

**Caswell County Area Transportation System
Transportation Advisory Board Meeting
Meeting Minutes
January 24, 2020**

Present were Sandra Hudspeth, Michelle Waddell, Cindy Troxler, Tonya Moye, Edna Brown, Jeannine Everidge, Melissa Williamson.

The October 25, 2019 minutes were read and approved by Tonya Moye and seconded by Edna Brown.

Expenditure/Revenue Report: Self Explanatory

RFP Medicaid- Attention NC Medicaid Patients:

Effective November 20, 2019, North Carolina has suspended its plan to move most but not all Medicaid patients to new health insurance plans starting February 1, 2020. As a result, NC Medicaid patients will continue to get health services as they do today.

What is changing about my NC Medicaid?

- There are no changes happening to your NC Medicaid plan. You should continue to see your doctor and get your health care as you do today.

What should I do if I received enrollment information about NC's new Medicaid health insurance plans?

- Because North Carolina has suspended its transition to new NC Medicaid health insurance plans, you will continue getting your health services as you do today.
- If you have questions, you can contact NC's Medicaid Contact Center at 888-245-0179.
- You should receive a notice from the state in the coming weeks that will inform you to continue getting your health services as you do today.

What should I do if already enrolled in a new NC Medicaid health insurance plan for 2020?

- Because North Carolina has suspended its transition to new NC Medicaid health insurance plans, you will continue to get your health services as you do today.

Training- The staff just completed the Bloodborne Pathogen, Winter Weather Driving and Customer Service training. We encourage the drivers to have the clients or the facility to call their cell phones so they will limit their exposure to the flu. We have hand sanitizer on the buses for the passengers and drivers to use.

FY 19-20 ROAP Application- We finally received the ROAP Application. We received the application in December and it was due on January 17, 2020. We will receive more funds than we anticipated. This is the most we have received in years from the ROAP application. We will receive \$66,484.49 in EDTAP, \$8,618.26 and \$69,061.79 in RGP funds. We are allocated \$144,165.54. It would have been great to have known before now that we were receiving additional funding because we are half way through the grant cycle. We have been operating based off of the previous fiscal year allocation.

ROAP Allocation- We received an email that stated ROAP funding will be disbursed in two lump sum payments in the Rural General Public (RGP) program. The first disbursement (50%) will be made on January 3, 2020 and the second disbursement (50%) will be made on March 6, 2020. Then we received another email this month that stated "As you are already aware, NCDOT continues to experience financial challenges related to cash flow. This has impacted ROAP and SMAP disbursements that were expected to go out in early January. We are actively working with NCDOT finance to distribute these funds as soon as possible. We recognize how frustrating and challenging this delay is and the serious impacts it has to your operations. We understand the hardships caused due to these challenges and sincerely apologize for the delay. We have still not received any allocations or any additional emails stating when we can expect these funds.

Full Time Position is open for a CATS driver. Mr. Artise McLean retired on December 31st. We plan to start interviews for this position next week. We hope to have this position filled within the next couple of weeks. The new employee will have to go through extensive training before driving the bus on routes.

Warranty Work on new Bus- I know at our last meeting I stated that we had some issues with the radios that were in the two of the new buses. We have had the radios replaced in both buses and it was all covered under warranty. We are having an issue with the new Dodge Caravan now. The passenger sliding door does not always want to close. We have an appointment on Monday at Blackwell Dodge to have this repaired. It should all be covered under warranty.

DAMIS Report- I am in the process of working on the Drug and Alcohol Management Information System report that is required by the Federal Transit Administration. In this report we are required to report all FTA drug and alcohol testing results for safety-sensitive positions.

Marketing- We did ads in the Caswell Messenger for Thanksgiving and Christmas.

Random Drug/Alcohol Testing- We have completed our 4th quarter drug/alcohol testing. The 1st quarter random list for 2020 has been submitted to Wolfe.

2020 Transportation Schedule- A copy of the 2020 Transportation Schedule has been sent out to all of the agencies, medical facilities, etc. We have it posted on the county website.

Other Business-

Minutes respectfully submitted by Melissa Williamson 