

**Caswell County Area Transportation System
Transportation Advisory Board Meeting
Meeting Minutes
July 26, 2019**

Present were Edna Brown, Sandra Hudspeth, Michelle Waddell, Jeannine Everidge, Cindy Troxler, Commissioner Steve Oestreicher and Melissa Williamson.

The January 25, 2019 minutes were read and approved by Steve Oestreicher and seconded by Sandra Hudspeth.

Expenditure/Revenue Report: Self Explanatory

RFP Medicaid- Open enrollment for Medicaid managed care began July 15, 2019 for 27 counties. From July 15 through September 13, 2019, more than 300,000 households with nearly 540,000 people in Medicaid can choose a health plan to provide their Medicaid services, along with a primary care provider. Enrollment packets were mailed to the 27 counties. This includes Caswell. Coverage for these beneficiaries under managed care will begin November 1, 2019. Open enrollment for individuals in the remaining counties across the state is scheduled to begin on October 14, 2019. Most people will get the same Medicaid services in a new way – through health plans. Caswell has four different types of health plans to choose from. Most people in NC Medicaid must choose a health plan in the NC Medicaid Managed Care program. Some people can choose to stay in NC Medicaid Direct. They will not need to choose a plan. You may not have to choose a health plan if you are a member of a federally recognized tribe, need certain services to address needs related to developmental disability, mental illness, traumatic brain injury or substance use disorder. A small number of people will not need to choose a health plan because of the type of health services they need. They will get their health and pharmacy services from the State and behavioral health services from the State or a Local Management Entity-Managed Care Organization.

Training- We have completed ADA, drug & alcohol, map reading, fire prevention and emergency evacuation training.

FY 18-19 ROAP Funds – We depleted all of the 5310 E&D and all the ROAP funds. We will not be sending any funds back to the state.

FY 18-19 ROAP Application- We still have not received the ROAP application but anticipate it to be out soon. We will just do like we have in the past and assume we will get about the same as last year.

FY 18-19 5311 Admin – We have depleted all of the 5311 Admin grant.

FY 20-21 Grant Applications – These grants were just released and will be due on October 4th. This includes the 5311 Admin, Capital and 5310 E&D.

Warranty Work on new Bus- We have had another new bus to need warranty repairs. Bus 24 had to have the computer board replaced. This was all covered under warranty.

Updating brochures- The new brochures should be ready by our next meeting. We have updated the pictures and the information on the brochure. We needed to include information regarding Title VI and needed to make other updates. We will have the larger print brochures available that meet the ADA requirements.

SSP Approved – Our System Safety Plan has been updated and the Board of Commissioners approved the plan on May 6, 2019.

Proficiency Review- We had this review on May 22nd. They reviewed our financial management, technical capacity, maintenance of vehicle/facility, American with Disabilities Act, Title VI, Procurement, DBE, legal, satisfactory continuing control, planning and coordination, public comment process, charter, safety and security, drug and alcohol, equal employment opportunity, and other services. In the Proficiency Review final report we had only two minor admin findings. One was on the Reasonable Modification Form we didn't have some contact information on it. The other finding was in the ADA policy needed to have a section that addresses the system protocol whereby a passenger and mobility device max exceed the vehicle's lift capacity. These were two easy and quick fixes. We have submitted the corrections and they were accepted. This was a really good review. The reviewers said out of the last 25 or more reviews that he has conducted that ours was one of the best. We were very pleased with how the review turned out. I did share this information with the Board of Commissioners when I did my budget presentation.

Sign New Conflict of Interest Forms- Need each TAB member to sign the annual conflict of interest form.

2019 TAB Meeting Schedule for 2019- were handed out to each TAB member.

Other Business-

Minutes respectfully submitted by Melissa Williamson *MW*