Number of persons to be served by the program and the percentage of the residents of Caswell County.
  - b. Geographical area served by the requesting agency.
  - c. Describe sources of funding and the stability of that funding. If local, private, state, or federal funding sources are expected to change, please explain.

Requested funding is utilized as part of the required dollar-for-dollar match to state Grassroots Arts Program funding, projected at \$10,601 for FY 2020-2021. Of our total projected income for 2020-2021, state and local government support combined account for 25% of our total budget. Other sources include private grants, fundraisers, community support through membership and sponsorship, ticket sales, art sales, and class fees.

These funds will provide support for our gallery exhibitions and community education, a youth performance series, and for community events and projects including our upcoming Southern Roots Festival.

Our programs attract patrons from throughout Caswell and the surrounding areas, serving approximately 5,000 people annually of all ages in 2020/2021 from preschool age through senior citizens. The vast majority are residents of Caswell County.

4. Describe program changes (if any) being considered for the upcoming fiscal year.

This fiscal year, we are currently talking with the Caswell County Health Collaborative about adding a show that will utilize the arts in a healing way in the community. The details of this upcoming show are still in discussion. Currently, it is estimated that the show will be scheduled in Spring of 2021. We are also considering adding an arts banquet in the fall of 2020.

5. Attach to this application:
  - a. A list of Board of Directors, number of permanent staff members, and volunteers.
  - b. One copy of the most recent independent audit of the agency.
  - c. Three copies of the proposed budget and/or an itemized list for funding.

**CASWELL COUNCIL FOR THE ARTS**

Operating Budget for 2019-2020

**2019-2020  
BUDGET****INCOME**

|                                     |                  |
|-------------------------------------|------------------|
| County Commissioners                | 2,500.00         |
| NC Grassroots                       | 10,601.00        |
| Womack Grants                       | 5,000.00         |
| Other Grants                        | 5,000.00         |
| Memberships and Contributions       | 8,000.00         |
| Ticket Sales - Caswell Youth Series | 6,000.00         |
| Sponsorships                        | 3,500.00         |
| Fundraisers                         | 5,000.00         |
| Entry Fees                          | 1,000.00         |
| Art Sales                           | 1,500.00         |
| Class Income                        | 2,000.00         |
| Artist Market Fees                  | 1,000.00         |
| Interest                            | 1,800.00         |
| <b>TOTAL INCOME</b>                 | <b>52,901.00</b> |

**EXPENDITURES**

|                                  |                  |
|----------------------------------|------------------|
| Caswell Youth Series             | 6,500.00         |
| Southern Roots Festival          | 3,500.00         |
| Gallery Program                  | 1,000.00         |
| Payment to Artists for Sales     | 1,250.00         |
| Juried Show Prizes               | 750.00           |
| Student Art Show                 | 1,000.00         |
| Bank / Credit Card Fees          | 100.00           |
| Annual Meeting                   | 200.00           |
| Grassroots /Community Sub Grants | 1,500.00         |
| Fundraising                      | 400.00           |
| Website                          | 650.00           |
| Asset Insurance                  | 1,800.00         |
| Administration                   | 300.00           |
| Rent                             | 3,600.00         |
| Electric                         | 2,000.00         |
| Water                            | 350.00           |
| Security System                  | 300.00           |
| Phone/Fax/Internet               | 1,200.00         |
| Staffing                         | 25,000.00        |
| Building Expenses /Upgrades      | 300.00           |
| payment to teaching artists      | 1,000.00         |
| <b>TOTAL EXPENDITURES</b>        | <b>52,700.00</b> |



**COUNTY OF CASWELL**  
**Application for Outside Agency Funds**  
**Fiscal Year 2020-2021**

Please return three copies of this form by:  
**Friday, March 13, 2020**

County of Caswell  
Attention: Gwen Vaughn, Finance Director  
PO Box 98  
Yanceyville, NC 27379  
gvaughn@caswellcountync.gov

Request Submitted By:

Caswell County Parish  
Agency  
PO Box 967 - 1038 Main Street, Yanceyville, NC  
Address  
27379  
Neil Page, Volunteer Adm., Board Treasurer  
Contact Person/Title  
Phone: 336-694-6428 Fax: 336-694-9276  
Phone/Fax  
feedme.parish1038@centurylink.net  
Email

Amount of Funding Requested - FY 2020-2021      \$ 15,000  
Amount of Funding Received - FY 2019-2020      \$ 10,000

Requested by: Neil Page  
Title: Volunteer Administrator, Caswell Parish Board Treasurer

**OUTSIDE AGENCY FUNDS GRANT APPLICATION - TO THE CASWELL COUNTY COMMISSIONERS**

**1-2 Description of the mission and programs of the Caswell Parish**

The Caswell Parish is a non-profit ministry that serves the impoverished in the county through several faith based programs seeking to end hunger in Caswell County and to provide assistance in other areas of emergency need. It is made up of a coalition of churches, civic organizations, and individuals, both in Caswell County and beyond, who realize that working alone they cannot meet the emergency needs of the poor, but that by pooling resources and centralizing the ministry they can have a significant impact on reducing hunger and other problems besetting the poor who do not have the resources to meet these needs alone. The Caswell Parish is the primary source of emergency food and utilities assistance for those who are underserved by other resources. The Caswell Parish works closely with the county DSS to identify those who need service.

The **emergency food pantry** is the primary outreach of the parish. Clients may apply for emergency food assistance once every five weeks and receive enough food to last approximately three to five days.

The Caswell Parish partners with the BYHS FFA, as fiscal agent and landowner, to provide a **community garden** to provide fresh produce for Caswell County residents.

The **emergency utility ministry** seeks to support those who are in danger of having their electrical service disconnected or those who are in need of oil, propane or wood but have no funds with which to purchase these utilities. In the summer months, the parish also seeks to provide fans to those who have no AC. Clients who request this service are eligible once every three years. In addition to Foundation for the Carolinas funding, Caswell Parish has received a Community Foundation grant and funds from a Duke Power legal settlement which will help with our utility assistance program. These funds are restricted to assistance with heating and cooling, so none can be used for basic operating expenses of the parish.

The **Backpack ministry** is in its sixth year and seeks to provide weekend meals to school children who are identified as food insecure. The package of shelf stable food which the students receive on Friday contains enough food for three small meals on Saturday and three meals on Sunday.

In addition, the parish provides **Christmas gifts** for children either referred by DSS or by direct application from the parents. These children often belong to families of the "working poor", families who do not meet the criteria for assistance from DSS. The funding for the Christmas Cheer project comes from the generous Womack Foundation who also provides a grant for buying shoes for children whose need is recognized by the school guidance counselors who provide information needed by the parish for purchasing the shoes.

The **Two Hearts Thrift Store** provides clothing, household items, and some furniture to citizens who are referred to the parish by the Department of Social Services. These are persons who have suffered a catastrophic event such as a fire, loss of home due to dislocation, or have lost the ability to provide basic clothing and household items due to loss of employment or other life altering experiences.

2. The **basic needs of the citizens whom the Caswell Parish serves** are generally described above.....food assistance to reduce or relieve hunger, utility assistance for heat or cooling, assistance with clothing and

household goods for those who have suffered a catastrophic or life-altering event, and general assistance for the working poor who do not meet the criteria for help from DSS.

3. **Breakdown on how funds will be used to help the agency accomplish its mission in the county.**

Grant monies from the Outside Agency Fund will be used to accomplish the mission of the Caswell Parish by supporting the operating and food purchase expenses. The total unrestricted income to the parish in 2019 was \$102,000. The total income from all sources was \$163,149. However, \$61,147 of this amount was derived from grant monies and contributions which were designated for a specific mission, primarily utility assistance. Operating expenses and food purchase costs come from unrestricted funds.

A. **Number of persons to be served and the percentage of the residents in Caswell County**

The parish fed 2,538 different people during 2019. Of that number, 861 or one-third were children. The number of different people fed makes up approximately 11.23 percent of the total population of the county. The emergency food pantry serves an average of 830 persons each month. Individuals and families are eligible to receive enough food for three to five days once every five weeks. The number of persons needing food assistance has increased throughout 2019. More than 800 people received food eight of the 12 months last year, and more than 900 received food in three of those months.

Those receiving utility assistance are at the mercy of grant funds available, but in 2019, 196 households received some form of utility assistance: electricity, oil, propane, or wood. The number of households needing such assistance seems to increase with each year. The Caswell Parish has already helped 46 families in the first two months of 2020.

Currently, approximately 142 children are being served through the Backpack Program. Each child receives at the end of the week enough food for three small meals each weekend day.

Our Christmas Cheer program served 67 children in 26 families, and 13 students have received shoes since the school year began in August of 2019..

The number of persons requesting and receiving goods from the store due to life altering events varies greatly from month to month and is difficult to predict. However, 32 families received emergency clothing and household goods June – December 2019.

B. **All residents of Caswell County who meet the criteria are eligible for service. In addition, where TEFAP food is concerned (food provided by the federal program), this food must be available to any citizen in the service area in which Caswell County is located. However, requests for food from persons not living in Caswell County is very rare**

C. **The Caswell Parish has two primary sources of funding: grant funding which is designated for a specific mission, usually utility assistance and services to children, and unrestricted funding from the Caswell Commissioners, churches, civic groups and individuals, which is used for operating expenses and food purchase.**

1. **RESTRICTED GRANT FUNDING INCLUDES THE FOLLOWING:**

Foundation for the Carolinas - \$7,999 for utility assistance in 2019

Community Foundation of the Dan River Region - \$22,000 for utility assistance

Duke Energy legal settlement – Can be used only for Duke Energy customers who are in danger of losing their electrical service. Original grant was \$42,000. Approximately \$17,000 remains in that account.

Wornack Foundation – \$5,000 for Christmas Cheer and \$1,000 for the school shoes project

Hughes Foundation for the Back Pack Program - \$25,592 spent in 2019.

A small amount of money from individuals and some churches who designated their contribution for either food or utility assistance.

THE PARISH CAN GENERALLY COUNT ON SOME FUNDING FROM THESE SOURCES, BUT THE AMOUNT CAN VARY DEPENDING ON THE DECISIONS OF THE GRANTORS.

2. **UNRESTRICTED CONTRIBUTIONS – USED FOR OPERATING EXPENSES AND FOOD PURCHASE**

- A. Outside Agency Funding from the Caswell Commissioners
- B. Contributions from churches and civic groups
- C. Contributions from individuals
- D. Fundraisers – Spring Fashion Show and Fall Golf Tournament
- E. Thrift Store proceeds

ALTHOUGH THESE SOURCES OF INCOME ARE REASONABLY STABLE, THE AMOUNT CAN VARY FROM YEAR TO YEAR. THESE FUNDS ARE THE ONLY ONES AVAILABLE FOR OPERATING EXPENSES AND FOOD PURCHASE TO FEED THE HUNGRY, THE PRIMARY MISSION OF THE PARISH.

4. **Describe program changes (if any) being considered for the upcoming year (2020).**

At present no changes are being considered for the majority of our programs. The mobile food delivery has been suspended due to declining interest on the part of our clients and problems with the aging delivery truck.

5. **Describe how your organization is addressing equity, diversity, and inclusion as a priority in your organizational leadership and throughout your community work.**

The Caswell Parish places strong emphasis on diversity and inclusion at every level of its organizational makeup and in its service to the community. The racially diverse board is made up of men and women \

from various economic backgrounds. The volunteer force is also racially diverse and includes both men and women. Any volunteer who works with those who come in for assistance must take a civil rights pledge annually, promising that no one seeking aid will be discriminated against on any basis.....race, color, national origin, age, disability, sex, gender identity, religion, political beliefs, familial or parental status, sexual orientation or financial status.

6. **Describe how your organization is addressing health as a priority in your organizational leadership and throughout your community work.**

A primary mission of the Caswell Parish is to reduce hunger in Caswell County. Those in charge of food distribution emphasize healthy food at all times, even handling out recipes for preparing certain foods. Food purchase focuses on meats, vegetables, fruits and breads. The only sweets and snack foods come occasionally from the food donated by Food Lion. The food packages distributed to school children through the backpack program are certified by Second Harvest to be healthy and nutritionally balanced.

7. A. A list of members of the Caswell Parish Board of Directors and most volunteers is attached.

Currently there are two part time paid staff members, one who oversees the Two Hearts Thrift Store in its daily operation and the other who serves as an administrative assistance to the two volunteer program directors.

B. No formal audit has been conducted. However, attached to this request is a detailed report on the income and expenses of the parish in 2019, prepared by CPA Linda Watlington who does the bookkeeping for the parish.

C. Copies of a proposed budget are attached.

## **CASWELL PARISH BOARD OF DIRECTORS**

Geraldine Fuqua – Chair  
Jane Thompson – Vice-chair  
Nell Page – Treasurer/Secretary  
Annette McDuffie – Assistant Secretary  
Añn Gillispie  
JR Robinson  
Lan Clark  
Claude Walker  
Susan Merritt  
Nancy Wrenn  
Christa Brown  
Amy Woods  
Ethel Gwynn  
Debbie Rascoe  
Annie McGee  
Sheryl Smith

### **Special Fundraising Events**

Taylor Hudson  
Katlyn Rose

## **CASWELL PARISH VOLUNTEERS**

### **Food Pick-Up/Distribution**

Ann Gillispie – Supervisor  
Susan Meadows  
Karen Prenzlau  
Marlene Stallings  
Pat Crist  
Lucas Harrelson  
Tommy Wrenn  
Al and Jane Thompson  
Bobby Brewer  
Rick Mishue and Caleb Mishue  
Daniel Ray  
Lan Clark  
Bob Foyle/Rebecca Page  
Phil Harris  
Alvin/Suzanne Foster  
Kin Watlington and student  
Cheryl Register  
David Owen  
JR Robinson  
Lynn Foster  
Rhonda Badgett  
Sandra Causey  
Lucas Harrelson  
Greyson/Allison Lancaster  
Carson Craig  
Sarah Kate Watlington  
Keaton Fredrickson

### **Data Entry/Intake**

Mary Jo Henderson  
Cathy Long  
Jo Ann Watkins  
Teresa Wilcox – adm assistant  
Allison Lancaster

### **Administration/Grant Writing**

Jane Thompson  
Nell Page

### **Thrift Store**

Mary Glenn, Supervisor and Volunteer  
Amy Woods, display  
Terry Powell, display  
Teresa Wilcox, display/sorting  
Annette McDuffie  
Ethel Gwynn  
Christa Brown  
Peggy Oliver

### **Technical/Web Support**

Stacey Matkins  
Cliff Matkins

## PROPOSED BUDGET – Caswell Parish for 2020

### OPERATING EXPENSES:

Hourly wage for two Two Hearts Thrift Store Employees: \$34,175  
Professional fees – Scott and Watlington, PA : 4,400  
Building maintenance and repairs: \$11,424  
Equipment maintenance and repair: 2,000  
Insurance: Workers Comp: 800  
    Liability and building: 3200  
    Truck expenses: 750  
    Bond renewal: 281

SUBTOTAL: \$57,030

#### Utilities:

Gas and Oil: 2,000  
Water/Sewer: 500  
Electricity: 4,200  
Communications (phone, internet): 4,400  
Garbage pick up and dumpster rental: 1,500

SUBTOTAL: \$12,600

Office Supplies: 1,200  
Dues and Subscriptions: 70  
Advertising: 200  
NC Sales Tax: 2,300  
Postage and PO Box: 600

SUBTOTAL: \$4,370

#### FOOD PURCHASE:

SUBTOTAL: \$19,000

#### TOTAL OPERATING EXPENSE:

\$93,000

### ANTICIPATED INCOME TO COVER OPERATING EXPENSES"

Outside Agency Funding: 10,000 (Requesting \$15,000 to enable the parish to operate more securely)  
Thrift Store Sales: 30,000 NET  
Fundraisers: 11,000  
Church dues and unrestricted contributions: 40,000  
Salem Presbytery Food Grant: 2,000

**TOTAL ANTICIPATED REVENUE TO COVER OPERATING EXPENSES AND FOOD PURCHASE: \$93,000**

**Caswell Parish**  
**Profit & Loss**  
January through December 2019

|  | Jan - Dec 19      |
|--|-------------------|
| <b>Income</b>                            |                   |
| 400 - Restricted                         |                   |
| 402 - Non-Govt Grants                    |                   |
| 402-12 - Community Foundation            | 22,000.00         |
| 402-3 - Womack Foundation Donation       | 6,000.00          |
| 402-4 - Salem Presbytery                 | 2,000.00          |
| 402-5 - Foundation for the Carolinas     | 7,999.31          |
| <b>Total 402 - Non-Govt Grants</b>       | <b>37,999.31</b>  |
| 407 - Program Contributions              |                   |
| 407-1 - Christmas Cheer Donations        | 300.00            |
| 407-4 - Fuel Assistance                  | 620.00            |
| 407-8 - Book-Pack Program                | 22,228.12         |
| <b>Total 407 - Program Contributions</b> | <b>23,148.12</b>  |
| <b>Total 400 - Restricted</b>            | <b>61,147.43</b>  |
| 410 - Unrestricted                       |                   |
| 410-1 - Church Dues                      | 10,125.00         |
| 410-2 - County Government                | 10,000.00         |
| 410-4 - Church Donations                 | 8,328.10          |
| 410-6 - Thrift Store Sales               | 36,259.32         |
| 410-7 - Interest                         | 13.06             |
| 411 - Contributions                      | 26,382.18         |
| 412 - Fundraisers                        |                   |
| 412-11 - Fashion Show                    | 4,883.20          |
| 412-3 - Golf Tournament                  | 7,927.42          |
| <b>Total 412 - Fundraisers</b>           | <b>12,810.62</b>  |
| 420 - Miscellaneous Income               | 66.61             |
| <b>Total 410 - Unrestricted</b>          | <b>102,001.89</b> |
| <b>Total Income</b>                      | <b>163,149.32</b> |
| <b>Expense</b>                           |                   |
| 500 - Payroll Expenses                   |                   |
| 500-1 - Salary                           | 804.17            |
| 500-2 - Hourly Wages                     | 24,568.00         |
| 500-5 - Social Security Company          | 1,882.97          |
| 500-6 - Medicare Company                 | 368.23            |
| 500 - Payroll Expenses - Other           | 81.59             |
| <b>Total 500 - Payroll Expenses</b>      | <b>27,602.96</b>  |
| 510 - Professional Fees                  |                   |
| 510-2 - Accounting                       | 3,810.00          |
| <b>Total 510 - Professional Fees</b>     | <b>3,810.00</b>   |
| 530 - Programs                           |                   |
| 530 - Community Programs                 |                   |
| 530-2 - Sacca'aureats                    | 73.22             |
| 530-3 - Christmas Cheer                  | 4,831.80          |
| 530-5 - Community Garden                 | 299.36            |
| <b>Total 530 - Community Programs</b>    | <b>4,899.38</b>   |
| 540 - Food Assistance                    |                   |
| 540-1 - Backpack                         | 25,992.27         |
| 540 - Food Assistance - Other            | 17,685.66         |
| <b>Total 540 - Food Assistance</b>       | <b>43,278.19</b>  |

**Caswell Parish  
 Profit & Loss  
 January through December 2010**

|   | Jan - Dec 10      |
|---|-------------------|
| 630 · Clothing Assistance                   |                   |
| 630-1 · TB Supplies                         | 860.23            |
| 630-4 · Credit card fees                    | 165.46            |
| 630-5 · Cash (short) & Over                 | 87.62             |
| 630-6 · Clothing Assistance -Shoes          | 182.16            |
| <b>Total 630 · Clothing Assistance</b>      | <b>1,395.40</b>   |
| 655 · Mobile Food Expenses                  | 1,316.18          |
| 660 · Utility Assistance                    | 45,751.59         |
| <b>Total 650 · Programs</b>                 | <b>66,569.68</b>  |
| 639 · Travel                                | 77.72             |
| 620 · Facility & Equipment                  |                   |
| 620-1 · Building Repairs                    | 4,887.76          |
| 620-2 · Building Maintenance                | 2,977.94          |
| 620-3 · Equipment Repair                    | 701.62            |
| <b>Total 620 · Facility &amp; Equipment</b> | <b>8,567.32</b>   |
| 630 · Insurance                             |                   |
| 630-1 · Workers' Comp                       | 482.98            |
| 630-2 · Liability                           | 3,143.00          |
| 630-3 · Other                               | 251.00            |
| <b>Total 630 · Insurance</b>                | <b>3,806.98</b>   |
| 640 · Utilities                             |                   |
| 640-1 · Gas/Oil                             | 1,823.63          |
| 640-2 · Water/Sewer                         | 490.00            |
| 640-3 · Electric                            | 4,009.94          |
| 640-4 · Communications                      | 4,370.92          |
| 640-5 · Other                               | 1,387.73          |
| <b>Total 640 · Utilities</b>                | <b>12,062.12</b>  |
| 645 · Office Supplies                       | 267.33            |
| 650 · Miscellaneous                         | 200.00            |
| 660 · General                               |                   |
| 660-1 · Office Supplies                     | 609.66            |
| 660-2 · Dues and Subscriptions              | 95.00             |
| 660-3 · Bank Charges                        | 36.00             |
| 660-5 · Taxes                               |                   |
| 661 · NC Sales Tax                          | 2,272.21          |
| <b>Total 660 · Taxes</b>                    | <b>2,272.21</b>   |
| <b>Total 660 · General</b>                  | <b>3,275.86</b>   |
| 665 · Postage and Delivery                  | 495.00            |
| <b>Total Expense</b>                        | <b>156,724.40</b> |
| <b>Net Income</b>                           | <b>8,424.92</b>   |



**COUNTY OF CASWELL**  
**Application for Outside Agency Funds**  
**Fiscal Year 2020-2021**

*Please return **three copies** of this form by:*  
**Friday, March 13, 2020**

County of Caswell  
Attention: Gwen Vaughn, Finance Director  
PO Box 98  
Yanceyville, NC 27379  
gvaughn@caswellcountync.gov

Request Submitted By:

**Caswell County Partnership for Children**

Agency

**PO Box 664, Yanceyville, NC 27379**

Address

**Sandra Hudspeth, Executive Director**

Contact Person/Title

**336-694-1538 / 336-694-7666**

Phone/Fax

**ccp4child@csinc.net**

Email

Amount of Funding Requested - FY 2020-2021      \$3,000

Amount of Funding Received - FY 2019-2020      \$3,000

Requested by: \_\_\_\_\_

Title: **Board Chair**

Please provide the following information (attach additional pages if necessary):

1. Please give a brief description of the mission and programs of the agency.

The Caswell County Partnership for Children (CCPFC) is a non-profit organization serving children and families in Caswell County. CCPFC's mission is to unite the community to provide families with resources and services to enable all children to reach their fullest potential. To prepare our greatest resource, CCPFC leads and supports community strategies for children and their families that promote healthy development, early learning and literacy, and raise the quality of child care. CCPFC mobilizes resources and forges partnerships to support evidence-based policies, practices, and programs to ensure all children reach their fullest potential. CCPFC administers North Carolina's Smart Start and Pre-K programs, as well as several other grant-funded programs. CCPFC is governed by a 16-member volunteer Board of Directors (Board) that includes representation from the community's stakeholders. CCPFC employs two full-time and one part-time staff and utilizes an array of contractors that provide specialized services such as accounting, evaluation and technical assistance. CCPFC, incorporated in March 1998, was established to serve as the local Smart Start agency. However, based on community needs, CCPFC quickly expanded its mission to serve children up to age 18 by providing out of school time and youth leadership/development programs. CCPFC strives to be a central source of information about activities, programs, and resources for children and families.

CCPFC programs include:

- **Child Care Resource and Referral (CCR&R)** – Provides trainings, technical assistance and support to child care providers. Offers technical support to individuals interested in opening a child care center or family child care home. CCR&R promotes public awareness regarding early childhood issues and offers a Resource Lending Library to the community.
- **Dolly Parton's Imagination Library** – Provides any child, age birth-five, a free, developmentally appropriate book once per month from the time they are born until their 5<sup>th</sup> birthday. Once children are enrolled in the program, books are mailed to their home each month.
- **Expansion of Child Care Subsidy** - Helps income-eligible families receive assistance in paying for high quality child care so parents can work or attend school. Also provides funds to help child care facilities maintain their level of quality.
- **NC Pre-Kindergarten (Pre-K) Program** - Provides high-quality educational experiences to enhance the school readiness for eligible four-year- olds.
- **Professional Development Incentives** - Promotes a stable and educated child care workforce by encouraging child care teachers' pursuit of higher education, providing increased compensation, and supporting employment longevity.
- **Raising A Reader Program** - Helps families develop, practice and maintain literacy habits critical for a child's success in school and life.
- **Reach Out and Read Program** – Provides children with a developmentally appropriate book at each well child checkup from 6 months to 5 years. Encourages families to read aloud together by sharing age-appropriate tips.

2. What community need(s) of the citizens of Caswell is the agency addressing in this request? (Please include a brief needs assessment or collected data which describes need the program addresses.)

Smart Start was created in 1993 as an innovative solution to a problem: Children were coming to school unprepared to learn. Experiences during early childhood literally shape the structure of the brain. There are only 2,000 days between the time a baby is born and when that child begins kindergarten. Experiences during that time have a lasting impact on later learning, health and success. Because today's children are tomorrow's leaders, parents and workers, everyone has a stake in making sure that all children have the experiences they need to thrive. Smart Start brings together all the people involved in a young child's life—families, teachers, doctors, caregivers, social workers, and many others—to ensure every child has all they need for healthy growth and development.

The power of Smart Start, a nationally recognized model, is that it delivers outcomes by giving communities local control to determine the best approach to achieving them. During FY 1999-20, the North Carolina Partnership for Children (NCPC), who provides oversight to local partnerships, began to establish performance based standards focused on increasing the health, well-being and development of North Carolina's children birth to five, as mandated by the legislature. Local Partnerships have the responsibility for making decisions about how best to achieve those standards on the needs and resources in their local communities. CCPFC utilizes these standards as one way to assess the impact of funded programs and to guide program priorities. Since the development of these standards, CCPFC has made significant progress in meeting or exceeding the majority of them. In 2016, the NCPC board reviewed the standards, formerly called Performance Based Incentive System Standards (PBIS), and adopted a new set of community indicators and performance standards effective in FY 2017-18. The new standards are released annually in a report called the **Community Early Childhood Profile - Smart Start Measures of Impact (EC Profile for short)**.

In FY 2018-19, CCPFC received results for nine (9) local standards. Overall, CCPFC:

- **met at least the minimum level for 78% (seven of nine) of the standards**
- **two standards were unmet at the minimum level: (1) % of Children Enrolled in 1-5 Star Centers That Have Directors with College Degrees (i.e. 7 Administrator Points); and (2) % of children ages 0 – 2 who receive early intervention or special education services**

**Community Early Childhood Profile: Smart Start Measures of Impact for Caswell Cou**  
**Required County Level Indicators for FY 18-19**

| Indicator             | Definition      | Minimum   | High Performing   | FY14-15   | FY15-16  | FY16-17                              | FY 17-18                          | FY 18                            |                                    |
|-----------------------|-----------------|---|---|---|--|--------------------------------------|-----------------------------------|----------------------------------|------------------------------------|
| <b>ECE Quality</b>    | PLA40           | Average Star Rating for Children in 1-5 Star Care, and % of Children in 4 & 5 star care   | 4.0 AND 60%   | 4.0 AND 60% for each age group                  | 4.08, ✓<br>67%   | 4.03, ✓<br>63%                       | 4.18, ✓<br>64%                    | 4.29, ✓<br>63%                   | 4.41, ✓<br>64%                     |
|                       | PLA50           | Average Star Rating for Subsidized Children in 1-5 Star Care, and % of Subsidized Children in 4 & 5 star care                               | 4.25 AND 80%  | 4.25 AND 70% for each age group                 | 4.24,<br>81%   | 4.26,<br>73%                         | 4.48, ✓<br>84%                    | 4.49, ✓<br>86%                   | 4.46,<br>88%                       |
| <b>ECE Workforce</b>  | EDU10 (revised) | % of Children Enrolled in 1-5 Star Centers That Have At Least 75% of Lead Teachers with College Degrees (i.e. 7 Lead Teacher Education Pts) | 50% with 7 lead teacher education points  | 50% with 7 lead teacher pts for each age group  | 52% ✓<br>overall   | 54% ✓<br>overall                     | 59% ✓<br>overall                  | 59% ✓<br>overall                 | 59%<br>over                        |
|                       | EDU20 (revised) | % of Children Enrolled in 1-5 Star Centers That Have Directors with College Degrees (i.e. 7 Administrator Points)                           | 60% with 7 administrator education points   | 60% with 7 administrator pts for each age group | 45%<br>overall   | 44%<br>overall                       | 59%<br>overall                    | 59%<br>overall                   | 59%<br>over                        |
| <b>Family Support</b> | FS20 (revised)  | % of Parents/ Guardians Who Report Reading to Their Children (a) at least 4-6 Days a Week and (b) Daily                                     | TBD   | TBD   |    | NA (44% Statewide)                   | Not available locally yet         | Not available locally yet        | No avail locally                   |
|                       | FS30 New        | Rate of investigated reports of child abuse/ neglect per 1000 children ages 0-5   | < 5.0% and ≥ 12.0%<br>A range has been set based on the distribution of identified children among counties.** |   | 8.5% ✓   | 7.3% ✓                               | 8.7% ✓                            | 8.9% ✓                           | 9.5% ✓                             |
| <b>Health *</b>       | H10             | % of children who receive early intervention or special education services (ages 0-2 & ages 3-5)  | < 4.0% and ≥ 10.0%<br>A range has been set based on the distribution of identified children among counties.** |   | Age 0-2 = 6.4% ✓<br>Age 3-5 = 6.3% ✓   | Age 0-2 = 5.9% ✓<br>Age 3-5 = 6.9% ✓ | Age 0-2 = TBD<br>Age 3-5 = 7.8% ✓ | Age 0-2 = 5% ✓<br>Age 3-5 = 8% ✓ | Age 0-2 = 3.4% ✓<br>Age 3-5 = 8% ✓ |
|                       | H20             | % of children enrolled in Medicaid who receive a well-child exam  | 75%   | 85%   | From FY1213: 84%* ✓  | NA (80% Statewide)                   | Not available locally yet         | 80% ✓                            | 80%                                |
|                       | H60 (revised)   | % of low income children age 2-4 at a healthy weight  | 66.1% (state average)   | 70%   |  | 66.7% ✓                              | 68.4% ✓                           | 71.90% ✓ ✓                       | 68.40                              |

\* Not currently being directly addressed due to limited funds

\*\*If the county is outside the range, the partnership will convene meetings to review data.

CCPFC meeting minimum or within range ✓, high perform

As part of the strategic planning process, CCPFC conducted a Community Needs Assessment in the spring of 2019 to learn more about issues regarding young children and their care in Caswell County. The Needs Assessment and subsequent Board discussions focused attention on the following needs and investments:

#### Early Care and Education

- Enhance and expand the availability of high quality early care and education by providing professional supports:
  - Trainings
  - Incentives
  - Technical assistance
- Expand the number of early care and education programs available to children and families, including family child care homes

#### Parent/Family Support and Education

- Provide support for parental, kith, and kin care providers such as:
  - Grandparents raising young children
  - Parents who are home schooling their children
  - Care providers providing family, friend, or neighbor care

#### Shared Literacy

- Enhance and expand the support for shared literacy and early childhood reading

#### Outreach and Awareness

- Government/political education & awareness (have children attend meetings to learn what/how government works)

#### Other

- Second language in early childhood
- Before and after school care for Pre-K/preschoolers (also includes wrap around care for working families)

#### Other notable findings:

- While the violent crime rate in 2016 was lower in Caswell County, compared to the state (309.2 per 100,000 and 374.9 per 100,000 respectively), there has been an increase in violent crime over time.
- In 2017-2018, there were 216 domestic violence calls in Caswell County (representing 113 clients). Ten percent of the calls involved children under the age of 13. Further, 54% of the calls were attributed to white individuals, 34% to African-Americans, and 3% to Hispanics.
- 54% (n=15) of survey respondents reported that children who have had traumatic experiences in their home or community were not getting enough attention or needed more investment or support.
- Caswell County has a higher incidence of low birth weight (12.8 in 2016) than the state (9.2 in 2016). Poor birth outcomes are not equally experienced however, with higher rates among African-Americans.
- Caswell County is reported, on average, to have 4.2 “mentally unhealthy” days, in a 30-day period (using data from the Behavioral Risk Factor Surveillance System, 2016)—this is slightly higher than

the state average of 3.9 days in a 30-day period. From the same source, an estimated 13% of the population experienced frequent mental distress (compared to 12% for the state). One confounding factor may be the relatively low availability of mental health providers, locally. Mental health (and substance abuse) concerns were identified as a priority for Caswell County in its 2017 State of the County Health Report.

- Mental health concerns may express themselves in young children in the form of behavioral concerns. Thus, it can be helpful for early care and education professionals and parents to have access to behavioral specialists. Of the community and Board members who participated in the partnership's survey, 57% (n=16) reported that families with mental health or substance abuse issues were not receiving enough attention or need more attention or support.
- Seventy-one percent of survey participants (n=20) reported that early intervention services for children with special learning or developmental needs were critical for ensuring positive outcomes for children and families. Thirty-nine percent of respondents (n=11) reported that children with special needs did not get enough attention or need more investment or support.

In response to Needs Assessment findings, and as a result of Strategic Planning sessions, the CCPFC Board identified five primary focus areas of need for the FY 2020-23 Request for Proposal funding process. The five focus areas include:

**Early Care and Education:**

- Families have access to high quality child care, including
  - access to high quality infant/toddler care
  - access to high quality family child care homes
  - access to family, friend, and neighbor care
- Families can afford quality child care
- Child care providers receive adequate compensation
- Child care providers have access to trainings, can afford college courses, and complete college degrees

**Early Engagement:**

- Families and caregivers have access to services that address children's mental health & social/emotional needs
- Families and Child Care Providers have access to services that build resilience in addressing Adverse Childhood Experiences and promote Trauma-informed policies and practices.

**Literacy:** Children have access to literacy-based programs proven to increase reading skills

**Family Support and Engagement:** Parents and caregivers have access to parenting skills and support, including parents of home schooled students

**Program Support:** Program support is available to ensure accountability and measure impact of funded programs

**Programs and specific needs:**

**1. Child Care Resource and Referral Services: Child Care Trainings and Resource Lending Library:**

The Child Care Resource & Referral (CCR&R) program addresses the Early Care and Education focus area. Within this area, the program address the following needs: 1) Families have access to high quality child care (with a special focus on access to infant/toddler care and family child care homes) and 2) Child care providers have access to trainings, can afford college courses, and complete college degrees.

The CCR&R activity is comprised of an interrelated set of core services that includes training, technical assistance, and resource lending library. These coordinated services work to improve children's access to quality child care and help ensure children have the early experiences they need for their optimal development.

***Proposed Services:***

**Trainings** provide ongoing, formal preparation that gives Early Care and Education (ECE) professionals the knowledge and skills they need to best serve children and families. Trainings are designed to deliver a specific body of knowledge or teach a specific skill and are used as a follow-up to formal education opportunities. The content of the trainings will be narrow in focus, providing updates on policies and procedures rather than developing a complex set of skills. Training sessions will typically occur once or twice and in 2 – 2.5 hour formats. Trainings will be offered in child development, health and safety, business practices, developmentally appropriate environments and curricula and other key topics of interest to expand the knowledge of early childhood development, best practices in child care, and the latest issues facing the early childhood community.

**Resource Lending Library (Library)** offers a variety of materials to support early childhood professionals and families with young children's learning and development. The Resource Lending Library will provide access to child development resources and materials such as, but not limited to, books, manipulatives, reference materials, curriculum kits, etc. Items for check out will be available to educators, families with children, college students, early interventionists, and community partners working with children. Guidance on the appropriate use of the materials may be provided. The Resource Lending Library will also serve as a resource room with access to die cuts, laminating machines, binding machine and copier.

***Program needs assessment and data:***

The foundation and requirements of the NC child care system support the need for CCR&R services. In the 1999, the NC Division of Child Development and Early Education (DCDEE) implemented a new five-level Star Rated License for child care facilities based on achieving higher voluntary standards than minimum requirements for licensure. DCDEE revised the star rated license in 2006 to give parents a greater indication of quality, awarding a facility's star rating on the basis of staff education and program standards, and requiring higher compliance with licensing rules as a minimum standard. A one star indicates that a program meets minimum licensing standards. Two to five stars means that a program has been evaluated for, and met, higher standards. Studies have shown that the more education and experience a child care center administrator has, the greater the impact on the center because of improved management, lower staff turnover, and better classroom practices. Child care providers with more early childhood education and experience interact better with children and create more enriching classroom experiences. Studies have shown that children whose caregivers had higher qualifications did better both academically and behaviorally at least into early elementary school. Program standard points are based on an evaluation of the daily environment at the child care program. Program standards that include things such as small numbers of children with each child care provider, having appropriate activities to participate in each day, and following good health practices can positively impact a child's development and learning.

DCDEE requires that any child care administrator or staff having responsibility for planning or supervising a child care program and all staff who work directly with the children must participate in a yearly in-service training appropriate to job responsibilities. The number of required clock hours of yearly training is based on the education and/or experience of each individual person. A well-trained

workforce is needed to meet the growing need for high quality child care and to insure that children are prepared and start school ready to learn. Continued training and education leads to improved skills.

In addition to supporting ECE professionals and programs, families of young children need access to developmentally appropriate materials and resources to inform and enhance their interactions with and education of young children. According to the NC Early Education Coalition, all parents benefit from guidance to do the best job they can in raising their children and supporting their healthy development and early learning. Since Caswell County only has one parenting education program (Triple P) for parents with young children, the Resource Lending Library provides an opportunity for access to developmentally appropriate materials and resources to inform and enhance parents and caregivers interactions with and education of young children.

## **2. Early Literacy Programs: Raising A Reader and Reach Out and Read**

The Raising A Reader and Reach Out and Read programs address the Literacy focus area that children have access to literacy based programs proven to increase reading skills.

Children living in poverty are at higher risk for school failure. Research shows that children from low-income neighborhoods typically have few or no age-appropriate books, which affects school readiness and leads to long-term struggles with reading.

Several different data sources support indicators of potentially low literacy levels, including the following:

- *The 2019 Need Assessment Report indicates that almost 40% of Caswell County children under the age of 5 live in poverty and 78.6% of Caswell County children qualified for Free or Reduced Lunch.*
- *The recently released NC Early Childhood Action Plan, that includes county data reports, shows that for Caswell County, 64.6% of Kindergarten students have demonstrated reading comprehension at or above grade level in Caswell County Schools and 47.8% of third grade students are college and career ready on NC End of Grade Assessment for third grade reading in Caswell County Schools.*
- *Unite for Literacy tracks data on book deserts and reports as November 2019 that less than 20% of homes in Caswell County have more than 100 books.*

### ***Raising A Reader***

#### ***Proposed Service:***

Raising A Reader (RAR) is a family engagement and early literacy program that is designed to improve the reading readiness of children. As a turnkey program that supports two-generational strategies, the program helps families to develop, practice and maintain home based literacy habits- the very same habits that set children on a positive trajectory towards reading and academic success. The program promotes the literacy of children by means of a weekly rotation of bags filled with books sent to children's homes. The RAR program provides children with access to over 100 books during the school year. Book rotation is supplemented with parent training and materials promoting effective book sharing, family literacy habits, and family language skills. Parent workshops are designed to provide interactive read aloud examples and tips that engage both parent and child. Parents learn how to: share stories with ease and fun; establish a reading routine; develop the language areas of their child's brain; and access local literacy resources. In collaboration with the local library, a celebration is held in May of each year to connect children and families to the local library so that children can continue the practice of borrowing books and build a lifelong habit of reading. Children receive their own blue library bag to keep that includes books and resources to encourage library visits and to build their home libraries.

RAR is designed to serve young children, from birth- Kindergarten, in environments where poverty, language barriers, limited formal education for parents, and other issues create challenges to regular book sharing. RAR provides children with access to an early literacy program that engages parents and caregivers in a routine of book sharing with their children to foster healthy brain development, healthy relationships, a love of reading, and the literacy skills critical for school success. Research shows that book sharing, library use, and the number of books in the home contribute to emergent literacy skills. The goal of the program is to substantially increase the number of families that frequently and routinely share books with their children.

***Program needs assessment and data:***

RAR is implemented through child care centers and community sites serving a high percentage of low-income families in Caswell County. According to DCDEE regulated child care data (October 2019), Caswell County has eight child care centers. 63% (five of the eight) of the centers serve low-income families through Head Start and NC Pre-K programs, while the remaining three centers accept children that receive child care subsidies. According to DCDEE, 224 children are enrolled in regulated child care in Caswell County and over 50% (119) of those children are enrolled in the Head Start and/or NC Pre-K programs. Three of the four NC Pre-K programs have served as RAR sites since FY 2012-13, thereby reaching children and families most in need of early literacy supports.

According to the FY 2016-17 Final Activity Report, in 2016, the county included 1,124 children birth to five years and not yet in Kindergarten, which makes up about 4.8% of the total population of Caswell County. DCDEE reports that 942 children or 84% of those children are potentially eligible for subsidized child care assistance, making child care an essential concern to these working families of young children. Since RAR is implemented through child care centers, children and families can access the program through regular routines with established and trusted child care providers.

***Reach Out and Read***

***Proposed Service:***

Reach Out and Read (ROR) works through medical practices to promote early literacy and school readiness with the distribution of new books to children at each well child checkup and by talking with parents about the importance of reading aloud to their children. ROR utilizes the relationship between parents and medical providers to encourage the development of critical early reading skills in young children.

ROR is an early literacy program designed to serve young children, from birth to 5 years of age and their parents. ROR is implemented in collaboration with two medical practices that serve at least 35% of children that are Medicaid eligible. The Caswell Family Medical Center (CFMC) began serving as a CCPFC supported ROR site in FY 2014-15. CCPFC targeted this site as CFMC is the only medical facility in the county with a Pediatrician. Caswell County Health Department expressed interest in the program in FY 2016-17 and was added as a CCPFC supported site in April 2017.

ROR trains medical providers to support and engage parents about the importance of reading aloud and to prescribe books to children at wellness check-ups, with a special focus on children growing up in poverty. The goals of ROR are: 1) to promote early literacy to young children and their parents and 2) to improve school readiness. The medical practices provide services following the three-part ROR model:

- In pediatric exam rooms, trained doctors and nurses speak with parents about the importance of reading aloud and offer age-appropriate literacy tips, guidance, and encouragement.
- At each regular checkup, every child receives a new developmentally appropriate book to take home and keep.
- ROR program sites also create literacy-rich environments that include messaging and resources to support parents in daily literacy activities with their children. This may include gently-used books for waiting room use or for siblings to take home and information about local educational and community resources, as appropriate.

**Program needs assessment and data:**

According to the ROR Carolinas website, <https://www.rorcarolinas.org/>:

- 80% of brain growth occurs before age 3. ROR provides families with support to foster early brain development and a love of learning in their young children.
- 66% of children growing up in low-income families are not read to daily. ROR provides families with the tools and information to make reading aloud a daily routine.
- 30,000,000 fewer words are heard by low-income children before age 3. Literacy is a critical skill and early childhood is the critical stage for equipping children for a lifetime of success. ROR provides parents with support to build their children’s language and literacy skills.

According to the Smart Start Evidence-Based and Evidence-Informed Programs and Practices: A Summary of Research Evidence, Revised Edition July 2018, ROR is an evidence-based program that promotes early literacy of young children and their parents and improves school readiness. The research evidence cited here “shows that ROR has a positive impact on child language outcomes, including receptive and expressive vocabulary, as measured by standardized assessment tools and that positive effects were most significant for high-risk children and low-income families, but there were also significant effects for families in general, including multilingual families. Furthermore, evidence suggests that programs like ROR greatly improve positive effects for family and child literacy outcomes by providing parent training in appropriate shared-reading techniques.”

According to the ROR Carolinas website, <https://www.rorcarolinas.org/>, ROR has an evidence base of 15 peer-reviewed research studies that show during the preschool years, children served by ROR score three to six months ahead of their non-ROR peers on vocabulary tests. These early foundational language skills help propel children on a path of success when they enter school.

3. Please include a breakdown of how the funds requested will be used to help the agency accomplish its mission within the County. In this breakdown please include:
  - a. Number of persons to be served by the program and the percentage of the residents of Caswell County.
  - **\$400:** 20 (of 43) child care providers employed in Caswell County regulated child care facilities will receive training approved by DCDEE to increase their skills and knowledge of early childhood development, best practices in child care, and the latest issues facing the early childhood community. The knowledge and skills acquired by the teachers through these trainings will impact the quality of care that they provide to Caswell County children. These trainings will also provide

regulated child care programs with a local resource to complete the training hours required by DCDEE to maintain their licenses.

During FY 2018-19, CCPFC provided 4 trainings, impacting 22 Caswell County child care providers.

| <b>Program Impact - Training Outcomes</b>   |  | <b>YTD</b>          |
|---|--|---------------------|
| Percent of training survey respondents who reported that they "gained skills I can use immediately in my job."  |  | 100%<br>(21 of 21)  |
| Percent of training survey respondents who reported they "feel confident in my ability to apply the knowledge and skills gained through this training." |  | 100%<br>(19 of 19)* |
| <i>*One training did not contain this question.</i>   |  |                     |

- **\$800:** 50 consumers will utilize the Resource Lending Library (Library). Library services are available to parents, grandparents, early childhood education students, child care providers from regulated child care facilities and community partners. The Library offers lending collections of parenting and child development resources and developmentally appropriate materials, and provides a workroom (which enables laminating, die cutting, and other resources) to registered members. Members have the opportunity to use the resources to increase their knowledge of early childhood and adolescent development and effective parenting practices. The Library provides resources that can be used to improve learning environments in both the home and child care classroom. The Library contains numerous materials including resource books for parents, curriculum books for teachers, children's books, videos, CDs, theme boxes, puzzles, games, and musical instruments.

During FY 2018-19, 20 child care teachers from four regulated child care programs utilized the Library to enhance their early learning environments. In addition, 22 families and 5 Early Childhood Education students utilized the resources.

| <b>Program Impact – Resource Lending Library Outcomes</b>  |                 |          |                 |          |
|--|-----------------|----------|-----------------|----------|
|  | <b>Mid-Year</b> |          | <b>Year End</b> |          |
|  | <b>#</b>        | <b>%</b> | <b>#</b>        | <b>%</b> |
| Total number of people who received the survey or a survey link.   | 33              | --       | 45*             | --       |
| Total number of people who completed the survey.   | 6               | 18%      | 14              | --       |
| Of the people who completed the survey, the number who reported using or implementing information, resources, toys or materials for work, home and/or college work | 5               | 83%      | 11              | 79%      |
| Of the people who completed the survey, the number who reported borrowing materials helped them learn about and use other resources from CCPFC                     | 4               | 67%      | 7               | 50%      |

*\*Note: some email addresses were returned as invalid. Also, this number includes 3 individuals who completed an application but did not use services during the year.*

- **\$1,800:** 264 children will receive at least one book to build their home library by participating in one of the early literacy programs, Raising A Reader (RAR) or Reach Out and Read (ROR). These programs develop and promote pre-literacy skills of children by encouraging family book sharing and other reading strategies.

The RAR program promotes the literacy of young children by means of a weekly rotation of bags filled with books sent to children's homes, providing children and families access to over 100 books during the school year. Book rotation is supplemented with parent training and materials promoting effective book sharing, family literacy habits, and family language skills. Families are linked with their

local public and school libraries, and children receive a blue library bag that includes books and resources at the end of the program to keep in order to encourage library visits and to build their home libraries.

The ROR model supports doctors in their efforts to “prescribe” reading to young children and families during well-child visits through early literacy guidance and book sharing, free books for children to keep, and literacy-rich waiting rooms. As a result of these interventions, parents learn new ways to stimulate their children’s literacy development, have more books in the home, and read to their children more.

RAR: 64 (of 224 children enrolled in regulated child care and additional children served through the public library’s program) children will receive at least two books to build their home library.

ROR: 200 (of 1,271 children birth to 5 years old in county) children will receive one book at each well child visit to build their home library.

During FY 2018-19, 66 children participated in the Raising A Reader program. 60 parents/caregivers participated in at least one literacy focused skill building workshop. Each child participating in the program received four to six books to build their home library.

**Program Impact – Raising A Reader Outcomes**

Data from the Raising a Reader program indicate an increase in the percent of respondents who report having a routine for looking at books with their child. Program data also indicate an increase in the number of times per week children look at books with family members.

|   | Before | Now |
|---|--------|-----|
| Survey respondents have a routine for looking at books with their child | 66%    | 93% |

|  | Average Times per Week Before | Average Times per Week Now |
|--|-------------------------------|----------------------------|
| How often does/did your child look at books with you or other people in your household?          | 3.8                           | 5.2                        |
| How often does/did your child ASK to look at books with you or another person in your household? | 3.6                           | 5.7                        |

During FY 2018-19, 242 children participated in the Reach Out and Read program and received at least one book to build their home library. A total of 444 children’s books were distributed during well child visits (some children receive more than one well child visit during the year depending on age).

**Program Impact – Reach Out and Read Outcomes**

Data from the Reach Out and Read program suggest an increase in program participant frequency of daily shared literacy (comparing returning program participants to new program participants).

|  | NEW PROGRAM PARTICIPANTS | RETURNING PROGRAM PARTICIPANTS |
|--|--------------------------|--------------------------------|
| Percent of respondents who reported reading or looking at books with child DAILY | 11.1%<br>(1 of 9)        | 44.4%<br>(4 of 9)              |

|  |                   |                  |
|--|-------------------|------------------|
| <i>Percent of respondents who reported already using at least one recommended reading strategy</i> | 88.9%<br>(8 of 9) | 100%<br>(9 of 9) |
|--|-------------------|------------------|

b. Geographical area served by the requesting agency.

The Caswell County Partnership for Children provides services and programs in Caswell County.

c. Describe sources of funding and the stability of that funding. If local, private, state, or federal funding sources are expected to change, please explain.

CCPFC will use funding provided by Caswell County Government to enhance existing programs and provide services that otherwise would not be provided due to budget reductions and restrictions in state grant allocations.

CCPFC has received Smart Start funds, state funds appropriated through the NC General Assembly and allocated through the North Carolina Partnership for Children, since FY 1998-1999. Smart Start's appropriations have declined significantly since the economic downturn of 2008. The current statewide appropriation of \$154 million is 33% below Smart Start's funding levels in 2001. Prior to that economic downturn in 2008 Smart Start funding levels were at \$210 million. Accounting for inflation, that figure would be \$242 million today. Locally, funding was also cut drastically and still has not been fully reinstated. In addition to these funding cuts, the General Assembly increased the amount of private support local partnerships must raise, by increasing the match requirement to 19%, the fifth increase in five years.

CCPFC has received funding for and served as the contract administrator for the NC Pre-K program since FY 2011-12. NC Pre-K funds are state and federal funds appropriated through the NC General Assembly and allocated through the North Carolina Division of Child Development and Early Education.

CCPFC also receives funding from Child Care Services Association, local foundations, and private contributions. CCPFC consistently seeks other funding to support identified needs.

4. Describe program changes (if any) being considered for the upcoming fiscal year.

CCPFC uses a three year planning process to assess, identify and prioritize community needs and determine allocation of resources. The process includes a Community Needs Assessment, followed by a Request for Proposal, and concludes with updates to the Strategic Plan. CCPFC is required through Smart Start legislation to provide evidence-based or evidence-informed programs. CCPFC utilizes a continuous quality improvement system, whereby, continuous modifications are made to strengthen programs as issues are identified.

5. Describe how your organization is addressing equity, diversity and inclusion as a priority in your organizational leadership and throughout your community work.

Established by the North Carolina Legislature in 1993, the Smart Start network creates better outcomes for children and families across North Carolina. Created under legislation, The North Carolina Partnership for Children (NCPC) provides oversight, coordinates the statewide network and ensures the accountability of state funds appropriated to NCPC and local county partnerships. To meet this mandate, NCPC is required to develop and implement a comprehensive standard fiscal accountability plan (Accountability Plan). The legislation also requires NCPC to assure programmatic integrity for the programs and services in the Smart Start system. As a public-private partnership, NCPC also administers funding from other government and private funders. The Accountability Plan incorporates the requirements of these other funding sources as part of a comprehensive approach to accountability that ensures Smart Start holds itself to high standards as stewards of public and private funds to assure that each North Carolina child has opportunities to thrive.

The Accountability Plan is designed to ensure full and complete accountability for all funds and programs administered by NCPC for maximum impact for young children and their families. The Smart Start network exists to improve the outcomes for the children of North Carolina. To ensure improved outcomes, the partnership between NCPC and the local partnerships has mutual accountability as outlined in this Plan.

In creating the Smart Start Accountability Plan, NCPC strives to meet the following guiding principles adopted by the NCPC Board of Directors:

1. Improvement and effectiveness - shall use data to assess the impact and make improvements to benefit young children, their families, and the systems serving them.
2. Equity – shall use data to understand differences among subgroups of children and inform targeted activities to address gaps.
3. Transparency and clarity – shall inform the public of the status of children in their communities, and clearly define the expected standards.
4. Inclusion and fairness – NCPC and local partnerships shall work together to develop the accountability process and NCPC shall use corrective interventions deliberately and consistently.

The CCPFC Board of Directors and Executive Director are responsible for providing oversight functions included in the Accountability Plan that local partnerships are required to follow. The Accountability Plan was developed to ensure the programmatic, financial and contractual integrity and accountability of Smart Start funds. All local partnerships are required through legislation to participate in the plan, which is monitored by NCPC. Key requirements established as part of the Accountability Plan include:

- Engage community stakeholders to develop and maintain a long range strategic plan for services to children and families;
- Practice data-driven decision making to address the assessed needs of children in the local community;
- Use Smart Start service funding for evidence-based or evidence-informed activities;
- Engage in ongoing programmatic data collection to inform program management and quality improvement and document results;
- Use county level indicators and performance standards developed by NCPC to inform long range strategic and annual planning and share results with their communities; and
- Develop and implement policies that address monitoring of compliance with legislative mandates.

CCPFC utilizes the following three strategies to ensure that at-risk and disadvantaged children receive priority for services:

1. Ongoing community needs assessments will be completed to identify and prioritize the needs of children in the local community;
2. By practicing data-driven decision making, CCPFC will ensure that Smart Start funding is used to address the assessed needs of children in the local community, including subgroups of children such as those from low-income families or those receiving the lowest quality of care, such as infants and toddlers; and
3. Using a Request for Proposal process, grantees will be required to demonstrate efforts to target the identified subgroups of children most at risk.

Furthermore, CCPFC addresses equity, diversity and inclusion by promoting effective program operations that develop and support strategies that lead to an effective early care and education service delivery system. CCPFC addresses the needs of children, birth through age five, their families and the child care and medical providers that serve them by providing the following services:

1. CCPFC will *conduct a community assessment of the needs of children* and their families, and the professionals that serve them, every three years, along with reviewing other relevant county and/or state data.
2. The CCPFC Board will *use the assessment and data to prioritize resources* to address the needs and *guide decisions about program changes and/or new programs*. CCPFC will use the priority areas to *solicit three year request for proposals for services*. CCPFC staff will work with potential and existing grantees to develop and implement effective services that incorporate the following criteria:
  - Services will address identified needs in the community documented by current data that demonstrate the scope of the problem;
  - Services will target and prioritize the most at-risk children and families and/or the professionals that serve them and include outreach and recruitment efforts to target hard to reach populations;
  - Services will be developed through adequate planning and link to county needs, CCPFC mission, goals and identified/prioritized areas of need;
  - Services will be evidence-based and/or evidence-informed;
  - Services will demonstrate measurable results for young children and families;
  - Services will develop and support community collaborations that further an effective system of services for young children and their families; and
  - Services will be provided by organizations that have the capacity to provide effective services and manage Smart Start funds.
3. Using the community assessment and selection of services, CCPFC staff will *engage the Board in a strategic planning process* to identify goals for the next three years that build and sustain an effective early care and education service delivery system.
4. Following the end of each fiscal year CCPFC will *produce an annual report that documents the impact of programs*. This report will be used by the CCPFC Board and staff to modify service interventions and inform future funding decisions. The report will also be shared with community stakeholders to report on county level indicators and the overall well-being of young children.
5. CCPFC staff will *implement a quality improvement and quality assurance process to support the effective implementation* of programs and strategies with model fidelity through an annual monitoring process. The customized financial and programmatic monitoring program will be used to monitor in-house and direct service providers and grantees to ensure compliance with legislative

mandates and contract requirements, as well as program improvement opportunities. The monitoring will:

- Reduce noncompliance with requirements and legislative mandates;
  - Ensure that Smart Start funds are spent appropriately;
  - Mitigate the risk of audit and monitoring findings, negative publicity, and payback of funds; and
  - Improve the quality of services provided to children and their families through quality improvement and quality assurance activities. A quality improvement plan will be initiated for any program identified with needs.
6. CCPFC staff will *collect, review and report program data to determine impact* and progress towards meeting established performance standards on a quarterly and annual basis. CCPFC staff will assess each activity's implementation status, to identify areas that require follow-up, and/or to assess the support and technical assistance needs of each program. Subsequent coaching, support and technical assistance will be provided to any program that is not meeting performance expectations and to continue to support the essential elements of the programs.
  7. CCPFC staff will *develop and support collaborations that further an effective system of services for young children* and their caregivers by partnering with community organizations to evaluate community infrastructure and serve as a liaison with providers of services. CCPFC staff will serve on community boards &/or advisory committees and participate in community activities. CCPFC staff will share updates and news with partners and community organizations, and collaborate with these entities to coordinate and implement services to children and families.

6. Describe how your organization is addressing health as a priority in your organizational leadership and throughout your community work.

CCPFC uses the Community Early Childhood Profile (EC Profile) as a guiding resource to address the health related outcomes of young children in Caswell County. The EC Profile provides an annual snapshot of the status of Caswell County's young children. It includes indicators of child well-being for which CCPFC is held accountable. The EC Profile assesses progress towards realizing Smart Start's mission of advancing a high quality, comprehensive, accountable early childhood system that benefits each child in Caswell County beginning with a healthy birth. The report uses validated data from state agencies that directly impact young children such as the NC Department of Health and Human Services, the NC Department of Public Instruction, and the NC Office of State Budget and Management.

As stated earlier, during FY 1999-20 NCPC began to establish performance based standards focused on increasing the health, well-being and development of North Carolina's children birth to five, as mandated by the legislature. Local Partnerships have the responsibility for making decisions about how best to achieve those standards based on the needs and resources in their local communities. Since the development of these standards, CCPFC has made significant progress in meeting the majority of them.

Within the current EC Profile, there are three health standards that include early intervention services, well-child exams, and healthy weight. For standards that are below minimum or outside of the targeted range, CCPFC is tasked with aligning funded activities with EC Profile indicators of concern. In doing this alignment, CCPFC works to build in an evidence-based or evidence-informed activity that can help address that indicator or make an evidence-based enhancement to current activities to better address the indicator if needed. In addition, CCPFC is tasked to convene local stakeholders to discuss the indicator in our community. These discussions focus on better understanding of the root cause for the current results and developing a plan to move the needle on the indicator over the next several years.



## **MAJOR GOVERNMENTAL FUNDS**

### **GENERAL FUND/SUB-FUNDS**

- Court Facilities Fund
- Register of Deeds / Automation  
& Preservation Fund
- Department of Social Services
- Public Health
- Public Library Fund
- Family Services / Domestic Violence Fund
- Section 8 Housing Authority Fund
- Emergency Telephone Fund
- Special Separation Fund



**FY 2020-2021 REVENUE WORKBUDGET**

| FUND ACCOUNT                             | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
|--|----------------------------|-------------------------|-------------------------|---------------------|---------------|
| <b>DSS DEPARTMENT OF SOCIAL SERVICES</b> |                            |                         |                         |                     |               |
| 3530.000.000                             | SPECIAL ASSISTANCE REFUNDS | 6,000.00                | 6,000.00                | 6,000.00            |               |
| 130.3530.890.000                         | DSS/MISCELLANEOUS          | 1,500.00                | 1,500.00                | 1,500.00            |               |
| 130.3530.890.001                         | FOOD STAMP FRAUD COLLECTIO | 10,639.00               | 10,639.00               | 23,982.00           |               |
| 130.3531.000.000                         | HOME STUDY                 | 600.00                  | 600.00                  | 600.00              |               |
| 130.3538.360.000                         | DSS/ADMIN WCA              | 2,307,829.00            | 2,302,188.00            | 2,421,737.76        |               |
| 130.3538.360.001                         | DSS/ADMIN MISC             | 25,000.00               | 25,000.00               | 25,000.00           |               |
| 130.3538.360.005                         | NC HEALTH CHOICE           | 2,418.00                | 2,418.00                | 2,717.00            |               |
| 130.3538.360.006                         | STATE/TEA WORKFIRST FOSTER | 15,000.00               | 15,000.00               | 15,000.00           |               |
| 130.3539.360.600                         | FAMILY REUNIFICATION       | 13,589.00               | 13,589.00               | 9,787.00            |               |
| 130.3541.360.000                         | ADOPTION FEES              | 0.00                    | 0.00                    | 0.00                |               |
| 130.3541.360.002                         | SMART START                | 70,000.00               | 70,000.00               | 0.00                |               |
| 130.3541.360.400                         | ADOPTION PROMOTION FUND    | 0.00                    | 0.00                    | 7,346.00            |               |
| 130.3543.360.000                         | STATE FOSTER CARE          | 17,748.00               | 17,748.00               | 87,594.00           |               |
| 130.3545.360.000                         | AFDC EMERGENCY ASSISTANCE  | 0.00                    | 0.00                    | 1,000.00            |               |
| 130.3545.360.100                         | MEDICAID TRANSPORTATION    | 0.00                    | 0.00                    | 0.00                |               |
| 130.3545.360.130                         | MEDICAID TRANSPORTATION    | 37,000.00               | 37,000.00               | 37,000.00           |               |
| 130.3547.360.001                         | AFDC/FOSTER CARE IV-E      | 164,995.00              | 164,995.00              | 142,006.00          |               |
| 130.3547.360.002                         | ADOPTION ASSISTANCE IV-B   | 26,622.00               | 26,622.00               | 27,099.00           |               |
| 130.3547.360.003                         | ADOPTION ASSISTANCE IV-E   | 134,270.00              | 134,270.00              | 136,152.00          |               |
| 130.3547.360.004                         | ADOPTION ASST VENDOR PAYME | 3,750.00                | 3,750.00                | 3,750.00            |               |
| 130.3981.000.000                         | TRANSFER/FROM GF           | 1,379,600.00            | 1,379,600.00            | 1,420,146.00        |               |
| <b>TOTAL</b>                             |                            | <b>4,216,560.00</b>     | <b>4,210,919.00</b>     | <b>4,368,416.76</b> |               |

| FY 2020-2021 EXPENDITURE WORKBUDGET      |                            |                         |                         |                     |                     |               |
|--|----------------------------|-------------------------|-------------------------|---------------------|---------------------|---------------|
| FUND ACCOUNT                             | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | YTD<br>01-31-2020   | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>DSS/DEPARTMENT OF SOCIAL SERVICES</b> |                            |                         |                         |                     |                     |               |
| 130.5300.399.000                         | CLIENT ASSISTANCE          | 0.00                    | 0.00                    | 5,319.48            |                     |               |
| <b>TOTAL</b>                             |                            | <b>0.00</b>             | <b>0.00</b>             | <b>5,319.48</b>     | <b>0.00</b>         |               |
| 130.5310.120.000                         | BOARD MEMBER COMPENSATION  | 2,700.00                | 2,700.00                | 1,320.00            | 2,700.00            |               |
| 130.5310.121.000                         | SALARIES/FT                | 1,786,283.00            | 1,786,283.00            | 1,017,694.01        | 1,865,768.00        |               |
| 130.5310.122.000                         | SALARIES/ON-CALL           | 12,000.00               | 12,000.00               | 6,331.20            | 21,500.00           |               |
| 130.5310.123.000                         | SALARIES/OT                | 10,000.00               | 10,000.00               | 1,143.41            | 10,000.00           |               |
| 130.5310.127.000                         | LONGEVITY                  | 34,742.00               | 34,742.00               | 35,418.48           | 37,863.00           |               |
| 130.5310.181.000                         | FICA                       | 140,991.00              | 140,991.00              | 77,145.56           | 148,038.00          |               |
| 130.5310.182.000                         | RETIREMENT                 | 161,784.00              | 161,784.00              | 95,572.34           | 196,416.00          |               |
| 130.5310.183.000                         | HEALTH INSURANCE           | 372,400.00              | 372,400.00              | 208,949.92          | 387,598.00          |               |
| 130.5310.185.000                         | UNEMPLOYMENT INSURANCE     | 9,000.00                | 9,000.00                | 0.00                | 9,000.00            |               |
| 130.5310.186.000                         | WORKERS' COMPENSATION      | 20,000.00               | 20,000.00               | 0.00                | 20,000.00           |               |
| 130.5310.190.000                         | PROFESSIONAL SERVICES      | 196,066.00              | 196,066.00              | 94,943.56           | 196,116.00          |               |
| 130.5310.251.000                         | MOTOR FUEL                 | 6,000.00                | 6,000.00                | 939.89              | 6,000.00            |               |
| 130.5310.260.000                         | OFFICE SUPPLIES            | 17,000.00               | 17,000.00               | 4,974.89            | 17,000.00           |               |
| 130.5310.295.000                         | SMALL TOOLS/EQUIPMENT      | 21,608.00               | 21,608.00               | 8,070.00            | 25,773.00           |               |
| 130.5310.311.000                         | TRAVEL                     | 35,000.00               | 35,000.00               | 12,244.53           | 35,000.00           |               |
| 130.5310.315.000                         | TRAVEL/NON EMPLOYEES       | 3,000.00                | 3,000.00                | 2,100.64            | 3,000.00            |               |
| 130.5310.321.000                         | TELECOMMUNICATIONS         | 26,008.00               | 26,008.00               | 18,714.54           | 29,608.00           |               |
| 130.5310.325.000                         | POSTAGE                    | 17,250.00               | 17,250.00               | 4,976.20            | 17,250.00           |               |
| 130.5310.331.000                         | UTILITIES                  | 16,500.00               | 16,500.00               | 7,229.68            | 16,500.00           |               |
| 130.5310.332.000                         | HEATING FUEL               | 2,000.00                | 2,000.00                | 250.40              | 2,000.00            |               |
| 130.5310.334.000                         | WATER & SEWER              | 3,000.00                | 3,000.00                | 1,249.92            | 3,000.00            |               |
| 130.5310.351.000                         | M&R BUILDING               | 2,200.00                | 2,200.00                | 1,189.48            | 2,200.00            |               |
| 130.5310.353.000                         | VEHICLE SERVICE & REPAIR   | 0.00                    | 0.00                    | 0.00                | 0.00                |               |
| 130.5310.395.000                         | TRAINING                   | 15,000.00               | 15,000.00               | 6,105.38            | 15,000.00           |               |
| 130.5310.430.000                         | EQUIPMENT RENTAL           | 6,500.00                | 6,500.00                | 3,287.16            | 6,500.00            |               |
| 130.5310.491.000                         | DUES & SUBSCRIPTIONS       | 2,501.00                | 2,501.00                | 1,308.45            | 2,501.00            |               |
| 130.5310.500.000                         | CAPITAL OUTLAY             | 30,000.00               | 30,000.00               | 0.00                | 30,000.00           |               |
| 130.5310.500.521                         | NETWORK                    | 1,150.00                | 1,150.00                | 313.50              | 1,150.00            |               |
| 130.5310.520.000                         | COMPUTER SOFTWARE          | 59,695.00               | 59,695.00               | 41,946.72           | 59,977.76           |               |
| <b>TOTAL</b>                             |                            | <b>3,010,378.00</b>     | <b>3,010,378.00</b>     | <b>1,653,419.86</b> | <b>3,167,458.76</b> |               |
| 130.5320.499.120                         | DAYCARE/100%               | 70,000.00               | 70,000.00               | 0.00                | 0.00                |               |
| 130.5320.499.140                         | STATE FOSTER HOME CARE     | 41,996.00               | 41,996.00               | 44,494.83           | 158,532.00          |               |
| 130.5320.499.150                         | PSYCHOLOGICAL SERVICES     | 3,000.00                | 3,000.00                | 0.00                | 3,000.00            |               |
| 130.5320.499.200                         | EBT/E-FUNDS                | 7,283.00                | 7,283.00                | 4,292.45            | 4,160.00            |               |
| <b>TOTAL</b>                             |                            | <b>122,279.00</b>       | <b>122,279.00</b>       | <b>48,787.28</b>    | <b>165,692.00</b>   |               |
| 130.5373.372.000                         | SUPPORTIVE SERVICES        | 7,000.00                | 7,000.00                | 3,124.00            | 7,000.00            |               |
| 130.5373.375.000                         | TEA/WF/FOSTER CARE         | 15,000.00               | 15,000.00               | 0.00                | 15,000.00           |               |
| <b>TOTAL</b>                             |                            | <b>22,000.00</b>        | <b>22,000.00</b>        | <b>3,124.00</b>     | <b>22,000.00</b>    |               |
| 130.5410.499.100                         | FOSTER CARE IV-E           | 213,596.00              | 213,596.00              | 38,759.47           | 168,084.00          |               |
| 130.5410.499.200                         | ADOPTION ASSIST/TITLE IV-B | 35,496.00               | 35,496.00               | 5,176.50            | 36,132.00           |               |
| 130.5410.499.300                         | ADOPTION ASST/TITLE IV-E   | 160,380.00              | 160,380.00              | 11,056.78           | 162,900.00          |               |
| 130.5410.499.301                         | ADOPTION ASST/GAPE         | 1,250.00                | 1,250.00                | 208.20              | 1,250.00            |               |
| 130.5410.499.302                         | ADOPTION ASST/EAAE         | 2,500.00                | 2,500.00                | 2,191.02            | 2,500.00            |               |
| 130.5410.499.303                         | TEMP SA PAYMENTS           | 20,400.00               | 20,400.00               | 1,173.00            | 20,400.00           |               |
| 130.5410.499.400                         | ADOPTION PROMOTION FUND    | 0.00                    | 0.00                    | 6,955.80            | 7,346.00            |               |
| 130.5410.499.500                         | EMERGENCY ASSISTANCE/AFDC  | 1,000.00                | 1,000.00                | 0.00                | 1,000.00            |               |
| 130.5410.499.600                         | FAMILY REUNIFICATION       | 9,787.00                | 9,787.00                | 6,845.30            | 9,787.00            |               |
| 130.5410.499.700                         | FED/INDEP LIVING ASSISTANC | 5,559.00                | 5,559.00                | 556.57              | 5,149.00            |               |
| 130.5410.499.900                         | ADOPTION ASST/VENDOR PYMT  | 5,000.00                | 5,000.00                | 2,669.00            | 5,000.00            |               |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                            |                         |                         |                     |                     |               |
|-------------------------------------|----------------------------|-------------------------|-------------------------|---------------------|---------------------|---------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | YTD<br>01-31-2020   | DEPT WORK<br>BUDGET | JUSTIFICATION |
| 130.5410.499.901                    | FED/LINKS TRANS HOUSING    | 5,000.00                | 5,000.00                | 2,347.74            | 5,000.00            |               |
| <b>TOTAL</b>                        |                            | <b>459,968.00</b>       | <b>459,968.00</b>       | <b>77,939.38</b>    | <b>424,548.00</b>   |               |
| 130.5420.499.000                    | AA&AD SIGHT DRAFTS         | 250,407.00              | 250,407.00              | 113,469.50          | 250,407.00          |               |
| 130.5420.499.100                    | REFUNDS/ST SPECIAL ASSIST  | 6,000.00                | 6,000.00                | 992.00              | 6,000.00            |               |
| <b>TOTAL</b>                        |                            | <b>256,407.00</b>       | <b>256,407.00</b>       | <b>114,461.50</b>   | <b>256,407.00</b>   |               |
| 130.5450.499.000                    | MEDICAL SIGHT DRAFTS       | 50,208.00               | 50,208.00               | 0.00                | 50,208.00           |               |
| <b>TOTAL</b>                        |                            | <b>50,208.00</b>        | <b>50,208.00</b>        | <b>0.00</b>         | <b>50,208.00</b>    |               |
| 130.5460.499.000                    | PAYMENT SERVICES TO BLIND  | 2,541.00                | 2,541.00                | 2,540.44            | 2,641.00            |               |
| <b>TOTAL</b>                        |                            | <b>2,541.00</b>         | <b>2,541.00</b>         | <b>2,540.44</b>     | <b>2,641.00</b>     |               |
| 130.5480.499.100                    | ENERGY ASST/ELECTRICITY    | 8,331.00                | 2,690.00                | 3,591.84            | 5,054.00            |               |
| 130.5480.499.800                    | GENERAL ASST PAYMENTS      | 1,500.00                | 1,500.00                | 28.17               | 1,500.00            |               |
| 130.5480.499.900                    | FUEL EMERGENCIES/CIP       | 121,974.00              | 121,974.00              | 89,446.53           | 116,954.00          |               |
| 130.5480.499.910                    | LOW INCOME ASST ENERGY/LIE | 121,974.00              | 121,974.00              | 124,300.00          | 116,954.00          |               |
| 130.5480.499.990                    | UNCLAIMED BODIES           | 2,000.00                | 2,000.00                | 0.00                | 2,000.00            |               |
| <b>TOTAL</b>                        |                            | <b>255,779.00</b>       | <b>250,138.00</b>       | <b>217,366.54</b>   | <b>242,462.00</b>   |               |
| 130.5580.313.100                    | WORK FIRST TRANSPORTATION  | 13,000.00               | 13,000.00               | 955.80              | 13,000.00           |               |
| 130.5580.313.200                    | MEDICAID TRANSPORTATION    | 24,000.00               | 24,000.00               | 8,051.48            | 24,000.00           |               |
| <b>TOTAL</b>                        |                            | <b>37,000.00</b>        | <b>37,000.00</b>        | <b>9,007.28</b>     | <b>37,000.00</b>    |               |
| <b>TOTAL/DSS</b>                    |                            | <b>4,216,560.00</b>     | <b>4,210,919.00</b>     | <b>2,131,965.76</b> | <b>4,368,416.76</b> |               |



**CASWELL COUNTY HEALTH DEPARTMENT  
BUDGET FY 2020 - 2021**

| <b>LINE ITEMS</b>               | <b>FY 2018-2019</b>   | <b>FY 2019-2020</b>   | <b>FY 2020-2021</b>   | <b>VARIANCE</b>     |
|---------------------------------|-----------------------|-----------------------|-----------------------|---------------------|
| WARD SALARIES                   | \$4,400.00            | \$4,400.00            | \$4,400.00            | \$0.00              |
| SALARIES                        | \$1,550,645.00        | \$1,598,135.00        | \$1,598,481.00        | \$346.00            |
| ON-CALL                         | \$24,000.00           | \$24,000.00           | \$24,000.00           | \$0.00              |
| LONGEVITY                       | \$17,717.00           | \$14,704.00           | \$17,583.00           | \$2,879.00          |
| FICA                            | \$121,816.00          | \$124,017.00          | \$123,637.00          | (\$380.00)          |
| RETIREMENT                      | \$124,682.00          | \$125,681.00          | \$150,816.00          | \$25,135.00         |
| HEALTH INSURANCE                | \$229,512.00          | \$234,360.00          | \$247,009.00          | \$12,649.00         |
| <b>TOTAL SALARIES/BENEFITS</b>  | <b>\$2,072,772.00</b> | <b>\$2,125,297.00</b> | <b>\$2,165,926.00</b> | <b>\$40,629.00</b>  |
| CONTRACTED SERVICES             | \$301,583.00          | \$310,718.00          | \$387,795.00          | \$77,077.00         |
| FOOD & PROVISIONS               | \$1,200.00            | \$1,200.00            | \$1,400.00            | \$200.00            |
| PROGRAM SUPPLIES                | \$45,143.00           | \$45,073.00           | \$61,421.00           | \$16,348.00         |
| PHARMACEUTICALS                 | \$30,974.00           | \$35,924.00           | \$41,232.00           | \$5,308.00          |
| HH MEDICAL SUPPLIES             | \$35,000.00           | \$35,000.00           | \$20,000.00           | (\$15,000.00)       |
| FUEL                            | \$4,900.00            | \$4,900.00            | \$13,862.00           | \$8,962.00          |
| OFFICE SUPPLIES                 | \$10,000.00           | \$12,000.00           | \$12,400.00           | \$400.00            |
| SMALL TOOLS                     | \$26,822.00           | \$27,950.00           | \$42,035.00           | \$14,085.00         |
| TRAVEL                          | \$33,250.00           | \$29,900.00           | \$27,820.00           | (\$2,080.00)        |
| TRAVEL SUBSISTENCE              | \$5,176.00            | \$5,572.00            | \$6,193.00            | \$621.00            |
| TELEPHONE                       | \$10,280.00           | \$10,280.00           | \$10,280.00           | \$0.00              |
| POSTAGE                         | \$5,800.00            | \$5,700.00            | \$9,100.00            | \$3,400.00          |
| PRINTING                        | \$1,125.00            | \$1,075.00            | \$2,050.00            | \$975.00            |
| M/R OF EQUIPMENT                | \$8,695.00            | \$8,695.00            | \$12,525.00           | \$3,830.00          |
| ADVERTISING                     | \$16,330.00           | \$15,580.00           | \$19,417.00           | \$3,837.00          |
| VEHICLE SERVICE/REPAIR          | \$2,200.00            | \$2,200.00            | \$1,800.00            | (\$400.00)          |
| LAUNDRY                         | \$500.00              | \$400.00              | \$450.00              | \$50.00             |
| TRAINING FEES                   | \$12,250.00           | \$8,839.00            | \$20,465.00           | \$11,626.00         |
| RENTAL OF COPIER                | \$12,000.00           | \$12,000.00           | \$12,000.00           | \$0.00              |
| RENTAL OF POSTAGE METER         | \$1,200.00            | \$1,200.00            | \$1,300.00            | \$100.00            |
| DUES/SUBSCRIPTIONS              | \$21,675.00           | \$26,675.00           | \$33,450.00           | \$6,775.00          |
| INSURANCE & BONDING             | \$4,000.00            | \$4,000.00            | \$4,500.00            | \$500.00            |
| MISC OPERATING EXP              | \$0.00                | \$0.00                | \$100.00              | \$100.00            |
| CREDIT CAR FEES                 | \$400.00              | \$400.00              | \$400.00              | \$0.00              |
| CAPITAL OUTLAY                  | \$71,354.00           | \$61,000.00           | \$34,000.00           | (\$27,000.00)       |
| <b>TOTAL OPERATING EXPENSES</b> | <b>\$661,857.00</b>   | <b>\$666,281.00</b>   | <b>\$775,995.00</b>   | <b>\$109,714.00</b> |
| <b>TOTAL EXPENSES</b>           | <b>\$2,734,629.00</b> | <b>\$2,791,578.00</b> | <b>\$2,941,921.00</b> | <b>\$150,343.00</b> |

**Revenues**

|                       | <b>FY 2018-2019</b>    | <b>FY 2019-2020</b>    | <b>FY 2020-2021</b>    | <b>VARIANCE</b>      |
|-----------------------|------------------------|------------------------|------------------------|----------------------|
| STATE FUNDS           | \$ 579,602.00          | \$ 587,614.00          | \$ 630,412.00          | \$ 42,798.00         |
| DIRECT FEES           | \$ 119,784.00          | \$ 84,200.00           | \$ 97,204.00           | \$ 13,004.00         |
| PRIVATE INSURANCE     | \$ 102,650.00          | \$ 39,600.00           | \$ 64,800.00           | \$ 25,200.00         |
| FUND BALANCE          |                        | \$ 246,979.00          | \$ 27,870.00           | \$ (219,109.00)      |
| MEDICAID              | \$ 477,228.00          | \$ 465,375.00          | \$ 585,724.00          | \$ 120,349.00        |
| MEDICARE              | \$ 347,544.00          | \$ 384,544.00          | \$ 369,544.00          | \$ (15,000.00)       |
| MEDICARE HMO          | \$ 20,000.00           | \$ 20,000.00           | \$ 20,000.00           | \$ -                 |
| COUNTY APPROPRIATION  | \$ 1,087,821.00        | \$ 963,266.00          | \$ 1,146,367.00        | \$ 183,101.00        |
| <b>TOTAL REVENUES</b> | <b>\$ 2,734,629.00</b> | <b>\$ 2,791,578.00</b> | <b>\$ 2,941,921.00</b> | <b>\$ 207,292.00</b> |



## Budget Development Department Summary FY 2020-21

Department: Caswell County Public Library

**Department description and purpose: The Library Doubled in size!**

**The Library was under construction in FY 18-19, doubling the size of the library for the 2019-20 fiscal year! The 2019-20 FY was the first baseline budget in the new building.**

The library's mission is: To inspire a love of life-long learning by providing engaging, entertaining, and informative materials, programs, and services.

The library provides free access to books, periodicals, books on CD, DVDs, ebooks and online resources for education, information, and recreation. The library is a rich source of free programming offered to people of all ages and provides weekly reading activities to the general public, daycares, teens and special needs groups. Library programs and holdings are designed to enhance the quality of life for Caswell County residents. The library is also one of the only free points of access to computer and Wi-Fi; with library staff assisting patrons with a variety of requests, including job searches, resume writing, homework help, and online research.

### Major accomplishments for preceding fiscal year:

- Library Expansion Project! - Worked through first new in new facility addressing challenges such as MakerSpace, meeting room use and reservations, expanded programs, etc.
- Completed all requirements as an independent library including State Aid and LibPas Statistics.
- Continued Book-A-Librarian program that allowed patrons to reserve one hour of a staff person's time to help with resumes and career questions.
- Implemented State Funded Homework Gap Project, loaning Chromebooks and HotSpots to school students for the school year.
- Closed all grants related to library construction and expansion:

### Grants/Loan received:

#### **2017-18 Building Grants and Loans**

|           |   |                            |
|-----------|---|----------------------------|
| \$455,000 | Danville Regional Foundation                              |                            |
| \$700,200 | Golden LEAF Foundation                                    |                            |
| \$995,000 | Piedmont Electric Cooperation                             | USDA 10yr 0% interest loan |
| \$ 75,000 | Cannon Foundation   |                            |
| \$ 3,500  | Community Foundation Emergency Fund (for moving expenses) |                            |

**Grants alone received 2017-18: \$1,233,700**

**Total Grant and Loan funding received 2017-18: \$2,228,700**

#### **2018-19 Additional Grants Received**

|          |   |
|----------|---|
| \$49,978 | LSTA (Business/Career Center)   |
| \$10,000 | McDonalds (Furniture and equipment for children's area)               |
| \$44,000 | Duke Energy (Makerspace STEM equipment and furniture for new library) |
| \$40,000 | Community Foundation (shelving)                                       |

**Grants received 2018-19, to date: \$143,978**

**Total Grants and Loans received (for construction and projects): \$2,372,678**

### Goals and Objectives for the proposed budget year:

- Provide the best service possible in our newly expanded facility
  - Objectives:
    - Promote MakerSpace and new technologies in new facility.
    - Promote online resources such as Overdrive, NCLive and NC Kids Digital
    - Continue to provide innovative programs.
- Plan for programs and services to be offered in expanded facility
  - Objectives:
    - Work with library staff, Friends of the Library and Library Advisory board to plan exciting and engaging programming.
    - Utilize new library areas such as meeting room, study rooms, etc.

### Overview of Proposed Budget:

The first year back in the expanded library has given us a baseline for library budget planning. Using the FY 2019-20 budget as a guide, the proposed FY 20-21 budget reflects cost estimates and needs derived from experiences from the opening year of the new library:

- **Teen Coordinator** – New Teen Coord. elected Health Insurance, (previous did not want Health Insurance). Increased Programs (Especially MakerSpace) requesting to increase hours from 32 per week to 34. Moved to FT line instead of PT since over 32 hours considered FT in Health Insurance. Added \$7,200 for Health Insurance.
- **Security** - With the number of calls to the Sheriff's Department, the popularity of our teen room, and safety concerns from staff who close the building at night, this budget includes \$10,000 for a retired deputy to be shared between the library at Parks and Rec.
- **Supplies** – Need more supplies in new building and cost of supplies have increase. Added \$500 in supply line.
- **HotSpots** – State Homework Gap project gave 35 Hotspots to Caswell as 1 of 4 counties selected in their program (we did not apply). Now that grant is over, would still like to keep 12 active to check-out = \$20 per month connection fee \* 12 months \* 12 HotSpots. Added \$3000 to keep 12 HotSpots active
- **Program activities /Supplies** – Increased programs, especially for adult and teens.
- **Dues and Subscription** – Add \$1,300 OCLC – subscription for cataloging items in compliance with State Library guidelines.
- **Van** – Capital Need – Van is a 2008 Kia – 12 years old
- **Fines** – Requesting one of the following options in consideration of residents:
  1. **Forgive Fines** – Give Library authority to forgive fines (same as solid waste) in certain circumstances: Sick child, Family in hospital, emergencies. Fines are meant as an incentive to bring books back on time, not as a punishment for unexpected life events. This is the option preferred by the library.
  2. **Fine Accrual Exceptions**: Allow library to prepare a list of fine exceptions: Sick family, hospitalization, death in family, etc.
  3. **No Fines** – Many libraries are eliminating all fines. We collect about \$3,300 per year in fines.

**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS  
FY 2021-2022, FY 2022-2023**

**Department:** Caswell County Public Library

***Goals and objectives for proposed FY 2021-2022 budget year.***

1. Utilize renovated and expanded library facility!
  - a. Create policies and procedures for new meeting room, study rooms, etc.
  - b. Provide meeting space for simultaneous programs.
  - c. Continue to look for funding to provide updated furniture and equipment
2. Increase programs and patronage
  - a. Added space will allow multiple programs to be held simultaneously without renting the Civic Center, while introducing children to library materials.
  - b. Additional space will prevent fire code violations.
  - c. Renovated facilities encourage increased usage.
3. Continue to provide new and innovative programs
  - a. Continue to offer Summer Reading programs for children of all ages, but now they can be help AT the LIBRARY.
  - b. Provide innovative adult programs
  - c. Expand teen programming.
  - d. Implement STEM programs
  - e. Continue to offer career and employment workshops, one-on-one job search assistance, and technology workshops

***Goals and objectives for proposed FY 2022-2023 budget year.***

1. Programs
  - a. STEM classes and programs offered to the public
  - b. Work with local schools and homeschoolers to provide "out-of-school" learning.
  - c. Continue offering career and employment services, including computer workshops.
  - d. Expand technology workshops.
2. Digitization
  - a. Pursue LSTA Digitization grant to assess local collections (print and microfilm)
  - b. Work with consultant and prepare materials to be digitized.
  - c. Increase materials in local history room.
3. Continue to pursue grant support
  - a. Work with State Library, and other funders to expand library services

| FY 2020-2021 REVENUE WORKBUDGET |                            |                         |                         |                     |                          |
|---------------------------------|----------------------------|-------------------------|-------------------------|---------------------|--------------------------|
| FUND ACCOUNT                    | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION            |
| <b>PUBLIC LIBRARY</b>           |                            |                         |                         |                     |                          |
| 150.3610.000.000                | LIBRARY/TECH PROJECT       | 0.00                    | 0.00                    |                     |                          |
| 150.3611.360.000                | STATE GRANTS               | 87,352.00               | 87,352.00               | 87,352.00           |                          |
| 150.3611.410.000                | FINES & FEES               | 4,000.00                | 4,000.00                | 0.00                | Eliminated Overdue fines |
| 150.3611.410.001                | FEES PHOTOCOPIES           | 8,500.00                | 8,500.00                | 5,500.00            |                          |
| 150.3611.410.002                | INTERLIBRARY LOAN FEE      | 0.00                    | 0.00                    |                     |                          |
| 150.3611.410.003                | MAKERSPACE                 | 0.00                    | 0.00                    |                     |                          |
| 150.3611.980.000                | COUNTY FUNDS               | 0.00                    | 0.00                    | 289,734.46          |                          |
| 150.3832.000.000                | ERATE                      | 0.00                    | 0.00                    |                     |                          |
| 150.3833.000.000                | GIFTS, REIMBURSEMENTS      | 3,000.00                | 3,000.00                | 2,000.00            |                          |
| 150.3833.400.000                | DONATIONS FOR BOOK PURCHAS | 200.00                  | 200.00                  | 200.00              |                          |
| 150.3833.402.000                | DONATIONS/YOUTH PROG       | 750.00                  | 750.00                  | 750.00              |                          |
| 150.3833.410.003                | MAKERSPACE                 | 0.00                    | 0.00                    |                     |                          |
| 150.3834.000.000                | FACILITY RENTAL FEE        | 0.00                    | 0.00                    |                     |                          |
| 150.3835.820.000                | SALE OF FIXED ASSETS       | 0.00                    | 0.00                    |                     |                          |
| 150.3839.000.000                | REFUNDS                    | 0.00                    | 0.00                    |                     |                          |
| 150.3980.470.000                | TRANSFER/LIB DEVELOPMENT   | 0.00                    | 0.00                    |                     |                          |
| 150.3981.000.000                | CONTRIBUTIONS FR/GF        | 0.00                    | 0.00                    |                     |                          |
| 150.3981.000.100                | TRANSFER/GF                | 249,336.00              | 249,336.00              |                     |                          |
| <b>TOTAL</b>                    |                            | <b>353,138.00</b>       | <b>353,138.00</b>       | <b>385,536.46</b>   |                          |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT          | ACCOUNT DESCRIPTION        | FY 2019-2020 | REVISED FY 2019-2020 | WORK BUDGET | JUSTIFICATION  |
|-----------------------|----------------------------|--------------|----------------------|-------------|--|
| <b>PUBLIC LIBRARY</b> |                            |              |                      |             |  |
| 150.6110.121.000      | SALARIES LOCAL FUNDS       | 105,828.00   | 105,828.00           | 129,917.12  | Teen Coordinator over 32 hours moving to FT instead of PT  |
| 150.6110.126.000      | PART-TIME SALARIES         | 30,580.00    | 30,580.00            | 11,310.00   | Moved Noah to FT (over 32 hrs)   |
| 150.6110.127.000      | LONGEVITY                  | 1,540.00     | 1,540.00             | 2,179.86    | AH get Longevity this year   |
| 150.6110.181.000      | FICA                       | 10,553.00    | 10,553.00            | 10,970.63   |  |
| 150.6110.182.000      | RETIREMENT                 | 9,610.00     | 9,610.00             | 13,407.84   |  |
| 150.6110.183.000      | HEALTH INSURANCE           | 22,800.00    | 22,800.00            | 30,400.00   | Teen Coord. now gets Health insurance. Previous Teen Co didn't want Health insurance.                          |
| 150.6110.190.000      | CONTRACT SERV/YOUTH PROGRA | 3,000.00     | 3,000.00             | 3,000.00    |  |
| 150.6110.190.100      | CONTRACT SERV/ADULT PROGRA | 1,000.00     | 1,000.00             | 1,000.00    |  |
| 150.6110.190.200      | CONTRACTED SERV/TEEN PROG  | 750.00       | 750.00               | 750.00      |  |
| 150.6110.190.300      | Contract Serv/ Security    |              |                      | 10,000.00   | Retired Deputy as security office  |
| 150.6110.232.000      | AV SUPPLIES/EQUIPMENT      | 3,500.00     | 3,500.00             | 3,500.00    |  |
| 150.6110.233.000      | MICROFILMS                 | 150.00       | 150.00               | 150.00      |  |
| 150.6110.251.000      | MOTOR FUEL                 | 250.00       | 250.00               | 250.00      |  |
| 150.6110.260.000      | SUPPLIES/MATERIALS         | 4,000.00     | 4,000.00             | 4,500.00    | Supplies cost more   |
| 150.6110.260.100      | MAKERSPACE SUPPLIES        | 3,000.00     | 3,000.00             | 3,000.00    |  |
| 150.6110.291.000      | COPY SUPPLIES              | 600.00       | 600.00               | 600.00      |  |
| 150.6110.295.000      | SMALL TOOLS/EQUIPMENT      | 4,000.00     | 4,000.00             | 4,000.00    | MakerSpace/Updated Tech  |
| 150.6110.311.000      | TRAVEL/TRAINING            | 1,200.00     | 1,200.00             | 1,200.00    |  |
| 150.6110.321.000      | TELEPHONE/AUTOMATION       | 15,000.00    | 15,000.00            | 18,000.00   | Add \$3000 to keep 12 active hotspots (not 1/2 donated by state) - (\$20 per month * 12 months * 12 HotSpots ) |
| 150.6110.325.000      | POSTAGE                    | 200.00       | 200.00               | 150.00      |  |
| 150.6110.331.000      | ELECTRICITY LOCAL FUNDS    | 17,000.00    | 17,000.00            | 17,000.00   |  |
| 150.6110.334.000      | WATER/SEWER                | 1,200.00     | 1,200.00             | 600.00      |  |
| 150.6110.348.000      | BOOK PROCESSING            | 0.00         | 0.00                 |             |  |
| 150.6110.351.000      | M&R BUILDING               | 0.00         | 0.00                 |             |  |
| 150.6110.352.000      | M&R EQUIPMENT              | 0.00         | 0.00                 |             |  |
| 150.6110.353.000      | VEHICLE SERVICE/REPAIRS    | 350.00       | 350.00               | 350.00      | Oil, repairs   |
| 150.6110.370.000      | ADVERTISING                | 400.00       | 400.00               | 400.00      |  |
| 150.6110.395.000      | EMPLOYEE TRAINING          | 0.00         | 0.00                 |             |  |
| 150.6110.399.000      | REGIONAL OPERATIONS        | 0.00         | 0.00                 |             | Not sure why we have this  |
| 150.6110.399.100      | PROGRAMMING ACTIVITIES     | 1,500.00     | 1,500.00             | 2,500.00    | Increased Programs (MakerSpace, Teens and Adults)  |
| 150.6110.410.000      | RENTAL FEE                 | 0.00         | 0.00                 |             |  |
| 150.6110.410.100      | RENTAL FEE/TEMP LOCATION   | 0.00         | 0.00                 |             |  |
| 150.6110.410.200      | RENTAL FEE/STORAGE         | 0.00         | 0.00                 |             |  |
| 150.6110.431.000      | COPIER/RENTAL FEE          | 3,000.00     | 3,000.00             | 3,400.00    | More copies being made   |
| 150.6110.491.000      | DUES/SUBSCRIPTIONS         | 475.00       | 475.00               | 1,850.00    | Add OCLC \$1,375   |
| 150.6110.499.000      | LIBRARY/LSTA GRANT MATCH   | 3,000.00     | 3,000.00             | 2,500.00    | Only small grants this year  |
| 150.6110.520.000      | CAPITAL OUTLAY AUTOMATION  | 0.00         | 0.00                 |             |  |
| 150.6110.550.000      | CAPITAL OUTLAY EQUIPMENT   | 0.00         | 0.00                 |             |  |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                         |                   |                      |                   |               |
|-------------------------------------|-------------------------|-------------------|----------------------|-------------------|---------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION     | FY 2019-2020      | REVISED FY 2019-2020 | WORK BUDGET       | JUSTIFICATION |
| 150.6110.560.000                    | BOOKS LOCAL FUNDS       | 19,500.00         | 19,500.00            | 19,500.00         |               |
| 150.6110.561.000                    | PERIODICALS LOCAL FUNDS | 1,800.00          | 1,800.00             | 1,800.00          |               |
| <b>TOTAL / LOCAL</b>                |                         | <b>265,786.00</b> | <b>265,786.00</b>    | <b>298,185.46</b> |               |
| 150.6111.121.000                    | SALARIES/FT             | 55,812.00         | 55,812.00            | 57,072.00         |               |
| 150.6111.122.000                    | SALARIES/ OT & ON CALL  | 0.00              | 0.00                 |                   |               |
| 150.6111.126.000                    | SALARIES/PT             | 0.00              | 0.00                 |                   |               |
| 150.6111.127.000                    | LONGEVITY               | 0.00              | 0.00                 | 271.56            |               |
| 150.6111.181.000                    | FICA                    | 4,270.00          | 4,270.00             | 4,386.78          |               |
| 150.6111.182.000                    | RETIREMENT              | 4,996.00          | 4,996.00             | 5,820.37          |               |
| 150.6111.183.000                    | HEALTH INSURANCE        | 15,200.00         | 15,200.00            | 15,200.00         |               |
| 150.6111.187.000                    | SUBSTITUTE HOURS        | 500.00            | 500.00               |                   |               |
| 150.6111.190.000                    | CONTRACT/PROF SERVICES  | 0.00              | 0.00                 |                   |               |
| 150.6111.232.000                    | AV SUPPLIES/EQUIPMENT   | 0.00              | 0.00                 |                   |               |
| 150.6111.251.000                    | MOTOR FUEL              | 0.00              | 0.00                 |                   |               |
| 150.6111.260.000                    | SUPPLIES/MATERIALS      | 0.00              | 0.00                 |                   |               |
| 150.6111.295.000                    | SMALL TOOLS/EQUIPMENT   | 0.00              | 0.00                 |                   |               |
| 150.6111.311.000                    | TRAVEL & TRAINING       | 0.00              | 0.00                 |                   |               |
| 150.6111.321.000                    | TELEPHONE/AUTOMATION    | 1,280.00          | 1,280.00             | 1,349.29          | Ancestry.com  |
| 150.6111.334.000                    | WATER & SEWER           | 0.00              | 0.00                 |                   |               |
| 150.6111.352.000                    | M&R EQUIPMENT           | 0.00              | 0.00                 |                   |               |
| 150.6111.353.000                    | VEHICLE SERVICE/REPAIRS | 0.00              | 0.00                 |                   |               |
| 150.6111.410.000                    | RENTAL FEE              | 0.00              | 0.00                 |                   |               |
| 150.6111.431.000                    | COPIER LEASE            | 0.00              | 0.00                 |                   |               |
| 150.6111.560.000                    | BOOKS/STATE             | 5,294.00          | 5,294.00             | 3,252.00          |               |
| <b>TOTAL / STATE</b>                |                         | <b>87,352.00</b>  | <b>87,352.00</b>     | <b>87,352.00</b>  |               |
| <b>TOTAL / PUBLIC LIBRARY</b>       |                         | <b>353,138.00</b> | <b>353,138.00</b>    | <b>385,537.46</b> |               |



**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department:** Section 8 Housing

***Department description and purpose:***

Caswell County Section 8 Housing enables landlords to receive Fair Market Rents for rental property while providing decent, safe, and sanitary housing to low income families.

***Major accomplishments for preceding fiscal year.***

- 1) Replaced outdated computers and software with the continuing help of our IT Department
- 2) Began purging outdated tenant files according to HUD's file retention guidelines and continuing to work on our organization and filing methods
- 3) Being a "High Performing Agency" year after year on our monthly PIC scores and annual SEMAP (Section 8 Management Assessment Program) scores, a program which is mandated and audited by HUD

***Goals and objectives for proposed FY 2020-2021 budget year.***

- 1) Continuing to be a "High Performing Agency" and receive top PIC scores as well as high SEMAP scores and flawless Audit submissions
- 2) Work diligently on Fraud recovery, un/under reported income, and repayment agreements.
- 3) Filing open position of Director and continuing to strive for high standards and remain a high performing agency

***Overview of FY 2020-2021 Proposed Budget:***

- 1). Anticipated revenues should cover anticipated expenditures for the budget year of 2020-2021
- 2). Item line Maintenance of Vehicle should be lower due to new truck
- 3). Items line Maintenance of Office Equipment should be lower due to new computers

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: Section 8 Housing

| <b>Current Revised<br/>FY 2019-2020</b> | <b>Requested<br/>FY 2020-2021</b> | <b>Over/Under<br/>Prior Year</b> |
|---|-----------------------------------|----------------------------------|
|---|-----------------------------------|----------------------------------|

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                        |               |               |              |
|------------------------|---------------|---------------|--------------|
| Salaries               | 100,380       | 100,380       | 0.00         |
| Benefits               | 39,391        | 41,073        | 1,682.48     |
| Operating Expense      | 915,578       | 914,938       | (640.00)     |
| Capital Outlay         | 0             | 0             | 0.00         |
| <br>Total expenditures | <br>1,055,349 | <br>1,056,391 | <br>1,042.48 |

**REVENUES**

*(List description of revenues)*

|                    |                  |                  |          |
|--------------------|------------------|------------------|----------|
| HUD HAP            | 893,000          | 893,000          | 0.00     |
| HUD Admin.         | 144,890.00       | 144,890.00       | 0.00     |
| Fraud Recovery     | 1,000.00         | 1,000.00         | 0.00     |
| Fund Balance       | 11,846.00        | 11,846.00        | 0.00     |
| <br>Total revenues | <br>1,050,736.00 | <br>1,050,736.00 | <br>0.00 |

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

Section 8 Housing

**Department:**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Continue implementing electronic notifications and updates for landlords and tenants which will allow us to contact landlords immediately for repairs and complaints while cutting postage and office supplies (paper, ink..)
- 2) Continue to work diligently on Power Point presentations for Landlord Briefings and Voucher Sessions/Classes.
- 3) Continue to exceed expectations using quality control

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Updating office building with paint and paved driveway
- 2) Continue to work with HUD in the right direction in gaining more vouchers and increase lease up
- 3) Continue to exceed expectation using quality control

| FY 2020-2021 REVENUE WORKBUDGET    |                            |                         |                         |                     |               |
|------------------------------------|----------------------------|-------------------------|-------------------------|---------------------|---------------|
| FUND ACCOUNT                       | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| <b>SECTION 8 HOUSING AUTHORITY</b> |                            |                         |                         |                     |               |
| 180.3586.360.000                   | HAP - HOUSING AUTHORITY PA | 893,000.00              | 893,000.00              | 893,000.00          |               |
| 180.3586.360.100                   | ADMINISTRATION             | 144,180.00              | 144,180.00              | 144,180.00          |               |
| 180.3586.360.200                   | HAP REFUND/REIMB           | 0.00                    | 0.00                    | 0.00                |               |
| 180.3586.890.000                   | FRAUD COLLECTIONS          | 5,000.00                | 5,000.00                | 1,000.00            |               |
| 180.3861.360.000                   | SHELTER PLUS CARE          | 0.00                    | 0.00                    | 0.00                |               |
| 180.3862.360.000                   | HUD/PORTABILITY-HAP        | 5,988.00                | 5,988.00                | 0.00                |               |
| 180.3862.360.100                   | HUD/PORTABILITY-ADMIN      | 425.00                  | 425.00                  | 0.00                |               |
| 180.3980.100.000                   | TR/GENERAL FUND            | 0.00                    | 0.00                    | 0.00                |               |
| 180.3991.991.000                   | APPROP FUND BAL/HAP        | 0.00                    | 0.00                    | 0.00                |               |
| 180.3991.991.100                   | APPROP FUND BAL/ADMIN      | 14,856.00               | 14,856.00               | 14,856.00           |               |
| <b>TOTAL</b>                       |                            | <b>1,063,449.00</b>     | <b>1,063,449.00</b>     | <b>1,053,036.00</b> |               |

| FY 2020-2021 EXPENDITURE WORKBUDGET        |                           |                         |                         |                     |               |  |
|--|---------------------------|-------------------------|-------------------------|---------------------|---------------|--|
| FUND ACCOUNT                               | ACCOUNT DESCRIPTION       | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |  |
| <b>SECTION 8 / HUD HOUSING AUTHORITY</b>   |                           |                         |                         |                     |               |  |
| 180.5860.121.000                           | SALARIES                  | 100,380.00              | 100,380.00              | 100,380.00          |               |  |
| 180.5860.126.000                           | SALARIES/PT               | 0.00                    | 0.00                    | 0.00                |               |  |
| 180.5860.127.000                           | LONGEVITY                 | 1,933.00                | 1,933.00                | 945.12              |               |  |
| 180.5860.181.000                           | FICA                      | 7,827.00                | 7,827.00                | 7,853.49            |               |  |
| 180.5860.182.000                           | RETIREMENT                | 9,158.00                | 9,158.00                | 10,419.99           |               |  |
| 180.5860.183.000                           | HEALTH INSURANCE          | 22,800.00               | 22,800.00               | 22,800.00           |               |  |
| 180.5860.199.000                           | PROFESSIONAL FEES         | 6,500.00                | 6,500.00                | 6,500.00            |               |  |
| 180.5860.250.000                           | VEHICLE PARTS & SUPPLIES  | 0.00                    | 0.00                    | 0.00                |               |  |
| 180.5860.251.000                           | MOTOR FUEL                | 1,200.00                | 1,200.00                | 1,200.00            |               |  |
| 180.5860.260.000                           | OFFICE SUPPLIES           | 1,800.00                | 1,800.00                | 1,800.00            |               |  |
| 180.5860.295.000                           | SMALL TOOLS/EQUIPMENT     | 1,200.00                | 1,200.00                | 1,200.00            |               |  |
| 180.5860.311.000                           | TRAVEL                    | 3,000.00                | 3,000.00                | 3,000.00            |               |  |
| 180.5860.321.000                           | TELEPHONE                 | 1,350.00                | 1,350.00                | 1,350.00            |               |  |
| 180.5860.325.000                           | POSTAGE                   | 2,000.00                | 2,000.00                | 2,000.00            |               |  |
| 180.5860.352.000                           | M&R OFFICE EQUIPMENT      | 500.00                  | 500.00                  | 500.00              |               |  |
| 180.5860.353.000                           | M&R VEHICLES              | 1,000.00                | 1,000.00                | 1,000.00            |               |  |
| 180.5860.370.000                           | ADVERTISING               | 0.00                    | 0.00                    | 0.00                |               |  |
| 180.5860.432.000                           | RENTAL FEE/POSTAL         | 888.00                  | 888.00                  | 888.00              |               |  |
| 180.5860.437.000                           | LEASE/EQUIPMENT           | 2,400.00                | 2,400.00                | 2,400.00            |               |  |
| 180.5860.450.000                           | WORKERS COMP INSURANCE    | 0.00                    | 0.00                    | 0.00                |               |  |
| 180.5860.480.000                           | INDIRECT COST             | 0.00                    | 0.00                    | 0.00                |               |  |
| 180.5860.491.000                           | DUES & SUBSCRIPTIONS      | 100.00                  | 100.00                  | 100.00              |               |  |
| 180.5860.497.000                           | HOUSING AUTHORITY PROGRAM | 893,000.00              | 893,000.00              | 893,000.00          |               |  |
| 180.5860.500.000                           | CAPITAL OUTLAY            | 0.00                    | 0.00                    | 0.00                |               |  |
| <b>TOTAL / SECTION 8</b>                   |                           | <b>1,057,036.00</b>     | <b>1,057,036.00</b>     | <b>1,057,336.60</b> |               |  |
| 180.5861.497.000                           | SHELTER PLUS CARE         | 0.00                    | 0.00                    |                     |               |  |
| <b>TOTAL / SHELTER PLUS</b>                |                           | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>         |               |  |
| 180.5862.497.000                           | HUD/PORTABILITY           | 0.00                    | 0.00                    |                     |               |  |
| <b>TOTAL / HUD PORTABILITY</b>             |                           | <b>0.00</b>             | <b>0.00</b>             | <b>0.00</b>         |               |  |
| <b>TOTAL / SECTION 8 HOUSING AUTHORITY</b> |                           | <b>1,057,036.00</b>     | <b>1,057,036.00</b>     | <b>1,057,336.60</b> |               |  |





# **ENTERPRISE FUND**

## **REVENUES & EXPENDITURES**

- Solid Waste Fund
- Caswell Area Transportation Fund



| FY 2020-2021 REVENUE WORKBUDGET    |                              |                         |                         |                     |                               |
|------------------------------------|------------------------------|-------------------------|-------------------------|---------------------|-------------------------------|
| FUND ACCOUNT                       | ACCOUNT DESCRIPTION          | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION                 |
| <b>SOLID WASTE MANAGEMENT FUND</b> |                              |                         |                         |                     |                               |
| 600.3100.200.000                   | REFUNDS/SP ASSESSMENTS       | 0.00                    | 0.00                    |                     |                               |
| 600.3188.199.000                   | LANDFILL OVRAGE/SHORTAGE     | 0.00                    | 0.00                    |                     |                               |
| 600.3327.000.000                   | SCRAP TIRE DISPOSAL TAX      | 31,600.00               | 31,600.00               | 31,600.00           |                               |
| 600.3327.001.000                   | WHITE GOODS DISPOSAL TAX     | 8,000.00                | 8,000.00                | 9,000.00            |                               |
| 600.3327.002.000                   | SOLID WASTE DISPOSAL TAX     | 18,500.00               | 18,500.00               | 18,500.00           |                               |
| 600.3344.000.000                   | AVAILABILITY FEE             | 545,088.00              | 545,088.00              | 681,259.00          | Inc. Same as last year ?15.0? |
| 600.3346.000.000                   | TIPPING FEES                 | 85,000.00               | 85,000.00               | 130,000.00          | Dumpster rental               |
| 600.3472.000.000                   | RECYCLING/CONVENIENCE SITE   | 1,000.00                | 1,000.00                | 0.00                |                               |
| 600.3472.200.000                   | RECYCLING/APPLIANCES         | 2,500.00                | 2,500.00                | 4,000.00            |                               |
| 600.3712.000.000                   | STATE RECYCLING GRANT        | 0.00                    | 0.00                    | 0.00                |                               |
| 600.3712.000.100                   | FEMA/REIMBURSEMENT           | 2,000.00                | 2,000.00                | 0.00                |                               |
| 600.3740.860.000                   | RENTAL FEE/BEACON TOWERS     | 9,600.00                | 9,600.00                | 0.00                | No Contract                   |
| 600.3831.490.000                   | INTEREST ON INVESTMENTS      | 700.00                  | 700.00                  | 700.00              |                               |
| 600.3834.000.000                   | RENTAL - ROLL OFF CONTAINERS | 2,000.00                | 2,000.00                | 0.00                | Add in with tipping           |
| 600.3835.820.000                   | SALE OF FIXED ASSETS         | 0.00                    | 0.00                    | 0.00                |                               |
| 600.3835.820.100                   | SURPLUS/RECYCLE CONTAINERS   | 0.00                    | 0.00                    | 0.00                |                               |
| 600.3835.821.000                   | INSURANCE SETTLEMENT         | 0.00                    | 0.00                    | 0.00                |                               |
| 600.3839.000.000                   | MISCELLANEOUS REVENUES       | 0.00                    | 0.00                    | 0.00                |                               |
| 600.3839.000.100                   | SOLID WASTE/FEMA             | 0.00                    | 0.00                    | 0.00                |                               |
| 600.3991.991.000                   | APPROP FB                    | 250,806.00              | 250,806.00              | 0.00                |                               |
| 600.3991.991.001                   | APPROP FB/DISPOSAL TAX       | 0.00                    | 0.00                    | 70,315.36           |                               |
| 600.3991.991.002                   | APPROP FB/TIRE DISPOSAL TA   | 0.00                    | 0.00                    | 90,704.00           |                               |
| 600.3991.991.003                   | APPROP FB/WHITE GOODS TAX    | 0.00                    | 0.00                    | 10,656.00           |                               |
| 600.3991.991.004                   | APPROP FB/ENCUMBRANCES       | 0.00                    | 0.00                    | 0.00                |                               |
| <b>TOTAL</b>                       |                              | <b>956,794.00</b>       | <b>956,794.00</b>       | <b>1,046,734.36</b> |                               |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                  | ACCOUNT DESCRIPTION        | ADOPTED FY 2019-2020 | REVISED FY 2019-2020 | DEPT WORK BUDGET | JUSTIFICATION                        |
|-------------------------------|----------------------------|----------------------|----------------------|------------------|--------------------------------------|
| <b>SOLID WASTE MANAGEMENT</b> |                            |                      |                      |                  |                                      |
| 600.4700.199.000              | FEMA/BRUSH GRINDING        | 0.00                 | 0.00                 |                  |                                      |
| <b>TOTAL</b>                  |                            | <b>0.00</b>          | <b>0.00</b>          | <b>0.00</b>      |                                      |
| 600.4720.121.000              | SALARIES/FT                | 95,256.00            | 93,843.00            | 93,843.00        |                                      |
| 600.4720.122.000              | SALARIES/OT                | 0.00                 | 0.00                 | 0.00             |                                      |
| 600.4720.126.000              | SALARIES/PT                | 0.00                 | 0.00                 | 0.00             |                                      |
| 600.4720.127.000              | LONGEVITY                  | 2,218.00             | 2,172.00             | 2,172.00         |                                      |
| 600.4720.181.000              | FICA                       | 7,455.00             | 7,598.00             | 7,598.00         |                                      |
| 600.4720.182.000              | RETIREMENT                 | 8,724.00             | 8,889.00             | 8,889.00         |                                      |
| 600.4720.183.000              | HEALTH INSURANCE           | 22,800.00            | 21,812.00            | 21,812.00        |                                      |
| 600.4720.185.000              | UNEMPLOYMENT INSURANCE     | 0.00                 | 0.00                 |                  |                                      |
| 600.4720.189.000              | PENSION EXPENSE            | 0.00                 | 0.00                 |                  |                                      |
| 600.4720.190.000              | PROF SERV & LEGAL          | 2,500.00             | 2,500.00             | 2,500.00         |                                      |
| 600.4720.199.000              | CONTRACTED SERVICES        | 0.00                 | 0.00                 | 0.00             |                                      |
| 600.4720.199.100              | BRUSH GRINDING SERVICES    | 7,500.00             | 7,500.00             | 10,000.00        |                                      |
| 600.4720.199.200              | FEMA/BRUSH GRINDING        | 1,000.00             | 0.00                 | 0.00             |                                      |
| 600.4720.199.500              | MONITORING WELL SAMPLING   | 11,900.00            | 11,900.00            | 94,000.00        | 44,000 to new line 50,000 to newline |
| 600.4720.212.000              | PERSONAL PROTECTIVE EQUIP  | 0.00                 | 0.00                 | 0.00             |                                      |
| 600.4720.250.000              | VEHICLE PARTS & SUPPLIES   | 1,200.00             | 1,200.00             | 1,200.00         |                                      |
| 600.4720.251.000              | MOTOR FUEL                 | 4,000.00             | 4,000.00             | 7,000.00         |                                      |
| 600.4720.251.100              | OFF-ROAD FUEL              | 3,500.00             | 910.00               | 900.00           |                                      |
| 600.4720.260.000              | OFFICE SUPPLIES            | 600.00               | 150.00               | 150.00           |                                      |
| 600.4720.261.000              | OPERATING SUPPLIES         | 1,500.00             | 1,500.00             | 1,500.00         |                                      |
| 600.4720.262.000              | CONVENIENCE CTR SET UP     | 0.00                 | 0.00                 | 0.00             |                                      |
| 600.4720.263.000              | CONVENIENT CTR SURCHARGE   | 4,000.00             | 4,000.00             | 4,175.00         | Possible around 3% increase          |
| 600.4720.295.000              | SMALL TOOLS/EQUIPMENT      | 1,000.00             | 0.00                 | 500.00           |                                      |
| 600.4720.300.000              | CONVEN CTR MGMT FEE        | 57,600.00            | 57,600.00            | 57,600.00        |                                      |
| 600.4720.301.000              | CONVENIENCE CTR HAULING    | 165,384.00           | 165,384.00           | 170,345.00       | Possible around 3% increase          |
| 600.4720.302.000              | CONVENIENCE CTR. TIPPING   | 316,740.00           | 250,312.00           | 257,821.36       | Possible around 3% increase          |
| 600.4720.303.000              | CONVENIENCE CTR. RECYCLING | 500.00               | 500.00               | 500.00           |                                      |
| 600.4720.303.100              | COUNTY RECYCLING           | 12,000.00            | 12,000.00            | 12,000.00        |                                      |
| 600.4720.311.000              | TRAVEL                     | 300.00               | 300.00               | 300.00           |                                      |
| 600.4720.321.000              | TELEPHONE                  | 1,500.00             | 1,500.00             | 2,500.00         |                                      |
| 600.4720.331.000              | ELECTRICITY                | 8,500.00             | 5,950.00             | 8,500.00         |                                      |
| 600.4720.340.000              | PRINTING                   | 600.00               | 0.00                 | 300.00           |                                      |
| 600.4720.351.000              | M & R BUILDING             | 6,000.00             | 6,000.00             | 6,000.00         |                                      |
| 600.4720.352.000              | M & R EQUIPMENT            | 20,000.00            | 14,000.00            | 15,000.00        |                                      |
| 600.4720.353.000              | VEHICLE SERVICE & REPAIRS  | 2,500.00             | 2,500.00             | 2,500.00         |                                      |
| 600.4720.354.000              | M & R SCALES               | 800.00               | 800.00               | 800.00           |                                      |
| 600.4720.355.000              | DRIVEWAY MAINTENANCE       | 6,000.00             | 6,000.00             | 6,000.00         |                                      |
| 600.4720.355.100              | FEMA/DRIVEWAY              | 1,000.00             | 0.00                 | 0.00             |                                      |
| 600.4720.357.000              | EROSION CONTROL            | 500.00               | 500.00               | 1,000.00         |                                      |
| 600.4720.357.100              | FEMA EROSION CONTROL       | 0.00                 | 0.00                 | 0.00             |                                      |
| 600.4720.358.000              | SERVICES FREON REMOVAL     | 1,500.00             | 0.00                 | 0.00             |                                      |
| 600.4720.370.000              | ADVERTISING                | 200.00               | 200.00               | 200.00           |                                      |
| 600.4720.371.000              | PUBLIC EDUCATION           | 300.00               | 300.00               | 300.00           |                                      |
| 600.4720.395.000              | TRAINING                   | 1,500.00             | 0.00                 | 500.00           |                                      |
| 600.4720.396.000              | SCRAP TIRE DISPOSAL        | 6,000.00             | 0.00                 | 0.00             |                                      |
| 600.4720.397.000              | USED OIL DISPOSAL          | 300.00               | 300.00               | 300.00           |                                      |
| 600.4720.430.000              | EQUIPMENT RENTAL           | 0.00                 | 0.00                 | 5,000.00 ?       |                                      |

| FY 2020-2021 EXPENDITURE WORKBUDGET |                            |                         |                         |                     |               |
|-------------------------------------|----------------------------|-------------------------|-------------------------|---------------------|---------------|
| FUND ACCOUNT                        | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
| 600.4720.433.000                    | WHITE GOODS DISPOSAL EXPEN | 0.00                    | 0.00                    |                     |               |
| 600.4720.433.100                    | WHITE GOODS TRUCK EXPENSE  | 0.00                    | 0.00                    | 0.00                |               |
| 600.4720.434.000                    | RENTAL ROLL OFF CONTAINERS | 0.00                    | 0.00                    | 0.00                |               |
| 600.4720.435.000                    | RENTAL UNIFORMS            | 2,500.00                | 1,000.00                | 1,000.00            |               |
| 600.4720.450.000                    | INSURANCE                  | 0.00                    | 0.00                    | 0.00                |               |
| 600.4720.460.000                    | DEPRECIATION               | 0.00                    | 0.00                    |                     |               |
| 600.4720.480.000                    | INDIRECT COST              | 46,285.00               | 46,285.00               | 46,285.00           |               |
| 600.4720.490.000                    | NC DISPOSAL TAX            | 0.00                    | 0.00                    | 0.00                |               |
| 600.4720.491.000                    | DUES & SUBSCRIPTIONS       | 1,050.00                | 1,025.00                | 1,025.00            |               |
| 600.4720.498.000                    | SIGN MAINTENANCE/SUPPLIES  | 0.00                    | 0.00                    | 500.00              |               |
| 600.4720.499.000                    | CONVENIENCE SITE MAINT     | 0.00                    | 18,099.00               | 12,000.00           |               |
| 600.4720.540.000                    | CAPITAL OUTLAY/VEHICLE     | 0.00                    | 0.00                    | 0.00                |               |
| 600.4720.550.000                    | CAPITAL OUTLAY/EQUIPMENT   | 121,082.00              | 32,000.00               | 22,000.00           |               |
| 600.4720.599.000                    | SIGNS                      | 1,000.00                | 0.00                    | 0.00                |               |
|                                     | <b>TOTAL / SOLID WASTE</b> | <b>956,794.00</b>       | <b>790,529.00</b>       | <b>886,515.36</b>   |               |
| 600.4721.121.000                    | SALARIES/FT                | 0.00                    | 1,597.00                | 1,597.00            | ?             |
| 600.4721.127.000                    | LONGEVITY                  | 0.00                    | 15.00                   | 15.00               | ?             |
| 600.4721.181.000                    | FICA                       | 0.00                    | 132.00                  | 132.00              | ?             |
| 600.4721.182.000                    | RETIREMENT                 | 0.00                    | 154.00                  | 154.00              | ?             |
| 600.4721.183.000                    | HEALTH INSURANCE           | 0.00                    | 456.00                  | 456.00              | ?             |
| 600.4721.190.000                    | PROF SERV/MANAGEMENT FEE   | 0.00                    | 0.00                    | 0.00                |               |
| 600.4721.212.000                    | PERSONAL PROTECTIVE EQUIP  | 0.00                    | 500.00                  | 500.00              |               |
| 600.4721.250.000                    | VEHICLE PARTS & SUPPLIES   | 0.00                    | 0.00                    | 0.00                |               |
| 600.4721.251.100                    | OFF-ROAD FUEL              | 0.00                    | 1,295.00                | 1,300.00            |               |
| 600.4721.260.000                    | OFFICE SUPPLIES            | 0.00                    | 150.00                  | 150.00              |               |
| 600.4721.261.000                    | OPERATING SUPPLIES         | 0.00                    | 500.00                  | 500.00              |               |
| 600.4721.295.000                    | SMALL TOOLS/EQUIPMENT      | 0.00                    | 2,000.00                | 2,000.00            |               |
| 600.4721.331.000                    | ELECTRICITY                | 0.00                    | 0.00                    | 0.00                |               |
| 600.4721.340.000                    | PRINTING                   | 0.00                    | 0.00                    | 0.00                |               |
| 600.4721.352.000                    | M&R EQUIPMENT              | 0.00                    | 10,000.00               | 10,000.00           |               |
| 600.4721.353.000                    | VEHICLE SERVICE & REPAIRS  | 0.00                    | 500.00                  | 500.00              |               |
| 600.4721.395.000                    | TRAINING                   | 0.00                    | 1,500.00                | 1,500.00            |               |
| 600.4721.396.000                    | SCRAP TIRE DISPOSAL        | 0.00                    | 12,000.00               | 12,000.00           | Same Line     |
| 600.4721.430.000                    | EQUIPMENT RENTAL           | 0.00                    | 4,000.00                | 4,000.00            |               |
| 600.4721.433.000                    | SCRAP TIRE DISPOSAL        | 0.00                    | 0.00                    |                     | Same Line     |
| 600.4721.433.100                    | WHITE GOOD DISPOSAL        | 0.00                    | 0.00                    | 0.00                |               |
| 600.4721.433.200                    | WHITE GOODS TRUCK EXPENSE  | 0.00                    | 0.00                    | 0.00                |               |
| 600.4721.433.400                    | NC DISPOSAL TAX            | 0.00                    | 0.00                    | 7,000.00            |               |
| 600.4721.435.000                    | RENTAL/UNIFORMS            | 0.00                    | 500.00                  | 500.00              |               |
| 600.4721.498.000                    | SIGN MAINT/SUPPLIES        | 0.00                    | 1,000.00                | 1,000.00            |               |
| 600.4721.499.000                    | CONVENIENCE SITE MAINT     | 0.00                    | 0.00                    | 0.00                |               |
| 600.4721.500.000                    | CAPITAL OUTLAY             | 0.00                    | 70,980.00               | 79,000.00           |               |
|                                     | <b>TOTAL / SCRAP TIRE</b>  | <b>0.00</b>             | <b>107,279.00</b>       | <b>122,304.00</b>   |               |
| 600.4722.121.000                    | SALARIES/FT                | 0.00                    | 2,040.00                | 2,040.00            | ?             |
| 600.4722.127.000                    | LONGEVITY                  | 0.00                    | 32.00                   | 32.00               | ?             |
| 600.4722.181.000                    | FICA                       | 0.00                    | 166.00                  | 166.00              | ?             |
| 600.4722.182.000                    | RETIREMENT                 | 0.00                    | 195.00                  | 195.00              | ?             |
| 600.4722.183.000                    | HEALTH INSURANCE           | 0.00                    | 532.00                  | 532.00              | ?             |
| 600.4722.190.000                    | PROF SERV/MANAGEMENT FEE   | 0.00                    | 0.00                    | 0.00                |               |
| 600.4722.212.000                    | PERSONAL PROTECTIVE EQUIP  | 0.00                    | 150.00                  | 150.00              |               |
| 600.4722.251.100                    | OFF-ROAD FUEL              | 0.00                    | 1,295.00                | 1,300.00            |               |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                          | ACCOUNT DESCRIPTION       | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |
|---------------------------------------|---------------------------|-------------------------|-------------------------|---------------------|---------------|
| 600.4722.260.000                      | OFFICE SUPPLIES           | 0.00                    | 150.00                  | 150.00              |               |
| 600.4722.261.000                      | OPERATING SUPPLIES        | 0.00                    | 500.00                  | 500.00              |               |
| 600.4722.295.000                      | SMALL TOOLS/EQUIPMENT     | 0.00                    | 6,000.00                | 1,500.00            |               |
| 600.4722.331.000                      | ELECTRICITY               | 0.00                    | 0.00                    | 0.00                |               |
| 600.4722.340.000                      | PRINTING                  | 0.00                    | 0.00                    | 0.00                |               |
| 600.4722.352.000                      | M&R EQUIPMENT             | 0.00                    | 10,000.00               | 8,000.00            |               |
| 600.4722.353.000                      | VEHICLE SERVICE & REPAIRS | 0.00                    | 500.00                  | 500.00              |               |
| 600.4722.358.000                      | SERVICES/FREON REMOVAL    | 0.00                    | 1,500.00                | 1,500.00            |               |
| 600.4722.395.000                      | TRAINING                  | 0.00                    | 1,500.00                | 1,500.00            |               |
| 600.4722.396.000                      | WHITE GOODS DISPOSAL      | 0.00                    | 0.00                    | 0.00                |               |
| 600.4722.430.000                      | EQUIPMENT RENTAL          | 0.00                    | 0.00                    | 0.00                |               |
| 600.4722.435.000                      | RENTAL/UNIFORMS           | 0.00                    | 500.00                  | 500.00              |               |
| 600.4722.498.000                      | SIGN MAINT/SUPPLIES       | 0.00                    | 1,000.00                | 1,000.00            |               |
| 600.4722.499.000                      | CONVENIENCE SITE MAINT    | 0.00                    | 6,900.00                | 0.00                |               |
| 600.4722.500.000                      | CAPITAL OUTLAY            | 0.00                    | 7,000.00                | 0.00                |               |
| <b>TOTAL / WHITE GOODS</b>            |                           | <b>0.00</b>             | <b>39,960.00</b>        | <b>19,565.00</b>    |               |
| 600.4723.121.000                      | SALARIES/FT               | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.127.000                      | LONGEVITY                 | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.181.000                      | FICA                      | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.182.000                      | RETIREMENT                | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.183.000                      | HEALTH INSURANCE          | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.190.000                      | PROF SERV/MANAGEMENT FEE  | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.212.000                      | PERSONAL PROTECTIVE EQUIP | 0.00                    | 150.00                  | 200.00              |               |
| 600.4723.251.100                      | OFF-ROAD FUEL             | 0.00                    | 0.00                    | 150.00              |               |
| 600.4723.260.000                      | OFFICE SUPPLIES           | 0.00                    | 150.00                  | 150.00              |               |
| 600.4723.261.000                      | OPERATING SUPPLIES        | 0.00                    | 500.00                  | 500.00              |               |
| 600.4723.295.000                      | SMALL TOOLS/EQUIPMENT     | 0.00                    | 500.00                  | 500.00              |               |
| 600.4723.300.000                      | CONVENIENCE CTR MGMT FEE  | 0.00                    | 576.00                  | 500.00              |               |
| 600.4723.331.000                      | ELECTRICITY               | 0.00                    | 2,550.00                | 2,550.00            |               |
| 600.4723.340.000                      | PRINTING                  | 0.00                    | 600.00                  | 800.00              |               |
| 600.4723.352.000                      | M&R EQUIPMENT             | 0.00                    | 6,000.00                | 5,000.00            |               |
| 600.4723.353.000                      | VEHICLE SERVICE & REPAIRS | 0.00                    | 500.00                  | 500.00              |               |
| 600.4723.395.000                      | TRAINING                  | 0.00                    | 1,500.00                | 1,500.00            |               |
| 600.4723.396.000                      | NC DISPOSAL               | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.430.000                      | EQUIPMENT RENTAL          | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.435.000                      | PROMOTIONAL MATERIALS     | 0.00                    | 500.00                  | 500.00              |               |
| 600.4723.498.000                      | SIGN MAINT/SUPPLIES       | 0.00                    | 500.00                  | 500.00              |               |
| 600.4723.499.000                      | CONVENIENCE SITE MAINT    | 0.00                    | 5,000.00                | 5,000.00            |               |
| 600.4723.500.000                      | CAPITAL OUTLAY            | 0.00                    | 0.00                    | 0.00                |               |
| 600.4723.550.000                      | CAPITAL OUTLAY/EQUIPMENT  | 0.00                    | 0.00                    | 0.00                |               |
| <b>TOTAL / NC DISPOSALS</b>           |                           | <b>0.00</b>             | <b>19,026.00</b>        | <b>18,350.00</b>    |               |
| <b>TOTAL / SOLID WASTE MANAGEMENT</b> |                           | <b>956,794.00</b>       | <b>956,794.00</b>       | <b>1,046,734.36</b> |               |

| <b>SOLID WASTE MANAGEMENT FUND</b>        |                        |  |                      |
|---|------------------------|--|----------------------|
| <b>FY 2020-2021 PROPOSED FEE SCHEDULE</b> |                        |  |                      |
| <u>Item</u>                               | <u>Current price</u>   | <u>Recommend price</u>   | <u>Minimum price</u> |
| Solid waste Tax                           | \$59.00 Per house      | \$70.00 Per house  |                      |
| <b>DISPOSAL FEES</b>                      |                        |  |                      |
| Brush                                     | 25.0 Ton               | \$45.00 Ton  | \$1.00               |
| Construction Debris                       | \$45.00 Ton            | \$55.00 Ton  | \$1.00               |
| Scrap Metal                               | \$45.00 Ton            | \$55.00 Ton  | \$1.00               |
| Furniture and Carpet                      | \$45.00 Ton            | \$55.00 Ton  | \$1.00               |
| Mattress Box Springs                      | \$45.00 Ton            | \$55.00 Ton  | \$1.00               |
| Misc.                                     | \$45.00 Ton            | \$55.00 Ton  | \$1.00               |
| Tipping                                   | \$45.00 Ton            | \$55.00 Ton  | \$1.00               |
| Tv's / Electronics                        | \$45.00 Ton            | \$55.00 Ton  | \$5.00               |
| Commerical trash                          | \$45.00 Ton            | \$65.00 Ton  | \$5.00               |
| Tires                                     | \$70.00 Ton            | \$75.00 Ton  |                      |
| Tires on Rim                              | \$2.00 Per tire on Rim | \$3.00 Per tire on rim   |                      |
| <b>ROLL-OFF CONTAINER RENTAL FEES</b>     |                        |  |                      |
| Spotting Fee                              | \$ 40.00               | \$ 50.00   |                      |
| Pull Charge per Trip                      | \$ 40.00               | \$ 50.00   |                      |
| Daily Rental                              | \$ 2.00                | \$ 4.00  |                      |
| Disposal                                  |                        | Follow Disposal rate free  |                      |
| Deposit if Required                       |                        | \$450  |                      |
| Pack- mack Service                        |                        | 65.00 Per trip   |                      |
|   |                        | With disposal (Residential only must have it where it can be reached ) |                      |
| <b>OTHER SERVICES</b>                     |                        |  |                      |
| <i>Clean up of illegal dumping</i>        |                        |  |                      |
| Pack-Mack                                 |                        | \$65.00 a Hour   |                      |
| Bob Cat                                   |                        | \$45.00 a hour   |                      |
| Dump Truck                                |                        | \$55.00 a Hour   |                      |
| Dump Trailer                              |                        | \$40.00 Per trip   |                      |
| Roll-off                                  |                        | \$50.00 Per trip   |                      |
| Extra man or pick up truck                |                        | 45.00 Per Hour   |                      |
| Disposal                                  |                        | Follow Disposal Fee  |                      |





**CASWELL COUNTY**  
*Area Transportation System*

March 13, 2020

We are requesting professional development training for required conferences, drug/alcohol training, and other mandatory meetings/training required by NCDOT/PTD. NCDOT/PTD will participate in 85% of the cost incurred for professional development.

Caswell County Area Transportation has a lease agreement with Southern Office Machine, Inc. for our copier/fax machine. NCDOT/PTD will incur 85% of the cost.

Caswell County Area Transportation System is requesting to replace one bus in our current fleet. If NCDOT/PTD approves this request they will incur 90% of the cost of replacing the bus.

Thank you for your advance cooperation and consideration in the budget review for Caswell County Area Transportation System FY 20-21.

Sincerely,

Melissa Williamson  
Director  
Caswell Co. Area Transportation System

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P.O. Box 371 • 206 County Park Road • Yanceyville, NC 27379  
Phone 336-694-1424 • Fax 336-694-1144 • email [mwilliamson@caswellcountync.gov](mailto:mwilliamson@caswellcountync.gov)

**BUDGET DEVELOPMENT  
DEPARTMENT SUMMARY  
FY 2020-2021**

**Department: Caswell County Area Transportation System**

*Department description and purpose: Caswell County Area Transportation System's purpose* is to provide safe and efficient transportation to the citizens of Caswell County. CATS transportation is provided at an economical cost as long as funds are available.

*Major accomplishments for preceding fiscal year.*

- 1) Replaced three (3) vehicles in the current fleet with state/federal funding
- 2) Replaced office computers with state funding
- 3) Updated brochures

*Goals and objectives for proposed FY 2020-2021 budget year.*

- 1) Continue to provide/secure Medicaid transportation as it goes through the Medicaid transformation.
- 2) Replace a bus in the current fleet with state/federal funding
- 3) Secure 5310 E&D funds (request more funds from this grant)

*Overview of FY 2020-2021 Proposed Budget: Caswell County Area Transportation's expenditures*

are less than last year because we are requesting to replace one bus in our fleet and last year requested three vehicles. We anticipate our Medicaid to be less than last year due to the Medicaid changes and trips going to other medical transportation providers. We are trying to ensure that we meet all of the Medicaid requirements. There is still the possibility that Medicaid trips will be under a broker and if this is the case we may see a decrease in trips and revenues. We did apply for additional 5310 E&D funding and provided more documentation to NCDOT/PTD for the need of these funds in our county.

**BUDGET DEVELOPMENT**  
**DEPARTMENT SUMMARY for SUCCESSIVE FISCAL YEARS**  
**FY 2021-2022 FY 2022-2023**

**Department: Caswell County Area Transportation System**

***Goals and objectives for proposed FY 2021-2022 budget year.***

- 1) Replace two vehicles in current fleet
  
- 2) Create a Lead Driver Position
  
- 3) Pave rock parking places to match the rest of the parking lot

***Goals and objectives for proposed FY 2022-2023 budget year.***

- 1) Receive funding opportunity to replace Seon Camera System
  
- 2) Fence in parking area
  
- 3) Replace one bus in current fleet

**BUDGET DEVELOPMENT  
BUDGET SUMMARY  
FY 2020-2021**

Department: CATS

**Current Revised                      Requested                      Over/Under  
FY 2019-2020                      FY 2020-2021                      Prior Year**

See Expenditure & Revenue Workbudget

**EXPENDITURES**

|                        |             |             |                  |
|------------------------|-------------|-------------|------------------|
| Salaries               | 214,792     | 225,340     | 10,548.00        |
| Benefits               | 70,940      | 73,575      | 2,635.00         |
| Operating Expense      | 204,232     | 185,855     | (18,377.00)      |
| Capital Outlay         | 156,000     | 60,000      | (96,000.00)      |
| <br>Total expenditures | <br>645,964 | <br>544,770 | <br>(101,194.00) |

**REVENUES**

*(List description of revenues)*

|                         |         |          |              |
|-------------------------|---------|----------|--------------|
| ROAP EDTAP              | 56,941  | 66,484   | 9,543.49     |
| ROAP RGP Rider's Fare   | 2800    | 2000     | (800.00)     |
| ROAP RGP                | 59112   | 69061.79 | 9,949.79     |
| ROAP EMPL               | 7539    | 8618.26  | 1,079.26     |
| WORK FIRST              | 500     | 1,000    | 500.00       |
| ADMIN                   | 92000   | 104879   | 12,879.00    |
| CAPITAL REIMB           | 148728  | 54315    | (94,413.00)  |
| MEDICAID                | 165000  | 130000   | (35,000.00)  |
| PCC                     | 700     | 0        | (700.00)     |
| ORANGE ENTERPRISES      | 14,000  | 10,000   | (4,000.00)   |
| SENIOR GAMES            | 1,000   | 0        | (1,000.00)   |
| OTHER TRANSPORTATION    | 500     | 500      | 0.00         |
| TTAP E&D GRANT          | 7500    | 12500    | 5,000.00     |
| INTEREST ON INVESTMENTS | 200     | 200      | 0.00         |
| SALE OF FIXED ASSETS    | 18000   | 6000     | (12,000.00)  |
| APPROPRIATED FB         | 71444   | 79211.16 | 7,767.16     |
| Total revenues          | 645,964 | 544,770  | (120,966.84) |



**FY 2020-2021 REVENUE WORKBUDGET**

| FUND ACCOUNT                             | ACCOUNT DESCRIPTION        | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION                       |
|--|----------------------------|-------------------------|-------------------------|---------------------|-------------------------------------|
| <b>CATS/TRANSPORTATION GRANT FUNDING</b> |                            |                         |                         |                     |                                     |
| 100.3742.000.000                         | CDOT/ROAP GRANT            | 126,392.00              | 126,392.00              | 144,164.54          |                                     |
| 100.3742.000.100                         | CDOT/ROAP SUPPLEMENTAL FUN | 0.00                    | 0.00                    | 0.00                |                                     |
| 100.3742.000.200                         | CDOT/ROAP MATCHING FUNDS   | 0.00                    | 0.00                    | 0.00                |                                     |
| 100.3743.000.000                         | TTAP E&D GRANT             | 7,500.00                | 7,500.00                |                     |                                     |
| <b>TOTAL</b>                             |                            | <b>133,892.00</b>       | <b>133,892.00</b>       | <b>144,164.54</b>   |                                     |
| <b>CASWELL AREA TRANSPORTATION FUND</b>  |                            |                         |                         |                     |                                     |
| 650.3452.360.000                         | ADMINISTRATIVE REIMBURSEME | 92,000.00               | 92,000.00               | 104,879.00          | Admin. Reimb. by NCDOT/PTD          |
| 650.3452.360.100                         | CAPITAL REIMBURSEMENT      | 148,728.00              | 148,728.00              | 54,315.00           | Capital Reimb. by NCDOT/PTD         |
| 650.3454.410.000                         | WORK FIRST                 | 500.00                  | 500.00                  | 1,000.00            | DSS passenger trips                 |
| 650.3454.410.100                         | GOLDEN FRIENDS TRANSPORTAT | 0.00                    | 0.00                    | 0.00                |                                     |
| 650.3456.360.100                         | EDTAP                      | 56,941.00               | 56,941.00               | 66,484.49           | ROAP EDTAP Funds - passenger trips. |
| 650.3456.360.200                         | EMPLOYMENT FUNDS           | 7,539.00                | 7,539.00                | 8,618.26            | ROAP EMPL Funds                     |
| 650.3456.360.300                         | RGP TRANSPORTATON          | 59,112.00               | 59,112.00               | 69,061.79           | ROAP RGP Funds -passenger trips     |
| 650.3456.360.400                         | RGP RIDERS FARE            | 2,800.00                | 2,800.00                | 2,000.00            | 10% Rider's Fare Fee                |
| 650.3457.360.000                         | TTAP E&D GRANT             | 7,500.00                | 7,500.00                | 12,500.00           | Out of county E&D trips             |
| 650.3458.360.000                         | MEDICAID                   | 165,000.00              | 165,000.00              | 130,000.00          | DSS passenger trips                 |
| 650.3500.313.000                         | PIEDMONT COMM COLLEGE      | 700.00                  | 700.00                  | 0.00                |                                     |
| 650.3500.313.100                         | PARTNERSHIP FOR CHILDREN   | 0.00                    | 0.00                    | 0.00                |                                     |
| 650.3500.313.200                         | OE-ORANGE ENTERPRISES      | 14,000.00               | 14,000.00               | 10,000.00           | Passenger trips                     |
| 650.3500.313.300                         | VOCATIONAL REHABILITATION  | 0.00                    | 0.00                    | 0.00                |                                     |
| 650.3500.313.400                         | SENIOR GAMES               | 1,000.00                | 1,000.00                | 0.00                |                                     |
| 650.3500.313.500                         | PARKS & RECREATION         | 0.00                    | 0.00                    | 0.00                |                                     |
| 650.3500.313.900                         | OTHER TRANSPORTATION REVEN | 500.00                  | 500.00                  | 500.00              | Other agencies- passenger trips     |
| 650.3831.490.000                         | INTEREST ON INVESTMENTS    | 200.00                  | 200.00                  | 200.00              | Interest                            |
| 650.3831.490.100                         | ROAP INTEREST              | 0.00                    | 0.00                    | 0.00                |                                     |
| 650.3835.820.000                         | SALE OF FIXED ASSETS       | 18,000.00               | 18,000.00               | 6,000.00            | Capital Items                       |
| 650.3839.000.000                         | MISCELLANEOUS REVENUE      | 0.00                    | 0.00                    | 0.00                |                                     |
| 650.3991.991.000                         | APPROPRIATED FB            | 71,444.00               | 71,444.00               | 79,211.16           | Appropriated FB                     |
| <b>TOTAL</b>                             |                            | <b>645,964.00</b>       | <b>645,964.00</b>       | <b>544,769.70</b>   |                                     |

| FY 2020-2021 EXPENDITURE WORKBUDGET       |                         |                      |                      |                   |  |
|---|-------------------------|----------------------|----------------------|-------------------|--|
| FUND ACCOUNT                              | ACCOUNT DESCRIPTION     | ADOPTED FY 2019-2020 | REVISED FY 2019-2020 | DEPT WORK BUDGET  | JUSTIFICATION  |
| <b>ROAP/TRANSPORTATION</b>                |                         |                      |                      |                   |  |
| 100.6500.650.100                          | EDTAP                   | 56,941.00            | 56,941.00            | 66,484.49         |  |
| 100.6500.650.110                          | EDTAP/SUPPLEMENTAL      | 0.00                 | 0.00                 | 0.00              |  |
| 100.6500.650.200                          | EMPLOYMENT FUNDS        | 7,539.00             | 7,539.00             | 8,618.26          |  |
| 100.6500.650.210                          | EMPLOYMENT FUNDS/SUPP   | 0.00                 | 0.00                 | 0.00              |  |
| 100.6500.650.300                          | RGP                     | 59,112.00            | 59,112.00            | 69,061.79         |  |
| 100.6500.650.310                          | RGP/SUPPLEMENTAL        | 0.00                 | 0.00                 | 0.00              |  |
| 100.6500.650.400                          | RGP RIDERS FARE         | 2,800.00             | 2,800.00             | 0.00              |  |
| 100.6500.650.410                          | RGP RIDERS FARE/SUPP    | 0.00                 | 0.00                 | 0.00              |  |
| 100.6500.650.700                          | CCATS/E&D TTAP          | 7,500.00             | 7,500.00             | 0.00              |  |
| 100.6500.699.000                          | ROAP REFUND             | 0.00                 | 0.00                 | 0.00              |  |
| <b>TOTAL</b>                              |                         | <b>133,892.00</b>    | <b>133,892.00</b>    | <b>144,164.54</b> |  |
| <b>CASWELL AREA TRANSPORTATION SYSTEM</b> |                         |                      |                      |                   |  |
| 650.4520.121.000                          | SALARIES                | 58,104.00            | 58,104.00            | 59,424.00         | Admin Staff (1 & 1/2 positions)  |
| 650.4520.126.000                          | SALARIES/PT             | 0.00                 | 0.00                 | 0.00              | Admin Staff (1 & 1/2 positions)  |
| 650.4520.127.000                          | LONGEVITY               | 2,324.00             | 2,324.00             | 2,376.96          | Admin Staff (1 & 1/2 positions)  |
| 650.4520.181.000                          | FICA                    | 4,625.00             | 4,625.00             | 4,625.00          | Admin Staff (1 & 1/2 positions)  |
| 650.4520.182.000                          | RETIREMENT              | 5,410.00             | 5,410.00             | 5,410.00          | Admin Staff (1 & 1/2 positions)  |
| 650.4520.183.000                          | HEALTH INSURANCE        | 11,400.00            | 11,400.00            | 11,400.00         | Admin Staff (1 & 1/2 positions)  |
| 650.4520.185.000                          | UNEMPLOYMENT INSURANCE  | 1,092.00             | 1,092.00             | 1,092.00          | Unemployment for eligible workers  |
| 650.4520.186.000                          | WORKERS COMPENSATION    | 1,400.00             | 1,400.00             | 1,400.00          | Admin Staff (1 & 1/2 positions)  |
| 650.4520.190.000                          | LEGAL SERVICES          | 0.00                 | 0.00                 | 0.00              |  |
| 650.4520.197.000                          | DRUG TESTING            | 760.00               | 760.00               | 850.00            | Required by NCDOT/PTD (pre-employment, random, post accident & reasonable susp.)               |
| 650.4520.198.000                          | BACKGROUND CHECK        | 500.00               | 500.00               | 500.00            | Criminal, DMV, Sex Offender  |
| 650.4520.199.000                          | PROFESSIONAL SERVICES   | 0.00                 | 0.00                 | 0.00              |  |
| 650.4520.211.000                          | JANITORIAL SUPPLIES     | 650.00               | 650.00               | 650.00            | Cleaning supplies clean building and vans  |
| 650.4520.212.000                          | UNIFORMS                | 2,000.00             | 2,000.00             | 2,000.00          | Uniforms for drivers   |
| 650.4520.260.000                          | OFFICE SUPPLIES         | 800.00               | 800.00               | 800.00            | Office Supplies needed for office. Pens, paper, folders, copier paper, calendars, labels, etc. |
| 650.4520.281.000                          | HVAC SUPPLIES           | 100.00               | 100.00               | 75.00             | Filters  |
| 650.4520.291.000                          | COMPUTER SUPPLIES       | 400.00               | 400.00               | 300.00            | Cartridge Refills  |
| 650.4520.311.000                          | TRAVEL                  | 500.00               | 500.00               | 400.00            | Mandatory trainings & conferences by NCDOT/PTD. Regional Meetings.                             |
| 650.4520.312.000                          | TRAVEL SUBSISTENCE      | 50.00                | 50.00                | 50.00             | Meals not covered under training   |
| 650.4520.321.000                          | TELEPHONE               | 6,800.00             | 6,800.00             | 6,800.00          | Office & Cell Phones   |
| 650.4520.322.000                          | INTERNET SERV PROVIDER  | 1,965.00             | 1,965.00             | 1,965.00          | Internet Service   |
| 650.4520.325.000                          | POSTAGE                 | 150.00               | 150.00               | 150.00            | Mail documents & bills. UPS & Fed Ex.  |
| 650.4520.331.000                          | ELECTRICITY             | 2,300.00             | 2,300.00             | 2,300.00          | Power for building   |
| 650.4520.333.000                          | NATURAL GAS             | 500.00               | 500.00               | 500.00            | Gas for building   |
| 650.4520.334.000                          | WATER & SEWER           | 550.00               | 550.00               | 550.00            | Water & Sewer bill for building  |
| 650.4520.340.000                          | CONTRACT REPRODUCTION   | 0.00                 | 0.00                 | 0.00              |  |
| 650.4520.352.000                          | M&R OFFICE EQUIPMENT    | 200.00               | 200.00               | 100.00            | Needed repairs to office equipment   |
| 650.4520.357.000                          | M&R COMMUNICATIONS EQUI | 200.00               | 200.00               | 100.00            | Repairs to radios, mics  |
| 650.4520.359.000                          | M&R EQUIPMENT LEASE     | 3,700.00             | 3,700.00             | 3,600.00          | Copier/Fax machine   |

**FY 2020-2021 EXPENDITURE WORKBUDGET**

| FUND ACCOUNT                  | ACCOUNT DESCRIPTION       | ADOPTED FY 2019-2020 | REVISED FY 2019-2020 | DEPT WORK BUDGET  | JUSTIFICATION  |
|-------------------------------|---------------------------|----------------------|----------------------|-------------------|--|
| 650.4520.370.100              | LEGAL ADVERTISING         | 400.00               | 400.00               | 250.00            | Public Hearing Notices for Grants  |
| 650.4520.371.000              | MARKETING                 | 2,700.00             | 2,700.00             | 2,255.00          | Ads in Messenger, Newcomer's Guide, Bright Leaf Hoedown pamphlet, etc.           |
| 650.4520.372.000              | PROMOTIONAL MATERIALS     | 700.00               | 700.00               | 564.00            | Training materials and DVDS for drivers.   |
| 650.4520.390.000              | OTHER SERVICES            | 200.00               | 200.00               | 1,460.00          | Replace HEP Aids kits & Accident kits, etc. Cintas (rugs/towels)                 |
| 650.4520.391.000              | OTHER REPAIRS & MAINT     | 275.00               | 275.00               | 200.00            | Fire Extinguisher - recharging system  |
| 650.4520.395.000              | PROFESSIONAL DEVELOPMENT  | 1,250.00             | 1,250.00             | 1,000.00          | Training materials and DVDS for drivers.   |
| 650.4520.431.000              | COPIER LEASE/RENTAL       | 0.00                 | 0.00                 | 0.00              |  |
| 650.4520.452.000              | VEHICLE INSURANCE         | 20,000.00            | 20,000.00            | 14,000.00         | Comp/Liability Insurance on Vans   |
| 650.4520.480.000              | INDIRECT COST             | 31,788.00            | 31,788.00            | 31,788.00         | Indirect Cost paid to Finance Office   |
| 650.4520.491.000              | DUES & SUBSCRIPTIONS      | 750.00               | 750.00               | 400.00            | NCPTA Membership   |
| <b>TOTAL / ADMINISTRATION</b> |                           | <b>164,543.00</b>    | <b>164,543.00</b>    | <b>159,334.96</b> |  |
| 650.4521.121.000              | SALARIES                  | 83,388.00            | 83,388.00            | 92,916.00         | Drivers salaries -3 & 1/2 of Coordinator   |
| 650.4521.122.000              | SALARIES/OT & ON-CALL     | 500.00               | 500.00               | 0.00              | Over time  |
| 650.4521.126.000              | SALARIES/PT               | 72,800.00            | 72,800.00            | 73,000.00         | 9 part-time drivers  |
| 650.4521.127.000              | LONGEVITY                 | 931.00               | 931.00               | 965.76            | Drivers salaries -3 & 1/2 of Coordinator   |
| 650.4521.181.000              | FICA                      | 12,058.00            | 12,058.00            | 12,766.00         | Drivers salaries -3 & 1/2 of Coordinator   |
| 650.4521.182.000              | RETIREMENT                | 7,592.00             | 7,592.00             | 9,430.98          | Drivers salaries -3 & 1/2 of Coordinator   |
| 650.4521.183.000              | HEALTH INSURANCE          | 26,600.00            | 26,600.00            | 26,600.00         | Drivers salaries -3 & 1/2 of Coordinator   |
| 650.4521.185.000              | UNEMPLOYMENT INSURANCE    | 0.00                 | 0.00                 | 0.00              |  |
| 650.4521.197.000              | DRUG TESTING              | 0.00                 | 0.00                 | 0.00              |  |
| 650.4521.212.000              | UNIFORMS                  | 0.00                 | 0.00                 | 0.00              |  |
| 650.4521.250.000              | VEHICLE PARTS & SUPPLIES  | 600.00               | 600.00               | 600.00            | Bulbs, windshield wipers, batteries etc.   |
| 650.4521.251.000              | MOTOR FUEL                | 45,000.00            | 45,000.00            | 45,000.00         | Fuel for Vans.   |
| 650.4521.260.000              | OPERATIONS/SUPPLIES       | 0.00                 | 0.00                 | 0.00              |  |
| 650.4521.295.000              | SMALL TOOLS/EQUIPMENT     | 8,204.00             | 8,204.00             | 0.00              |  |
| 650.4521.321.000              | TELECOMMUNICATION         | 0.00                 | 0.00                 | 0.00              |  |
| 650.4521.353.000              | VEHICLE SERVICE & REPAIRS | 45,000.00            | 45,000.00            | 45,000.00         | Repairs to vans, preventive maintenance, tires, wheel balances, alignments, etc. |
| 650.4521.390.000              | OTHER SERVICES            | 0.00                 | 0.00                 | 0.00              |  |
| 650.4521.395.000              | PROFESSIONAL DEVELOPMENT  | 0.00                 | 0.00                 | 0.00              |  |
| 650.4521.452.000              | WORKERS' COMP INS         | 14,000.00            | 14,000.00            | 14,000.00         | Worker's Comp  |
| 650.4521.500.000              | CAPITAL OUTLAY            | 156,000.00           | 156,000.00           | 60,000.00         | New Buses  |
| 650.4521.500.100              | HIGHWAY USAGE TAX         | 4,698.00             | 4,698.00             | 1,806.00          | Highway Usage tax  |
| 650.4521.500.200              | VEHICLE LETTERING/LOGO    | 1,050.00             | 1,050.00             | 350.00            | Letter Bus   |
| 650.4521.699.000              | MISCELLANEOUS             | 3,000.00             | 3,000.00             | 3,000.00          | Miscellaneous  |
| <b>TOTAL / OPERATIONS</b>     |                           | <b>481,421.00</b>    | <b>481,421.00</b>    | <b>385,434.74</b> |  |

| FY 2020-2021 EXPENDITURE WORKBUDGET               |                     |                         |                         |                     |               |  |
|---|---------------------|-------------------------|-------------------------|---------------------|---------------|--|
| FUND ACCOUNT                                      | ACCOUNT DESCRIPTION | ADOPTED FY<br>2019-2020 | REVISED FY<br>2019-2020 | DEPT WORK<br>BUDGET | JUSTIFICATION |  |
| <b>TOTAL / CASWELL AREA TRANSPORTATION SYSTEM</b> |                     | <b>645,964.00</b>       | <b>645,964.00</b>       | <b>544,769.70</b>   |               |  |