

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on June 16, 2020 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. David Shatterly; Mr. David Owen; Mrs. Patricia Thompson; Mrs. Ethel Gwynn; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m. The agenda was reviewed and approved upon a motion by Mrs. Gwynn and second by Mrs. Thompson. Minutes of the meeting held May 19, 2020 were reviewed and approved upon a motion by Mr. Shatterly and second by Mr. Owen. There was no Public Address to the Board.

Budget Amendment #12, an Additional CP&L Energy Allocation in the amount of \$517.72 was approved upon a motion by Mr. Owen and second by Mrs. Thompson. Cover Letters for Contracts were presented and signed upon a motion by Mr. Owen and second by Mr. Shatterly.

Clarification was requested on filling the clerical vacancy. Given that this is not a new position and funding is already included in the budget, the agency can move forward in filling this position.

The following information was shared with Board Members:

No overtime was paid in the June payroll.

P-EBT benefits are being issued to foster children in June 2020 in the Amount of \$371.00 per child.

The responsibility for issuing Fishing Licenses was transitioned back to DSS effective May 16, 2020. The State temporarily assumed that responsibility to allow counties to focus on Covid 19 issues.

The agency is exploring the cost of contracting with a company to perform a thorough cleaning of the building as well as ongoing services. The cleaning would include cleaning all tile surfaces in the restrooms and any other specific tasks outlined in the contract. There was a brief discussion about other Departments needing services and the possibility of the County considering such a contract and exploring possible cost savings as a larger entity. Mr. Owen expressed concern related to additional funding given the uncertainty of the county's financial situation related to the Corona virus.

The following data was shared with Board Members:

May 2020 EBT benefits were issued in the amount of \$718,981.00

May 2019 EBT benefits were issued in the amount of \$448,978.00

* In response to the corona virus, USDA decided to issue the maximum allotment for each household size rather than issuing them based on household income.

Supervisors did not attend the meeting to report on work within their respective units but they were available to answer any questions from Board Members. There were no questions.

The next regularly scheduled meeting of the Social Services Board was scheduled for July 21, 2020 at 9:00 a.m. in the conference room of the Department of Social Services.

Upon a motion by Mrs. Thompson and second by Mrs. Gwynn, the meeting of the Social Services Board was adjourned at 9:35 a.m.

Respectfully Submitted:

x Ethel Gwynn

Mr. Jeremiah Jeffries

For: Jeremiah
Jeffries

Dianne Moorefield

Ms. Dianne Moorefield, Secretary

7-21-2020

Date

7/21/2020

Date