

## CASWELL COUNTY

### SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on March 17, 2020 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Shatterly; Mr. David Owen; Mrs. Patricia Thompson; Mrs. Ethel Gwynn; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mrs. Thompson and second by Mr. Shatterly. Minutes of the Meeting held February 18, 2020 were reviewed and approved upon a motion by Mr. Owen and second by Mrs. Gwynn. There was no Public Address to the Board.

Budget Amendment #9, an additional CP&L Energy Allocation in the amount of \$490.00 and an additional Low Income Energy Assistance (LIEAP) allocation in the amount of \$3,971.00 was approved upon a motion by Mrs. Thompson and second by Mr. Owen.

It was reported that an additional and final LIEAP reallocation was received in the amount of \$3,971.00 and that \$100.74 in overtime was paid in the March payroll.

Caswell DSS had one Foster Care case pulled for the Federal IV-E review scheduled in June 2020. Statewide 80 cases were selected and no more than four (4) cases can be cited as an error. Should that happen federal funding can be withheld from the State.

Board Members were informed that the NC Division of Social Services scheduled a formal monitoring of Medicaid Administration Claiming (MAC), IV-E Adoption Assistance, IV-E Foster Care, IV-E Guardianship Assistance (GAP) and Social Services Block Grant (SSBG) for March 24, 2020. This monitoring has been delayed but will be rescheduled for a later date. Board Members were informed that a few recommendations resulted from the Food and Nutrition Services/Energy Management Evaluation and a Corrective Action Plan will be required to address those recommendations.

Preparation of the Agency's 2020-2021 Budget was discussed and Board Members requested that a separate meeting be scheduled to review the proposed budget.

At 9:33 a.m., upon a motion by Mr. Shatterly and second by Mrs. Gwynn, the Board entered Closed Session to Consider the Compensation, Competence, Term of Appointment and Performance of an Individual Public Officer (NCGS143-318.1(a)(6)). At 9:40 a.m. upon a motion by Mr. Owen and second by Mrs. Thompson, the Social Services Board returned to open session and requested that this matter be rescheduled for the meeting next month.

Supervisors attended the meeting and reported on work within their respective Units. Mrs. Harrelson and Mrs. Holt did not attend the meeting due to their participation in a state conference call. Mrs. Hughes advised Board Members that a 17-year-old foster child ran away from his placement with a relative in Person County and that all required efforts continue to be made to locate him.

The next regularly scheduled meeting of the Social Services Board was scheduled for April 21, 2020 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Gwynn and second by Mr. Shatterly the meeting of the Social Services Board was adjourned at 9:50 a.m.

Respectfully Submitted

X Jeremiah Jeffries

Mr. Jeremiah Jeffries, Chairman

4-21-2020

Date

Dianne C. Moorefield

Ms. Dianne C. Moorefield, Secretary

4-21-2020

Date